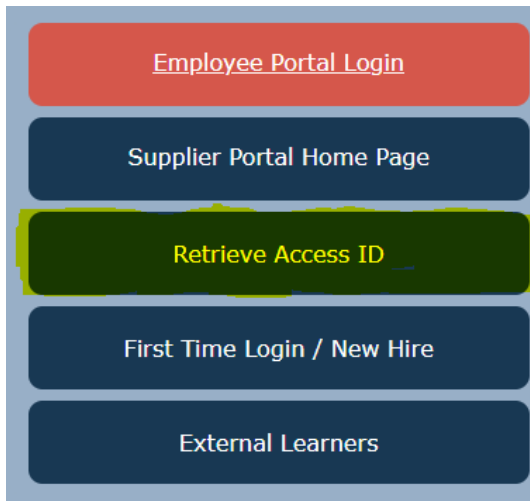


HOW TO RESET EDISON PASSWORD

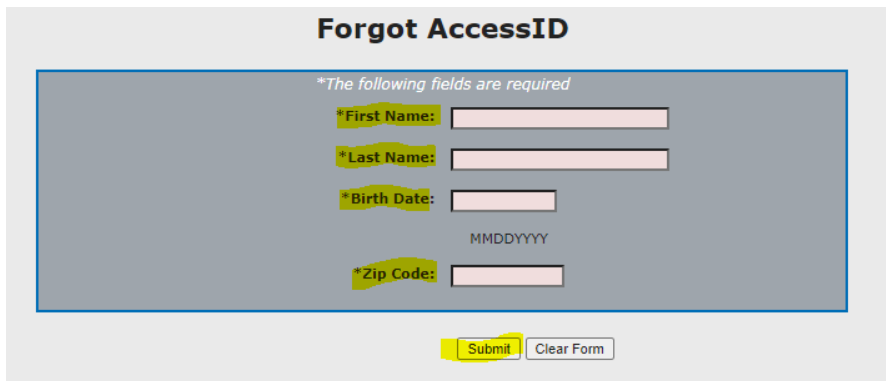
- Link Below:

[Guest \(tn.gov\)](https://tn.gov) or https://hub.edison.tn.gov/psp/paprd/EMPLOYEE/EMPL/h/?tan=PAPP_GUEST

- Click “Retrieve Access ID”



- Complete following fields and hit submit

A form titled 'Forgot AccessID' on a light gray background. Below the title is a blue-bordered box containing the text '*The following fields are required'. Inside this box are four input fields: '*First Name:', '*Last Name:', '*Birth Date:' (with 'MMDDYYYY' below it), and '*Zip Code:'. The labels for the first three fields are highlighted with yellow sticky notes. Below the blue box are two buttons: 'Submit' (highlighted with a yellow sticky note) and 'Clear Form'.

- Once information complete your Access ID will be provided

Your Access id is: [REDACTED]

Write down or save your Access ID because you will need it to reset your password.

You have already set up your security profile in Edison. **If you need to reset your password, go to www.edison.tn.gov, enter your Access ID and click continue, then click Forgot Your Password.** A one-time password will be sent to the email address you have on record. Then follow the instructions provided on the one-time password entry page. You should receive this one-time password within a few minutes. Should you not receive it, active State members contact the Edison Service Desk at 866-376-0104. All others contact the Benefits Service Center at 800-253-9981

- Go back to Edison home page
- Click on “Employee Portal Login”



- Input Access ID and hit continue

A screenshot of the Edison Sign In form. The form is enclosed in a blue border. At the top, it says "Sign In:". Below that, it says "Enter your Access ID.". There is a label "Access ID:" followed by a text input field. To the right of the input field is a "Continue" button. At the bottom of the form, there is a blue link that says "Where do I enter my password?".

- Click Forgot Password
- Temporary Password will be sent to email address on file
- Copy temporary password and reset password

Sign In:

Please enter your password

Password:

12/7/2021 1:49:15 PM EST

enter

established Sciences

Why do you have a security image?
Not your image and phrase?
Forgot your password?