

PICKENS COUNTY BOARD OF EDUCATION

377 Ladow Center Circle

Carrollton, AL 35447

Wednesday, January 15, 2025

9:00 a.m.

Location: Pickens County High School

The Pickens County Board of Education met on Wednesday, January 15, 2025, at 9:00 a.m. at Pickens County High School. Board members Gene Dawkins, Annie Jackson, Frankie Spencer, Sam Wiggins, Susan Estes, and Board Attorney Ray Ward were in attendance. Superintendent Shawn McDaniel conducted the meeting. Other board employee participants were Interim Associate Superintendent Chan Mullenix, Elementary Curriculum and Instruction Specialist Kim Clark, CSFO Latasha Straughter-Campbell, Executive Secretary Allie Wilson, Administrator of Student Services Anissa Ball, Administrator of Special Services Alesia Gill, Accounting Specialist Zanarrious Graham, Secondary Curriculum and Instruction Specialist Haley McGee, and Accounts Payable Specialist Shatoria Atmore.

BOARD MEETING MINUTES

Call to Order and Open Meeting (Board Chairperson)

1. Regular Business

- A. **Approve Agenda:** On a motion by Gene Dawkins and seconded by Susan Estes, the board unanimously approved the Superintendent's recommendation to accept the agenda as presented.
- B. **Approve Minutes from 12/19/24 and 1/6/25 Board Meetings:** On a motion by Frankie Spencer and seconded by Gene Dawkins, the board unanimously approved the Superintendent's recommendation to accept the minutes from 12/19 and 1/6 as presented.

2. Community Groups: None

3. Reports:

Board Members thanked Principal Richardson, his staff, and students for providing breakfast and the students for excellent service during the meal.

- A. **Recognition of Employees:** Superintendent McDaniel presented the following employees with certificates of recognition: Cassandra Hughes, Tracy Tolstick, Belinda Craig, and Lisa Oswald.
- B. **Recognition of Board Members:** January is national School Board Appreciation Month. Superintendent McDaniel presented each board member with a Proclamation in honor of School Board Recognition Month. The Pickens County High School Principal and students presented each board member a token of appreciation for their service to the students and parents of Pickens County.
- C. **Annual Board Training:** Superintendent McDaniel shared information with board members regarding upcoming training being offered by the AASB.
- D. **Grants:** Superintendent McDaniel shared previous grants awarded to Pickens County Schools and how they have impacted students. He stressed the need to continue applying for these grants in order to provide students with many opportunities to become college and/or career ready.
- E. **Pre-K:** Superintendent McDaniel and Administrator of Special Services Alesia Gill shared information regarding the current status of the Pickens County Board PreK program and possible changes moving forward. Board members asked questions and commented on planning and possible changes.

4. Other Business (Board Action Required)

- A. **Payroll:** See below.

- B. Finance:** On a motion by Gene Dawkins and seconded by Annie Jackson, the board unanimously approved the Superintendent’s recommendation to accept the payroll and financials as presented by CSFO Latasha Straughter-Campbell.
- a) Financial Statement
 - b) Status of Bank Reconciliations
 - c) Cash Balance
 - d) Accounts Payable
 - e) Local School Report

A. Payroll Expenditures December 31, 2024

General Fund	\$ 1,791,089.13
Federal Fund	\$ 148,538.62
CNP Fund	\$ 98,228.90
TOTAL	\$2,037,856.65

d. Accounts Payable/Check Register Accountability

The Check Register Accountability Report for the month of December 2024. The purpose of this report is to provide the monthly expenditures that was paid during the month.

State Fund	\$1,107,209.44
Federal Fund	\$501,045.01
Local Fund	\$233,341.73
TOTAL	\$1,841,591.18

e. Local Schools Reports -See attached

f. CNP as of December 2024

Beginning Balance	\$ 61,739.71
Revenue	\$231,777.07
Expenditures	\$212,847.85
Ending Balance	\$80,668.93

g. December Sales Tax Collections \$195,034.57

- C. Withdraw LaDow CD:** On a motion by Gene Dawkins and seconded by Frankie Spencer, the board unanimously approved the Superintendent’s recommendation to withdraw the money from the LaDow CD to be added to the general fund for the Pickens County College and Career Center.
- D. Payroll Audit:** On a motion by Annie Jackson and seconded by Susan Estes, the board unanimously approved the Superintendent’s recommendation to allow Criterion to conduct an audit of the district’s payroll.

- E. Asset Inventory Deletions:** On a motion by Susan Estes and seconded by Annie Jackson the board unanimously approved the Superintendent’s recommendation to delete the listed inventories.
- E. Old Inventory Deletions:** On a motion by Gene Dawkins and seconded by Frankie Spencer, the board unanimously approved the Superintendent’s recommendation to remove old inventory from the Harris/NexGen portal.
- F. Approve 25/26 School System Calendar:** On a motion by Gene Dawkins and seconded by Annie Jackson, the board unanimously approved the Superintendent’s recommendation to accept Calendar Option 3 as the official school calendar for 2025-2026 as voted on by district and staff.
- G. Finalize Incoming Superintendent Salary Package:** On a motion by Gene Dawkins and seconded by Susan Estes, the board unanimously approved the new Superintendent’s salary package as addressed in executive session.
- H. Human Resources Job Description:** On a motion by Annie Jackson and seconded by Gene Dawkins, the board unanimously approved the Superintendent’s recommendation to table the job description for thirty days.
- I. Personnel:** The vote for personnel was done individually. On a motion by Annie Jackson and seconded by Gene Dawkins, the board unanimously approved the Superintendent’s recommendation to name Cailyx Ladson as P4C Interim Principal/Career Tech Director. On a motion by Frankie Spencer and seconded by Susan Estes, the board unanimously approved the Superintendent’s recommendation to contract with Trinity Patton-Shelton for custodial work for six hours per week. On a motion by Gene Dawkins and seconded by Frankie Spencer, the board approved the Superintendent’s recommendation to allow Jamie Chapman FMLA leave for a period not to exceed 12 weeks at tenured teacher. The vote was 4-1. Ms. Jackson did not approve the recommendation. On a motion by Annie Jackson and seconded by Susan Estes, the board unanimously approved the Superintendent’s recommendation to extend the medical leave of Michelle Manning.

**January 15, 2025
Personnel Recommendations**

CERTIFIED EMPLOYMENT

Cailyx Ladson (Approved) P4C Interim Principal/Career Tech Director: Effective 1/6/25

CONTRACTS

Trinity Patton-Shelton (Approved) RES Custodial Work: 6 hours per week

FMLA and MEDICAL LEAVE

Jamie Chapman (Approved see I Personel) Medical Leave Effective 1/6/25 - TBD
Michelle Manning (Approved) Extend Medical Leave – February 3, 2025

- 5. Executive Session (If Needed):** Board Attorney Ray Ward certified the need to go into executive session. On a motion by Annie Jackson and seconded by Susan Estes, the board unanimously approved the recommendation. The meeting convened at 10:23 a.m. and reconvened at 11:45 a.m.
 - A. Personnel:** See above
 - B. Expulsions:** None
 - C. Zone Variances:** None
 - D. Legal Matters:** None
- 6. Adjournment:** There being no further business, the meeting was adjourned at 11:54. The next scheduled board meeting is Wednesday, February 19, 2025, 9:00 a.m. at Aliceville High School.