

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function ¹	Presenter	Time
Regular Business					
Call to Order	Welcome to Meeting	None	I	Julaine	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Julaine/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> Draft January 2024 Meeting Minutes 510 Fundraising Policy 	Distributed at least 1 week in advance of mtg	M	Julaine	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items	Consent/Mtg Agenda	M	Julaine	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Julaine	1 min
Treasurer's Report	<ul style="list-style-type: none"> Financial Statements - review/accept January Accept January donations Revised 2023-24 Budget- review/accept 	Pre-reading/at meeting	D, M	Joe	10 min
HOS Report	<ul style="list-style-type: none"> School Operations 	Pre-reading/at meeting	I, D	Alyssa	10 min
Today's Meeting					
Dir of Business Operations	<ul style="list-style-type: none"> Enrollment update 	Pre-reading/at meeting	I, D	Chris	5 min
Governance Committee	<ul style="list-style-type: none"> Reflections of Scott Flemming event 	At meeting	I, D	Julaine/Jean	15 min
Expansion	<ul style="list-style-type: none"> Discussion of Boys Totem Town property- can we release CMES name to other interested party? 	At meeting	I	Rohan/Jean	5 min
Marketing Task Force	<ul style="list-style-type: none"> Phase 1: postcard mailing handed off to Chris Phase 2: Update on 3rd party marketing firm recommendation Reminder to sign up for flyer distribution locations 	Pre-reading/at meeting	I	Jeremy	5 min
Strategic Planning	<ul style="list-style-type: none"> Update on SOAR progress Update from Finance on tasks Update from Equity on tasks Update from Advancement on tasks 	At meeting	A	Rohan, Committee Chairs	15 min
Board Chair Report	<ul style="list-style-type: none"> Relationship with MCM/CMS 2 factor authentication requirement for CMES Google accounts is coming- look for information in the near future 	At meeting	I	Julaine	5 min
Meeting Wrap-up					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment of board meeting, call for motion to adjourn	None	D, M	All	5 min

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.