

Listed below are the protocols for a student to be recognized for regular education behavioral support.

#1. The administration will access the Central Services Admin. Hub from your Google Drive. Search under the **Chief Academic Officer** category. Scroll down towards the bottom of the column and click on **Regular Education Behavior Forms**.

#2. Once on the Form, click on the tab (located at the bottom) **Behavior Request**. A visit can not be requested unless this document is submitted to Dr. Farley or Jason Conforti. When the document has been submitted, a visit will be scheduled to observe the student's behaviors. **The Intervention Form MUST be completed by the day of the initial observation.**

#3. After the initial observation has taken place, Behavior Support will schedule a meeting with Teachers and Administration within 48 hours to present suggestions and solutions and if necessary, the next steps.

#4. Should an FBA be the next step in the process, the School Administration is responsible for contacting the parents/guardians of the student(s).

#5. If a BIP is necessary, Regular Education Behavior Support Team will develop the plan and meet with all stakeholders.