

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	June 9, 2015
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. PTO REPORT

4. STUDENT REPRESENTATIVES' REPORT

5. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes May 12, 2015

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRMAN'S REPORT

8. COMMITTEE REPORTS

- A. Facilities Sub-Committee – Mr. Littlefield
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Lawson
- D. Committee on Learning – Mrs. Shook
- E. Education Connection – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mr. Littlefield
- G. Negotiations Committee – Mrs. Chastain
- H. Magnet School – Mrs. Faulenbach

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9. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 9, 2015
- B. Monthly Reports
 - 1. Purchase Resolution D-675
 - 2. Budget Position dated May 29, 2015
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO-Exhibit B
- D. Bid Awards
 - 1. Food and Nutrition Services – Milk
 - 2. Food and Nutrition Services – Frozen Dessert
- E. Grants
 - 1. Carl D. Perkins Grant
 - 2. Adult Education – El Civics for Work and Life Transitions CCR ready
- F. Policies for First Review
 - 1. 5113.1 Work Permits
 - 2. 5114 Removal/Suspension/Expulsion
- G. Policies for Approval
 - 1. 3541 Transportation Services
 - 2. 5121 Examination/Grading/Rating
 - 3. 5121.2 Eligibility for Honor Rolls
 - 4. 5123 Promotion/Acceleration/Retention
- H. Textbook Approval: Grades 11-12
- I. Approval of the Following Curriculum
 - 1. Forensic Psychology
 - 2. Sports Medicine
- J. Education Connection Contract Extension for Special Education Vehicles
- K. Additional Munis Funding
- L. Teacher and Administrator Educator Evaluation and Support Plans 2015-2016
- M. Reclassification of Assistant Superintendent Position
- N. Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization – Exhibit C
- O. Recommendation and Approval for Designee of Superintendent of Schools
- P. Adjustments to 2015-2016 Board of Education Adopted Budget
- Q. End-of-Year Projects
- R. Authorization for the Superintendent to accept resignations and make appointments from June 10, 2015 through September 8, 2015
- S. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 10, 2015 through September 8, 2015

10. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

11. EXECUTIVE SESSION (Anticipated)

- A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant.
- B. Discussion of the aggregate evaluation data of certified staff in the New Milford Public Schools.

12. DISCUSSION AND POSSIBLE ACTION

- A. Discussion and possible approval of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant.

13. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Special Meeting Minutes – May 26, 2015

Committee on Learning Special Meeting Minutes – May 26, 2015

Facilities Sub-Committee Minutes – June 2, 2015

Operations Sub-Committee Minutes – June 2, 2015

Facilities Sub-Committee Meeting September 1, 2015 – 6:45 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting September 15, 2015 – 6:45 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting September 1, 2015 – 7:30 p.m. Lillis Administration Building, Room 2	Committee on Learning September 15, 2015 – 7:30 p.m. Lillis Administration Building, Room 2
Board of Education Meeting September 8, 2015 – 7:30 p.m. Sarah Noble Intermediate School, LMC	

New Milford Board of Education
Regular Meeting Minutes
May 12, 2015
Sarah Noble Intermediate School Library Media Center

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Present:	Mrs. Angela C. Chastain, Chairperson Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mrs. Daniele Shook Mr. John W. Spatola Mrs. Theresa Volinski
Absent:	Mr. Robert Coppola

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Operations and Fiscal Services Mr. John Calhoun, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Greg Shugrue, Principal, New Milford High School Mr. Eric Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. CMEA Northern Region Music Festival: NMHS students Serina Ahmed, David Alvarado, Kayla Blackburn, Aidan Busnel, Michael Carroll, Nathaniel Diamond, Michael Fitch, Nicholas Fitch, Killian Greene, Brandon Halberg, Amber Levine, Francine Luo, Frank Magnante, Sylvia Onorato, Allegra Peery, Zachary Pitcher, Brandon Rehaag, Annie Robbins, Christian Scillitoe, Kendall Stewart and Yuri Suzuki Dr. Paddyfote noted that the recognitions tonight were for the CMEA music awards. She invited Principal Shugrue, Mr. Robert Keck and Mr. David Syzdek to	Recognition A. CMEA Northern Region Music Festival: NMHS students Serina Ahmed, David Alvarado, Kayla Blackburn, Aidan Busnel, Michael Carroll, Nathaniel Diamond, Michael Fitch, Nicholas Fitch, Killian Greene, Brandon Halberg, Amber Levine, Francine Luo, Frank Magnante, Sylvia Onorato, Allegra Peery, Zachary Pitcher, Brandon Rehaag, Annie Robbins, Christian Scillitoe,

	<p>present the awards.</p> <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:52 p.m.</p>	Kendall Stewart and Yuri Suzuki
3.	<p>Public Comment</p> <p>Mrs. Chastain invited public participation while reiterating the guidelines of three minutes per person and speaking to the Board not the audience. She said public participation is not a dialogue and if the audience disrupted the public participation with applause she would end public participation immediately.</p> <ul style="list-style-type: none">• Janet Kamm, Chairman of the Literacy Volunteers Board of Directors, a 501(c)3 organization located in New Milford spoke. She said Literacy Volunteers has been in existence for 10 years with the goal of helping people learn to read. They have 100 tutors working with clients from 14 towns. Unfortunately they are having a hard time finding safe space to meet to work with their clients. The potential use of the John Pettibone building would greatly help their program.• Cynthia Nabozny, a New Milford resident, has two children who have gone through the schools and have specifically participated in the music program. She wanted to publicly thank the music teachers for all they did for her children.• Lori Cerra, a third grade teacher at Northville, noted that this upcoming school year, they will have seven hours to prepare new rooms while having to unpack at least 50 boxes that have been packed from their old classrooms. She explained all the things she does to prepare her classroom and herself for the school year including placing desks and chairs, creating bulletin boards, checking IEPs, etc. She said her solution to this issue would be to pay the affected teachers for the time they need to set up and provide early dismissal days for professional development.	Public Comment

- Lisa Mosey, a teacher at Schaghticoke Middle School for 28 years, said there is a lack of substitute teachers that has been occurring over the years. She said there were 52 days out of 181 with no substitutes. She said the cost per day for each absent teacher is \$150 per day. She noted that New Milford teachers do not take any more sick days than any other district. She said Brookfield and New Fairfield have full time substitutes in the buildings which might help alleviate the issue. She also suggested an increase in substitute pay.
- Heidi Fair, an art teacher at John Pettibone, said she is concerned about the idea of having someone pack for the teachers. She is concerned about going to a new building. She said 7 ½ hours is not enough time to get ready with seating charts, IEPs, 504s, and medical status information. She felt it would be a burden to “speed” unpack and asked that the professional development be delayed and that the first three days be half days to accommodate setting up.
- Kim Patella, a teacher at Sarah Noble and president of the NMEA union with 375 teachers represented, said she is appreciative of the work being done to resolve the issues before they become bigger problems. She said teachers have been asked, requested or expected to pack, meet with parents, and work on NEASC. She thanked Dr. Paddyfote for the follow-up she provided to teachers regarding packing. She said more than one third of the teachers in the system are being impacted by the move. She said 7 ½ hours is not enough time to prepare a classroom from scratch.
- Paul Chayka, Director of Robotics and Beyond in New Milford that works with STEM programming, said they are interested in the future possibility of using the John Pettibone building for their programs. Currently they have 900 square feet at 30 Bridge Street where they do graphic designing, electronics, circuit designing and mechanical designing. There are about 160 summer camp students and about

	160 – 200 year round K-12 students participating of which half are New Milford residents. He said Robotics and Beyond has a need for more space.	
5.	Student Representatives' Report <ul style="list-style-type: none"> • April 24th was the Poetry Slam and there was a four-way tie for first place. • The Math Honor Society inducted 50 individuals on April 24th. • April 30th was the first NMHS sponsored College Fair with over 90 schools participating. • May 2nd was the Junior Prom. • May 5th was the National Honor Society blood drive. • May 11th was the Freshman – Sophomore Awards. • May 16th will be the Senior Prom. 	Student Representatives' Report
4.	PTO Report <ul style="list-style-type: none"> • Mrs. Romaniello reported that the fundraisers are winding down and the only one still ongoing is the JPS pewter medallion sale. • The second and third grade elementary school send-off and the fifth and sixth grade send-offs have already happened. 	PTO Report
6.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes April 7, 2015 Mrs. Shook moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes April 7, 2015, seconded by Mr. Littlefield and passed unanimously.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes April 7, 2015 Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes April 7, 2015.
7.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote said the district is on schedule and moving forward to complete all teacher evaluations in June. 	Superintendent's Report

	<ul style="list-style-type: none"> This past Wednesday, Mr. Hubelbank had training for MUNIS and was told the Town will need additional funding for training to implement payroll effective January 2016. The additional funding required from the school system will be \$45,000. Chris Herren will present regarding substance abuse on Tuesday evening, May 19th at the high school and so the Policy Committee and Committee on Learning meetings will be changed to May 26th so that committee members may attend. 	
8.	Board Chairman's Report <ul style="list-style-type: none"> Mrs. Chastain said a committee is being set up to interview the assistant principal candidates for New Milford High School and two volunteers are needed; if interested please let her know. 	Board Chairman's Report
9.	Committee Reports <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> Mr. Littlefield said the Facilities committee had no motions to bring forward. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said almost all the items on the Operations committee agenda were on this agenda for action. <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mr. Lawson noted that as previously reported, the next Policy meeting will be May 26th moved from the 19th but there will be no change in the agenda. He also said there was a policy for second review on this agenda and three policies for approval. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mrs. Shook said the next meeting will be May 	Committee Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

	<p>26th. There is nothing on the agenda tonight but the next Committee on Learning agenda will include curricula for forensics, psychology and sports medicine.</p> <p>E. Education Connection</p> <ul style="list-style-type: none"> No report. <p>F. Connecticut Boards of Education (CABE)</p> <ul style="list-style-type: none"> No report. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> There are three bargaining units currently in negotiations. 	<p>E. Education Connection</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 12, 2015</p> <p>Mrs. Shook moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 12, 2015, seconded by Mr. Littlefield and passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-674 Budget Position as of April 28, 2015 Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports: Purchase Resolution D-674, Budget Position dated April 28, 2015 and Request for Budget Transfers, seconded by Mr. Shaffer and passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 12, 2015</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 12, 2015</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-674 Budget Position as of April 28, 2015 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-674, Budget Position dated April 28, 2015 and Request for Budget Transfers.</p>

<p>C. Gifts and Donations 1. New Milford Youth Agency – Town of New Milford: Exhibit B</p> <p>Mr. Shaffer moved to accept Gifts and Donations: New Milford Youth Agency – Town of New Milford: Exhibit B in the amount of \$2,000.00, seconded by Mr. Lawson and passed unanimously.</p> <p>D. Grants 1. Adult Education – ED 244</p> <p>Mrs. Faulenbach moved to approve the Adult Education – ED 244 grant in the amount of \$163,000.00, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> Mr. Lawson asked if this number was different from last year and Mr. Smith said it was slightly higher due to adding the full-time position. Mr. Lawson asked if this was a non competitive grant and Mr. Smith said it was. <p>The motion passed unanimously.</p> <p>2. IDEA Grant</p> <p>Mrs. Shook moved to approve the IDEA-611 grant in the amount of \$863,367.00 and the IDEA-619 grant in the amount of \$33,186.00, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> Mr. Lawson asked if this grant was competitive and Mrs. Olson said it was not. Mr. Lawson asked if the district ever knows the amount and Mrs. Olson said it is always based on a slice of federal funding. Mr. Lawson asked what percentage of the special education budget this covered and Mr. Hubelbank said maybe 2%. Mr. Lawson asked how much the districts were promised at the beginning of the program and Mr. Hubelbank said 50%. 	<p>C. Gifts and Donations New Milford Youth Agency – Town of New Milford: Exhibit B</p> <p>Motion made and passed unanimously to accept Gifts and Donations: New Milford Youth Agency – Town of New Milford: Exhibit B in the amount of \$2,000.00.</p> <p>D. Grants 1. Adult Education – ED 244</p> <p>Motion made and passed unanimously to approve the Adult Education – ED 244 grant in the amount of \$163,000.00.</p> <p>2. IDEA Grant</p> <p>Motion made and passed unanimously to approve the IDEA-611 grant in the amount of \$863,367.00 and the IDEA-619 grant in the amount of \$33,186.00.</p>
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	<ul style="list-style-type: none"> • Mr. Spatola asked if this was a supplemental budgetary grant and Mrs. Olson said it was. • Mr. Spatola asked if the number increased from last year and Mrs. Olson said the numbers over the last two years have been consistent. • Mr. Spatola asked if in code 330 this could be used for employee training or professional development and Mrs. Olson said professional development first and then employee training. • Mr. Spatola asked for a number of hours and Mrs. Olson said it depended on what the professional development offering was, something needed or mandated. <p>The motion passed unanimously.</p>	
E.	<p>Policy for Second Review</p> <p>1. 3541 Transportation Services</p> <p>Mr. Spatola asked if the change from K-3 to K-2 was suggested by the attorney and Dr. Paddyfote said the new grade configurations required this policy change.</p>	<p>E. Policy for Second Review</p> <p>1. 3541 Transportation Services</p>
F.	<p>Policies for Approval</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful</p> <p>2. 4118.231/4218.231 Drug and Alcohol Use</p> <p>3. 9325 Meeting Conduct</p> <p>Mr. Lawson moved to approve the following policies:</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</p> <p>2. 4118.231/4218.231 Drug and Alcohol Use</p> <p>3. 9325 Meeting Conduct</p> <p>Seconded by Mrs. Shook and passed unanimously.</p>	<p>F. Policies for Approval</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful</p> <p>2. 4118.231/4218.231 Drug and Alcohol Use</p> <p>3. 9325 Meeting Conduct</p> <p>Motion made and passed unanimously to approve the following policies:</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful</p> <p>2. 4118.231/4218.231 Drug and Alcohol Use</p> <p>3. 9325 Meeting Conduct</p>
G.	<p>Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement</p> <p>Mrs. Shook moved that the New Milford Board of</p>	<p>G. Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement</p> <p>Motion made and passed</p>

	<p>Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all foods items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2015 through June 30, 2016. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson said he was pleased the policy was going to accommodate activities in the district. • Mr. Spatola asked if the waiver had already been approved and Dr. Paddyfote noted it will have to be approved on an annual basis. <p>The motion passed unanimously.</p> <p>2. Food Certification Exemptions for School Fundraisers</p> <p>Mr. Lawson moved to authorize the Superintendent to approve Food Certification Exemptions for School Fundraisers as appropriate for 2015-2016, seconded by Mrs. Shook and passed unanimously.</p> <p>H. SMS Roof</p> <p>Mr. Littlefield moved to request that the Mayor and Town Council acquire the necessary funding to replace the roof at Schaghticoke Middle School, form a SMS Roof Building Committee for that purpose, and schedule the work in coordination with the Board of Education, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Lawson asked for clarification on who would be the building committee and Dr. 	<p>unanimously that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all foods items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2015 through June 30, 2016. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.</p> <p>2. Food Certification Exemptions for School Fundraisers</p> <p>Motion made and passed unanimously to authorize the Superintendent to approve Food Certification Exemptions for School Fundraisers as appropriate for 2015-2016.</p> <p>H. SMS Roof</p> <p>Motion made to request that the Mayor and Town Council acquire the necessary funding to replace the roof at Schaghticoke Middle School, form a SMS Roof Building Committee for that purpose, and schedule the work in coordination with the Board of Education.</p>
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	<p>Paddyfote said the Town Council would form the committee with the Mayor's suggestions, similar to the turf field committee, and said she would expect representation from the Board.</p> <ul style="list-style-type: none"> • Mr. Lawson said there have been lengthy discussions on the roof and noted that at a recent sub-committee meeting there were two different options suggested and he wanted the Board to recommend one of them. • Dr. Paddyfote said a second motion could be made to amend but the Board attorney said it was up to the Town to award the bid. • Mr. Lawson said it is known there are PCBs and they are carcinogens and he felt the Board should recommend the option which removed them. He said the Board is charged with the health, safety and welfare of the students and people who use the school buildings so if the opportunity to remove the PCBs exists it should be taken. • Mrs. Faulenbach said the project specs fall within the purview of the Town Council and these discussions should be had with them. • Mr. Spatola asked how many members of the building committee there would be and Mrs. Chastain said she did not know at this time. • Mr. Spatola recommended that Mr. Lawson serve on the building committee on behalf of this Board. <p>Mr. Lawson moved to amend the motion to include a recommendation from the two options presented at the subcommittee meeting.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if he was recommending both options and Mr. Lawson said either A or B but felt the Board should recommend an option. <p>Mr. Lawson withdrew his amendment.</p> <p>Mr. Lawson moved to amend the motion to include the option with the state reimbursement which would remove the PCBs, seconded by Mr. Shaffer.</p>	<p>Motion made to amend the motion to include a recommendation from the two options presented at the subcommittee meeting.</p> <p>Amendment withdrawn.</p> <p>Motion made to amend the motion to include the option with the state reimbursement which would remove the PCBs</p>
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<ul style="list-style-type: none"> • Mr. Spatola suggested instead of a motion the best option would be to recommend to the building committee that they look at the state funded requirement of 1/4" pitch versus the 1/8" pitch which would require the removal of the PCBs. He felt the recommendation was a better way of saying to look at both opportunities. <p>Mr. Shaffer withdrew his second and Mr. Lawson withdrew his amendment.</p> <p>Mr. Lawson moved to amend the motion to request that the Mayor and Town Council acquire the necessary funding to replace the roof at Schaghticoke Middle School, form a SMS Roof Building Committee for that purpose, and schedule the work in coordination with the Board of Education and to recommend to the Town Council the option that includes the state reimbursement of the project which would include the 1/4" pitch and removal of the PCBs, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Spatola said he did not want to box the committee in and wanted to let the engineers and architects explore all options. • Mrs. Shook said she didn't feel as if she had enough information to give a direction so she would vote no on this amended motion. • Mrs. Faulenbach said she would not box in the committee because she wanted all the information on the table. She said the minutes would reflect Mr. Lawson's concern. <p>The amended motion failed 2-6. Aye: Mr. Lawson, Mr. Shaffer No: Mrs. Shook, Mrs. Chastain, Mrs. Faulenbach, Mr. Littlefield, Mrs. Volinski, Mr. Spatola</p> <ul style="list-style-type: none"> • Mr. Shaffer asked for explanation on the last sentence of the main motion "and schedule the work in coordination with the Board of Education" and Mr. Hubelbank said it meant they would work with our schedule and coordinate with the district to allow minimal 	<p>Amendment and second withdrawn.</p> <p>Motion made to amend the motion to request that the Mayor and Town Council acquire the necessary funding to replace the roof at Schaghticoke Middle School, form a SMS Roof Building Committee for that purpose, and schedule the work in coordination with the Board of Education and to recommend to the Town Council the option that includes the state reimbursement of the project which would include the 1/4" pitch and removal of the PCBs.</p> <p>The motion failed 2-6.</p>
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	<p>disruption.</p> <ul style="list-style-type: none"> • Mr. Lawson said he thought the idea was to get this done this summer and asked what an anticipated schedule might be. Mr. Hubelbank said possibly one year. • Mr. Lawson said he thought this was urgent and now he is hearing the urgency is not there. • Mr. Spatola said the confusion may be in the town's willingness to bond this and they will not be able to go to bid until late June. <p>The original motion passed 7-1. Aye: Mr. Shaffer, Mrs. Shook, Mrs. Chastain, Mrs. Faulenbach, Mr. Littlefield, Mrs. Volinski, Mr. Spatola No: Mr. Lawson</p> <p>I. Baldwin Park Expansion Project</p> <p>Mrs. Faulenbach moved to approve the purchase of process aggregate in the amount of \$11,000 to support the Baldwin Park Expansion Project, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Spatola noted at the sub-committee meeting that he spoke against this expenditure because it gets harder and harder to pass the education budget. He felt this was not dollars being used for education and so the Town should pay for it. • Mr. Lawson said he would rather transfer this money to the transition account to make sure all transition items move smoothly. <p>The motion passed 5-3. Aye: Mrs. Shook, Mrs. Chastain, Mrs. Faulenbach, Mr. Littlefield, Mrs. Volinski No: Mr. Shaffer, Mr. Lawson, Mr. Spatola</p> <p>J. John Pettibone Building</p> <p>1. Investigation of two programs for Pettibone, including costs:</p> <ol style="list-style-type: none"> a. culinary institute for students b. alternative high school 	<p>Original motion passed 7-1.</p> <p>I. Baldwin Park Expansion Project</p> <p>Motion made and passed 5-3 to approve the purchase of process aggregate in the amount of \$11,000 to support the Baldwin Park Expansion Project.</p> <p>J. John Pettibone Building</p> <p>1. Investigation of two programs for Pettibone, including costs:</p> <ol style="list-style-type: none"> a. culinary institute for students b. alternative high school
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Regular Meeting Minutes

May 12, 2015

Sarah Noble Intermediate School Library Media Center

- Mr. Lawson noted that the Board colleague who originally brought these items to the Board was not present tonight due to a family matter. Mr. Lawson believes an alternative high school is needed, and also having heard this evening of two non-profits that need space, it would make sense to use the John Pettibone building. He also said the culinary program was one that should have been explored years ago given that New Milford's business base is primarily service.
- Mr. Spatola said the sub-committees have been discussing this building for some time and there are many viable uses but he was not aware where the money would come from. He said he was not sure the Board of Education had the authority to rent out a building for other use per the attorney's letter.
- Mr. Lawson said the Board should ask the attorney specifically about these types of programs.
- Mr. Littlefield said it is a great idea to have all this additional programming but the budgets are getting harder to pass and this budget barely passed with a 1% increase. He said he would prefer this Board spent time figuring out ways to improve the education system to better serve the students than to be a landlord. Mr. Littlefield also said the capital expenses at John Pettibone are quite significant.
- Mr. Lawson said the East Street building also has many capital expenses including hazardous materials, basement demolition for storage, etc. He said the agenda calls for an investigation of uses.
- Mr. Spatola said at one time he heard the number to upgrade John Pettibone to the 21st century could be around \$15 million. He felt the Board should relinquish the rights to the building.

Mr. Spatola moved to amend the agenda to add the vote to return the John Pettibone School building to the Town, seconded by Mrs. Faulenbach.

Motion made to amend the agenda to add the vote to return the John Pettibone School building to the Town.

- Mr. Shaffer said he did not feel comfortable taking a vote on such an important item without a full Board in attendance.
- Mr. Lawson said he concurred with Mr. Shaffer and did not feel there was proper investigation. Also, he felt the public should know that this item is on the agenda.
- Mr. Spatola said the public will have the opportunity to speak at the Town Council meeting. He said this Board is here to educate the children and the education budgets are tough to get passed.
- Mrs. Faulenbach noted this process has not been rushed. This process began in 2012 and has been on the Facilities Sub-committee agenda, the Operations Sub-committee agenda, Facility Utilization committee meetings and public hearings.

The motion passed 6-2

Aye: Mrs. Shook, Mrs. Chastain, Mrs. Faulenbach, Mr. Littlefield, Mrs. Volinski, Mr. Spatola

No: Mr. Shaffer, Mr. Lawson

Mr. Spatola moved that the Board of Education relinquish the statutory rights to the John Pettibone School building and property effective September 30, 2015, seconded by Mrs. Faulenbach.

- Mr. Lawson said there was no way to empty the building within that time frame and asked what the hurry is anyway. He said things have changed in three years with discussions on alternative high schools, East Street work that needs to be done, and other potential programming.
- Mr. Spatola said the Board voted to close Pettibone but the costs to maintain the school will continue if the Board does not relinquish it – heating, maintenance, the grounds, etc.
- Mr. Littlefield said the Board has been discussing this for some time. He said the cost to move the network infrastructure from East Street makes it cost prohibitive. He said it is a great idea to have this building as part of the

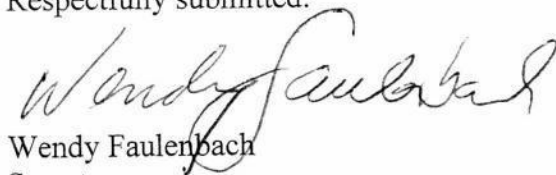
The motion passed 6-2.

Motion made that the Board of Education relinquish the statutory rights to the John Pettibone School building and property effective September 30, 2015.

	<p>community but he did not feel the Board was in the position to fit the cost of maintaining it in the budget.</p> <ul style="list-style-type: none"> • Mr. Lawson did not understand why the Board did not want to investigate as per the agenda item. He also asked why they could not wait one month for the full Board to be present. • Mr. Shaffer said at the Operations Sub-committee that he felt the Board did not need both East Street and Pettibone. He said East Street is an old building and is not handicap accessible. • Mrs. Chastain said she did not feel the ideas for Pettibone fell under the purview of the Board. <p>The motion passed 6-2 Aye: Mrs. Shook, Mrs. Chastain, Mrs. Faulenbach, Mr. Littlefield, Mrs. Volinski, Mr. Spatola No: Mr. Shaffer, Mr. Lawson</p>	<p>The motion passed 6-2.</p>
11.	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <p>B. Textbook Previews: Grades 11-12</p>	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <p>B. Textbook Previews: Grades 11-12</p>
12.	<p>Executive Session</p> <p>A. Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</p> <p>Mrs. Faulenbach moved to enter into Executive Session at 9:21 p.m. to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session, seconded by Mrs. Shook and passed unanimously.</p> <p>Dr. Paddyfote entered executive session at 9:35 p.m. and left executive session at 9:55 p.m. The Board returned to public session at 10:03 p.m.</p>	<p>Executive Session</p> <p>A. Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</p> <p>Motion made and passed unanimously to enter into Executive Session at 9:21 p.m. to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session.</p>

13. A.	<p>Discussion and Possible Action</p> <p>Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Mrs. Shook moved that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Motion made and passed unanimously to authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval.</p>
14.	<p>Adjourn</p> <p>Mrs. Shook moved to adjourn the meeting at 10:04 p.m., seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 10:04 p.m.</p>

Respectfully submitted:



Wendy Faulenbach
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
June 9, 2015
As of June 5, 2015

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. ****Ms. Victoria Green**, World Languages Teacher, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Victoria Green** as a World Languages Teacher at New Milford High School effective June 30, 2015.
2. **Mr. Mark Iannucci**, Social Studies Teacher, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mr. Mark Iannucci** as a Social Studies Teacher at New Milford High School effective June 30, 2015.
3. ****Mrs. Linda Siladi**, Reading Consultant, Northville Elementary School
Move that the Board of Education accept the resignation of **Mrs. Linda Siladi** as a Reading Consultant at Northville Elementary School effective June 30, 2015.

Personal Reasons

Retirement

Took position elsewhere

b. **NON-RENEWALS**

1. **None currently**

2. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **Ms. Linda Cervone**, Math Teacher, New Milford High School
Move that the Board of Education appoint **Ms. Linda Cervone** as a Math Teacher at New Milford High School effective August 18, 2015.
2015-2016 Salary: \$50,775 (step 2B)
2. ****Mr. Mark Grant**, Health/Physical Education Teacher, New Milford High School
Move that the Board of Education appoint **Mr. Mark Grant** as a Health/Physical Education Teacher at New Milford High School effective August 18, 2015.
2015-2016 Salary: \$49,525 (step 1B)

Education History:
BS: CCSU
Major: Education

Work Experience:
½ yr. LT Sub NMHS

New budgeted position

Education History:
BS: Springfield College
Major: Physical Education

Work Experience:
Sub/LT Sub New Milford Public Schools

Replacing: E. Keane (who is replacing B. Cheron)

3. ****Ms. Caitlyn McKeown**, School Social Worker, Hill and Plain School and Northville Elementary School
Move that the Board of Education appoint **Ms. Caitlyn McKeown** as a School Social Worker at Hill and Plain School and Northville Elementary School effective August 18, 2015.
2015-2016 Salary: \$52,987 (step 1I)

Education History:
BS: University of Delaware
Major: Human Services
MSS: Bryn Mawr College
Major: Clinical Social Work

Work Experience:
Therapeutic Foster Care
Worker, PA,
School Counselor Intern, MD,
School Based Clinician, PA

New budgeted position

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. ****Mrs. Mary Furse**, Network Administrator, District Wide
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Mary Furse** as a District Wide Network Administrator effective June 30, 2015.
2. **Mr. Lloyd Miner**, Custodian, Schaghticoke Middle School
Move that the Board of Education accept the resignation, due to retirement, of **Mr. Lloyd Miner** as a Custodian at Schaghticoke Middle School effective June 2, 2015.
3. ****Mrs. Ann Sapienza**, Food Services Worker, New Milford High School
Move that the Board of Education accept the resignation of **Mrs. Ann Sapienza** as a Food Services Worker at New Milford High School effective June 12, 2015.

Retirement

Retirement

Personal Reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

1. **Ms. Lauren Abbruzzese**, Substitute Teacher
Move that the Board of Education appoint **Ms. Lauren Abbruzzese** as a Substitute Teacher effective June 10, 2015.
2. **Mrs. Cheryl Caridad**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Cheryl Caridad** as a Substitute Teacher effective June 10, 2015.

Education History:
BS: Bloomsburg University of
Pennsylvania
Major: ASL/English
Interpreting

Education History:
BS: UConn
Major: Design & Resource
Mgmt.

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None currently

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None currently

8. BAND STAFF

a. RESIGNATIONS

1. None currently

9. BAND STAFF

b. APPOINTMENTS

1. **Ms. Taylor Davis**, Marching Band Guard Assistant for Fall, New Milford High School
Move that the Board of Education appoint **Ms. Taylor Davis** as Marching Band Guard Assistant for Fall at New Milford High School effective June 10, 2015.
2. **Mr. George Maloney**, Marching Band Guard Director for Fall, New Milford High School
Move that the Board of Education appoint **Mr. George Maloney** as Marching Band Guard Director for Fall at New Milford High School effective June 10, 2015.
3. **Ms. Jennifer Ortiz**, Marching Band Music/Visual Tech, New Milford High School
Move that the Board of Education appoint **Ms. Jennifer Ortiz** as Marching Band Music/Visual Tech at New Milford High School effective June 10, 2015.

2015-2016 Stipend: \$1,895

2015-2016 Stipend: \$3,749

2015-2016 Stipend: \$947

10. COACHING STAFF

a. RESIGNATIONS

1. **Ms. Deirdre Burke**, Girls' Tennis Coach, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Deirdre Burke** as Girls' Tennis Coach at New Milford High School effective May 28, 2015.

Personal Reasons

11. COACHING STAFF

b. APPOINTMENTS

1. ****Mr. Jason Stock**, Girls' Varsity Soccer Coach, New Milford High School

Move that the Board of Education appoint **Mr. Jason Stock** as Girls' Varsity Soccer Coach at New Milford High School effective June 10, 2015.

2015-2016 Stipend: \$4,626

12. LEAVES OF ABSENCE

1. **Mrs. Megan Malizia-Boswell**, Special Education Teacher, New Milford High School

Move that the Board of Education approve an unpaid child-rearing leave of absence for **Mrs. Megan Malizia-Boswell** effective August 18, 2015 through approximately October 23, 2015.

Unpaid LOA

2. **Mr. Adam Radday**, Elementary Teacher at Sarah Noble Intermediate School

Move that the Board of Education approve an unpaid personal leave of absence for **Mr. Adam Radday** effective November 25, 2015 through June 30, 2016.

Unpaid LOA

9. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER JUNE 2, 2015**

- B. Monthly Reports
 - 1. Purchase Resolution D-675
 - 2. Budget Position dated May 29, 2015
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Bid Awards
 - 1. Food and Nutrition Services – Milk
 - 2. Food and Nutrition Services – Frozen Dessert
- E. Grants
 - 1. Carl D. Perkins Grant
 - 2. Adult Education – El Civics for Work and Life Transitions
CCR ready
- J. Education Connection Contract Extension for Special Education
Vehicles
- N. Uniform Chart of Accounts (UCOA) Resolution of Endorsement
and Authorization – Exhibit C
- P. Adjustments to 2015-2016 Board of Education Adopted Budget
- Q. End-of-Year Projects

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER MAY 26, 2015**

- F. Policies for First Review
 - 1. 5113.1 Work Permits
 - 2. 5114 Removal/Suspension/Expulsion

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- I. Approval of the Following Curriculum
 - 1. Forensic Psychology
 - 2. Sports Medicine

**THE FOLLOWING ITEM CAN BE FOUND ON THE
COMMITTEE ON LEARNING WEB PAGE
UNDER MAY 26, 2015**

- L. Teacher and Administrator Educator Evaluation and Support
Plans 2015-2016

10. ITEMS FOR INFORMATION AND DISCUSSION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER JUNE 2, 2015**

- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

Business/Non-Instructional Operations

Transportation Services

Statement of Policy

This policy applies to students enrolled in the New Milford Public Schools and such other schools as the district is mandated to provide pupil transportation services. The Superintendent of Schools shall administer the district's operations in such a manner as to:

1. provide for the reasonable safety of students.
2. supplement and reinforce desirable student behavior patterns.
3. assist handicapped students appropriately.
4. enrich the instructional program through carefully planned field trips as recommended by the staff.

Definitions

1. "Bus stop" means a geographical location designated by the Board of Education or School Administration where pupils can board or disembark from a school bus.
2. "School transportation" means the procedure, program, or fully effective and implemented plan by which a pupil is conveyed to and/or from school from his/her residence or the bus stop at public expense, whether by use of publicly owned equipment or by contract. Such transportation shall be over public roads approved by the municipality or private roads approved pursuant to C.G.S. Section 10-220c.
3. "Walking distance" means the linear measure of a prescribed or authorized pedestrian route between the pupil's residence and his/her school from a point at the curb or edge of a public or private road nearest the pupil's residence to a point at the entrance of the school, or a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area, or route from the point on the public thoroughfare nearest the residence to the school bus vehicle embarkation point established by the New Milford Board of Education.
4. "One mile walking distance" means a reasonable measurement of a route to be traversed extending from the point of measurement up to 5,280 feet.
5. "Grade K" means kindergarten, or a school program appropriate to a beginning pupil.
6. "Hazard" means a thing or condition, as prescribed in this policy under "Hazardous Condition—Transportation Guidelines" that affects the safety of pupils walking to and from school, and/or bus stop.

Business/Non-Instructional Operations

Transportation Services

Definitions (continued)

7. "Sidewalk" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
8. "Raised walk area" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
9. "Pupil" means any individual of school age enrolled in a public or nonprofit private school located within the school district or contiguous school district as the case may be.
10. "Backing" of the school bus shall be avoided, if possible. When backing maneuvers cannot be avoided, children shall be retained inside the bus. If there are children outside the bus, no backing maneuvers shall be made unless a competent adult observer is on hand to direct the maneuver.

Provision of Transportation

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned/leased facilities.

The Board of Education will furnish transportation to resident public students living outside of the following limits, based on the most direct route from the students' home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup area:

<u>Grades</u>	<u>Distance</u>
K-2 students	0.5 mile
3-8 students	1 mile
9-12 students	1.5 miles

Business/Non-Instructional Operations**Transportation Services**

Students living within these limits will receive transportation when, in the opinion of the Board, a hazard is present.

Cul-de-Sac/Dead Ends

Except in cases where hazardous conditions exist as defined in this Policy, buses will not enter any Cul-de-Sac or Dead End Road which distance is the same or less than that proscribed for the grade level of children being transported as referenced in Provision of Transportation.

Riding Time

It is an objective of this policy that students not be required to spend more than one hour, each way, riding on the school bus. It is understood that in some instances this objective may not be achieved due to the following but not limited to road conditions, weather conditions, and the number of stops required on a particular route.

Hazardous Conditions—Transportation Guidelines

1. Any walking route to either the bus stop or the school which is in excess of the previously designated walking distances shall be deemed hazardous.
2. A street or road having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exists:
 - (a) For pupils enrolled in grades K through 2, the absence of pedestrian crossing light or crossing guard where three or more streets intersect, and a street crossing where there are no stop signs or cross guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection;
 - (b) For pupils enrolled in grades 3 through 12, the absence of pedestrian crossing light or crossing guard where three or more streets intersect, and a street crossing where there are no stop signs or cross guards and the traffic count during the time that pupils are walking to or from school exceeds ninety vehicles per hour at the intersection;
 - (c) For all pupils, any street, road, or highway with speed limits in excess of forty miles per hour which do not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop;

Business/Non-Instructional Operations**Transportation Services****Hazardous Conditions – Transportation Guidelines** (continued)

- (d) For all pupils, the usual or frequent presence of any nuisance such as open man-holes, construction, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisance which are hazardous or attractive to children.
 - (e) For all pupils, the usual or frequent presence of snow plowed or piled on the walk area making walkways unusable and the presence of any of the conditions described in Sections 3(a)-(c) immediately hereafter.
3. Any street, road, or highway which has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
- (a) For pupils enrolled in grades K through 2, any street, road or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from schools or bus stops;
 - (b) For all pupils, the presence of man-made hazards including attractive nuisances, as described in Section 2(d) immediately preceding this section;
 - (c) Any street, road, or highway possessing a speed limit in excess of thirty miles per hour;
4. Any bus stop located on any street, road, or highway which has no sidewalks or raised walk areas shall be deemed hazardous when the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with the American Association of State Highway and Transportation. Due to the rural nature of the New Milford community, it is not possible to apply these line-of-sight requirements to the pedestrian route to and from a bus stop when such pedestrian route is along a road(s) with a speed limit of 25 miles per hour or less. Similarly, these line-of-sight requirements do not apply to bus stops serving a single family at a location adjacent to their property.
5. Any walkway, path, or bridge in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the tracks; and any crossing of railroad tracks that carry moving trains during hours that pupils are walking to or from school shall be deemed hazardous unless, (1) a crossing guard is present; or (2) an automatic control bar is present at crossings used by pupils under age ten, or, a bar or red flashing signal light is operational when the crossing is used by pupils.

Business/Non-Instructional Operations**Transportation Services****Hazardous conditions – Transportation Guidelines** (continued)

6. Any walkway, path, or bridge adjacent or parallel to a lake, pond, stream, culvert, water-way, or bridge shall be deemed a hazard for pupils in grades K through 5 in the absence of a fence or other suitable barrier fixed between the pupil and the water.
7. Any area adjacent to a roadway, sidewalk, or bridge having a drop of three or more feet per four feet of travel length on either side of the established lanes, the absence of a fence or other suitable barrier shall be deemed hazardous for pupils in grades K through 5.
8. Any street, road, walkway, sidewalk, or path designated as a walking route for all school pupils that passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or moral degradation during the hours when pupils ordinarily walk to or from school shall be deemed hazardous.
9. Walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous for pupils in grades K through 5.
10. These guidelines are applicable to private roads approved for passage of school transportation vehicles in accordance with C.G.S. Section 10-220c.
11. Pupils with physical handicaps and/or health conditions rendering them unable to walk to either the bus stop or school, as determined by their physician and the school district's medical advisor, shall receive appropriate transportation.
12. Exception: The New Milford Board of Education may grant an exception to any provision of this guideline where a peculiar condition or combination of conditions renders such condition(s) a hazard based upon reasonable judgment.

Students Receiving Special Education

Any modifications of these transportation services for special education pupils and pupils eligible for services under Section 504 of the Rehabilitation Act shall be determined on an individual basis.

Business/Non-Instructional Operations

Transportation Services

Suspension of Transportation Services

The New Milford Board of Education has the authority to suspend transportation services of any pupil whose conduct, while awaiting or receiving transportation to or from school, endangers persons or property or constitutes a violation of a publicized Board policy. The decision to suspend a student from transportation services for improper conduct is not reviewable under Connecticut General Statutes §10-186. Suspension from school transportation will be carried out in accordance with the Board's Policy on Student Behavior on School Transportation [Policy 5131.1(a-b)]

Transportation Safety—Reporting of Complaints

The Superintendent of Schools will develop and implement procedures for reporting of all complaints relative to school transportation.

Legal Reference: Connecticut General Statutes
 §§10-186
 10-220
 10-220c
 10-221c
 14-275
 14-275a
 14-275b
 14-275c
 14-276a(c)

Conn. State Agencies Regs.
 §10-76d-19.

Policy adopted: June 11, 2002
 Policy revised: December 12, 2006
 Policy revised: June 10, 2008
 Policy revised: October 11, 2011
 Policy revised: December 11, 2013
 Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

Students

Examination/Grading/Rating

The Board of Education seeks, through performance objectives in its instructional program, to make achievement both recognizable and possible for students.

The issuance of grades on a regular basis serves to promote a process of continuous evaluation of student performance, to inform the student, the student's parents and counselor of his/her progress, and to provide a basis for bringing about change in student performance, if such change seems necessary.

Evaluation of student progress is a primary responsibility of the teacher. Every teacher shall maintain an evaluation record for each student in the teacher's classroom.

Each student enrolled in grades three to eight inclusive and ten or eleven shall take a statewide mastery examination in reading, writing and mathematics. Each student in grade five, eight, ten or eleven in any public school shall take a statewide mastery examination in science. Achievement of a satisfactory score on the mastery or proficiency test shall not be required as the sole criterion for promotion or graduation.

(cf. 5124 - Reporting to the Parents)

(cf. 5125 - Student Records)

(cf. 6146 – Graduation Requirements)

(cf. 6146.2) – Statewide Proficiency/Mastery Examinations)

(cf. 6180 – Evaluation of the Instructional Program)

Legal Reference: Connecticut General Statutes

10-14m Development and submission of educational evaluation and remedial assistance plans. Contents of plan.

10-14n Statewide mastery examination.

10-14o Compensatory education grant. Financial statement of expenditures.

10-14q Exceptions. (Students to whom provisions do not apply.)

10-15b Access of parent or guardians to student's records.

10-154a Professional communications between teacher or nurse & student.

Students

Examination/Grading/Rating

Legal Reference (continued): Connecticut General Statutes

10-209 Records not to be public.

10-221a High school graduation requirements.

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56 (e) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Falvo v. Owasso Ind. Sch. Dist. 99-5130 (10th Circuit-2000)

Policy adopted: June 10, 2003
Policy revised: June 12, 2007
Policy revised: June 8, 2010

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Eligibility For Honor Rolls

To recognize outstanding scholastic achievement, motivate students to do well in their studies, and teach students the importance of meeting all their responsibilities, the Board of Education hereby establishes the following categories of honors and the criteria for eligibility for said honors.

High School (9-12)

Highest Honors:	All grades 90 or better in all subjects.
High Honors:	An average of 90 or better in all subjects. No grade below 70.
Honors:	An average of 85 or better in all subjects. No grade below 70.

Middle School (6-8)

Highest Honors:	All grades 90 or better in all major subjects.
High Honors:	An average of 90 or better in all major subjects. No grade below 70 in minor subjects.
Honors:	An average of 85 or better in all major subjects. No grade below 70 in minor subjects.

A middle school “major subject” includes English, mathematics, science, social studies, and world language. All other subjects are considered minor subjects.

Policy adopted: June 12, 2001
 Policy revised: June 11, 2002
 Policy revised: June 12, 2007
 Policy revised: June 14, 2011

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

Students

Promotion/Acceleration/Retention

It is the policy of the Board of Education that all students should be placed in instructional programs in which they can achieve academically, emotionally, and socially. The Board is dedicated to minimizing the incidence of social promotion and ensuring that students are promoted from grade to grade based upon objective criteria that recognize the individual needs of the student. The decision to promote a student to the next grade level shall be based upon successful completion of grade-level requirements, with appropriate consideration being given to the mental, physical, emotional and social maturity of the student. When high academic achievement is evident, the Superintendent or designee may approve a student for acceleration into a higher grade level. The student's social and emotional growth shall be taken into consideration in making a determination to accelerate a student.

It is expected that the vast majority of students will progress satisfactorily through their elementary and secondary school programs with similarly-aged peers. Some students may require individual attention and supplemental services to realize their potential. Schools shall identify students in danger of failing and being at risk for retention. This identification shall also include those students who fail to meet the remedial standards of the statewide standardized or mastery assessments. Prior to deciding on retention for a student not mastering the appropriate skills, the district shall provide and may require the student to attend one or more alternatives for remedial assistance. Students who have substantial academic deficiencies may be required to attend after school tutorial programs, Saturday tutorial programs, summer school, instruction during school vacations or during week-end programs, cross-age tutoring, student mentoring or any other programs offered by the school district that are designed to assist students in remedying such deficiencies. In certain situations, it may be in the best interests of the student to spend an additional year at a particular grade level.

The following criteria shall be used to determine the appropriateness of a student's promotion to the next grade level:

1. Academic achievement in all subject areas, especially the basic skill areas of reading, writing, and mathematics as revealed by tests and teacher assessment
2. Emotional maturity
3. Social maturity
4. Relative chronological age
5. Relative physical size
6. Learning ability as determined by tests and teacher assessment
7. Work and study habits
8. Attendance record
9. Teaching situations into which the student will be placed

Students

Promotion/Acceleration/Retention (continued)

10. Placement of siblings
11. Parent or guardian opinion toward retention or promotion
12. Other relevant factors that impact the student's school experience and ability to progress satisfactorily

The Superintendent of Schools shall ensure that teachers, parents and students are made aware of the criteria that the school district uses in making decisions about student promotion and retention. The Superintendent shall also ensure that each school has a reliable system of informing parents and guardians in a timely manner of a student's risk of retention. The parent/guardian is to be fully involved and informed throughout the promotion/retention decision making process. Parents will be notified as early as possible that retention is being considered and, except in very unusual circumstances, no later than March 15. Grade placement shall be the Principal's responsibility. In the event that a parent/guardian is in disagreement with the Principal's decision, the parent/guardian may request a review of the decision by the Superintendent or Superintendent's designee. The decision of the Superintendent or designee shall be final.

Legal reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules, policies and procedures.

10-223a Promotion and graduation policies. Basic skills necessary for graduation, assessment process

Policy adopted: June 12, 2001
 Policy revised: June 12, 2007
 Policy revised: June 8, 2010

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Dr. JeanAnn C. Paddyfote, Superintendent
FROM: Joshua Smith, Assistant Superintendent
DATE: June 3, 2015
RE: Textbook Approval

The textbook listed below has been on review by the Board of Education. I ask that you recommend adoption of this book by the Board at the June meeting.

Forensic Psychology: Research, Clinical Practice, and Applications by Matthew T. Huss
(Publisher: Wiley) – Grades 11-12

This book will provide students with an in-depth and insightful introduction to the clinical practice of forensic psychology. This textbook was chosen because it approaches the topics from an analytical and objective perspective whereas other books use case study examples only.

APPROVED FIELD TRIPS

June 2015

<u>School</u>	<u>Grade/Department</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	9-12	5/19/15	Tuesday	8	1	The Maxx - New Milford, CT	No	\$0
SNIS	4-6/Music	5/28/15	Thursday	40	2	Schaghticoke Middle School - New Milford, CT	No	\$0
SNIS	5-6/SPED	6/3/15	Wednesday	8	5	Schaghticoke Middle School - New Milford, CT	No	\$0
HPS	2	6/9, 10, 11/15	Tuesday-Thursday	116	11	Town of New Milford - New Milford, CT	No	\$7.75
NES	1/SPED	6/10/15	Wednesday	19	4	Hill and Plain Elementary School - New Milford, CT	No	\$0.00
SNIS	4-6/Music	6/11/15	Thursday	65	2	Northville Elementary School - New Milford, CT	No	\$0
LHTC		6/12/15	Friday	14	14	Lake Compounce - Bristol, CT	No	\$15.50
NES	2-3/SPED	6/12/15	Friday	23	6	Sarah Noble Intermediate School - New Milford, CT	No	\$0
SNIS	4-6/Music	6/16/15	Tuesday	65	2	John Pettibone Elementary School - New Milford, CT	No	\$0
SNIS	4-6/Music	6/16/15	Tuesday	65	2	Hill and Plain Elementary School - New Milford, CT	No	\$0

**New Milford Board of Education
Policy Sub-Committee Special Meeting Minutes
May 26, 2015
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mr. Robert Coppola
Mrs. Daniele Shook
Mr. John W. Spatola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Roberta Pratt, Director of Technology

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2015 MAY 28 P 2:56

NEW MILFORD, CT

1.	Call to Order The special meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Lawson.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:	A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:
1.	5121 Examination/Grading/Rating <ul style="list-style-type: none">Mr. Coppola asked why the policy wording said ten or eleven, were we not sure which grade would take the test?Dr. Paddyfote said the language was taken verbatim from the State statute and right now the test is in eleventh grade.Mr. Coppola likes the inclusion of the phrase "not be required as the sole criterion".Dr. Paddyfote said she and Mr. Smith were recommending that the first sentence have statewide added before mastery for consistency. The committee concurred.	1. 5121 Examination / Grading / Rating

	<ul style="list-style-type: none"> Mr. Spatola asked if the district can opt out. Dr. Paddyfote said no. Mr. Lawson asked if students can opt out. Mr. Smith said no. They can refuse to take the test but they cannot opt out. Mr. Lawson asked if refusal would jeopardize promotion and Mr. Smith said it was not grounds for removal of promotion or graduation. 	
	<p>2. 5121.2 Eligibility for Honor Rolls</p> <ul style="list-style-type: none"> Mr. Coppola asked if this revision was to adjust to the change in grade levels at the middle school and Dr. Paddyfote said yes. 	<p>2. 5121.2 Eligibility for Honor Rolls</p>
	<p>3. 5123 Promotion/Acceleration/Retention</p> <ul style="list-style-type: none"> Mr. Lawson asked for any comments and there were none. <p>Mrs. Shook moved to bring Policies 5121 Examination / Grading / Rating, 5121.2 Eligibility for Honor Rolls and 5123 Promotion / Acceleration / Retention to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	<p>3. 5123 Promotion / Acceleration / Retention</p> <p>Motion made and passed unanimously to bring Policies 5121 Examination / Grading / Rating, 5121.2 Eligibility for Honor Rolls and 5123 Promotion / Acceleration / Retention to the full Board for approval.</p>
B.	Policies Recommended for Revision:	B. Policies Recommended for Revision:
	<p>1. 5113.1 Work Permits</p> <ul style="list-style-type: none"> Dr. Paddyfote said she had asked Mr. Shugrue to look at this suggested revision to confirm that it is current practice. He said it was. Mr. Shugrue said the high school typically processes a few permits a week. Mr. Coppola questioned the section regarding after-school employment and asked if the school did in fact help students gain 	<p>1. 5113.1 Work Permits</p>

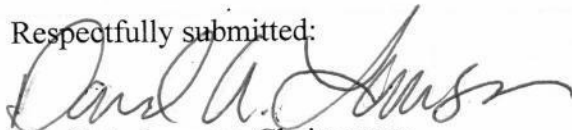
	<p>employment. Dr. Paddyfote said some employers provide postings to the high school and these are displayed on a bulletin board in the counseling office.</p> <p>2. 5114 Removal/Suspension/Expulsion</p> <ul style="list-style-type: none"> • Mr. Lawson referenced the commentary provided. • Dr. Paddyfote said this policy is always a work in progress, as there is always something new to add. • Mr. Coppola asked for the definition of harassment as referenced in the policy. Mr. Lawson said it was clearly defined in other policies. Dr. Paddyfote referenced the Board's policy on Sexual and Other Unlawful Harassment for clear definitions. • Mr. Spatola raised concern that the policy does not address blade size and leaves ambiguity to the definition of weapon. • Mr. Lawson said the last revision added the phrase "but not limited to" to cover issues such as this. • Dr. Paddyfote clarified that the policy applies to only students not visitors to the schools. <p>Mr. Coppola moved to bring Policies 5113.1 Work Permits and 5114 Removal / Suspension / Expulsion to the full Board for first review.</p> <p>Motion seconded by Mrs. Shook.</p> <p>Motion passed unanimously.</p>	<p>2. 5114 Removal / Suspension / Expulsion</p> <p>Motion made and passed unanimously to bring Policies 5113.1 Work Permits and 5114 Removal / Suspension / Expulsion to the full Board for first review.</p>
<p>4.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Dave Littlefield said he was unhappy with the inclusion of the phrase "not be required as the sole criterion" in policy 5121. He says the SBAC test has the potential to be used as a requirement and doesn't see how it can be used as a criterion at all since parents have not seen 	<p>Public Comment</p>

New Milford Board of Education
Policy Sub-Committee Special Meeting Minutes
May 26, 2015
Lillis Administration Building, Room 2

Page 4

	what is on the test.	
5.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:03 p.m. seconded by Mrs. Shook and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:03 p.m.

Respectfully submitted:



David A. Lawson, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Special Meeting Minutes
May 26, 2015
Lillis Administration Building, Room 2**

Present: Mrs. Daniele Shook, Chairperson
Mrs. Angela C. Chastain
Mr. Dave Littlefield
Mr. David R. Shaffer

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Roberta Pratt, Director of Technology
Mr. Michael Clyne, District Data Coach
Mr. Joshua Elliott, NMHS Teacher

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2015 MAY 28 P 3:39
NEW MILFORD, CT

1.	Call to Order The special meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. Shook.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Review and Approval of Curriculum:	A. Review and Approval of Curriculum:
1.	Forensic Psychology <ul style="list-style-type: none">Mr. Joshua Elliott said this started as a senior elective with a prerequisite of Intro or AP Psychology. This revision opens up access to additional students. The book under review will be used as a reference not as a required text.Mrs. Chastain asked how many students currently take the class. Mr. Elliott said there are currently four sections taught by two teachers.Mrs. Chastain asked if there was an AP component and Mr. Elliott said no but honors credit is available.Mrs. Chastain expressed concern regarding the unit on mass murderers and serial killers though she thinks this is a great elective to offer students in general. Mr. Elliott said this is	1. Forensic Psychology

	<p>a primary area of forensic psychology but that they are conscious of the age of the students and will be selective in which case studies they choose. The text was chosen with that in mind as well.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked why an AP level is not offered. Mr. Smith said AP determination is made by the College Board and they do not offer this course. • Mr. Shaffer said he thinks the description of the course on page four should include reference to the fact that it is a half-year course. <p>2. Sports Medicine</p> <ul style="list-style-type: none"> • Mr. Smith said this revision emphasizes practical application through shadowing and hands on experience. There are currently two sections each semester but that can vary with demand. • Mr. Shaffer asked how many years this course had been offered and Mr. Smith said he would find out. <p>Mr. Shaffer moved to bring the following curricula to the full Board for approval: Forensic Psychology and Sports Medicine seconded by Mr. Littlefield and passed unanimously.</p>	<p>2. Sports Medicine</p> <p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Forensic Psychology and Sports Medicine.</p>
4.	Items for Information and Discussion	Items for Information and Discussion
A.	<p>Grade 6 Math Curriculum (Unit 1)</p> <ul style="list-style-type: none"> • Mr. Smith said curricula are usually written over the summer. With Grade 6 Math piloted this year he wanted to share the Unit 1 curriculum plan with the committee so they would be aware of what instruction teachers would be providing at the beginning of next year. • Mr. Shaffer asked if the curriculum was based on a book or plan and Mr. Smith said it was <i>Connected Math</i> which is an extension of the 	<p>A. Grade 6 Math Curriculum (Unit 1)</p>

	<p>K-6 Math curriculum already approved.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked if there was a textbook and Mr. Smith said yes, it was a resource piece that was looked at with the K-5 curriculum approval. He said he would be happy to provide a copy. • Mr. Shaffer asked a question about terminology used on page 6 and whether students had to learn the exact terminology or just the concept. Mr. Smith said he believed it was just the concept but he would check. 	
B.	<p>Administrator & Teacher Evaluation Plan Update</p> <ul style="list-style-type: none"> • Mr. Smith said these plans are required to be updated annually with the state. Drafts have been submitted and when the state approves them they will go before the Board for approval in full. The administrator plan has no substantive changes, only dates. The teacher plan has very little change, only some clarity to student learning objectives (SLOs) and clarification of the term “mutual agreement” and date changes. With the update, SLOs can now change if new information is found to warrant that. • Mr. Littlefield asked if the state could reject the plans. Mr. Smith said the state would provide feedback for any suggested changes if necessary and work with the district to reach agreement. 	<p>B. Administrator & Teacher Evaluation Plan Update</p>
C.	<p>Student Achievement Data</p> <ul style="list-style-type: none"> • Mr. Smith and Mr. Clyne gave a presentation highlighting student achievement data. The data primarily comes from a comparison of the district’s two years of results with NWEA versus NWEA’s national norms. • Mr. Littlefield said he thought it would be very valuable to do this presentation at a full Board meeting with video recording so that the public can see where their dollars are going. • Mr. Smith said results show growth in both 	<p>C. Student Achievement Data</p>

Math and Reading. District students are outperforming growth projections in general. He attributed this to changes in curriculum, use of district coaches and interventionist support for regular education students.

- Mr. Shaffer asked what “completed courses” meant since school was still in session. Mr. Clyne said it was expected success using percentiles the students are showing so far.
- Mr. Littlefield asked if they had discovered a common denominator at all for the students not making it. Mr. Smith said at the high school he would say it is lack of attendance. At SMS he thinks it is more varied. It is a larger group that meets for a shorter time and is often more of a case of “catching the student up” on a concept or concepts that might have gone to quickly for them in previous instruction. Mr. Smith said SMS also has intervention supports for after school with transportation and they will be adding after school transportation at the high school next year.
- Mr. Shaffer asked how support is offered at the high school and Mr. Smith said primarily through study halls and lunch periods. He has spoken to Mr. Shugrue about possibly hand scheduling students next year who have been identified for support.
- Mr. Shaffer asked how individualized the support is and Mr. Smith said it can be one on one or in small groups of less than six.
- Mr. Smith said most of the data shows a drop following the summer break. This now shows support to bring summer school back for select students.
- Regarding AP test taking, numbers of tests taken has increased dramatically which will help the district’s college readiness score.
- Mrs. Chastain asked if there was data on why students elect not to take AP tests. Mr. Smith said not concrete, but anecdotally it may be too many tests, sometimes financial. The district is addressing the financial piece with next year’s budget.

	<ul style="list-style-type: none">Mr. Smith said we continue to connect the work of the Board and the district to initiatives that are demonstrating results in student growth.	
5.	Public Comment <ul style="list-style-type: none">Robert Coppola said he agreed that this was a very valuable presentation that should be shared at a regular Board of Education meeting.Mrs. Chastain said perhaps something could be scheduled for September.	Public Comment
6.	Adjourn <p>Mrs. Chastain moved to adjourn the meeting at 8:34 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 8:34 p.m.</p>

Respectfully submitted:

Daniele Shook

Daniele Shook, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
June 2, 2015
Lillis Administration Building, Room 2**

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2015 JUN -4 P 2:39

NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mr. John W. Spatola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Proposed Year End Projects <ul style="list-style-type: none"> Mr. Calhoun provided a handout that listed year end projects previously approved by the Board of Education as well as recommendations for additional projects. Mrs. Faulenbach asked about the lockers for SMS. Mr. Calhoun said this was a continuation of the project previously approved. They are adding an additional 100 or so to the hallways and more in the locker rooms so that all students will have appropriately sized lockers. Mr. Spatola asked if the district had looked at moving art room furniture from JPS or SNIS. Mr. Calhoun said the tables were still needed at 	Discussion and Possible Action A. Proposed Year End Projects

	<p>SNIS and JPS had been using folding cafeteria tables which are not really appropriate for an art room.</p> <ul style="list-style-type: none">• Mr. Spatola asked what the tennis surface is and Mr. Calhoun said it is asphalt.• Mr. Lawson asked for costs for all the items on the recommended list. Mr. Calhoun gave a breakdown of costs for each recommended item.• Mr. Spatola asked if the current pickup truck would be traded in to offset the costs of the new one requested and Mr. Calhoun said yes.• Mr. Spatola asked what the requested band room cabinets would be used for and Mr. Calhoun said they would store instruments.• Mr. Calhoun said he was recommending the bleacher modifications so sections could be redone to comply with league regulations for playing surface and to alleviate a safety issue.• Mr. Calhoun said if additional funding comes available they would like to sand and refinish the small gym floor similar to what was done in the arena last year. This has not been done since the school opened. He would also recommend replacing a front deck mower which is 26 years old and performs multiple tasks.• Mr. Spatola said he would like to know how much money was left to use overall before he would agree with the recommendation.• Mr. Hubelbank said there was less than 1% of the budgeted amount which is approximately \$600,000.• Mr. Lawson said he was not happy voting in isolation when there would be other items presented to reach the total of \$600,000. He also would have liked to see the total list in the packet for review prior to the meeting since it was obviously ready beforehand.• Mr. Hubelbank said he would be presenting the complete list at the Operations meeting following this one.	
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	<ul style="list-style-type: none"> • Mrs. Faulenbach said these items are Facilities related and therefore are coming before the Facilities sub-committee for consideration. • Dr. Paddyfote said the list was not sent out ahead of time as Mr. Hubelbank was made aware last Friday that the state would be making a cut in revenue. They had been waiting on the final number to see if any adjustments would have to be made to the list. • Mr. Spatola said he would like to see the total list before making a decision as he wanted to make sure there were not more pressing issues to address on the education side at the end of the year. • Mr. Littlefield said with this being the last Facilities meeting for the fiscal year with the last Board meeting scheduled next week it was necessary to move the list forward if the items were to be considered. He said there would be an opportunity for further discussion at the full Board meeting next week. <p>Mrs. Faulenbach moved to bring the proposed year end projects to the full Board for approval.</p> <p>Motion seconded by Mr. Spatola to allow discussion.</p> <p>Motion passed 3-1.</p> <p>Aye: Mrs. Faulenbach, Mr. Littlefield, Mr. Spatola No: Mr. Lawson</p>	<p>Motion made and passed to bring the proposed year end projects to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Update on Facilities Work Related to Transition</p> <ul style="list-style-type: none"> • Mr. Calhoun said the lockers at SMS should be installed by the end of July. The art room suite conversion is underway. The cafeteria has been repainted and acoustic panels added to cut down on noise. Missing or incomplete hallway signage is being updated to ease students' movement through the building. All signage 	<p>Items of Information</p> <p>A. Update on Facilities Work Related to Transition</p>

will be ADA compliant. Pods are on site at JPS, NES, HPS, and SNIS. A second Pod has been added at SNIS. Over 2400 boxes are in use. Commercial movers are on board to pack and move the remainder of unpacked items when the final moves take place. There have been 70 requests to have part or all of a classroom packed and moved from building to building. He is evaluating the necessity of 35 requests for furniture moves. National Library Movers have been contracted to move and reorganize the designated LMC collections to their new homes. The original estimate was to move approximately 6000 books from JPS, 4000 books from NES, 3500 books from HPS, and 11,000 books from SNIS. In addition some shelving may be moved as well. Playground additions and relocations will also take place.

- Mr. Spatola expressed concern about the heaviness of the boxes. Mr. Calhoun said they purposely chose a small size standard box so that the weight would be manageable. He said they could order more if necessary.
- Mr. Spatola asked about the numbers quoted in the LMC collection reconfiguration. Mr. Calhoun said the numbers were based on the original quoted estimate when the collection size was split in threes.

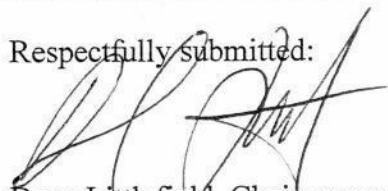
B. Update on Overtime

- Mr. Calhoun said overtime is very favorable in the custodial area. He will provide a detailed analysis in September.
- Mr. Spatola noted that the maintenance side was over by approximately 40% both this year and last and asked why corrections were not made this year.
- Mr. Hubelbank said he has made a budget increase in the maintenance side for next year already. This year's overage was primarily due to the snowy winter.
- Mr. Calhoun said the previous year's overage

B. Update on Overtime

	<p>was due primarily to in house work done to implement the items approved through the state security grant.</p> <p>C. Eagle Scout Requests</p> <ul style="list-style-type: none">• Mr. Calhoun said he had two students approach him regarding Eagle Scout projects. The scouts plan to build "buddy benches" at HPS, NES, and SNIS. The idea behind the bench is that a student who needs a playmate at recess would sit on the bench as a sign for others to invite him or her to play. The students are hoping this will encourage friendship. At NES, the scout also plans to build two playground equipment boxes where equipment could be locked up prior to use.• Mr. Spatola asked what the boxes would be made of and Mr. Calhoun said pressure treated wood.	<p>C. Eagle Scout Requests</p>
5.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:20 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:20 p.m.</p>

Respectfully submitted:



Dave Littlefield, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
June 2, 2015
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. David R. Shaffer
Mrs. Theresa Volinski
Mrs. Angela C. Chastain, Alternate

Absent: Mr. Robert Coppola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager

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2015 JUN -4 P 2:39

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach. Mrs. Chastain was seated in the absence of Mr. Coppola.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none"> Ms. Baldelli said she will likely have a revision for the Board meeting next week. Mr. Shaffer asked when he will see the names of new hires for next year and Ms. Baldelli said if they are hired before next week's Board meeting they will be on the revised exhibit. Mrs. Volinski moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence Motion made and passed unanimously to bring Exhibit A:

	<p>and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-675 2. Budget Position dated 5/29/15 3. Request for Budget Transfers <ul style="list-style-type: none"> Mrs. Faulenbach asked for questions or comments. There were none on the purchase resolution. Mr. Hubelbank said this year's budget is in good shape and he has no concerns. Mr. Shaffer asked if the cold winter had an effect and Mr. Hubelbank said the budget covered costs. Under budget transfers, Mr. Shaffer asked if NEASC expenses stayed under the \$24,000 budgeted. Mr. Hubelbank said it did and he would have the breakdown for the next meeting. <p>Mrs. Volinski moved to bring the monthly reports: Purchase Resolution D-673, Budget Position dated 3/27/15 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B <ul style="list-style-type: none"> Mrs. Faulenbach asked if the total amount of PTO donations for the year was known and Mr. Hubelbank said he could get that information. Mrs. Chastain said the Town-wide PTO President would report that figure at the June Board meeting. 	<p>Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-675 2. Budget Position dated 5/29/15 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-673, Budget Position dated 3/27/15 and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B
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<p>Mrs. Volinski moved to bring Gifts and Donations to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>D. Bid Awards</p> <p>1. Food and Nutrition Services – Milk</p> <ul style="list-style-type: none"> Mr. Hubelbank said there were two bids with Marcus Dairy slightly higher but the lower bidder could not guarantee delivery times. Marcus has been a satisfactory vendor for several years. <p>Mrs. Chastain moved to bring the bid award for Food and Nutrition Services – Milk to Marcus Dairy for a one year period to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>2. Food and Nutrition Services – Frozen Dessert</p> <ul style="list-style-type: none"> Mr. Hubelbank said New England Ice Cream Company was the only bidder. They have been the vendor for several years and Mrs. Sullivan was satisfied with the pricing. Mr. Shaffer asked if the frozen dessert was ice cream and Mr. Hubelbank said the products offered meet all state and federal requirements. Mr. Shaffer asked what kind of milk was offered and Dr. Paddyfote said there is a variety. <p>Mr. Shaffer moved to bring the bid award for Food and Nutrition Services – Frozen Dessert to New England Ice Cream Company for a one year period to the full Board for approval.</p>	<p>Motion made and passed unanimously to bring Gifts & Donations to the full Board for approval.</p> <p>D. Bid Awards</p> <p>1. Food and Nutrition Services – Milk</p> <p>Motion made and passed unanimously to bring the bid award for Food and Nutrition Services – Milk to Marcus Dairy for a one year period to the full Board for approval.</p> <p>2. Food and Nutrition Services – Frozen Dessert</p> <p>Motion made and passed unanimously to bring the bid award for Food and Nutrition Services – Frozen Dessert to New England Ice Cream Company for a one year</p>
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	<p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>E. Grants</p> <p>1. Carl D. Perkins Grant</p> <ul style="list-style-type: none"> Mr. Smith said this is an entitlement grant for the high school for which we apply every year. The funding is fairly level in comparison to last year. <p>Mrs. Volinski moved to bring the Carl D. Perkins Grant to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>2. Adult Education – El Civics for Work and Life Transitions CCR ready</p> <ul style="list-style-type: none"> Mr. Smith said this is an entitlement grant which requires some matching funds that are budgeted. It covers mandated federal programs. <p>Mr. Shaffer moved to bring the Adult Education grant to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>F. Education Connection Contract Extension for Special Education Vehicles</p> <ul style="list-style-type: none"> Mr. Hubelbank said there was a memo in the packet explaining this item. The contract will be extended an extra year at this year's pricing. This has been a good provider in the past. <p>Mrs. Volinski moved to bring the Education</p>	<p>period to the full Board for approval.</p> <p>E. Grants</p> <p>1. Carl D. Perkins Grant</p> <p>Motion made and passed unanimously to bring the Carl D. Perkins Grant to the full Board for approval.</p> <p>2. Adult Education – El Civics for Work and Life Transitions CCR ready</p> <p>Motion made and passed unanimously to bring the Adult Education grant to the full Board for approval.</p> <p>F. Education Connection Contract Extension for Special Education Vehicles</p> <p>Motion made and passed</p>
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	<p>Connection Contract Extension for Special Education Vehicles to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>G. Additional Munis Funding</p> <ul style="list-style-type: none"> Mr. Hubelbank said the Town and Board have been working on this undertaking for a number of years and are past the originally planned implementation date by a year. This extra funding will guarantee the training necessary for a July 1, 2015 start date with the HR and Payroll piece beginning in January of 2016. The \$90,000 cost will be split between the Town and Board; the Town Council approved their part at their last meeting. This request will be part of the end of the year projects. It is unfortunate but needed for successful completion of the project. Mr. Shaffer asked if training was not included in the original price and Mr. Hubelbank said it was but there were fits and starts with the project and the parameters were exceeded. This is above and beyond the budgeted annual maintenance contract. Mr. Shaffer asked if the Town Council vote was unanimous and Mr. Hubelbank said it was. <p>Mrs. Volinski moved to bring the request for additional Munis funding to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>H. Teacher and Administrator Educator Evaluation and Support Plans 2015-2016</p> <ul style="list-style-type: none"> Dr. Paddyfote said this is a required annual 	<p>unanimously to bring the Education Connection Contract Extension for Special Education Vehicles to the full Board for approval.</p> <p>G. Additional Munis Funding</p> <p>Motion made and passed unanimously to bring the request for additional Munis funding to the full Board for approval.</p> <p>H. Teacher and Administrator Educator Evaluation and Support Plans 2015-2016</p>
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	<p>update to the state and was presented at Committee on Learning as well.</p> <ul style="list-style-type: none"> • Mr. Smith said there were no substantive changes to the structure of the plan just date changes and small adjustments to some terms used. He expects to receive state approval before the next Board meeting. • Mr. Shaffer asked if changes can be made to the plan after the state approves. Mr. Smith said not for that year. • Mr. Shaffer said he has heard many concerns from staff about the amount of time to make the uploads at the end. Mr. Smith said he thought it was better this year than last but that most are mandated by the state so can't be changed. He said the Professional Growth Committee meets during the year to look at how to make the plan better in the future. <p>Mrs. Volinski moved to bring the Teacher and Administrator Educator Evaluation and Support Plans 2015-2016 to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>I. Reclassification of Assistant Superintendent Position</p> <ul style="list-style-type: none"> • Dr. Paddyfote said she had discussed this topic with the Board during her evaluation and is asking to reclassify the position to a Deputy Superintendent in light of leadership changes that are expected over the next few years. Two additional areas will be added: involvement in contract negotiations and the evaluation of principals. • Mr. Shaffer asked if any responsibilities will be taken away and Dr. Paddyfote said with the new distribution of staff next year she envisions shifting some of the current evaluations to the building principals for 	<p>Motion made and passed unanimously to bring the Teacher and Administrator Educator Evaluation and Support Plans 2015-2016 to the full Board for approval.</p> <p>I. Reclassification of Assistant Superintendent Position</p>
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	<p>people such as the health educator, enrichment teacher and district-wide personnel etc. with some fluidity built in.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if Dr. Paddyfote would still do contract negotiations as well and she said in the form of caucuses at least. She said teamsters negotiations had not started yet so that would be a good one to involve Mr. Smith in. • Mr. Shaffer asked if Dr. Paddyfote was going to recommend a larger salary increase due to the reclassification and she said that would be her recommendation. • Mr. Shaffer asked for a copy of the job description prior to the Board meeting including positions supervised. <p>Mrs. Chastain moved to bring the Reclassification of the Assistant Superintendent Position to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed 3-1.</p> <p>Aye: Mrs. Chastain, Mrs. Faulenbach, Mrs. Volinski No: Mr. Shaffer</p> <p>J. Recommended Adjustments to 2015-2016 Budget</p> <ul style="list-style-type: none"> • Mr. Hubelbank distributed a handout detailing the recommendations. • Mr. Shaffer asked if the \$75,000 budgeting for attrition was new and Dr. Paddyfote said this was the third year it had been done. • Mrs. Chastain asked about the request for an Excel teacher at HPS. Mrs. Olson said referral numbers had been creeping up over time and with rolling admission the numbers were projected to be high at HPS. • Mrs. Chastain asked if there was reimbursement for the three year old referrals and Mrs. Olson said no but revenue does come 	<p>Motion made and passed to bring the Reclassification of the Assistant Superintendent Position to the full Board for approval.</p> <p>J. Recommended Adjustments to 2015-2016 Budget</p>
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	<p>in from the matching typical peers.</p> <p>Mr. Shaffer moved to bring the Recommended Adjustments to the 2015-2016 Budget to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Recommended Adjustments to the 2015-2016 Budget to the full Board for approval.</p>
<p>K. Recommendation for End-of-Year Projects</p> <ul style="list-style-type: none">• Mr. Hubelbank distributed a handout detailing the recommendations. He said the funds come from increased excess cost revenue and Medicaid reimbursements. He learned Friday that the state would be making an additional cut. That \$100,000 has been accounted for in this list.• Mrs. Chastain asked for more information on the Naviance request for SMS. Mr. Smith said this would allow the incoming freshmen to be scheduled for courses online as the high school students were last year. Naviance also provides a student success planning piece that counselors could use to work with students.• Mrs. Faulenbach asked if Mr. Smith has any general feedback on Naviance use and Mr. Smith said he had heard parents sometimes find it complicated to get up and running but find it a useful tool over time.• Mrs. Chastain said she would not be in favor of this request unless there was a large parent education component too. Parent portal is a great tool but Naviance education needs work.• Mr. Shaffer wondered if this was too much for SMS with the other changes happening next year. Mr. Smith said the real impetus for use was with the course selection piece which will be for eighth graders later in the year. Other pieces can be added in gradually as it fits student needs.• Mrs. Faulenbach asked about moving the CEN	<p>K. Recommendation for End-of-Year Projects</p>	

	<p>line to SNIS from Lillis. Mr. Smith said it will result in faster internet and that SNIS also has a generator for backup power. Ms. Pratt said the room at SNIS is also air conditioned and locked.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked about the Chromebooks for Special Education teachers and Mrs. Olson said these would be for student use in the classroom under teacher direction. • Mr. Shaffer says he hears lots of complaints about textbooks in poor shape and wondered if the principals had been consulted. Mr. Hubelbank said he did ask the principals to list their needs. Dr. Paddyfote said there was an administrative meeting tomorrow and she would double check once more. • Mrs. Chastain asked why the phone system was not on the list. Mr. Hubelbank said they are still reviewing and will probably make a request in the fall to take the amount out of capital as it is a large expense. Ms. Pratt said the Technology department will be focusing on many projects over the summer and wants to make sure this project is done properly as well. • Mrs. Faulenbach said she thinks this project is well suited for capital use as safe communications are essential. • Mr. Hubelbank said the fall will coincide well for E-rate timing as well. <p>Mrs. Chastain moved to bring the Recommendation for End-of-Year Projects to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	
<p>L. Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization – Exhibit C</p> <ul style="list-style-type: none"> • Mr. Hubelbank said this ties in to the Munis project as the grant referenced will help with 		<p>Motion made and passed unanimously to bring the Recommendation for End-of-Year Projects to the full Board for approval.</p> <p>L. Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization – Exhibit C</p>

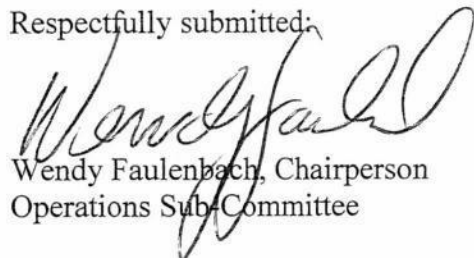
	<p>the Uniform Chart of Accounts and Munis will do a lot of work in that area.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked how the funds will be distributed. Mr. Hubelbank said it is a Town grant so the Town will decide. The Town covered Munis costs for the first year and the project affects us all. <p>Mrs. Volinski moved to bring the Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization – Exhibit C to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization – Exhibit C to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Status of District Substitutes</p> <ul style="list-style-type: none"> Ms. Baldelli said she belongs to a regional personnel group and at the last meeting the topic was the universal problem districts have finding substitutes; it is not just a New Milford problem. She will prepare a detailed report over the summer to share at the beginning of next year. She gave an example of one day in May this year, a Friday, where there were 77 staff members out with 27 vacancies going unfilled. Mrs. Faulenbach asked what happens in that case and Ms. Baldelli said teachers volunteer to give up their prep period for compensation, sometimes tutors are pulled, and juggling takes place. The idea of a permanent sub in each building has been floated but would not really help with these numbers. They would also be expensive as benefits would need to be offered. Mr. Shaffer said he was aware that many teachers use sick days, especially around a weekend, when they are not in fact sick. Ms. Baldelli said teachers are expected to be 	<p>Items of Information</p> <p>A. Status of District Substitutes</p>

	<p>professional in all aspects of their job.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked if the district had considered any kind of attendance incentive. Ms. Baldelli said she would be exploring this idea over the summer through a survey of other districts. 	
B.	Annual Emergency Preparedness Report <ul style="list-style-type: none"> • Mrs. Faulenbach noted how much this area had evolved with time and the significant amount of work spent. 	B. Annual Emergency Preparedness Report
C.	Annual Wellness Report <ul style="list-style-type: none"> • Mr. Smith said Mrs. Olson joined him as co-chair this year. The committee's scope has grown from just food concerns to issues of mental and emotional wellness. 	C. Annual Wellness Report
D.	John J. McCarthy Observatory Annual Report <ul style="list-style-type: none"> • Dr. Paddyfote said the memorandum of understanding with the observatory calls for an annual review. She said the observatory does a phenomenal job and their partnership with the high school has improved significantly. • Mrs. Faulenbach encouraged Board members to visit. • Mrs. Chastain said she is visiting on Friday. 	D. John J. McCarthy Observatory Annual Report
E.	New Milford Public Schools 2015-2016 School Calendar Draft <ul style="list-style-type: none"> • Dr. Paddyfote said the calendar will be released on June 4th through School Messenger. With the new contract with the NMEA there are no early dismissal days for professional development or parent conferences; they will take place after school now. There are also six evening events: four parent conferences, one open house event in the fall and a spring event. 	E. New Milford Public Schools 2015-2016 School Calendar Draft

	<ul style="list-style-type: none"> Mr. Shaffer asked what the projected last day of school is if there are no snow days. Dr. Paddyfote said June 8, 2016. Mrs. Volinski asked for the number of students graduating versus the number of new kindergarteners entering. Dr. Paddyfote said the actual enrollment can be found under the transition button on the website, but estimated 370 students exiting twelfth grade this year with a projected enrollment of 226 incoming kindergarteners. 	
6.	Public Comment <ul style="list-style-type: none"> Mrs. Faulenbach asked if there was any public comment before she entertained a motion to go into Executive Session. There was none. 	Public Comment
5.	Executive Session (Anticipated) <p>A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant.</p> <p>Mrs. Chastain moved that the Committee enter into Executive Session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the</p>	Executive Session (Anticipated) <p>A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant.</p> <p>Motion made and passed unanimously that the Committee enter into Executive Session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food</p>

	<p>Superintendent and to invite in Dr. JeanAnn Paddyfote.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>The Committee and Dr. Paddyfote entered executive session at 8:55 p.m.</p> <p>The Committee and Dr. Paddyfote returned to public session at 9:09 p.m.</p>	<p>Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent and to invite in Dr. JeanAnn Paddyfote.</p>
7.	<p>Adjourn</p> <p>Mr. Shaffer moved to adjourn the meeting at 9:10 p.m. seconded by Mrs. Volinski and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:10 p.m.</p>

Respectfully submitted;



Wendy Faulenbach, Chairperson
Operations Sub-Committee