



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
February 10, 2025**

The Shippensburg Area Board of School Directors met on February 10, 2025 in the Senior High School Library beginning at 8:04 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler - ABSENT

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Mr. Caleb Barwin, Business Administrator/Board Secretary
Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mr. Curtis Litten, Director of Maintenance
Mrs. Nicole Weber, Director of Human Resources

Student Representative

Leonardo Blount

1.f AGENDA APPROVAL

Bard made a motion, seconded by **Goates**, to approve the agenda as amended.

4.f.6 Changed effective date from February 13, 2025 to February 21, 2025.

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Becky Wolfinger - Discussed the topic of 5C. Suggested that the facilities committee stay with the current structure of meeting twice a month. Suggested there be an ad hoc committee for mental health.

Sharon Lawrence - Discussed the possible start time change and provided challenges the science department could see if this gets approved.

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT

Mr. Blount talked about winter sports seasons coming to an end. He also gave an update for the upcoming events for each of the schools.

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT - No report.

3.c. BOARD COMMITTEE REPORTS -

3.c.a. Safety and Security Committee Meeting

The meeting was held on January 29, 2025. Discussed armed security being present at after school activities and will have an update at a future board meeting. Discussed the RFP for the ballards. Discussed improving security cameras at the middle school.

3.c.b. Policy Committee Meeting

The meeting was held on February 5, 2025. Mr. Carey discussed the review timeline for policies.

3.d. CURRICULUM REPORT - Dr. Susan Donat

Dr. Donat reviewed the progress of a profile of a grad, curriculum writing, and professional development.

3.e. SUPERINTENDENT'S REPORT - See Agenda Manager

3.e.a. Enrollment Report

3.e.b. Donation Report

4. CONSENT AGENDA:

Carey made a motion, seconded by **Scott**, to approve items 4A - 4F of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the January 27, 2025 meeting.

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

2. Financial Reports

a.) Treasurers

b.) Construction Fund series of 2022, 2023 and 2024

c.) Capital Reserve Fund

3. Tax Report

4. Budget Reports

a.) Budget Summary

b.) Budget Transfers

4.c. SAMS Field Trip

4.d. Revised 2024-2025 School Calendar

4.e. 2025-2026 Senior High School Program of Studies

4.f. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following resignation for the purpose of retirement:

1. Denise M. Simmers – Art Teacher at Shippensburg Area Middle School, effective the last day of the 2024-2025 school year.

Administration recommends approval of Professional Contract status (tenure) for the following professional staff member who have successfully completed three years of satisfactory service with the Shippensburg Area School District:

2. Kirsten L. Shields – First Grade Teacher, effective retroactive January 31, 2025

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

3. Lydia R. Crist – Long-Term Substitute First Grade Teacher at James Burd Elementary School, effective tentatively March 26, 2025 and continuing through the last day of the 2024-2025 school year. Ms. Crist will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Marissa N. Bear)

Administration recommends approval of the following long-term substitute extension:

4. Shelby M. Delaney – Long-Term Substitute Second Grade Teacher at James Burd Elementary School, effective retroactive February 3, 2025 and continuing through approximately the last student day of the 2024-2025 school year. Ms. Delaney will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of absence extension of Krystal A. Boyles)

Support Staff

Administration recommends approval of the following resignations:

5. Dawn C. Bonner – Part-Time Classroom Assistant at Shippensburg Area Intermediate School, effective retroactive February 7, 2025

6. Natasha M. Cover – Part-Time Classroom Assistant at Shippensburg Area Middle School, effective February 21, 2025

7. Danielle N. Stine – Part-Time Classroom Assistant at James Burd Elementary School, effective February 13, 2025. Requests to remain as a substitute Classroom Assistant

Administration recommends approval of the following support staff employee who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

8. Samantha J. Laird – Classroom Assistant at James Burd Elementary School effective retroactive January 3, 2025

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

9. Adrianna C. Byers – Part-Time Cashier/Kitchen Helper, at an hourly rate of \$13.45, working 3.5 hours/day and Part-Time Classroom Assistant, at an hourly rate of \$14.95, working 1 hour/day, 180 days/year at Grace B. Luhrs Elementary School effective date to be determined (replacing Alicia J. Byers – transfer)

10. Adam S. Dewalt – Full-Time Floater Custodian at Shippensburg Area School District at an hourly rate of \$13.45, working 8 hours/day, 260 days/year, effective approximately February 24, 2025 (replacing Debra A. Bulwin – resignation)

11. April L. Short – Part-Time Kitchen Helper at Nancy Grayson Elementary School at an hourly rate of \$13.45, working 4 hours/day, 180 days/year, effective approximately February 10, 2025 (replacing Ruth B. Suero de Reyes – resignation)

Supplemental Staff

The following coaches are recommended for approval for the 2024-2025 spring coaching season:

Volleyball

12. Christopher R. Napolitan – Middle School Head Volleyball Coach

13. Caitlyn E. Barrick – Middle School Assistant Volleyball Coach

Baseball

14. Brian K. Etter – High School Head Baseball Coach

15. Matthew R. Chamberlin – High School Assistant Baseball Coach

Softball

16. Jarett N. Worthington – High School Head Softball Coach

17. Eric S. Frankhouser – High School Assistant Softball Coach

18. Angela L. Hostetter – High School Assistant Softball Coach

Track

19. Michael J. Sassin – High School Head Track & Field Coach

20. Rick E. Foust – High School Assistant Track & Field Coach

21. Breanna M. Grove – High School Assistant Track & Field Coach

22. Kevin C. Gustafson – High School Assistant Track & Field Coach

23. Aaron R. Powell – High School Assistant Track & Field Coach

Administration recommends approval of the following volunteer coach:

24. Hannah Spangler – Middle School Girls Soccer

The motion passed unanimously.

5. ACTION AGENDA:

Lyman made a motion, seconded by **Donovan**, to approve item 5a of the Action Agenda.

5.a. District Branding Guide

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5b of the Action Agenda.

5.b. 2023-2024 Local Audited Financial Statements

The motion passed unanimously.

Scott made a motion, seconded by **Donovan**, to approve item 5c of the Action Agenda.

5.c. Board Committee Restructure Plan

Goates made a motion to remove the language “6:00 pm prior to the first board meeting of the month” from number 1. seconded by **Naugle**

On roll call vote, all present voted yes except for Scott who voted no; motion passed.

Goates made a motion to send 5c to the policy committee to review, seconded by **Lyman**.

On roll call vote, all present voted yes except for Scott & Donovan who voted no; motion passed.

6. DISCUSSION AGENDA – For approval at the february 24, 2025 Meeting:

- 6.a. Field Trip - Millersville University
- 6.b. 2025-2026 District Calendar
- 6.c. Policies for First Reading
- 6.d. Comprehensive Plan 2025-2028
- 6.e. Employee Assistance Services Renewal
- 6.f. Job Description - Timothy House Supervisor
- 6.g. Job Description - Timothy House Assistant Supervisor
- 6.h. Affiliation Agreement with Frostburg State University for Practicum/Internship Placement
- 6.i. School Start Time Adjustment

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Trisha Maciejewski - discussed the urgent need to teach students, faculty, and families about the toxic environment the digital age is providing.

Becky Wolfinger - Recommended a mental health ad hoc committee be formed.

8. BOARD COMMENTS:

Mr. Naugle - Thanked Trisha for speaking. Suggested the athletic department work with the news chronicle so our athletes are recognized.

Dr. Lyman - Thanked Trisha for speaking.

Mr. Scott - Discussed the issues with bullying and that the school board needs to do more. Asked the director of maintenance some questions regarding some upcoming projects.

Mr. Carey - Discussed the safety and priority of our students

Mr. Donovan - Thanked Trisha for speaking.

Mrs. Eberly - thanked the board for the healthy discussions at tonight's meeting.

9. INFORMATION:

- 9.a. Date Saver

February 13 - Transportation Committee Meeting

February 20 - Facilities Committee Meeting

February 24 - Budget and Finance/Committee of the Whole/Planning/Action Meeting

February 25 - Community Outreach Committee Meeting

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**February 10 - Two hour delay for Students and All Staff**

**February 14 - In-Service Day {No school for Students}**

**February 17 - President's Day {No school, District Closed}**

**ADJOURNMENT**

The meeting was adjourned at 10:12p.m.

A handwritten signature in blue ink, appearing to read "Caleb Barwin", written in a cursive style.

Caleb Barwin, Board Secretary

