HOOKER JR/SR HIGH SCHOOL

STUDENT HANDBOOK



2026-2027

“HOME OF THE BULLDOGS!”

All students are responsible for the information and regulations included in this handbook and are subject to all rules and regulations set by Hooker Board of Education, Oklahoma State Department of Education, and Oklahoma Secondary School Activities Association. All personnel hired by the Hooker Board of Education are authorized to enforce these rules and regulations.

Hooker Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, veteran status, or gender in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

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WELCOME

Welcome to Hooker Junior-Senior High School – *Home of the Bulldogs*! We hope that every student, parent, and teacher associated with this school will discover the sincere sense of pride that has made this school great and will want to help us to maintain the tradition.

PURPOSE

The ultimate purpose of education is to help each student become a productive part of society. The staff wants to help develop each student's role as a good student by encouraging each to participate in class and school activities. Part of education is to learn to accept responsibility. Respect for yourself, others, and school property will enhance the atmosphere at Hooker High School.

The Golden Rule is a good rule--others will act and think toward you as you act toward them.

ABSENCES

CLASSIFIED REASONS

EXCUSED ABSENCE: The school recognizes as an excused absence those which are due to personal illness, death in the family, or an emergency situation acceptable to the school administration. Absences for personal reasons/out of town are normally only excused for two days per school year. An excused absence entitles the student to make up his work. The makeup work, *which is the responsibility of the student*, must be completed in the number of days absent plus one.

PLANNED ABSENCE: A student who knows in advance that he/she will be absent must make arrangements with the principal. Absences due to pleasure or shopping trips or social engagements, which could be delayed until school is not in session, will be discouraged. A student who fails to arrange for a planned absence must expect the absence to be classified as unexcused. When it is absolutely necessary for the student to be out of school, see the principal.

UNEXCUSED ABSENCE: An absence due to truancy or any cause which the principal cannot approve is unexcused. Make-up work will be allowed, but the student receives a zero for the day missed.

SCHOOL CONNECTED ACTIVITY ABSENCE (Absences qualified as activity): Students who miss class for school activities are required to pick up homework *BEFORE* leaving. Coaches and sponsors will send a complete list of all students that are going to that activity to each teacher. In compliance with state regulations regarding activity absences, only 10 activity absences shall be permitted (see the Hooker School Policy book for more detailed information). The following absences shall not be charged against the 10-day limit:

1. Participation in school sponsored state/national level contests by which the student earns the right to compete.
2. Any activity held on campus, sanctioned by the Principal.
3. Serving as a Page in the Legislature.
4. On site visits by college representatives/vocational/military representatives.
5. College entrance exams.
6. Field trips in conjunction with a unit being taught in an academic class.
7. Students excused to make appearances before civic groups.
8. Grade level field trips to area Vo-Tech School.
9. College days as approved by the Counselor or Principal.
10. Legitimate travel time.

ACTIVITY FUNDS

Sponsors and students turning in money to the activity fund custodian should receive a receipt, and the sponsor or secretary of the groups should keep records of their income and expenses verifying their balance monthly with that of the activity custodian. The activity fund will be audited annually at the close of the school year. Funds raised under school sponsorship cannot be used for activities that are not school-sponsored.

ACADEMIC DISHONESTY

No credit should be given or expected for any work that is not the student's own work. Any student caught cheating in any form will receive a "zero" for the assignment AND will be assigned a day of ISD. A student will be disciplined for cheating if he/she willingly provides the means for another student or students to cheat. Intentional plagiarism is a form of cheating. Plagiarism includes using/claiming AI ChatGPT (Artificial Intelligence) answers or work as your own work. The second offense of cheating in the same class may result in an "F" for the semester. A second offense of cheating in any class will have additional discipline and be the cause for removal from NHS, Oklahoma Honor Society, and eliminate students from receiving awards at the academic awards ceremony.

ADMITS

An admit slip to enter class is required of a student who has been absent before he/she may re-enter class. The principal's office will write admits from 7:45-7:55 a.m. each morning. Students that have been absent, but failed to secure an admit slip at the appropriate time shall be subject to minor detention. The only way an absence will be excused is for a student to present to the office of the principal a written excuse signed by his parent or legal guardian stating the cause of the absence, or parents may telephone the principal**. The notification MUST be done by the date the admit slip is written.**

DRESS CODE/APPEARANCE GUIDELINES

Every student's hair shall be well groomed and clean, and not distracting to the educational process. Hair will be natural color, neat and well kept. It will at no time cover eyes, as it distracts from the educational process. All students are to be dressed appropriately for the activity in which they are involved. It should be understood that appropriate dress for school shall promote cleanliness, modesty, and should not create distractions within the educational environment. Students are under the jurisdiction and supervision of teachers at all school functions, both at home and away. Any teacher or principal has full authority to exercise this control at all school events. The principals, counselors, superintendent and athletic director shall be responsible for determination of whether the student is in compliance with the rule, and a violation of this rule shall result in disciplinary action.

- Students inappropriately dressed will be sent to the office and the student will be required to become dress code compliant before returning to class.
- Students will receive an unexcused tardy/absence for the time spent changing clothes.

Items specifically prohibited:

1. **Obscene or suggestive lettering or pictures: including alcoholic, drug, vape, or tobacco promotions, promotion of violence or gang activity (including double meaning).**
2. **Hats, caps, bandannas, armband, headbands, hairnets, muscle shirts, tank tops, bike shorts, billfold chains, plier or knife holders, spikes on neck or wrist jewelry. (A teacher for ag or wellness may deem a hat to be appropriate wear.)**
3. **Clothing which exposes or reveals inappropriate areas of the body (shirts or tops that do not cover the mid section, this can also be clothing that is too tight, too loose, etc).**
4. **Shirts less than three inches wide at the shoulder.**
5. **Clothing which is torn, cut, mutilated, or does not have a finished border. (Holes/distressing in pants can not be five inches above the knee cap.) If you can see skin, it is considered a hole. Coverings for a hole must be permanent**.
6. **Dresses, shorts, or skirts which do not extend down within five inches of the knee cap (slits in skirts must be within five inches of the knee cap.)**
7. **Undergarments, tights, yoga pants (etc.) not appropriately covered by outerwear (coverings must be loose and stay appropriate length as you move).**
8. **Pants or shorts which sag below a reasonable waist line.**
9. **No facial jewelry other than earrings. All other facial jewelry must be covered or removed.**
10. **Sunglasses without medical documentation.**
11. **No visible tattoos or body piercings.**
12. **All boys must be clean-shaven.**
13. **Face painting, blankets/pillows/etc.**
14. **All other items of dress determined to be disruptive to the educational environment.**

ASBESTOS

As a result of our building survey concerning asbestos, we have identified some asbestos containing materials in our school buildings. If proper safety measures are taken, these materials should not pose any health risk at the present time. There are some non-friable materials, which have been assumed to contain asbestos, but pose no immediate health risk as long as they remain non-friable.

In compliance with EPA and State Department of Health regulations, we will continue to monitor all identified or assumed asbestos containing materials every six months to verify that they have not become friable or damaged.

The AHERA Asbestos Management Plan for Hooker Public Schools is available for viewing during regular working hours in the Office of the Superintendent. Should you have any questions, please call Todd Kerr, Superintendent, and Hooker Public Schools at 580-652-2162.

ATTENDANCE

Success in school depends on regular, punctual attendance and good study habits. Students are expected to attend all classes and assigned activities unless there is a justifiable reason for being absent. ***PARENTS*** **ARE RESPONSIBLE FOR INSURING REGULAR, PUNCTUAL ATTENDANCE** and may be subject to action by the district attorney's office for failure to do so.

An absence record of 10%, or one day out of each ten, is evidence of unsatisfactory work. Ordinarily any student that accumulates ten or more absences in a class (per semester) will receive NO credit for the class

for that semester. School connected activity absences are NOT counted toward these ten absences, but both excused and unexcused absences are counted toward the ten days.

If a student has 10 or more absences in a class per semester, they will receive NO CREDIT.

ATTENDANCE COMMITTEE

If a parent/guardian or student chooses, they will have the right to appeal for credit to an attendance committee.

A. The attendance committee meetings will generally be held from 7:30-8:00 am (or before semester tests begin) during the last two weeks of the semester.

B. The attendance committee will consist of building principal(s), counselor(s), and teacher(s).
   a. The committee will approve or deny credit based on the documentation provided by the parent(s)/guardian(s) and student.
   b. The committee has the liberty of granting credit on an hourly basis (by class period). The committee will determine if a student receives credit for that class.

C. The student and a parent/guardian will be required to appear at the attendance committee meeting.
   a. The parent(s)/guardian(s) and student will provide documentation for appealing the NO CREDIT. (Doctor's notes, proof of family emergency or death of immediate family members, etc.) Attempts by the parent(s)/guardian(s) to minimize the absenteeism will be considered.
   b. Copies of any documentation of absences previously given to the office will be provided for consideration of the attendance committee.

D. Any decision of the attendance committee may be appealed, by the parent(s)/guardian(s) to the Superintendent of Hooker Schools for appeal to the Board of Education. An appeal request should be done in the form of a written letter to the Superintendent of Hooker Schools.

AWARDS & SCHOLARSHIPS

TRIPLE-A AWARD: Attitude, Academics, and Attendance

Attitude: A good attitude must be readily observable by teachers and staff members (discipline records will be taken into consideration)

Academics: Students must maintain a grade point average of 4.0 or greater (without receiving a C in any class). This average is determined from the 2nd semester of the prior year and 1st semester of the current year. **A cheating offense will remove a student from Triple A consideration.**

Attendance: Students are allowed no more than 5 absences in any one class period per year.

The Triple-A Award will be given at the Academic Banquet.

PERFECT ATTENDANCE AWARD: This award will be given at the Awards Assembly.

HIGH POINT FOR EACH SUBJECT AWARD: Teachers will give these awards at the Awards Assembly.

Seniors who have been awarded the scholarships for the Frank Parkes Memorial and the Bonnie Seawright Memorial must have collected their scholarship dollars within one year.

BACKPACKS

Backpacks may be used to transport books and other school supplies to and from school. Backpacks may be taken into the classroom (at the discretion of the classroom teacher.) Other bags must be left in their assigned locker.

BEFORE SCHOOL

During Good Weather

Students will wait outside between the steps to the Bulldog doors and the benches.

7:55 am Students may enter the building. Students may enter the building early for tutoring, admits (7:45) or planned activity/group meetings.

During Bad Weather

7:40 am Students may enter the building, but must go to the gym and sit in the bleachers.

BUS RULES (Activity Trips)

1. All students who participate in school activities must ride the activity or school bus to and from the activity. A student must have his parents contact the sponsor or administration to request permission for the student to return home by any other means than the school transportation.
2. When school transportation is not furnished, the principal will arrange or approve appropriate and supervised transportation. Any car taken on a school trip must have an administration-approved sponsor in it.
3. Any student who willfully and knowingly defaces a school bus in any way will be automatically dismissed from all extra-curricular activities and forfeits the privilege of attending any extra-curricular activities during school hours.
4. It is the responsibility of each student, sponsor, and bus driver to see that the school buses are well cared for.
5. There will be no use of tobacco while riding the bus to and from a school event, or during an athletic event.
6. Students, sponsors, and driver should be neatly and appropriately dressed at all times, for they are a reflection on the school.
7. When making trips, clothes and equipment should be placed in small suitcases or duffle bags. Suits or clothes may be hung in the bus only by special permission of the sponsors.
8. On all school trips where students take part, ALL students will abide by the decisions of the sponsor(s).
9. There will be no roughhousing on buses to and from events.
10. Students returning from school trips while school is in session must come into the building in orderly fashion with as little disturbance as possible.
11. The pickup used by the vocational agriculture department is owned by the Hooker School District, and the school board and administration shall determine use of this vehicle. Students using it shall be under the supervision of the advisor, who must obtain permission for use on trips outside of Texas County.

CAFETERIA

Students should follow the traffic plan suggested by the cafeteria manager. All food must be consumed in the cafeteria in order to keep school grounds and buildings free of trash and debris. Students bringing their lunches shall eat in the school cafeteria. No food may be taken out of the cafeteria. No GUM is allowed in the cafeteria! ***NO ONE IN THE PE BUILDING AT NOON*****! NO ELECTRONIC DEVICE &/OR CELL PHONE USE IN SCHOOL BUILDINGS DURING LUNCH!**

CANDY, FOOD, GUM, DRINKS

Candy, food, gum, and drinks are NOT allowed anywhere unless by special arrangement through the principal. This will eliminate gum in the cafeteria!

CHILD FIND

Free appropriate public education is provided by the Hooker School District to children with special needs. All handicapped children ages 0-21 years, residing in this district, have a right to be served as mandated by the individual with Disabilities Education Act (IDEA), P.O. 101-476. Any person may assist the district in locating children who may have a handicapping condition. Please contact Todd Kerr, Superintendent, at 580-652-2162.

CLASS CLASSIFICATIONS

To enroll as a Sophomore, a student MUST have a minimum of 5 credits, a Junior MUST have minimum of 12 credits, and a Senior MUST have a minimum of 18 credits.

CLASS OFFICER REQUIREMENTS

- Must have been a student at Hooker Schools for at least one nine weeks period.
- Must have NO out-of–school suspensions for the previous school year.
- Must have class dues paid up to date. Must also have class dues up to date in order to vote.
- Must have a non-weighted minimum GPA of 2.25
    - 7^{th}-10^{th} graders will use their previous year GPA
    - 11^{th}-12^{th} graders will use overall high school GPA

CLUBS AND ORGANIZATIONS

Clubs and organizations will include: FCA, HALO, Oklahoma Honor Society, National Honor Society, Student Council, FFA, Quiz Bowl Team, and JH Robotics.

COLLEGE VISITATION

Requests for college visitations must be cleared first through the principal's/counselor's office. In order for a college visitation to be excused, the proper clearance must be obtained **BEFORE** the absence. Students **MUST** bring back signed documentation from the college to be able to receive an excused absence. Except in special situations, cleared by the principal, only two excused absences will be given for college visitation. *All college day should be taken before the last 2 weeks of school unless approved through the Principal's office.*

CONCURRENT ENROLLMENT

The concurrent enrollment program provides an opportunity for interested juniors and seniors to expand their course studies. A cooperative program set forth by the State Board of Education and the Regents for Higher Education, concurrent enrollment allows seniors and juniors enrolled in an accredited Oklahoma high school to be admitted provisionally to a college or university in the Oklahoma State System of Higher Education as special students, provided they meet certain requirements.

Other than those required for high school graduation, students must meet the published criteria for admission to the selected college or university.

In order to enroll concurrently in college coursework, students must meet the following requirements:

1. A twelfth grade student enrolled in an accredited high school may, if he/she meets the requirements set forth below, be admitted provisionally to a college or university in Oklahoma State System of Higher Education as a special student.
2. Students must have a signed statement from the high school principal stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year. Students must also provide a letter of recommendation from their counselor and written permission from their parents or legal guardian.
3. An eleventh grade student enrolled in an accredited high school may, if he/she meets requirement No. 2 above and the additional requirements below, be admitted provisionally to a college or university in the Oklahoma State System of Higher Education as a special student.
4. Be enrolled less than full-time. (can take six credit courses)
5. Must be enrolled at the high school campus for at least four hours of academic coursework.
6. Must have written permission of a parent or legal guardian.
7. Must bring proof of enrollment back to the high school and once a semester is completed, must provide the high school with a college transcript.
8. The students are responsible for all cost associated with concurrent enrollment. *Payment must be made within the first 2 weeks of each semester or will be reassigned to a High School class.*
9. HHS students will be required to take US History and English I, II, and III from HHS.
10. If you fail a college concurrent class, you will not be allowed to take more college concurrent classes at Hooker high school.
11. Grades for college concurrent classes must be turned in weekly.

CONDUCT

Students should conduct themselves as ladies and gentlemen at all times. Avoid crowding, pushing, or other personal contact. School is not the appropriate place for physical attention among students. **NO EMBRACING, KISSING, SITTING ON EACH OTHER, TOUCHING EACH OTHER, LYING ON EACH OTHER, ETC.** Offenders will automatically be sent to the office. Punitive action will be taken against offenders.

Also students must represent good citizenship by taking care of school property carefully. Students will be responsible to pay for all lost or destroyed school property including textbooks and library books and athletic equipment.

In the halls and on stairs, students should keep to the right, walk, not run, and avoid unnecessary loitering.

Any student who persists in disobeying the rules of Hooker High School and refuses to recognize his/her citizenship obligations may be expelled at the principal's discretion.

CORPORAL PUNISHMENT

It is the policy of the Hooker Board of Education to administer corporal punishment only as a last resort after other reasonable corrective measures have been used without success. Only an administrator can administer corporal punishment and only in the presences of another professional or certificated staff member. Not more than three swats of the paddle will be given.

The teacher or the administrator or both shall make careful documentation of each occasion. Such documentation will identify the student and set forth the behavior necessitating the punishment; the person who administered the punishment; and the name of witnesses. A discipline report will be kept on file until the end of the school year.

Under no circumstances shall other students or non-certified personnel observe the administration of corporal punishment. The student shall be carefully advised of the nature of the rule infraction for which the punishment is being administered. All attempts will be made by the administration to contact parent(s)/legal guardian(s) prior to administering corporal punishment.

In some situations, the parent may be contacted first and the problem discussed before any action is taken. This would occur if punishment is refused or upon parental request. The parent must provide written notification if corporal punishment is not to be administered. Alternative forms of punishment will be used. (REFERENCE: 21 O.S.ξ843, 70 O.S. ξ6-114

DANCES

School-sponsored dances are held for the enjoyment of our students. In an effort to help control potential problems, the following guidelines must be observed for non-student dates:

1. Dates must be just that…NOT your relatives or friends just looking to get in to the dance!
2. If bringing a Date not enrolled in Hooker Public Schools a Dance form must be filled out and return to the High School office by Tuesday before the dance.
3. **A student who attended Hooker School System during the current school year and has chosen to switch to homeschooling for the school year will be unable to attend dances for the rest of that school year. If a student has chosen to dropout of Hooker Schools (to quit school), they will not be allowed to attend a dance or prom.**
4. AGE OF DATE: Must currently be a 7th-12th grade student.
5. *Students & dates must sign-in and **NO ONE** will be allowed into the dance 30 minutes after it has started.*
6. Other options through principal's discretion.

Example of form:

Hooker Public School intends to insure a safe and enjoyable evening for all students attending the Hooker High Homecoming Dance to be held on ?????. In recognition of this fact, HH School is requiring the completion of this form and its return on or before ?????, 2024-2025 (The Tuesday before the dance)

Hooker High Student's Name (printed): _____

Name of Student's Date (printed): _____ **Birth Date:** _____

Please check the appropriate box:

The date: ☐ **is currently in JH/High school (grade 7, 8, 9, 10, 11, 12)**

OR The date: ☐ **has already graduated form** _____ **High School in** _____

Currently enrolled high school students must have the remainder of this form completed by his/her high school principal.

I verify that _____ **is a student in the 7th, 8th, 9th, 10th 11th, 12th grade at** _____ **High School and is in good standing at our school. He/She is not a discipline problem at our school and knows how to behave properly. He/She understands that fighting, harassment, intimidation or bullying will NOT be tolerated. Furthermore, the use of alcohol, tobacco products, or drugs is strictly prohibited.**

Once you have entered the school for the dance, you do not leave and come back in again.

_____ _____

Principal's Printed Name **Principal's Signature**

_____ _____

School Phone Number **School Seal**

The principal's signature will not automatically allow admittance to the Hooker High Homecoming Dance. Students may also be subject to verbal verification (principal to principal phone call). Questions and concerns regarding this form may be directed to Brian Stalder, Principal at 580-652-2516.

Hooker students MUST submit this form to Mr. Stalder on or before ?????, (The Tuesday before the dance) for your date to be considered eligible for the Homecoming Dance.

DETENTION

Detention is held at 7:40 AM each school morning, during lunch time, or at 3:05 to 3:25 PM (as assigned by the teacher). If a student earns a detention, this supersedes all other possible activities. Detention assigned for cell phone use is from 7:30-7:55 a.m.

1. ***Late for detention = another detention***
2. ***Failure to serve detention = two detentions***
3. ***Continued failure to serve detentions = action as deemed necessary by principal***

NO credit for a morning detention will be given if the student arrives later than 7:40! The second time (and any ensuing times) a teacher assigns a detention to the student, the teacher may/should keep the student from 3:05-3:45.

If the student assigned a detention rides a bus route, the teacher will attempt to contact and inform the parent/guardian. The teacher will document the contact (or attempted contact). The assigned detention for a bus route student will be on the next school day after contacting the parents. The parent/guardian will be responsible to provide transportation for the student who has been assigned detention.

DISCIPLINARY ACTION STEP PLAN

-- **NON-STEP DISCIPLINE** (for *minor offenses)

Any of the following could be used to handle minor offenses

*office conference
*lunch detention
*after school detention
*community/school service
*parent notification

--**STEP PLAN DISCIPLINE** *repeated minor offenses or more serious infractions may lead to the Step Plan

Step One:	One Day of ISD (in-school detention) or One Day of Saturday School
Step Two:	Two Days of Saturday School
Step Three:	Two days ISD
Step Four:	One to Three Days of OSS (out of school suspension) (dependent on offense
Step Five:	Five to Ten Days of OSS (dependent of offense)
Step Six:	Long Term Suspension
Step Seven:	Expulsion

Depending on violation, severity of infraction, and attitude of child, disciplinary steps may be skipped in order for the proper discipline to be administered. Other possible actions include

- Temporary or permanent removal from a class or group.
- Work details at noon and after school.
- Corporal punishment with parent consent.
- Financial restitution.
- Involving law enforcement agencies.
- Expulsion

*fighting or intentionally causing bodily injury to another student will be automatic OSS with a minimum of two days.

DRUG AND ALCOHOL PREVENTION

It is the policy of the Hooker Board of Education to follow all sections of the Drug Free Schools Act (P.L. 101-226). The selling, use or possession of illicit drug or alcohol shall be strictly prohibited by students of Hooker Public Schools while on school grounds or at school functions in grades kindergarten through grade twelve. It shall be the policy of the Hooker Board of Education that any teacher who has reasonable cause to suspect that a student in grades kindergarten through twelve who may be under the influence of, or has in his or her possession, or is selling:

1. Intoxicating beverages
2. Alcoholic beverages
3. Tobacco (Vape, Juul, etc included)
4. Illicit drugs

As state law now defines the above, shall immediately notify the principal or his/her designee of such suspicions. The principal shall immediately notify the superintendent of schools and a parent/legal guardian of said student of the matter. REFERENCE: 70 O.S. § 133.

Any suspension and/or search of said student shall be subject to any applicable school policy, state law, or student handbook regulation.

Every teacher employed by the Hooker Board of Education who has reasonable cause to suspect that a student is under the influence of, or has in his/her possession intoxicating beverages, alcoholic beverages, a controlled dangerous substance or tobacco, and who reports such information to the appropriate school official shall be immune from all civil liability. REFERENCE: 70 O.S. § 24-123.

When, in the judgment of an administrator, a student is involved or has been involved in use, possession or selling of tobacco, using alcoholic beverages or substances identified as illicit drug or alcohol by Federal, State, or Local law, the following alternative for disciplinary actions by the faculty/administration of the school district will be considered from the alternatives listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The Board of Education will rely upon the judgment of discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents/legal guardians
3. In-school detention
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by his/her behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency.
13. Short term suspension
14. Long term suspension
15. Other appropriate disciplinary action as required and as indicated by the circumstances.

DRUG DOG SEARCH

Drug dog searches will be used randomly throughout the school year. These are done without any school official being informed prior to the search. The search may include but not limited to lockers, vehicles, classrooms, etc.

DRUG FREE SCHOOLS POLICY ADDENDUM

The original "Drug Free School Policy" is located in the *Hooker Schools Policy* book. Addendum to policy number 106 following paragraph one: 'In keeping with the spirit of "maintaining a drug-free environment", diligence shall be exercised by school staff and students to refrain from using displays of alcoholic beverage containers and/or drug or alcohol paraphernalia as decoration for events/activities.

ELIGIBILITY REQUIREMENTS

In accordance with the policy of the Hooker Board of Education and the Oklahoma Secondary Schools Activities Association (OSSAA), the following regulations shall govern participation on extra-curricular activities in the Hooker Public School system, grades K-12. **YOU ARE *NOT* ELIGIBLE IF:**

1. You are a high school student that turned 19 years of age before September 1 OR you are an 8th grader turning 15 years of age before September 1 (an overage 8th grader may compete as a high school athlete.)
2. **You have not attended classes 90% of the time for the current semester.**
3. *If you are failing any class after the second full week of each semester followed by a probationary week you will be ineligible.*
4. You have been disqualified from a contest because of unsportsmanlike conduct or a flagrant foul, or are under school discipline. Principal may reinstate student following a conference after a written report of details and action taken has been filed with the Oklahoma Secondary School Activities Association (OSSAA).

5. You have participated in a contest where professionalism is being practiced or cash or merchandise prizes were offered, given, or paid to individuals or to the team.
6. You have participated in a contest under an assumed name.
7. You have attended school 8 semesters in grades 9 through 12.
8. You have participated in the sport 4 seasons or have had 3 seasons of opportunity in the sport after attending 2 semesters in the 9th grade.
9. Your parents are not bona fide residents of the high school district where you are attending. (Exception: Students may meet criteria for OSSAA transfer).
10. You have participated in athletics at any school other than the public high school of the district where your parents reside.
11. You have participated in organized practice or a game of football or basketball before the season opens or after the season is closed.
12. You do not have on file a physician's certificate for the present school year.
13. You belong to a fraternity, sorority, or secret society in violation of the state law of Oklahoma or the regulations of the local Board of Education.
14. You do not pass at least five classes that count towards graduation from the prior semester.

EMERGENCY MEDICAL TREATMENT PROCEDURES

GENERAL INFORMATION

It shall be the policy of the Hooker Board of Education that the following procedures be adopted in the event of an emergency requiring medical attention to a student of this school district:

CONSENT TO MEDICAL TREATMENT

Hooker Public Schools may consent to medical treatment of that student provided:

1. The person having the power to consent as otherwise provided by law cannot be contacted.
2. Written authorization to consent has been received from that person.
3. That there is an emergency situation in which prompt action is deemed necessary. *Title 10, Section 170.2 Oklahoma Statutes.*

FORM OF CONSENT

Consent to medical treatment under this policy shall be in writing, signed by the school official giving consent, and given to the doctor, hospital, or other medical facility that administers the treatment. The consent must contain:

1. The name of the student.
2. The name of one or both parents, if known, or appointed guardian.
3. The name of the school official giving the consent and his/her relation to the student.
4. A statement of the nature of the medical treatment to be given
5. The date on which the treatment is to begin.

ADMINISTERING MEDICATION

Employees of Hooker Public Schools may administer medication to a student provided:

1. The district has received a written request to administer the medication from the parent, legal guardian, or other person having legal control of the student.
2. When administering prescription medication must appear in the original container and be properly labeled.

Definition: Employees authorized by this policy to administer medication to students shall include superintendents, principals, counselors, registered nurses, secretaries, or any other certified personnel authorized by the administration.

SELF-ADMINSTRATION OF INHALED ASTHMA MEDICATION

In compliance with state law, Hooker Public Schools permits the self-administration of inhaled asthma medication by a student for treatment of asthma. The parent or guardian of the student must provide the district with written authorization for the student to self-administer the medication. The parent or guardian must also provide a written statement from the physician treating the student that has asthma and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

1. The parent or legal guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.

2. The school district will inform the parent or legal guardian of the student, in writing, and the parent or legal guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
3. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
4. A student who is permitted to self-administer asthma medication shall be permitted to possess and use a prescribed inhaler at all times.
5. Definitions:
    A. **Medication** means a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physical and having an individual label.
    B. **Self-administration** means a student's use of medication pursuant to prescription or written direction from a physician.

EMERGENCY PROCEDURES

I. THREATENING WEATHER (STORM WARNINGS and CIVIL DEFENSE) The signal for a storm or civil defense warning will be a continuous ring on the bell system or a continuous siren blast from the city system.

Band/Music

- **Proceed to storage rooms**

Ag/Tech

- **Proceed to old gym and go to SE locker rooms**

Coach McBee/Special Ed

- **Proceed to old gym and go to SW locker rooms**

Rms 102, 104, 106, 108, Library, Science Lab (Rm 200)

- **Proceed to old gym and go to the pit (NE)**
    - **Science Lab, go down the stairs outside Science lab.**
    - **Library exit south, then go down the stairs by Science lab and to the old gym.**

Rms 111, 112

- **Proceed to the art room. Enter the art room between rooms 111 & 112.**

Basement

- **Stay in your room.**

Rm 212

- **Proceed to basement. Down the stairs by the teacher workroom, then down the stairs by Mrs. Fitzgerald's room, walk to the left of both sets of stairs.**

Rms 213, 214

- **Proceed to the hallway outside basement. Stay to the right, down the stairs by the teacher workroom, turn right down the stairs by Mrs. Fitzgerald's room.**

Rms 309, 310, 311, 312, 313, 314

- **Proceed to the area below the stage. Go down the stairs to the 2nd floor, go to the stairs by the library, down the stairs to the 1st floor, then down the stairs below the stage.**

The regular bell will be sounded as a signal to return to the classroom.

II. FIRE DRILL

1. The signal for fire drill is a series of short rings on the regular class bell.
2. Walk quickly, but do not rush.
3. Leave all books and materials in the classroom.
4. Teachers should be sure that all students are out of the room and then follow the group outside.
5. The regular school bell will be sounded as a signal to return to the building.

EVACUATION PROCEDURES FOR THE SCHOOL:

A. Students in the athletic venues, vocational, music, art, and special education buildings will follow the instructor's advice.

C. *OLD GYM/BLUE GYM* will use nearest exit at teacher's discretion.

IN CASE OF FIRE IN THE AUDITORIUM, THE CENTER SECTION EAST WILL GO OUT THE EAST DOORS, and WEST SECTION WILL GO OUT THE WEST DOORS.

III. PERSONAL PHYSICAL THREATS
(See Suspensions)

IV. FIREARMS, WEAPONS, EXPLOSIVES, DANGEROUS SUBSTANCES OR OTHER MEANS OF PERSONAL OR PROPERTY HARM.

1. All School Staff should be alert to uncharacteristic behaviors, signs, hints, communications, suspicions, and threats that might indicate a potential for a harmful situation.
2. Any person (Employee, Student, or Community Member) should notify an Administrator immediately upon knowledge or awareness of potential threat.
   A. Upon threat of, or actual unlawful activity, the administrator shall notify and seek assistance of Law Enforcement.
   B. Upon reports of suspicions, hints, or indications of potentially unlawful or harmful activity the Administrator shall immediately begin an investigation to determine facts. If facts or situation warrant, Administrator shall proceed with law enforcement or as prescribed in Board of Education or Administrative Discipline Policy.
   C. **Any person who is concerned about safety of self or friends or know of a threat to their school, may make a toll free, anonymous, confidential call to 1-877-SAFE-CALL ext. OK1 or 1-977-723-3225 ext. 651**.
3. When a threat exists as an immediate emergency situation: Personnel shall make every effort to remain calm, take action to reassure students and secure their safety.
4. Communications will be directed through the Superintendent's Office for Media and Public announcements.
5. Parental notification will be directed through the Principal's Office.
6. Any person committing acts in violation of law or policy are subject:
   A. To being prosecuted under the law and/or,
   B. To penalties prescribed under School Discipline Policy,
   C. To psychological counseling.

ENROLLMENT

During the last month of school, pre-enrollment will be made for the following year. From these enrollments the next year's schedule is made. Students will report in July/August of each year during set times to obtain those schedules and other pertinent information. Enrollment dates will be posted through school website. *Students will have two days at the first of each semester to change classes.*

EXTRACURRICULAR GUIDELINES FOR HOOKER HIGH SCHOOL

1. *Any student in Jr. or Sr. High School that is ineligible may NOT attend school dances and/or the prom. If the ineligible student attempts to attend the prom and/or a school dance, they will be subject to one (1) day of ISD.*
2. Students must be in attendance at school or present the office a Doctor's note in order to be able to participate in that day's activity.
3. Taking students on a trip:
   A. Students may pick up work in advance from teachers as they go to that class the **day before** they leave. Work is due upon their return to class. Students **may NOT interrupt** other classes! If arrangements were not made ahead of time, then all work will be make-up work!
4. Refer to page 10 of the Student Handbook for guidelines to determine the eligibility of each student for extracurricular activities.
5. Refer to page 7 of the Student Handbook for guidelines considering School Conduct.
6. Paperwork Required from Athletic Participants & ALL 7th and 8th graders (7/8th PE is advised to get a physical, but parent may sign Opt Out Waiver)
   A. Physical
   B. Medical/Parental Permission Form
   C. Concussion Statement Form
   D. Cardiac Arrest Form
   E. Biological Sex Affidavit
   G. A copy of these forms must be turned in to the athletic director/HS office.
7. **No** student should be in the gym unless he/she is enrolled in that class. **NO** person should be on the gym floor with street shoes or with sport shoes that have been worn outside!
8. **EACH** sponsor needs to remember to remind each of their students of the 10-Day Rule for absences.
9. Each sponsor is expected to run off your particular event and have it organized.

10. NO student will be taken to the doctor without prior approval from the principal's office or the student's parent/legal guardian UNLESS the injury is life threatening. **THE PRINCIPAL'S OFFICE MUST BE NOTIFIED OF ALL INJURIES THAT OCCUR ON SCHOOL GROUNDS OR AT SCHOOL SPONSORED EVENTS!**
11. All students shall dress nicely when representing Hooker Public Schools.
    A. Hair neat, groomed, and natural color
    B. Participants should wear appropriate clothing to extracurricular activities
12. **A student who has dropped out of the Hooker School System will be unable to attend home extracurricular activities for the rest of that school year.**

FAMILY EDUCATION RIGHTS and PRIVACY ACT OF 1974

In accordance with the policy of the Board of Education of Hooker School, the following regulations shall govern the release of student records to students and members of a student's family, legal custodian, or legal guardian.

I. POLICY NOTIFICATION:

It is the policy of the Hooker School to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

II. POLICY LOCATION:

The Family Education Rights and Privacy Policy (FERPA) will be part of the Hooker Board of Education Policies Rules and Regulations Manual, located in all principals' offices and superintendent's office.

III. PROCEDURE TO INSPECT RECORDS:

Parents of students and eligible students may inspect and review the student's education records upon request.

Parents or eligible students should submit to the school principal a written request, which identifies as precisely as possible the record or records he/she wishes to inspect.

The principal will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in forty-five (45) days or less from the receipt of the request for access.

If, for any valid reason, a parent or eligible student cannot personally inspect and review a student's education record, the Hooker School District will arrange for the parent or eligible student to obtain copies of the record.

No charges will be assessed for parents or eligible students to obtain records or third party when previous permission is obtained.

IV. RIGHTS OF PARENTS AND STUDENTS:

Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act and this policy.

1. The right to inspect and review the student's education records.
2. The right to exercise a limited control over other people's access to the student's education record.
3. The right to seek to correct the student's education record, in a hearing, if necessary.
4. The right to report violations of the FERPA to the Department of Health, Education and Welfare.
5. The right to be informed about FERPA rights.
6. The district will arrange to provide translations of this notice to non-English speaking parents in their native language.
7. The federal "No Child Left Behind Act of 2001 (NCLB) requires schools to distribute annual report card to inform parent and the public of student performance and program effectiveness. This report, which presents Academic Performance Index (API) scores and Adequate Yearly Program (AYP) determinations, as well as student achievement results for math and reading, meets all the statutory requirements of the No Child Left Behind Act. These reports are available for you at the Principal's office of your child. Should you have any questions regarding this report, please contact the appropriate principal.

FAN BEHAVIOR

Students and parent(s)/legal guardian(s) are reminded that they represent the school when they are a a fan at an athletic event or other school function. We urge them to set an example for all around them by demonstrating the proper enthusiastic behavior.

FORMAL ATTIRE GUIDELINES

For Dogfest and Homecoming Candidates and Junior/Senior Banquet and Prom Guests

The following guidelines have been considered and appropriate for students at Hooker Public Schools. We request students respect themselves as well as school patrons in choosing clothing. Dresses and young men's clothing should be tasteful. Responsibility rests with the student.

1. No excessive cleavage or excessively low cut dresses are acceptable. Neither dresses cut below the bust line in the front or the waistline in the back will be approved.
2. Halter style lace-up tops; spaghetti strap, one shoulder dresses; and all other evening gowns must meet the arms when held relaxed at the sides in the brassiere area. No exposure is acceptable in the brassiere area when viewed from the front or sides.
3. All dresses, especially strapless and one-shoulder gowns, must be kept up and worn without exposing cleavage.
4. No two piece gowns will be permitted.
5. Dresses must be longer than fingertip length when arms are relaxed at sides. Slits from the hemline up the thigh or side should exceed fingertips when arms are relaxed at the side. Front and back slits from the Hemline up the legs should reflect not only ability to walk but also a sense of modesty. These slits should be at least two inches below fingertip length.
6. ~~j~~eans of any kind are unacceptable for both males and females.
7. Dress shirts will not be removed. (No one will be allowed to remove clothing down to undergarments such as t-shirts or undershirts.
8. Young men must wear dress slacks (khakis are acceptable) along with at least a dress shirt and tie. Suits, sport coats, and tuxedos are appropriate attire. Some type of dress shoe, boot, or loafer is acceptable. No tennis shoes or baseball hats will be allowed.
9. Young ladies should wear the appropriate size dress or pant size; dresses that are too tight and revealing are unacceptable.
10. When representing your class as a candidate, you may be asked to bring your clothing to school for approval.

If you and/or your parent have a question about formal wear appropriateness, please bring a photograph of yourself in the garment with appropriate front/back/side views as needed for approval in the principal's office.

FUNDRAISERS

All fundraisers should be presented to the administration for required approval. Once turned in to Hooker Schools, all fundraising money becomes property of Hooker School Activity Account. Money can only be refunded if merchandise/services were not delivered or if the merchandise/services were faulty. Quitting an extracurricular activity will NOT be reason to return any money to a student, parent/guardian, or a patron, once the money has been turned in for a fundraiser.

GAME PRICES

Prices for all High School Football and Basketball games are:
Adults: $7.00 Students: $5.00 (K-12)
Prices for all JH Football and Basketball games are:
Adults: $7.00 Students: $5.00 $5 (K-12)

Prices for All-Season Sport Passes are:
Adult Individual Pass: $60.00
Couple Passes Adult: $100.00
Individual Pass Hooker School Student: $40.00
Family Pass: $150.00
Senior Citizen: Free with Pass

GANG ACTIVITY

It is the policy of the Hooker School District that membership in secret fraternities or sororities, or in other clubs or gangs not sponsored by established agencies or organizations, is prohibited.

Gangs which initiate, advocate, or promote activities which threaten the safety or well-being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presences of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger to the school environment and educational objectives of the community and are forbidden.

Incidents involving initiations, hazing, intimidation, and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students are prohibited.

Any student wearing, carrying, or displaying gang paraphernalia, or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action including suspension and expulsion.

GRADING SCALE

Grades 7-12
Regular Placement

A	**100-90**	**4.0**
B	**89-80**	**3.0**
C	**79-70**	**2.0**
D	**69-60**	**1.0**
F	**59-0**	**0.0**

I=INCOMPLETE
NC=NO CREDIT

Grades 7-12
In person Weighted Pre-AP and AP classes offered by HPS

A	**100-90**	**5.0**
B	**89-80**	**4.0**
C	**79-70**	**3.0**
D	**69-60**	**2.0**
F	**59-0**	**0.0**

I=INCOMPLETE
NC=NO CREDIT

For the classes of 2025, 2026 and 2027 the regular placement classes grading scale will be used for the selection of valedictorian and salutatorian. Starting with the class of 2028 the weighted scale will be used.

Weighted Grades, which will only come from Pre-AP and AP classes, will be transcripted for college use.

GRADUATION DRESS GUIDELINES

Boys	Girls
Collared dress shirt and tie.	Dress or pant suit and dress shoes.
Dress slacks or pressed jeans.	
Dress shoes or dress boots and socks.	

NO SHORTS, NO FLIP FLOPS AND NO GUM
Only cords and stoles issued by Hooker High School may be worn.
Cords and stoles issued at the state level or higher may be brought to the principal for consideration.
No alterations or additions to the top of graduation cap.
Graduation gowns must be pressed.

GRADUATION REQUIREMENTS

To graduate from Hooker High School, a student MUST have a total of 25 units, which includes the following:

4 ENGLISH: which includes grammar, composition, and literature
3 SCIENCE: which includes all laboratory sciences with content and/or rigor equal to or above Biology I.
3 MATHEMATICS:
3 SOCIAL STUDIES: which includes ½ Oklahoma History, 1 American History, ½ to 1 United States Government, ½ to 1 which may include, but are not limited to the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above Oklahoma History, United States History, United States Government.
2 Foreign Language or Computer Technology: 2 units of the same foreign language or 2 units of computer technology.
1 Additional unit selected from the courses listed above.
1 Fine Art: chosen from Vocal, Band, Music Appreciation, Music Theory, Speech and Art
1 Finance

7 ELECTIVES

***NOTE:** COLLEGE REQUIREMENTS VARY FROM COLLEGE TO COLLEGE, PLEASE CHECK WITH THE COUNSELOR FOR ENTRANCE REQUIREMENTS.

Students moving to Oklahoma from another state and enrolling in senior high school (10th-12th grades) may graduate without Oklahoma History and/or World History if the course is not taught in the senior high or if the student is unable to take the classes due to scheduling conflicts.

Students will not be allowed to graduate in less than four years of high school as a rule, but there may be exceptions where adequate guidance procedures have determined the student can handle early promotion.

***NO** student will walk at graduation if lacking more than one full credit also student must be in good standing with the school and all bills paid and all equipment turned in.*

Senate Bill 982 was passed by the Oklahoma Legislature and signed into laws by Governor Henry on June 7, 2005. The law requires eighth grade students entering the ninth grade in the 2006-2007 school year to complete a college preparatory curriculum, unless the student's parent or legal guardian approves the student to "opt" the student out of the college preparatory curriculum, the parent must sign and return a form available in the High School Principal's office.

Choosing the courses a student takes in high school is an important decision for you and the student. A college preparatory curriculum is challenging and may help determine a student's future success. Research indicates that students who take a college preparatory curriculum and pursue education and training beyond high school has more career opportunities, and have a higher income and rate of employment.

You are not required to sign the form as the student will automatically be enrolled in the college preparatory curriculum. However, if you do not want your student enrolled in the college preparatory curriculum, you must complete the form and return it to the school prior to enrollment.

Beginning in 2012, in order to graduate from a public high school with a standard diploma, a student shall demonstrate mastery of the state academic content standards in the following subject areas.

1. CPR
2. Financial Literacy

Pending state changes and board approval, testing will be scheduled and adjusted according to state law.

GRIEVANCE PROCEDURE

The Hooker Board of Education realizes that parents/legal guardians have a fundamental right to discuss any grievances they might have with the district. However, it is also recognized that there must be an orderly procedure for hearing and resolving grievance issues.

1. If the grievance is directed toward a teacher, the parent/legal guardian shall be requested to make an appointment to visit with the teacher in an effort to resolve the grievance.
2. If the grievance is not resolved following a parent/teacher conference, the parent will be requested to discuss the problem with the principal.
3. If the grievance is not resolved following the parent/principal conference, the parent shall be requested to schedule an appointment with the superintendent.

GUIDANCE AND COUNSELING SERVICES

School guidance services are conscious, organized efforts to focus attention upon and provide for the varied needs of students. The guidance program neither de-emphasizes nor neglects subject matter; rather it sees students as ENDS in themselves and regards the acquisition of knowledge and skills as MEANS to the development of happy, useful citizens.

Counseling is the major guidance service in or school. Counseling is the process in which an experienced and qualified person assists a second person to understand himself and his opportunities, to make appropriate adjustments and decisions in the light of this insight, to accept personal responsibility for his choices, and to follow courses of action in harmony with his choices.

Guidance is a process of helping individuals to help themselves, through their own efforts, to discover and to develop their potential resources for personal fulfillment and social usefulness,

The services that will be offered by the school-counseling program this year are:

1. Occupational information.
2. Social and economic information.
3. Testing and their interpretation to the students, teachers, and parent(s)/ legal guardian(s).
4. Class placement.
5. Curriculum planning
6. Parent and teacher conference.
7. Provided vocational and career planning.

8. Provide assistance to students and parent(s)/legal guardian(s) in planning for higher educational opportunities.
9. Provide individual counseling and group guidance.

GYM

No student should be in the gym unless he/she is enrolled in that class. No person should be on the gym floor with street shoes or with sports shoes that have been worn outdoors.

HANDICAPPED

The Hooker School assures all handicapped children residing in their district the right of access to a “free and appropriate public education”, as mandated by P.L. 94-142. For further information please contact Todd Kerr, Hooker Schools at (580) 652-2162.

HARASSMENT/BULLYING

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, gestures or written, verbal, or physical acts, or electronic communications. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school detention
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency

13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

A copy of this policy will be furnished to each student and teacher in this school district.
REFERENCE: 21 O.S. §850.0 70 O.S. §24-100.2

HAZING

No hazing of any type will be permitted by any employee, student, or anyone connected with school sponsored activities during the time school approved activities are taking place.

Any injury of other acts that may result in litigation will be the responsibility of the individual, if the litigation results from hazing activities.

HOMECOMING

1. Hooker High School shall have two homecomings: one for football and one for basketball.
2. While the Student Council will have ultimate responsibility for these homecomings, the cheerleading squad will be involved and will have a member serving on the Homecoming Committee.
3. Four candidates, one from each class will be chosen by the team members. Basketball queen candidates shall be chosen from eligible members of the girls basketball team. (If there are no eligible candidates in a class, then the candidate will be chosen from other members of the girls basketball team-with seniors given priority.) The Student Council using secret written ballots listing the eligible names by class will conduct voting. A young lady may be chosen only once per school year for this honor. Ties shall be broken by a secret ballot runoff vote.
   If you have not paid class dues, you will not be allowed to vote.
4. Escorts shall be senior team members chosen by lot (junior members if necessary). Escorts shall meet in the Student Council Advisors, or principal's office, room to draw who they will escort. Names will NOT be mentioned; they will draw slips saying 'Freshman, Sophomore, Junior, Senior, or Returning Queen'.
5. A flower girl and crown bearer will be chosen by the Student Council members from the Kindergarten class.
6. Homecoming queen candidates and escorts must be eligible to participate.
7. *Queen candidate must have attended Hooker High School the previous semester.* Dresses must meet the Formal Attire Guidelines and will be previewed to determine the appropriateness.
8. There will be four spirit days tied to the homecoming theme.
9. The queen shall be chosen by the student body. The Student Council using secret written ballots listing the candidates will conduct voting. Once chosen as a specific homecoming queen, a young lady may not repeat as that queen but may be nominated and elected as another queen.
10. The queen and court will sit in the designated area during at least the first three periods of the homecoming game (unless playing in the basketball game).
11. A homecoming dance will follow each homecoming game. **(Refer to dance form on pg. 7, one must be completed to bring a Date that is not enrolled in Hooker Jr./Sr. High School.**

HOMEWORK

The need for homework, the kind of homework, and the amount of time spent on homework will vary with the student and his/her grade level. In order to avoid issues of conflict with family concerns, Hooker Junior/Senior High School will not assign homework during the following vacation periods:

Thanksgiving Break
Christmas Break
Spring Break

EXCEPTIONS: Pre-AP and AP courses require more work than normal classes. Students and parents are informed at pre-enrollment time of the requirements of these classes and should consider this information when making decisions on their schedule! Also, it may be necessary to do makeup work over breaks.

HOMEWORK SHOULD NEVER BE USED AS A PUNITIVE MEASURE. It should be used to reinforce specific educational objectives.

HONOR ROLLS

To make the Superintendent's Honor Roll, a student must have NO grade lower than an A. To make the Principal's Honor Roll, a student must have no grade lower than a B. Students must have made the Superintendent's or Principal's Honor Roll to be eligible for election as a student council representative.

HONOR SOCIETY

OKLAHOMA HONOR SOCIETY:

Oklahoma Honor Society is composed of the upper ten percent of students in either junior or senior high school. Members of the seventh grade and **freshmen** have their grades determined from their averages the first semester of the school year. Advanced students in each group have their averages determined from the second semester of the previous year through the first semester of the current year.

NATIONAL HONOR SOCIETY:

Sophomores, Juniors, and Seniors who have been in attendance at Hooker High School for two semesters and have a cumulative non-weighted GPA of 3.5, are eligible for consideration of membership in the National Honor Society. Students who qualify for consideration of membership must also meet specific standards in leadership, service, and character. Membership is granted only to those students selected by the faculty committee of the Hooker Chapter of the National Honor Society, which follows the NHS bylaws.

ILLNESS OR INJURY

Any student who becomes ill or injured during the school day must report to the office. The school will contact a parent, guardian, or relative before allowing the student to go home**. ANY STUDENT LEAVING THE BUILDING ON HIS/HER OWN WILL BE CONSIDERED AS UNEXCUSED.**

IMMUNIZATION

The Board of Education shall require that no child be admitted to this school without evidence of having received the immunization required by the State Department of Public Health unless on exemption has been granted from the immunizations on medical, religious, or personal grounds.

If a parent(s)/legal guardian(s) is unable to pay for the required immunizations, the school will refer the student to the State Department of Public Health for assistance.

The State Department of Public Health requires the following immunizations prior to the enrollment of a child in public school:

5 DPT (Diphtheria-Pertussis-Tetanus) (unless the fourth dose was received after the fourth birthday)
4 Polio (unless the third does was received after the fourth birthday)
2 Measles (Rubeola)
1 Rubella
1 Mumps
1 Chicken pox
3 Hepatitis B
2 Hepatitis A

Beginning the 2011-2012 school year, all seventh graders will be **required** to have an additional dose of Tdap vaccine before attending school.

INSURANCE

Student accident insurance is made available to students for a nominal fee. Since the school cannot assume any liability for medical expenses due to student injuries sustained during regular school activities, the insurance is recommended for any family, which does not have insurance coverage.

The Board of Education requires that all students who participate in athletics subscribe to the student insurance or complete an insurance waiver form obtained from the coach.

HEAD LICE

School Laws of Oklahoma Section 703

A. Any child afflicted with a contagious disease or head lice may be prohibited from attending a public, private, or parochial school until such time as he/she is free from the contagious disease or head lice.
B. Any child prohibited from attending school due to head lice shall present to the appropriate school authorities, before said child may re-enter school, a certificate from a health professional or authorized representative of the State Department of Health that said child is no longer afflicted with head lice.

LEAVING SCHOOL OR CLASS

No student may leave school except at regular dismissal time without permission from the office. If the student knows in advance he/she will need to leave school, his/her parent(s)/legal guardian(s) should call the school explaining the necessity of leaving school and the time the student should be dismissed. The student must check out through the office before leaving campus. This also includes the noon hour.

It is also the policy that other students will remain on campus from the time they arrive until the completion of the school day except during lunch break.

Upon arrival on campus, the student is to go to an approved area to wait for the first bell. Sitting in a vehicle is not permitted.

Students having arrived at school may not leave the school premises at any time during the day without first receiving permission from the principal's office. For special occasions at school, students will not be allowed to leave campus to dress or undress unless extenuating circumstances exist.

Before permission can be granted for a student to leave at any time:

1. The student's parent(s)/legal guardian(s) must notify the principal's office that the student will be leaving.
2. The principal will then issue the sign-out sheet.
3. The student must sign back in if he/she returns before school is out and get an admit to enter in class.

Any student who fails to abide by these policies will be considered truant and could be subject to corporal punishment or detention.

LETTERING POLICY

1. Hooker High School Lettering Policy general rules:
   A. Players must be in good standing with the head coach at the end of that season.

SPECIFIC REQUIREMENTS FOR LETTERING BY SPORT/ACTIVITY

Hooker High School Lettering Policy general rules:

A. Players/participants must be in good standing with the head coach/sponsor at the end of that season.
B. For Sports refer to AD and sport specific coach.
C. <u>BAND AND VOCAL</u>
   Requirements are on file in the principal's office. These requirements will be shared/outlined by the sponsors.

Patches from these activities **ONLY** shall be placed on the letter jacket.

LIBRARY RULES

The library is to be used for reading, research, or computer activities. If a teacher is sending more than five students at a time, he/she must accompany the group. A complete handbook of library policies is available from the librarian.

LOCKERS

Lockers will be assigned during the student's enrollment. Each student will be held responsible for the condition and contents of the locker. Locker checks will be held during the school term to inspect locker conditions and to retrieve lost articles such as library books, textbooks. Etc. ***UNDER NO CIRCUMSTANCES SHOULD MONEY, VALUABLES, FOOD ITEMS, OR DRINKS BE KEPT IN YOUR LOCKER.*** Students have the option to place a lock on their individual lockers. However, a duplicate key with the locker number must be turned in to the principal's office.

LOST AND FOUND

There will be a lost and found department in the principal's office for misplaced items.

LUNCH PROCEDURE

Students will be asked to bring lunch money to the elementary office. Parents/legal guardians who are interested in applying for free or reduced meals for their child are responsible for returning the completed, necessary forms as quickly as possible to the school. Forms for free and reduced meals must be filled out and returned each current school year.

AT NOON, NO STUDENT IS TO BE IN THE HALLS EXCEPT BY PERMISSION OF SCHOOL PERSONNEL. Students may congregate in the gym in the seating area only during inclement weather. No students may sit in their vehicles during the lunch period.

If students go to lunch off campus, it is NOT acceptable to be tardy to class after lunch as students are still under supervision of the school during lunchtime. **Only your own parent can give a ride.**

NCAA CLEARINGHOUSE FOR STUDENT ATHLETES

Any student who is considering playing college sports must contact the counselor by the beginning of their Junior year in order to complete the paperwork necessary to be eligible.

NONDISCRIMINATION STATEMENT

The Hooker School does not discriminate on the basis of race, color, national origin, sex, age, qualified handicap, services, or activities, in access to them, in treatment of individuals or in any prospect of their operations. The Hooker Public School also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

OKLAHOMA HIGHER LEARNING ACCESS PROGRAM (OKLAHOMA'S PROMISE)

(Title 70 O.S. 2601, Oklahoma Higher Learning Access Act)

Subject to the availability of funds, OHLAP will help pay the college tuition for students. To enroll in the program, students must be (1) an Oklahoma resident; (2) enrolled 8th, 9th, or 10th grade in an Oklahoma high school; (3) the child of parents, custodians or guardians who earn less than; $60,000 with 1-2 dependent children OR $70,000 with 3-4 dependent children OR $80,000 with 5 or more dependent children per year; and (4) must meet additional requirements as defined by the Oklahoma State Regents for Higher Education. Please check for updates/revisions passed through our state government on https://okpromise.org.

****A Student who opt outs will no longer have the Oklahoma's Promise opportunity. As the requirements for Oklahoma's Promise require a student to take a college preparatory curriculum to be eligible.**

"ONE MINUTE OF SILENCE"

In accordance with Senate Bill 815, Hooker Public School will observe approximately one minute of silence each day. The purpose of the "One Minute of Silence" is to allow each student to reflect, meditate, pray or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choice.

POLICE QUESTIONING/APPREHENSION

School authorities are frequently asked to cooperate with officers of law enforcement agencies, social services, child protection agencies, and others in their pursuit of alleged crimes, child abuse cases, child welfare cases and other investigative procedures that often involve children in school.

Police may be called in certain circumstances for safety reasons or due to criminal/illegal behaviors.

PROM

Expenditures for the Junior-Senior Prom and Banquet should not exceed $10,000 per board regulations or whatever the balance may be in the Junior Class account. The prom will be funded from class dues and the receipts from the football concession. The selection of a band must be approved by the administration. The time allotment for preparing the prom, usage of the all-purpose room, shall begin no earlier than two weeks prior to the prom date.

To be eligible to attend the Hooker High School Prom:

*Must be a Sophomore server, Junior or Senior at Hooker High School

*Must be eligible (passing all classes). Eligibility is checked two Thursdays before previous Saturday of prom. Eligibility runs from Monday through Sunday during the week of prom. So prom eligibility is not determined on the Thursday, two days before prom. Instead, it is determined on the Thursday, nine days before prom.

*Must follow "Formal Attire Guidelines" on page 14 of this Handbook

*Juniors must meet class requirements for decorating, class dues, etc

Age requirements for dates of Hooker High School Sophomore server, Junior or Senior:

*High School student (grades 9-12)

A student who attended Hooker School System has chosen to switch to homeschooling for the school year will be unable to attend dances for the rest of that school year. If a student has chosen to dropout of Hooker School (to quit school), they will not be allowed to attend a dance or prom.

*Graduate of the previous school year

*Age 19 or younger as of the day of the Prom

*Spouse of Hooker High School Junior or Senior who is age 21 or younger as of the day of the Prom

RETENTION POLICY

Students in grades one through eight must achieve a grade average of 60% or higher in at least three major courses of study to be promoted to the next higher grade. The major courses of study are math, language arts, science and social studies.

SEARCH AND SEIZURE POLICY

The superintendent, principal, teacher or security personnel of any public school in the state of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school or while attending any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substance Act, intoxicating beverages, non-intoxicating beverages, commonly referred to as 3.2 beer (low point beer), or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee, or the school during activities. Reasonable suspicion would include searching a cell phone (possible reasons for searching a cell phone could include cheating, bullying, harassment, illegal activities, etc.) A student must surrender their phone if there is reasonable suspicion. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable.

The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the pupil and the nature of the infraction. In no event shall a strip search of the student be allowed. No pupil's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrant less search.

The superintendent or principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons or, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages or missing or stolen property that might be in their possession including the authority to authorize any other person they deem necessary to

restrain such pupil or to preserve any dangerous weapons or, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages or missing or stolen property.

Any pupil found to be in possession of dangerous weapons or, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages or missing or stolen property may be suspended by the superintendent or principal for a period not exceed the current school semester and the succeeding semester. Any pupil suspended under this section may appeal any such suspensions to the Board of Education of the school district.

SEMESTER TESTS EXEMPTIONS

There will be semester tests! The times for each hour's test will be scheduled at the end of each semester. The exemptions for the **Spring** semester tests are as follows:

1 Absence – Subject grade D
2 Absence – Subject grade C
3 Absence – Subject grade B
4 Absence – Subject grade A

Any student who receives an unexcused absence (3 unexcused tardies) for a class will not be exempted. Any suspensions, both in school and out of school, will prevent a student from being exempted. Saturday School assignment will prevent a student from being exempted.

SONG – SCHOOL

So here's to Hooker High School
Great is our fame.
Our teams are fighting
To uphold her name.
We'll all be true and loyal.
See her banner waving
High above the rest.
The Blue and White will prove
That Hooker High's the best!
Rah, rah, sis boom bah,
Hooker High School, rah, rah, rah!

STUDENT COUNCIL

The general purpose of the Hooker High School student council is to:

1. Provide a structure for effective communication among the faculty, administration and the students.
2. Promote cooperation and loyalty to our school as well as unity among the students.
3. Encourage student responsibility, respect, pride, and self-discipline.

To be eligible for election to the student council, a student must have completed one semester in the Hooker School System prior to being elected. The student must have and maintain a GPA of 2.0 with no semester grade lower than a D. Complete copies of the constitution are available in the Principal's Office or from the STU-CO Advisor.

SUSPENSION

The principal shall have authority to suspend any pupil who is guilty of any of the following acts while in attendance at Hooker High School or in transit by school transportation or under school supervision to or from school or at any school function authorized by the school district or when present at any facility under the control of the school district.

1. Immorality or profanity.
2. Violation of written school rules, regulations or policies.
3. Any student found guilty of bringing weapons to school, or school activities, or to any school event under the jurisdiction of Hooker Public Schools shall be removed from the regular school program of Hooker Public Schools for a period of not less than one year. Any student found guilty of bringing weapons to school may face permanent expulsion. For the purposes of this policy, a "weapon" means a firearm as defined in Section 921 of Title 18 of the United States Code. For students with disabilities, the procedures, which appear on pages 80-83 of the Policies and Procedures for Special Education

in Oklahoma, will be followed regarding the suspension of any student. The chief administrative officer of Hooker Public Schools on a case-by-case basis may modify the expulsion requirement.

4. Assault and battery.
5. Possession of any narcotic drug, stimulant, barbiturate or alcohol.
6. Conduct that jeopardizes the safety of others.
7. Conduct calculated to disrupt the operation of the school.
8. Truancy.
9. Possession of a wireless telecommunication device that is not within school rules.

All students enrolled in the Hooker School will be expected to abide by the rules and regulations set forth by the administration, teachers, and Board of Education while in attendance at school, school-sponsored activities, or being transported to or from school or school-sponsored activities in district-owned transportation. Any student that is found to be disobeying the rules or showing disrespect for any teacher and/or school property will be subject to disciplinary action. The disciplinary action to be taken will depend on the severity of the violation and the number of times the student has broken regulations.

The student may accept the punishment as designated by the administrator and/or teacher, or he/she may have the option of being suspended from school until he/she returns with his/her parent/legal guardian for a conference with the administrator and teacher involved. If, at this conference, the parent/legal guardian and administrator cannot arrive at a mutual agreement as to the punishment the student is to receive for this offense, the student will be suspended from school until an agreement can be reached. Any student suspended will **NOT** participate **or** attend extra-curricular activities.

The parent/legal guardian may appeal in writing to the Board of Education, and a hearing will be held before said board in accordance with the laws of the State of Oklahoma.

A suspended student is allowed to make up all work missed while under suspension; however, he/she will receive **70% credit for makeup work completed.

TARDIES

Students must assume responsibility for reporting to class on time in order that the class not be disturbed. Students will be counted tardy if **NOT** in their assigned seats when the tardy bell rings.

1. A student that is more than twenty minutes late for a class will be counted as an **UNEXCUSED** absence for that class.
2. Each three unexcused tardies will constitute an UNEXCUSED absence for that class.
3. Students who arrive on campus after the start of the school day must report to the principal's office before going to class.
4. Students will have to make up time missed for **ALL UNEXCUSED** tardies.
5. Three unexcused tardies equals an unexcused ABSENCE.

Following is a consequence schedule for unexcused tardies:

1-2 unexcused tardies – dealt with by teacher according to class rules
3 unexcused tardies – required disciplinary referral to the office
4-5 unexcused tardies – dealt with by teacher
6 and each successive unexcused tardy – required discipline referral to the office

Students who ride the bus will **NOT** be counted tardy if their bus is late. They should go directly to class.

TELEPHONE

Students will **NOT** be called from classes to the telephone for anyone except their parents, and then **ONLY** for an emergency. Parents will be asked to leave their number so that students may call between classes.

TESTING REQUIREMENTS (STATE MANDATED)

Pending state changes and board approval, testing will be scheduled and adjusted according to state law.

TOBACCO, VAPE, JUUL USE PROHIBITED

The use of, possession of, and or distribution of tobacco products, vape devices or products, and juul devices or products shall be prohibited in or on an educational facility of Hooker Schools. This would include school vehicles, and at any school sponsored or school sanctioned event/activity.

Possession of these devices, and or, products will be handled with 2-3 days of ISD (dependent on cooperation and attitude).

Use or distribution of these devices, and or products at school or school events will be handled with ~~2-5~~ 3-5 days of ISD (dependent on cooperation and attitude).

If any of these products are used in combination with illegal/illicit drugs the discipline will be handled in an appropriate manner to the offense.

Law enforcement will be contacted for all vape or juul situations. If there are questions/concerns with anything that "appears" strange with a tobacco product, then law enforcement will be contacted. Law enforcement will ticket/fine according to ordinance and/or state law.

Repeat offenses could get additional ISD, Saturday school. Or use other steps on the discipline plan (as deemed appropriate).

VALEDICTORIAN and SALUTATORIAN

A student must have completed his/her junior and senior years at Hooker High School to be eligible for consideration as valedictorian or salutatorian.

Hooker High School course work is based upon a 4.0 scale in accordance with the following grading system to determine valedictorian and salutatorian for the classes of 2025, 2026 and 2027.

90-100 = A or 4.0
80-89 = B or 3.0
70-79 = C or 2.0
60-69 = D or 1.0
59 & below = F or 0.0

Multiple honorees will result only in the case of students earning the same grade point average. Beginning with the class of 2010, to be considered for valedictorian and salutatorian at Hooker Public Schools, a student must have elected to follow the curriculum for college-bound students. Beginning with the class of 2010, in addition, he or she must take at least four semesters of the following courses in any combination: Physics, Pre-calculus/Alg III, College Alg, Coding, Chemistry, English Comp I, English Comp II, or Calculus to receive the honor of valedictorian or salutatorian.

Hooker high school has the right to revoke the status of Valedictorian or a Salutatorian if the senior's second semester grades make him or her ineligible for the honor.

Starting with the class of 2028

A student must have completed his/her junior and senior years at Hooker High School to be eligible for consideration as valedictorian or salutatorian.

Hooker High School course work, beginning with the class of 2028, will be based on 5.0 scale in accordance with the grading system listed on page 15.

Multiple honorees will result only in the case of students earning the same grade point average. Beginning with the class of 2028, to be considered for valedictorian and salutatorian at Hooker Public Schools, a student must have elected to follow the curriculum for college-bound students. Beginning with the class of 2028, in addition, he/she must take at least four semesters of the following courses in any combination: AP Physics, Coding, Pre-Calculus/Alg III, College Alg, Chemistry or any in person AP offering at Hooker High School to receive the honor of valedictorian or salutatorian.

Hooker High School has the right to revoke the status of valedictorian or salutatorian if the senior's second semester grades make him/her unfitting for the honor.

VEHICLES

All student vehicles will be parked from 8:00 a.m. until school is out unless the office gives permission otherwise. Students are not allowed to ride in any vehicle with the exception of their parents. Sitting in a vehicle is not permitted. ***STUDENTS WILL BE BUSED TO THE GYM, SOFTBALL, BASEBALL, FOOTBALL FIELDS AND TRACK.***

WEAPONS FREE SCHOOLS POLICY

It is the policy of the Hooker School District to comply fully with the Gun-Free Schools Act.

1. Any student in the Hooker School District who used or possesses a firearm at school, at any school-sponsored event, or in or upon any school property including school transportation or school sponsored transportation will be removed from school for not less than on full calendar year.

Firearms are defined in Title 18 of the United States Code, Section 921, as:

A. Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;
B. The frame or receiver of any such weapon;
C. Any firearm muffler or firearm silencer;
D. Any destructive device including any explosive, incendiary or poison gas, bomb grenade, rocket having a propellant charge of more than four ounces, missile having and explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to the above.

Such firearm or weapon will be confiscated and released only to proper legal authorities.

2. *Oklahoma Statutes, Title 21, Section 1280.1* prohibits any person, except a peace officer or other person authorized by the Board of Education of the district, to have in such person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation of students of teachers any weapon as:

"…any pistol, revolver, dagger, bower knife, dirk knife, switchblade knife, spring-type knife, sword cane, knife having a blade which opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife, blackjack, loaded cane, billy, hand chain, metal knuckles, or any other offensive weapon."

Any items considered a weapon confiscated by Hooker Schools will not be returned. They are considered dangerous weapons and will be dealt with by the school administration.

Any student who violates this policy will be subject to discipline which may include suspension up to one full calendar year (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or the superintendent's designee.

Students with disabilities are subject to his policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act if any such students are determined to be in violation of this policy.

An exception to this policy may be made for students participating in any authorized extracurricular activity or team involving the use of firearms or archery equipment.

The superintendent of designee may modify the provisions of this policy on a case-by-case basis. However, any substantial modification must be reported to the Hooker Board of Education at its next meeting. (REFERENCE: *18 U.S.C., 921-21 O. S.1280.1)*

WEATHER

If severe weather conditions exist before school opens, the administration will notify the Liberal and Guymon radio stations that school will not be in session for that day as soon after 7:00 AM as possible. Administration will also utilize the school app and a call notification system if at all possible.

If necessary to dismiss school during the day, the parents/guardians will be notified and principals will make an announcement to students and teachers at the proper time.

WIRELESS COMMUNICATION/PERSONAL ELECTRONIC DEVICES/CELL PHONES

Wireless communication/Personal Electronic devices will be confiscated if found to be utilized by a student unless deemed necessary with the prior consent of both the parent/legal guardian and school administration.

"Personal Electronic device" means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school approved devices that are specifically limited for use in classroom instruction.

A cellphone (personal electronic device) may be in possession by a student (must be in your pocket, purse, etc); but the device must be turned off (not just on silent) and stored out of sight. Whether intentionally or unintentionally, if the device is in use, visibly out, or heard, then any school personnel should confiscate the device for disciplinary purposes.

- No use once you enter a building until outside of buildings at lunch.
- If you need to contact a parent/guardian, come to the office. Do NOT do that in a classroom or bathroom.

- Cellphones/Personal electronic devices are not to be used inside any school building at lunchtime (not in cafeteria).
- Cellphones/Personal electronic devices are not to be used between class periods (1st-lunch period, lunch period-7th) no matter whether inside or outside the buildings.
- Cellphones/Personal electronic devices are allowed in extracurricular settings apart from the regular class day, **but are not to be used in the locker rooms at any time!**

Exceptions to the personal electronic device use could include these situations.

- Medical emergencies
- Natural disasters or lockdown
- Students may use personal electronic devices if their IEP, Medical Plan or 504 Plan explicitly allows it for medically or educationally necessary purposes.

Violation of this will be reason for the following disciplinary action:

1st Offense – The office will hold the phone until the end of the **school day AND** will have three-(3) days of morning detention (7:30-7:55) or five (5) days of lunch detention.

2nd Offense – The office will hold the phone until the end of the school day **AND** will have one (1) day of Saturday School.

3rd Offense- The office will hold the phone until the end of the school day **AND** 3 days of of Saturday School

Additional offenses could be subject to suspension for the remainder of the semester.

NOTE: If the student refuses punishment or repeats not showing for Saturday School, then he/she will be suspended 2 days.

WITHDRAWAL FROM SCHOOL

Students withdrawing from Hooker Schools should check out through the principal's office.

YOUR RESPONSIBILITIES AS A STUDENT

Your attendance must be regular – time lost from the classroom can never be made up.

- Complete your assignments on time and hand in your work.
- Allow adequate time for study.
- Don't be satisfied with just passing – don't be satisfied with anything but the best.
- Understand the purpose of going to school.

When you are in another city, especially as a student of Hooker Public School, at an athletic event or scholastic contest, remember that on your shoulders rests the responsibility of the reputation of your school. The reputation of the entire school can be based on the reflection of something you may do. Conduct yourself at all times in such a manner that no criticism will be brought on yourself or your school by your action(s).

While visiting students are here, treat them with the courtesy that you would expect at their school. Let them leave saying "Hooker Public School treats one as he/she would like to be treated."