

ACCOUNTING

Autauga County Technology Center

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Course Description

Accounting is a one-credit course designed to help students understand the basic principles of the accounting cycle. This course provides a comprehensive introduction to basic financial accounting, including analyzing and recording business transactions, preparing and interpreting financial statements, demonstrating generally accepted accounting principles, and performing banking and payroll activities.

Prerequisites: None

Program Name: Finance

Course Goals: The goals of Accounting are to acquaint students with the basic accounting principles common to business and personal activities by exploring topics including:

- Accounting procedures
- Technology used in the field of accounting
- Ethics in the accounting profession
- Banking principles
- Business employability skills
- Accounting career opportunities
- Developing leadership skills by participating in DECA

Course Specifications: Accounting is an elective course for all the career/technical programs in Autauga County.

Course Fee: \$ 25.00 DECA: \$ 20.00

One check (\$ 45) may be written to ACTC for both the course and DECA.

Requirements: Students are required to have a personal email address for class assignments. Students are required to use the smartphone app - Remind 101 - to receive reminders.

Supplies: pencils, highlighter, and notebook paper

ACTC utilizes industry's 5-S approach to maintaining an orderly learning environment: Sort, Set in Order, Shine, Standardize, & Sustain. Students and teacher will participate in classroom management practices to facilitate a clear learning environment.

Course Outline

Unit 1: The accounting cycle (COS 4, 5, 13)

Unit 2: Principles of business accounting (COS 3, 4, 7, 8, 11)

Unit 3: Accounting technology (COS 1, 4, 10)

Unit 4: Financial reporting practices (COS 6, 8, 12)

Unit 5: Accounting careers, ethics, & principles (COS 2, 9, 13, 14)

Culminating Product(s): Summative Assessments

Assessment

Each unit will contain various assignments, video questionnaires, worksheets, quizzes, tests, projects, etc. Each assignment will be assigned a point value. Assessments will make up an accumulated unit grade.

Nine-Week Grades:

65 % Major Grades - tests & projects

35 % Minor Grades - quizzes, notebook checks, classwork, simulation

The grade for the Yearly Average will be: activities, lab routines and procedures, and homework

1st semester = 50%

2nd Semester = 50%

Grading Scale

A 90-100

B 80-89

C 70-79

D 60-69

F 59 and below

Career and Technical Student Organizations: Students are encouraged to become participating members of DECA, an organization that enhances classroom instruction, helps develop leadership skills, and provided opportunities for professional growth and service. More information may be found at www.deca.com.

Credentials are offered in the CTE Programs to assess student mastery of the Career Readiness Indicators (CRI).

Signatures

I have read and understand the course requirements. Permission is also given for photographing my student and using pictures in school-related displays and publications. The Remind app and email is used in this course for educational purposes.

Student

Date

Parent

Date