



Benton County School District ITB #100922 – iPad Computer Tablets & Accessories

Benton County School District
231 Court Street
Ashland, MS 38603
(662) 224-6252 www.benton.k12.ms.us

ITB #100922 – iPad Computer Tablets & Accessories

Bid Submission Deadline

Friday, October 7, 2022 – 10:00am

Bid Opens

Wednesday September 7, 2022 – 10:00am

Contact

Dr. Roxanne Hall, Purchasing Agent
& Chief Financial Officer
rhall@benton.k12.ms.us

Benton County School District (BCSD)
ITB #100922 – iPad Computer Tablet & Accessories

To All Interested Bidders:

The Benton County School District is soliciting bids by reverse auction for iPad Computer Tablets & Accessories until 10:00am on Friday, October 7, 2022 at www.centralbidding.com or vendors may participate in the reverse auction bid process by Zoom invite. The Zoom information will be posted to <https://www.benton.k12.ms.us/rfps> by September 28, 2022. Bids received after the deadline will not be accepted. Bids open on September 7, 2022.

Do Not Fax or Email Bids.

Discussions and negotiations may be necessary, but are not a required component of this procurement. The successful bidder will be notified in writing and/or by phone call. Equipment shall not be shipped until Benton County School District issues an official purchase order.

We reserve the right to reject any or all submitted bids. The District reserves the right to conduct discussions with bidders regarding bids determined to be potentially selected for award, but bids may be accepted without such discussions. The award will be made to the bidder submitting the lowest, and best, bid as determined by the Benton County School District and as approved by the Benton County School District Board of Trustees. District reserves the right to waive informalities, as it deems appropriate.

Schedule of Events

| Event | Date |
|-------------------------|---|
| ITB Release | September 7, 2022 |
| Newspaper Advertisement | September 7, 2022 September 14, 2022 |
| Reverse Auction | October 7, 2022 9am - 10am |
| Bid Awarded | October 12, 2022 - 10:00am |

Inquiries

All inquiries or correspondence regarding this ITB process must be sent via email to Dr. Roxanne Hall at rhall@benton.k12.ms.us. All questions and answers will be posted on the Benton County School's Requests for Proposals website at <https://www.benton.k12.ms.us/rfps>.

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Roxanne Hall at (662) 224-6252 to confirm that the email was received.

Criteria for Selection

BCSD will utilize the following criteria as the basis for bid evaluations and selection.

| Factor | Weight |
|-------------------|---------------|
| Total Bid Price | 70% |
| Bidder Experience | 30% |
| Total: | 100% |

Benton County School District reserves the right to reject any or all bids, and the right to award by line item.

This ITB package consists of the following sections:

- I. General Conditions
- II. Technical Specifications
- III. Bid Forms

I. General Conditions

The following are General Conditions for the equipment to be purchased as outlined in the Technical Specifications.

1. Scope of Work

1. 70 iPad Computer Tablets with 3-year warranty each
2. 2 Charging Carts
3. 70 iPad Computer Tablet Covers

Modifications to this ITB are not permitted without prior written approval from Benton County School District.

2. Pricing

All pricing must be clearly stated and must include any and all additional charges for shipping, handling, transportation, etc. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax.

It is the intent of Benton County School District to purchase new equipment. Bids will only be considered valid if the quoted items are in new, unused condition. Additionally, BCSD desires to purchase the latest version of the specified computer equipment.

In the case of discrepancy in computed bid pricing, the unit price shall govern and the total price shall be revised accordingly.

Bid prices shall remain valid for 120 days after the scheduled opening date.

3. Withdrawal of Bid

Requests to withdraw a bid after it has been submitted must be made in writing and received by BCSD prior to the scheduled bid award date. Bids may not be withdrawn after the scheduled award date.

4. Delivery of Equipment

Delivery must be scheduled in advance with the Benton County School District Technology Department by calling 662-224-6252 during normal business hours of 7:30am to 4:30pm (Central Time), Monday-Friday.

II. Technical Specifications

1. iPad Computer Tablet

10.2” iPad tablet in Space Gray, Wi-Fi, 64GB, 3-year AppleCare+ for iPad warranty for schools

2. Charge Carts

Two Charge that meet iPad specifications

3. Protective Covers/Cases

70 iPad protective covers/cases

III. Bid Forms

1. Bid Submission Form

Bid Submission Form

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| Quantity & Description | Unit Price | Total Price |
|--|------------|-------------|
| 70 10.2" iPad Wifi 64GB Space Gray (Packaged in a 10-pack) | _____ | _____ |
| 70 3-Year Apple Care+ for Schools iPad/iPad Air/iPad Mini | _____ | _____ |
| 70 Protective Cases/Covers for 10.2" iPads | _____ | _____ |
| 2 iPad Carts Per Specifications | _____ | _____ |

Company Name: _____

Address: _____ City,

State, Zip: _____

Telephone: _____

Printed Name: _____

Email Address: _____

Signature: _____

Date: _____

THE REVERSE AUCTION WINDOW OPENS AT 9AM & CLOSES AT 10AM

ON FRIDAY, OCTOBER 7, 2022