

**New Milford Board of Education  
 Facilities Sub-Committee Meeting Minutes  
 April 9, 2024  
 Sarah Noble Intermediate School Library Media Center**

RECEIVED  
 TOWN CLERK *JHP*

Present:	Mr. Tom O'Brien, Chairperson Mr. Eric Hansell Mrs. Leslie Sarich Mr. Dean Barile (alternate)	2024 APR 11 P 4:02 NEW MILFORD, CT
----------	---	---------------------------------------

Absent:	Mr. Brian McCauley
---------	--------------------

Also Present:	Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mrs. Teresa Kavanagh, Director of Human Services
---------------	--

1.		<b>Call to Order</b> The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 pm by Mr. O'Brien, Chairperson.	<b>Call to Order</b>
2.		<b>Public Comment</b> There was none.	<b>Public Comment</b>
3.	<b>A.</b>	<b>Items for Information and Discussion</b>  <b>NMHS Updates:</b> <b>1.) NMHS Woodshop HVAC Update</b> Mr. Cunningham stated Hawley Construction has a mid-May shipment date for the dust collector. A schedule will be set up once it arrives. It is still operational as a woodshop but it will be nice when the project is complete. Once install is complete, the system is set up so it will be able to accept additional equipment in the future. Mr. O'Brien stated he is glad it will be up and running for September. <b>2.) Roof Project</b> Mr. Cunningham stated Greenwood Industries looked into the leaks and the gutters. One leak has been remedied, but there are about 3 leaks left. Mr. O'Brien asked if Greenwood will fix the small leaks. Mr. Cunningham stated yes.  Mr. O'Brien noted there is still the issue with the fasteners. Mr. Cunningham stated there is no movement on that yet. Mr. O'Brien stated it has to	<b>Items for Information and Discussion NMHS Updates:</b>  <b>1.) NMHS Woodshop HVAC Update</b>          <b>2.) Roof Project</b>

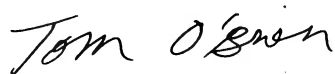
	<p>be resolved. Mr. Hansell asked if the fasteners were applied with the hot process. Mr. Cunningham stated no, and he'll bring in something to demonstrate how they are to operate. Some of the fasteners have just one screw where they are supposed to have two. Mr. Barile asked if two screws were on the spec. Mr. Cunningham stated yes. Mr. Barile asked if there were checkpoints along the way. Mr. Cunningham stated there were representatives on site and took progress pictures, all the pictures show two screws but the pictures do not show everywhere. Mr. O'Brien noted when looking at the gym ceiling you can see where the fasteners are missing. Mr. Cunningham stated United Roofing did 40% of the roof, so 40% of the roof is questionable. When it comes to warranty, it is a gray area since it was originally United Roofing and then the bonding company pulled them to bring in Greenwood. Mr. O'Brien thanked Mr. Cunningham for all his help.</p> <p><b>3.) Belfor Restorations</b>        Mr. Cunningham stated the Belfor Restorations project is complete.</p> <p><b>4.) Gym Floor</b>        Mr. Cunningham displayed a picture of the new gym floor. Dalene Flooring is doing the project and it will be completed over the summer. Mr. Cunningham stated he will show real time photos as it is being done.</p> <p><b>B. Sarah Noble Oil Tank</b>        Mr. Cunningham stated the town put up a P.O. for Weston and Sampson to do the next phase of ground penetrating radar. It's necessary to know the exact footprint of the tank. There will be a soil sample done to ensure there have been no leaks. Once complete it will be decided whether to remove the oil tank or abandon in place. Mr. Barile asked about the timeline on testing. Mr. Cunningham stated it should happen in the next week and hopes the project will be done by July 4th. DEEP is content with the plan of compliance. Mr. O'Brien asked where exactly the oil tank is. Mr. Cunningham stated it is in front of the SNIS</p>	<p><b>3.) Belfor Restorations</b></p> <p><b>4.) Gym Floor</b></p> <p><b>B. Sarah Noble Oil Tank</b></p>
--	--	---

Sarah Noble Intermediate School Library Media Center

	<p>building and there are noticeable other objects around it, such as a generator, etc. He will have more direction by the next meeting and there is a company already in place to do the backfill construction and work, no matter which decision is made, removal or abandon in place. Mr. O'Brien asked if the town is paying for the project. Mr. Cunningham stated yes, the money is sitting on the town side.</p> <p><b>C. Central Offices</b> Mr. Cunningham stated he is looking into hiring an architectural firm to do site analysis and specs to construct a stand alone building. Mr. O'Brien asked what the cost would be to engage the study. Mr. Cunningham stated the study would be tens of thousands of dollars. Additionally a stand alone building is about \$500/square foot. The building would cost roughly \$5-10 million dollars. Mr. Cunningham suggested saving the money on the site analysis since the large cost of construction can already be speculated. Mr. Barile noted that student count is going down, and utilizing the extra space for Central Office might be the best plan. Mrs. Sarich replied that if the new condos on Pickett District are built, it will mean more kids coming in. Mr. Cunningham stated that Hill &amp; Plain will need renovations soon and it's possible to tie Central Office into that design.</p> <p>Mr. Barile agreed that is a good idea, and stated, in his own experience, a stand alone building for Central Office would cost around \$7-8 million just for a shell. The cost of items since Covid have gone up.</p> <p>Mr. O'Brien noted they need to be careful about moving ahead on a stand alone building, and is getting the impression this administration will be in SNIS longer than originally thought. He asked how acceptable the current situation was. Mr. Cunningham stated there are privacy concerns. The money for the site plan may be better served to put up more privacy walls and mini splits. He does not see the need to do a feasibility study for a cost estimate when they already can think of what</p>	<p><b>C. Central Offices</b></p>
--	---	----------------------------------

		the cost will be. Mr. Cunningham suggested working on flooring, have IT do some updates, adding in alarm systems, etc. Mr. Cunningham noted that Mr. Turner has ESS people in his office and it can be distracting. Privacy is important and if Central Office is going to stay for a few years where they are, there are things that can be done to customize the space. Mrs. Kavanagh agreed with Mr. Cunningham, and stated she, of all the departments, has one of the best set ups, but for some, privacy is a big obstacle. Finance and the Assistant Superintendent do not have as much privacy as they should. Mr. Turner also added that as nice as it is to hear the announcements sometimes, if he is in a meeting, or if Mrs. Kavanagh is in an interview, it is a distraction.	
4.		<b>Public Comment</b> None	<b>Public Comment</b>
5.		<b>Adjourn</b> <i>Mr. Hansell moved to adjourn the meeting at 7:15 pm, seconded by Mr. Barile and passed unanimously.</i>	<b>Adjourn</b> <i>Motion made and passed unanimously to adjourn the meeting at 7:15 pm.</i>

Respectfully submitted:



Tom O'Brien  
 Chairman, Facilities Subcommittee