

**YELLOWSTONE-WEST/CARBON COUNTY
SPECIAL SERVICES COOPERATIVE**

***Management Board Meeting
Wednesday, June 15, 2022 1:00 PM
In Person Meeting at the Cooperative Office in Laurel***

CALL TO ORDER

ADJUSTMENTS TO AGENDA

CONSENT AGENDA:

Minutes from May 25, 2022 special board meeting

Claims

INFORMATION ITEMS:

The Office of Public Instruction awarded the cooperative a grant in the amount of \$40,709. The grant may be used to purchase and install a wheelchair lift and create a parking area at the Laurel office.

Wheelchair lift:

- The lift will be installed by Juro's Pharmacy Health and Wellness in Billings. The proposal for the lift was \$17,140. (See attached email from Arly Russert.)
- Concrete work will be completed by 2B's Services. The estimate for concrete is \$2,960.44. (See attached bid from Paul Blaede.)
- An electrical outlet will be installed by Denny's Electric, no estimate for that work yet.
- The existing wheelchair ramp will need to be removed. Stank Carpentry will remove the ramp and repurpose most of the material to build shelves in the shed. No estimate for that work yet.

Parking lot:

- The parking area will be composed of crushed asphalt with a border between the parking area and sidewalk composed of river rock. 2B's Service will complete the project for an estimated \$15,830.86. (See attached bid from Paul Blaede.)
- A perimeter fence will be installed for security of the vehicles. An estimate from Rocky Mountain Fence Company and from Jars Fence will be provided in the near future.

The Office of Public Instruction has tasked the cooperative with managing the special education services for Pryor School for the next three years. The decision was made following a special monitoring of special education files in Pryor conducted this May. The expectations are twofold:

- The OPI expects that the cooperative will correct the monitoring non-compliance issues primarily over the summer. To accomplish this task, the cooperative was awarded a grant of up to \$25,000 to hire a special education teacher, speech pathologist, and school psychologist during the summer. PJ Lybeck (special education teacher from Elysian School), Bridgett Gottlich (cooperative speech pathologist), and Steve Wills (cooperative school psychologist) have agreed to conduct the necessary evaluations, meetings, and amendments to accomplish this goal. Furthermore, the grant includes reimbursement to the cooperative for the director's time to support the summer team and Pryor School District.
- For the next three years the cooperative will be responsible for hiring a special education teacher who will provide direct services at Pryor Schools. The position is currently advertised on the OPI website and with the Montana Recruitment Project.

The cooperative is actively seeking to hire a Speech Pathologist. The position is currently advertised on the OPI website, the Montana Recruitment Project website, and the Montana Speech Language Hearing Association website.

ACTION ITEMS:

The agreement with the Central Montana Learning Resource Center has been formalized through an Interlocal Agreement written by Jeff Weldon. (See attached Interlocal Agreement.) The agreement was approved by the Central Coop board at their regular meeting June 7th.

The negotiations team finalized a plan for the next two years for the office staff. Attached is an email outlining the terms for Beth Vogeles, Roger and Denise Heimbergner, and Brandyn Romo. Those contracts will be sent out as soon as the agreement is approved by the board

CLOSED SESSION:

Director's Evaluation

NEXT MTG.: Tuesday, July 12, 2022 at 10:00 via Zoom