

DRAFT – Unofficial Until Approved
Meeting Minutes 3/8/18

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held an Executive Session Board Meeting on March 8, 2018 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749.

I. CALL TO ORDER

The meeting was called to order at 6:29 p.m.

II. ROLL CALL

Board Members present:

Ms. Susan Fry, Board President

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Clerk (arrived @ 6:37)

Mr. Jeffrey Neff, Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

III. MOVE TO EXECUTIVE SESSION

MOTION: Mr. Auslander made a motion to move into Executive Session pursuant to: A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occurs at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Assistant to the Principal at Agua Caliente

Mr. Neff seconded; the motion carried unanimously.

The Governing Board and Superintendent adjourned into Executive Session at 6:29 p.m.

IV. ADJOURN FROM EXECUTIVE SESSION

MOTION: Mr. Neff made a motion to adjourn from Executive Session at 7:01 p.m. Mr. Auslander seconded; the motion carried unanimously.

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on March 8, 2018 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:02 p.m.

1. ROLL CALL

Board Members present:

Ms. Susan Fry, Board President

Mr. Steven Auslander, Board Member

Mr. Jeffrey Neff, Board Member

Mr. Carlos Ruiz, Board Member

Mr. Jeremy Schalk, Board Clerk

Kaitlyn McWilliams, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member Report – Kaitlyn McWilliams (submitted in advance)

Tanque Verde High School

- ⊙ Feb 13- NHS completed toy drive fundraiser and delivered toys to TMC.
- ⊙ Feb 17- Science Bowl team competed in Arizona Regional Science Bowl they placed second in round robin
- ⊙ Feb 20- FFA had a petting zoo at lunch in honor of National FFA week. This included many types of farm animals
- ⊙ Both softball and baseball started their seasons at the beginning of February
Baseball attend a tournament with good competition over Rodeo Break
Softball will attend a tournament in Payson, AZ 3/15-3/17
- ⊙ Golf and tennis also started their season and they are off to a strong start.
- ⊙ Junior night on March 5:
Counselors from U of A, ASU, NAU, GCU, and Pima are coming to TVHS to talk about scholarships, how to conduct a college search, requirements, and career prep
- ⊙ March 8- Concert band Area festival at Catalina Foothills High School
- ⊙ March 22- AP English trip to U of A theater
- ⊙ March 22-24- Concert band Anaheim trip to compete/ go to Disneyland
- ⊙ March 23-25- U of A Sky School on Mt Lemmon

Emily Gray Junior High School

- ⊙ 4th quarter sports are beginning- baseball and softball
- ⊙ March 19- EGJH book fair! All week.
- ⊙ March 21- Academic Showcase
- ⊙ March 22-24- Band, orchestra, and choir Anaheim trip to compete/ go to Disneyland
- ⊙ STUCO still working on Leukemia Lymphoma Society fundraiser - almost finalized.

Kaitlyn announced she will be presenting an additional report next month. She is gathering information from each site regarding the community outreach programs and projects in which they've been involved.

- Superintendent's Report – Dr. Scott Hagerman

- Summer Planning –

Title I funding is decreasing. The number of summer school classes may be impacted at the elementary site level. At the junior high level, students who need remediation will have programs available. At the high school, students focused on credit recovery will also have programs available.

Ms. Fry asked approximately how many elementary students typically sign up for summer school, Ms. Rosalik said they normally have about 60 students who are enrolled in reading or math classes.

- Enrollment Update -

Dr. Hagerman provided current enrollment data and projected enrollment (2018-19 SY) for Board Members to review. There was discussion regarding the 9th grade and kindergarten, these grade levels are the most challenging to project. However, the trend data reveals more 8th grade students are opting to attend Tanque Verde High School.

- Menu of Assessments –

There are a variety of assessment tools that can be used to assess student growth and knowledge: AzMerit, SAT, PSAT, ACT. Dr. Hagerman said he will be looking at the assessment process and seeking guidance from site councils, students and teachers.

Student Board Member Kaitlyn McWilliams shared with Board Members that high school students take several tests in preparation for college entrance requirements. The AzMerit test carries the least priority in terms of importance for her.

Dr. Hagerman said he will gather information and bring it back as a Board update.

- Budget update and Planning – Mr. Adam Hamm

Mr. Hamm presented a PowerPoint of the District Timeline and Planning for 108-19 Budget.

Timeline:

July 5	Proposed budget
July 15	Adoption (no later)
Sept. 1	Revision (on or before)
Dec. 15	Revision (on or before)
May 15	Final Revision (no later than)

Budget Planning:

Information needed –

- ADM (Weighted Student Count)

- Per Student amount (Base Support Level – BSL)

- Teacher Experience Index (TEI) currently 1.0456

Other Important Information –

- Qualifying Tax Rate (QTR)

Timeline for Planning –

April-Business Manager and Superintendent

Initial projections:

- ADM – Projected to be approximately 2040 students; weighted at approximately 2040
- QTR – Estimated decrease \$2.0234 to \$1.9679 (due to property value STATEWIDE increase 2.82%)
 - SETR (previously county Equalization Rate) estimated decrease from \$0.4875 to \$0.4741
- Current Inflation factor – 1.8%
 - Current M&O Budget: \$12,576,054
 - Budget per Inflation: \$12,802,423
- Possible increase of an estimated 40 students at high school freshman class could generate \$149,160

District Additional Assistance (DAA):

- DAA
 - Currently (Fiscal Year 2017-18) funding was cut \$876,922 from \$1,000,120 down to \$123,198 or 87.68%
 - Bare minimum need in DAA \$366,000
 - Currently the District must move \$236,801 of M&O to cover our Capital Expenses

Proposed Increases:

- DAA five year restoration
 - \$95 M restored in FT19
 - this could give an estimated increase of \$238,000
- An additional \$34M to existing 1.06% teacher salary increase making a total increase of 2%

Board members asked clarifying questions throughout the presentation.

4. CALL TO THE PUBLIC

None

5. CONSENT AGENDA *(see attached personnel report)*

Dr. Hagerman introduced Kristen Kvaran to the Governing Board. Ms. Kvaran was selected as the new Preschool Director/Teacher.

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Schalk seconded; the motion carried unanimously.

6. INFORMATION AND DISCUSSION ITEMS**A. Feasibility Update – Dr. Hagerman**

Dr. Hagerman updated Board members about the first Superintendent's Feasibility meeting that was held earlier this week. The meeting was well attended by committee members, consisting of students, staff and parents. The committee understands the purpose of the committee work is to assess the district's needs in relation to the educational program and school facilities, and to provide guidance related to the 2018 election. Ms. Anne Velosa and Ms. Susan Fry have agreed to Co-Chair the committee.

Mr. Ruiz mentioned the survey information that was gathered from the previous override, and how valuable the information was. Dr. Hagerman acknowledged we will be working with the same survey group, *Higher Ground*, to conduct the survey of registered voters. Survey questions are currently under development.

The committee meets next on Tuesday, March 20 from 6:00 p.m. to 8:00 p.m.

7. ACTION ITEMS

A. Assistant to the Principal position at Agua Caliente Elementary School– Dr. Scott Hagerman

Dr. Hagerman recommended Ms. Chris Reitz as the Assistant to the Principal at Agua Caliente Elementary school.

MOTION: Mr. Neff made a motion to approve Chris Reitz as the new Assistant to the Principal position at Agua Caliente Elementary School. Mr. Auslander seconded; the motion carried unanimously.

B. CTE / Fine Arts - Dr. Scott Hagerman

After a thorough vetting by the high school site council, students will have options from which to choose to satisfy CTE / Fine Arts requirements. The credit requirements may be satisfied with 2 Fine Arts credits, 2 CTE credits, or one of each.

MOTION: Mr. Neff made a motion to approve the CTE / Fine Arts requirements as proposed. Ms. Auslander seconded; the motion carried unanimously.

C. PE Requirements – Dr. Scott Hagerman

PE credit requirements may be satisfied through a variety of other options such as Marching Band and Sports teams. Site administrators and staff will work directly with students to identify other paths to satisfy PE requirements.

MOTION: Mr. Ruiz made a motion to approve the PE requirements as proposed. Mr. Auslander seconded; the motion carried unanimously.

8. BOARD AND SCHOOL EVENTS

See attached School Events calendar

9. FUTURE BOARD AGENDA ITEMS

Board Goals: Vision and Mission at the sites and Board - March

Facility Use Quarterly Report – March

Capturing Kids Hearts – March

301 Plans – March

Campus Security – April

Board Goals: Community Involvement - April

Board Goals: Evaluation 2017-18 SY / 2018-19 SY - April

10. ADJOURNMENT

Ms. Fry adjourned the meeting at 7:53 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Susan Fry, Board President

Jeremy Schalk, Board Clerk

Steven Auslander, Board Member

Carlos Ruiz, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - March 8, 2018

Administrator Contracts	Position	Reason	Site	FTE	Date
See Attached List					
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Clarence Jolley	Physics/Math Teacher	Replace Jan Pridans	TVHS	1.0	7/31/2018
Kristen Kvaran	Preschool Director/Teacher	New	TVES	0.4	7/1/2018
Certified Resignations	Position	Reason	Site	FTE	Date
Alexis Burrows	Music Teacher	Personal	ACES	1.0	3/2/2018
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Rich Wilson	Paraprofessional III	Replace Jennifer Suichies	TVHS	0.80	3/12/2018
Gonzalo Luevanos	School Security Monitor	Zachary Taylor	TVHS	1.0	3/5/2018
Classified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Rich Wilson	Bus Driver	Internal transfer to Paraprofessional position	TRANS	0.75	3/9/2018
Catherine Brandon	COTA	Retiring	ACES	0.75	8/30/2018
Other					
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Other New Hires	Position	Reason	Site	FTE	Date
Cynthia Kieft	Classified Substitute	New	Varies	Varies	2/20/2018
Heather Gordon	Certified Substitute	New	Varies	Varies	3/1/2018
Rich Wilson	Sub Bus Driver	New	TRANS	Varies	3/12/2018

**Admin Contract Names
SY 2018/ 2019**

Last Name	First Name	Primary Job Title	Site
BATTY	EMMA	ASSISTANT PRINCIPAL	TANQUE VERDE ELEMENTARY
BLACKWELL	TONY	IT DIRECTOR	DISTRICT
GASTELLUM	MARIO	ASSISTANT PRINCIPAL	TANQUE VERDE HIGH SCHOOL
GLENNON	SALLY	SPECIAL EDUCATION DIRECTOR	DISTRICT
HAMM	ADAM	BUSINESS MANAGER	DISTRICT
HUBBARD	KIMBERLY	PRINCIPAL	TANQUE VERDE ELEMENTARY
HUESTIS	MARILYN	PSYCHOLOGIST	TANQUE VERDE DISTRICT OFFICE
MALIS	ALBERT	PRINCIPAL	TANQUE VERDE HIGH SCHOOL
MILLER	GREGORY	PRINCIPAL	EMILY GRAY
PLACE	CLAIRE	Community Liaison	DISTRICT
ROSALIK	SHERRI	PRINCIPAL	AGUA CALIENTE
SMITH	CYNDIL	PSYCHOLOGIST	AGUA CALIENTE
STEINER	ADAM	ASSISTANT PRINCIPAL	EMILY GRAY