

March 13, 2023

**\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
WORK SESSION MEETING**

**MONDAY, MARCH 13, 2023**

**I. ROUTINE MATTERS\*\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 pm.

B. Roll Call

PRESENT

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald (Zoom)  
Scott McCracken  
Victoria Seidenburg

Absent

Lori Perloff  
Laura Stefankiewicz  
James Farrell

Also in Attendance

Christopher Armstrong, Superintendent  
Jamie Shoemaker, Board Secretary/SBA  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC

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Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: N/A

F. Approval of Minutes: N/A

G. Approval of financial statements as of N/A, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

H. Approval of bill list: March 2023

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Ms. Seidenburg**  
**Voting Yes:**

**Second: Mr. McCracken**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Scott McCracken  
Victoria Seidenburg

I. NWEA activity report

## **II. REPORTS\*\***

A. Board President:  
Committee Report  
WHS Update  
Scott Jett – spoke about Anglesea Day and putting a plaque at Margaret Mace School

B. Administration Reports:  
Superintendent  
Business Administrator  
Assistant Principals

C. Public discussion of agenda items

## **III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – NONE**

#### IV. BUSINESS\*\*

##### A. Personnel

1. On the recommendation of the Superintendent, approved Matthew Moser as Non-Public Classroom Assistant @ \$15/hour for the remainder of school year 2022-2023.
2. On the recommendation of the Superintendent, to approve an unpaid half day for Lisa Kobierowski on March 27, 2023.
3. On the recommendation of the Superintendent, approved Lisa Kobierowski as Homebound Instructor for the remainder of the 2022-2023 school year.

##### B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, approved the adoption of the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2023-24 Total Expenditures	\$9,324,740	\$1,657,561	\$371,400	\$11,353,701
Less: Anticipated Revenues	(\$1,910,553)	(\$1,657,561)	(\$126,478)	(\$3,694,592)
Taxes to be Raised	\$7,414,187	-0-	\$244,922	\$7,659,109

And to advertise said tentative budget in the Press of Atlantic City in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the North Wildwood Board of Education located at 1201 Atlantic Avenue, North Wildwood, NJ 08260 on April 24, 2023 at 6:00 pm for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

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**TUITION RESERVE WITHDRAWAL**

BE IT RESOLVED that the General Fund appropriations include a \$25,210 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2021-22 and are now required to be withdrawn to pay tuition obligations in the 2023-2024 SY.

**TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2023-2024**

WHEREAS, the North Wildwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$600 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the North Wildwood Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$1,588.23 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20,000 for the 2023-2024 school year.

C. Policy

1. None

**V. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved a \$1,000 donation from The Women of Wildwood.

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- B. On the recommendation of the Superintendent, approved Summer School July 5, 2023- July 28, 2023.
- C. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed.
- D. On the recommendation of the Superintendent, approved the 2023-2024 Preschool Education Aid Program Plan and Budget.

**PERSONNEL, FINANCIAL, POLICY & CONSENT**

**Motion: Mr. McCracken**  
**Voting Yes:**

**Second: Mr. Brown**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Scott McCracken  
Victoria Seidenburg

**VI. CLOSED SESSION – NONE**

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS – NONE**

**VIII. GOOD OF THE ORDER**

- A. Discipline Report
- B. STOPit
- C. Anglesea Day/Historical Marker

**IX. PUBLIC COMMENT**

Open to the Public

**X. ADJOURNMENT @ 6:29 pm.**

**Motion: Mr. McCracken**

**Second: Mr. Brown**

Respectfully submitted,



Jamie Shoemaker  
School Business Administrator/Board Secretary

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## **XI. BOARD INFORMATION**

- A. Lisa Kobierowski unpaid half day request
- B. 2023-2024 Preschool Education Aid Program Plan and Budget

## **XII. NEXT MEETING**

**March 27, 2023      Regular meeting at 6:00 p.m.**

### **FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Kindergarten	Wetlands Institute - Touch Tanks - Onsite	May 16, 2023
Grades 6-8	Dr John Francis-Environmental and Human Understanding-Onsite	TBD
Pre K-4th	Read Across America-StepBack Foundation-Onsite	March 2023
Grade 4	Historic Cold Spring Village	May 24, 2023
Pre K	Riley from Brayces-Dental Health-Onsite	March 16, 2023
Grade 1	Wetlands Institute	May 17, 2023
Grades 4 and 5	Unified GameDay- WW Convention Center	March 24, 2023
Kindergarten	Santucci's Pizza and Gateway Pizza	March 31, 2023
Kindergarten and Grade 1	Harbor Square Theatre, Stone Harbor	April 20, 2023

### **WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Jamie Shoemaker	Mt. Laurel, NJ	Audit Review	April 20, 2023	\$125 + mileage and tolls
Carolyn Morey	MUJC-New Providence, NJ	Staff Accommodations-504 and Mental Health	March 29, 2023	mileage and tolls
Karen Holland	Crest Memorial School	LRC/Block Play	March 24, 2023	\$200 total for Pre K teachers
Kelly Resnick	Crest Memorial School	LRC/Block Play	March 24, 2023	\$200 total for Pre K teachers
Jennifer Flounders	Crest Memorial School	LRC/Block Play	March 24, 2023	\$200 total for Pre K teachers