

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
Monday, September 21, 2015  
7:00 P.M.  
Elementary Media Center**

**New Employee Reception at 6:30 p.m. in the Elementary Media Center prior to the meeting.**

**HEARING FOR RE-EMPLOYMENT OF A RETIRED EMPLOYEE**

**I. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_ Mr. Bowers\_\_ Mr. Carter\_\_ Mr. Spangler\_\_ Mr. Weaver\_\_

The purpose of this hearing is to meet the requirements of Ohio Revised Code 3307.353 to receive public input in reference to the re-employment of Mr. Terry Miller, Bus Driver.

At this time the Board will hear comments pertaining to the employment of Mr. Miller. Thank you.

We will now move on with the September Regular Board of Education Meeting.

**II. APPROVE MINUTES**

1. Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on August 17, 2015. **(Exhibit A)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_ Mr. Carter\_\_ Mr. Spangler\_\_ Mr. Weaver\_\_  
Mr. Bowers\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

**III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

**File BDDH (also KD)**

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.
2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:
  - A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.
  - B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.
  - C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.
  - D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.
  - E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.
  - F. The presiding officer may:
    - 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.
    - 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
    - 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
    - 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
    - 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC [121.22\(C\)](#)

[3313.20\(A\)](#)

CROSS REFS.: [BCE](#), Board Committees

[BD](#), School Board Meetings

[BDDB](#), Agenda Format

[BDDC](#), Agenda Preparation and Dissemination

[BG](#), Board-Staff Communications (Also [GBD](#))

#### IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

##### Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  
2. Approve the disposal of the following :
  - #79908 -1997 Thomas Bus-traded
  - 1-Metal Scoreboard Grate
  - 1-Tachikara Volleyball Cart
  - 5-Shuffleboard Push Sticks
  - 1-Box of Used Padlocks without Combinations
  - 15-Damaged Volleyballs
  - 11-Damaged Basketballs
  - 6-Damaged Playground Balls
  - 1-Damaged Exercise Ball
  - 8-Damaged Dodgeballs
  - 30-Foam Floor Hockey Sticks
  - 12-Badminton Rackets
  - #0816 Refrigerator
  - #2498, #2488, #3067, #3094-Computer Carts
  - #00306-Wooden Cabinet
  - #0627-2-Drawer File Cabinet
  - #2483-Computer Stand
  - #3149, #1371, #1370- Student Study Carrel
  - #03246, #03258-15" Digital Monitor
  - #03291-Computer-Digital 5510
  - #04332, #04338, #04342, 04365, #04367, #04372-Dell Pentium 4 Processors
  - #04873, #04891, #04844, #04846, #04847, #04848, #04849, #04850, #04869, #04871, #04872 -Dell Optiplex GX270 Monitors
  - #04897, #04910, #04919, #04939, #0494, #04907, #04908, #04911, #04933, #04934 - Dell Computers
  - #05068-Dell Laptop
  - #05329, #05330-Dell Optiplex 320 Computers
  - #00450- Savin 7300 Copier
  - #03686- Savin 9550 Copier
  - #03817- Dell Powerededge 4400 Server
  - #04665-Dell Workstation Processor
  - #04975-Exabyte Tape Back-Up Unit
  - #05059, #05061, #05062#, 05064-Dell Processors

#05748, #05749, #05750, #05753, #05754, #05756, #05757, 05758, #05759,  
 #05760, #05761, #05762, #05765, #05768, #05769, #05770, #05772 #05774, #05775,  
 #5776, #05777, #05778, #05780, #05781, #05782, #05783, #05784, #05785, #05786,  
 #05787, #05788, #05789, #05790, #05791, #05792, #05793, #05794, #05795, #05796 ,  
 #05797, #05798, #06068, #06070, #06071, #06094-Aspire one D250-1185 Netbooks  
 #06095, #06097, #06098, #06099, #06100, #06101, # 06102, # 06103, # 06104. #06105,  
 #06106, #06107, #06108, #06109, #06110, #06111, #06112, #06114, #06115, #06116,  
 #06117, #06118, #06119, #06120, #06121, #06122, #06123, #06124, # 06125, #06126,  
 #06127, #06128, #06129, #06130, #06131, # 06132, #06134, #06135, #06136, #06137,  
 #06139, #06140, #06141, #06142, #06143, #06145, #06146, #06147, #06148, #06149,  
 #06150, #06152, #06153-Acer Aspire One Netbooks  
 #04566-Palm Pilot  
 #04699-Dell Processor  
 #05017-Dell Laptop Computer with Episuite 6  
 #02549-IBM 14" Color SVGA Monitor  
 #03355-Hewlett-Packard Laser Jet Printer  
 #04351, #04355, #04363, #04378, #04384-Dell Black Pentium 4 Processors  
 #04666, #04733-Dell Workstation Processors  
 #04830, \$04833, #04836, #04837, #04838, #04839, #04840, #04841, #04843, #04853,  
 #04854, #04855, #04857, #04858, #04862, ##04864, #04867, #04870, #04884, #04885,  
 #04886, #04887, #04888 -Dell Optiplex GX270 Monitors  
 #04892, #04902, #04915, #04916, #04917, #04923, #04924, #04949-Dell Computer  
 #04964-Dell Optiplex Monitor  
 #05002-Processor With CD Rom  
 #05222, #05223-Dell Small Desktop  
 #05337, #05345, #05346, #05350, #05351, #05353, #05354- Dell Optiplex 320  
 Computers  
 #05380-HP LJ P2015DN Printer  
 #05441-Dell Latitude D610 PM 1.7 GHZ Laptop  
 #05272-Color Laser Printer  
 #02614-IRM 14" Color SVGA Monitor  
 #02830-Printer-Epson Stylus  
 #03232, #03243-Monitor-15" Digital  
 #03944-Gem Monitor  
 #04356, #04375, #04391-Dell Black Pentium 4 Processors  
 #04553-Dell 16" Color Monitor  
 #04664, #04668, #04669, #04671, #04701, #04705, #04715-Dell Workstation  
 Processors  
 #05249-Optiplex 320 Desktop Processor  
 #05331-Dell Optiplex 320 Computer  
 #05384, #05385, #05386-Dell Latitude D610 2.1 GHZ Laptops  
 #05439, #05440, #05442-Dell Latitude D610 PM 1.7 GHZ Laptops  
 #05457-Dell Inspiron Laptop

3. Approve the following 2015-16 Student Activity Budgets: **(Exhibit C)**
- |                       |              |
|-----------------------|--------------|
| Art Club              | Spanish Club |
| High School Principal | Cheerleading |
| Vocal Music (Amended) |              |

4. Accept with Thanks the following donations:  
Two books: *National Geographic Kids Beginner's United States Atlas* and *What do you Do with an Idea?* were donated to the Elementary Library in memory of Donna Hinton by the Brooke Keefer family.

Fertilizer and application, valued at \$443.13, was donated by Davis Farm Services, Inc. for the football field.

\$2500.00 from Glenn Hunter for the Spring Sports Complex.

\$3900.00 from the L.C. Music Boosters for a Band Equipment Trailer

5. Declare transportation to be impractical for three (3) parochial students who will be attending Monclova Christian Academy and offer these students payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2015-16. **(Exhibit D)**
6. Declare transportation to be impractical for 1 (one) parochial student who will be attending St. Francis de Sales School and offer this student payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2015-16. **(Exhibit E)**
7. Approve Becky Perry on an as-needed basis in the Fiscal Office at the daily rate of \$200.00, effective October 1, 2015

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_  
Mr. Bowers \_\_\_

## V. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Superintendent's Report-Mr. Tod Hug

### Consent Items

1. Approve FFA students and Advisors to attend the National FFA Convention in Louisville, KY from Oct. 28-31, 2015. **(Exhibit F)**
2. Approve the AE/Owner Contract with Garmann Miller Architects and Engineers for the restroom building and ticket booth, which are both part of the Locally Funded Initiatives (LFI) of the new building project. **(Exhibit G)**
3. Approve the Epinephrine Standing Order protocol for all school personnel to administer Epinephrine via an undersigned Epinephrine auto-injector to an individual using professional judgment if an individual is experiencing a potentially life-threatening allergic reaction, such as anaphylaxis. **(Exhibit H)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_  
Mr. Bowers \_\_\_

## VI. PERSONNEL RECOMMENDATIONS

### Consent Items

1. Approve the following certified teacher for the educational level and step indicated:  
Krysteena Brown-Lawrence Masters Step 6  
Jodi Biederstedt Masters+15 Step 8
2. Offer a contract to Tatum Bowerman-Hummel, psychologist, at the rate of \$40.50 per hour, beginning Sept. 22, 2015 through June 30, 2016, for a maximum of 20 hours per week. She will serve students at the Liberty Education Center (LEC).
3. Amend Board Resolution # 117-15 dated Aug. 17, 2015. Norene Keller should be placed at step 6 on the Monitoring Aide column on the 2015-16 OAPSE Wage Schedule, instead of step 0 as was originally approved on Aug. 17, 2015.
4. Approve Carey Pogan, retroactively, as a substitute for the Elementary Jump Start Program, which was August 3-7 and August 10-14, 2015 at the rate of \$27.50 per hour.
5. Offer Carrie Sines a supplemental contract as the Jr. High Honor Society Advisor for the 2015-16 school year. Her salary will be per the LCCTA Supplemental Salary Schedule.
6. Offer LeAnn Moser an 18 day contract as the district's Gifted Coordinator, effective September 1, 2015 through July 31, 2016, at the rate of \$335.00 per day. Additional work days will be at the discretion of the Superintendent.
7. Approve the following certificated individuals to administer the KRA Test during the 2015-16 school year. They will be paid at the LCCTA Negotiated Agreement's tutoring rate of \$20.00 per hour:  
Karen Grove, Laura Hill
8. Amend Board Resolution #89-15 from June 12, 2015. The Elementary Musical Supplemental position should be divided as follows:  
Elem. Musical: 75% of Supplemental (Grades 1, 3, 4) - Emily Wesley  
Elem. Musical: 25% of Supplemental (Grade 2) - Mary Chamberlin  
not 80%-Emily Wesley, 20% Mary Chamberlin as was originally approved on June 12<sup>th</sup>.
9. Approve Rachel Orr as a long-term substitute teacher.
10. Offer Terry Miller a one-year probationary contract effective October 1, 2015 as a bus driver. He will be placed at step 2 on the bus driver column on the 2015-16 OAPSE Wage Schedule, pending completion of all necessary paperwork.

Benefits will be per the OAPSE Negotiated Agreement.

11. Regretfully accept the retirement resignation of Tom Fry, custodian, effective January 1, 2016. Mr. Fry has been a custodian with the district for the past 14 years. **(Exhibit I)**

12. Approve the following individuals as volunteers to the sport indicated for the 2015-16 school year:

Ken Barnes-Cross Country  
Tom Gerberich-Cross Country

13. Approve the following certified individuals to serve on the Student Growth Measures Committee (SGM) for the 2015-16 school year at the rate of \$25.00 per hour:  
Ryan Miller  
Kaitlyn Goble  
Kati Weaks  
Jen Schroeder  
Patty Hill

14. Approve Becky Perry as a substitute secretary for the 2015-16 school year.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_  
Mr. Bowers \_\_\_

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

## **IX. BOARD MEMBERS' COMMITTEE REPORTS**

1. Facilities Report-Mr. Carter and Mr. Bowers

## **X. EXECUTIVE SESSION**

The Board entered Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_  
\_\_\_\_\_.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_

Returned from Executive Session at \_\_\_\_\_ p.m.

**XI. ADJOURNMENT**

Move to adjourn the September 21, 2015, regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_  
Mr. Bowers\_\_\_



## EXECUTIVE SESSION

Adjourned to Executive Session at \_\_\_\_\_ p.m.

Returned from Executive Session at \_\_\_\_\_ p.m.

Move to enter Executive Session for one or more of the following matters to:

- \_\_\_\_\_ a. Consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person investigated of charges or complaints requests a public hearing;
- \_\_\_\_\_ b. Consider the purchase or sale of property if the public interest would be hurt by the premature disclosure of the information;
- \_\_\_\_\_ c. Confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;
- \_\_\_\_\_ d. Prepare for, conduct, or review negotiations or bargaining sessions with public employees;
- \_\_\_\_\_ e. Consider matters required by federal laws or rules or state statutes to be kept confidential;
- \_\_\_\_\_ f. Consider specialized details of security arrangements if the information could be used for criminal purposes.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_