

## **Parent Association Board Meeting Minutes**

**Thursday, January 28, 2021**

**5:00 pm**

**Virtual (Zoom)**

**Zoom Attendees: Tony Pellegrino, Dr. Russell, Sharon Wieter, Pam Bourque, Liz Butler, Jennifer Geist, Melanie Sturgis, Lisa McCord, Denise Schovel, Janet Pellegrino, Jennifer Marx**

1. Call to Order: 5:05 pm
2. Welcome and Opening Prayer – Tony Pellegrino
3. Reading of Past Minutes – Liz Butler. Dec 17 Meeting Minutes sent out for review. Minutes approved.
4. Treasurer’s Report - Jennifer Geist
  - a. Balance: \$5823.84
  - b. Income total: \$12397.82. 4 new memberships. Total: 164 memberships
  - c. Expenses total: \$6573.98. 3 Events paid out:
    - i. Christmas Lunch: \$510.48
    - ii. Christmas Appreciation Gifts: \$2700.00
    - iii. Junior Ring Blessing: \$79.98
    - iv. Upcoming Expense: Catholic School Week teacher lunch
5. JPPI Representative Report – Sharon Wieter, Dr. Russell
  - a. Discussed the changes to the bell schedule and Full Virtual Student process.
6. Committee Reports
  - a. Hospitality - Melanie Sturgis
    - i. Christmas lunch: Catered by Tazikis. Well received. Decorated MPR. Great volunteers for donations and help decorating/serving.
    - ii. Junior Ring Blessing: Provided cake. Although ordered 25% less cake, still had leftovers.
    - iii. Upcoming event: Teacher lunch for Catholic Schools Week, Feb 1. Ordered subs from Publix. Requested donations of chips, cookies, and drinks from Hospitality Committee.
  - b. Gala/Fundraising – T. Pellegrino will meet with Dr. Russell on Friday, Feb 5 for discussion.
7. Class Liaison Reports
  - a. 9<sup>th</sup> Grade – Stephanie Good: Not available.
  - b. 10<sup>th</sup> Grade – Janet Pellegrino: No report
  - c. 11<sup>th</sup> Grade – Denise Schovel: No report

- d. 12<sup>th</sup> Grade – Lisa McCord: No report
- e. Virtual Liaison – Jennifer Marx: No report

8. PA Calendar

- a. Upcoming Events (X indicates hospitality needed)

<b>December</b>		
1	Day of Giving	
15	Christmas Concert (Virtual/Live Streamed)	
17	PA Board Meeting	
21	Teacher Christmas Luncheon	X
<b>January</b>		
20	Junior Ring Blessing	X
28	PA Board Meeting	
31	Catholic Schools Week - Start	
<b>February</b>		
1-6	Catholic Schools Week	
1	CSW Teacher Luncheon	X
5	College Fair @ JPll (Cancelled)	X
25	PA Board Meeting	
<b>March</b>		
7	Clean-Up & Cajun (Cancelled)	X
24	NHS Induction (Tentative)	X
27	Mass on the Grass (Tentative)	X

9. Topics to Discuss

- a. Enrollment Committee: PA Participation/Assistance (P. Bourque Interim Lead)
  - i. Initial calling and working on organizing a standing committee.
- b. Fundraising
  - i. Faculty/Staff Gift Catalog
    - Form/Catalog is completed
    - Current plan is to go online in March 2021
  - ii. Moving Forward, Change in direction.

- JPII Gala Role
- Varying Types of events
- Meeting with Dr. Russell scheduled for 2/5/21

c. JPII Parent Association (PA) By-laws

- i. Began review
- ii. Received recommendations for 2020-2021 update
- iii. Will complete after Fundraising meeting

d. PA Calendar

- i. Minor updates made for January/February/March
- ii. Some events remain tentative due to Covid-19

10. New Topics/Questions

a. New Position

- i. Social Media Representative - Daniel Wesolowski (JPII Graduate 2015). Running the twitter/instagrams accounts. Created an alumni focused account.

b. DWTF PA Dancers were requested by the Booster Club. Still looking for dancers.

c. CSW Teacher Luncheon changed to February 1

11. Meeting adjourned 6:09 pm