

Pittsburg School Board Meeting Minutes							
Date		January 10, 2022					
Time		6:00 p.m.					
Location		Pittsburg School Library Computer Lab					
Chairperson		Toby Owen					
Attendance							
Attendance Legend: P – Present A – Absent E – Excused C – Cell Phone							
School Board Members			Principals			SAU Members	
P	Jamie Gray	P	Toby Owen	P	Debbie Lynch	P	Debra Taylor
P	Lindsey Gray	E	Reggie Parker			P	Cheryl Covill
P	Bob Ormsbee						
Public in Attendance: Michel Dionne							

Roll Call / Pledge of Allegiance: The meeting was called to order at 6:00 pm by Toby Owen and opened with the Pledge of Allegiance.

Agenda Adjustments: Non-public session

Hearing of the Public: None

Reading of the Minutes: School Board Meeting minutes of December 20, 2021

J. Gray/T. Owen: Motion to approve the minutes of December 20, 2021, as presented.

VOTE: MOTION CARRIES

Special Reports: None

Policy Review: None

Connecticut River Collaborative Committee:

- The committee voted to disband. This committee will be putting together a final summary of information. The information will be brought to the school board for approval to go into the school report.

School Administrator's Report: Debbie Lynch

- January Report
 - There are many games coming up in the next couple of weeks including the first elementary tournament which will be in Gorham on the 15th and 16th.
 - The 14th is an administrative day for all staff here in Pittsburg and on the 17th we will be closed in observance of Civil Rights Day.
 - Many people (67) came to the parade of doors for Christmas. The winners were Emily Bernhardt with Emily B's living room, Dawn Pettit and the class of 2022 with Winter Wonderland, and 3rd and 4th grades with Polar Express. Many positive comments were heard from people who came in to see the doors.
 - There are six scheduled visits with Jason of Siskin from Derby VT. He will spend time with grades PK to 8th grade teaching them to cross-country ski, snowshoe, build fires and learn about

the outdoors. The Title IV Grant is funding this. He will be here the last week in February and for the 4 Wednesdays in March.

- This Wednesday and Thursday are the finals for students in grades 7 to 12. The principal proposed that 9th through 12th grade be dismissed, with parent permission, after their lunch on Thursday, as they will have already taken their finals. The next semester starts on Tuesday, January 18th.

J. Gray/T. Owen: Motion to approve the proposal for 9th through 12th grade early dismissal on Thursday, January 13th.

VOTE: MOTION CARRIES

- The principal is working on updating the staff handbook. The last update was 2018/2019. The Leadership Team is reviewing as well.
- The artwork that the students created and sold out of Marti's Art Studio brought in over \$700.00. If the art had sold for what the students priced it at would have made \$320.00. Marti will continue to allow students to create artwork and display it in her studio.
- The principal reported that a student who will fulfill all of her graduation requirements by the end of this week has requested that she be allowed to participate in the senior activities including walking down the aisle at graduation. The policy states this is a principal decision however, did not want to make it without the input of the board. Mrs. Pettit is not in full agreement with this as there may be others that fulfill the requirement early. The Board supports the principal's decision in this matter.

Superintendent's Report: Debra Taylor

- January Report
 - The NH Department of Health and Human Services will be changing their COVID-19 guidelines to be in line with the federal guidelines. We will be updating the procedures and will be getting them out to parents and students this week.
 - School budget development is underway.
 - Discussed that two school board positions are up for election this spring. The filing dates begin January 19th to the 28th and you must go to the Town Clerk's office to apply for the position.
 - School Board Fall Review –
 - The school board endorsed the updated SAU #7 Strategic Plan.
 - Reviewed additional adequacy aid and what each school board proposed and what was approved for allocation.
 - In addition, the Colebrook School Board is seeking designation as a Career Technical Education Center (CTE) and plans to implement 6 new CTE programs. This application will be submitted and hope for a response from the Commissioner of Education in February of 2022.

Business Administrator's Report: Cheryl Covill

- The new bus driver that was hired has decided not to continue the process. There is no bus driver for the small bus for this second semester. Looking at having David run in the afternoon if his schedule allows it and Warren is willing to drive some as well. Not sure what to do about this situation as of yet but is working on it. We would like the support of the board on this matter.
- We would like to update the school report. Would like to list the current staff but have their projected salary removed from the report.
 - Also, would like to add some pictures to the report.
 - The board was in favor of these changes.

Unfinished Business:

- Budget 2022-2023 – At the last meeting, this board was given a proposed budget. Will be doing one more budget analysis before the next meeting.
- Discussed tuition rate, which is based on the Department of Education's average cost per pupil. The elementary rate has increased by approximately \$2,100.00 from FY 2021-2022. This is due to additional short-term grants we are receiving that affect the cost per pupil. This makes projection very difficult. This impact could affect the tuition rate for future years.
- Suggesting that the budget meeting be held on January 24. Hold a public meeting at 6:00 pm then a school board meeting to follow.
- The board approves Cheryl moving forward with the budget, adjusting the projected balance, and holding the meeting on January 24.

New Business:

- Warrants –
 - Draft warrant to determine the salaries of the elected officials
 - Hear the reports of the agents and auditors
 - Add \$30,000 to the facility maintenance fund in the current budget.
 - Raise and appropriate budget
 - Facility items (checking with attorneys)
 - Reserve fund for unexpected items (5%)
- Public Hearing – January 24th or January 31st? – Set for the 24th
- Staff Appreciation – Discussed an embossed portfolio for staff.
- Policies (Procurement, Internal Controls, District Safety) – Reviewed the aforementioned policies

J. Gray/L. Gray: Motion to adopt the Procurement, Internal Controls, and District Safety policies.
VOTE: MOTION CARRIES

Other Business: None

Information: None

Respectfully Submitted,
Billie Paquette
Minute Taker

Non-Public Session:

T. Owen/L. Gray: Motion to enter nonpublic session in accordance with RSA 91-A:3, II(a) at 7:15 pm.
ROLL CALL VOTE: L. Gray – Yes; J. Gray – Yes; B. Ormsbee – Yes; T. Owen – Yes

- Other persons present during the nonpublic session: Debra Taylor and Deborah Lynch
- Mrs. Lynch left the meeting at 7:30 pm

L. Gray/T. Owen: Motion to return to public session at 7:54 pm.

ROLL CALL VOTE: L. Gray – Yes; J. Gray – Yes; B. Ormsbee – Yes; T. Owen – Yes

T. Owen/L. Gray: Motion to offer Principal, Debbie Lynch a two-year extension on her administrator contract, 2022-2024.

VOTE: MOTION CARRIES

Meetings:

- Pittsburg School Board Public Meeting: Monday, January 24, 2021 @ 6:00 pm – Bremer Pond Auditorium

Adjournment:

T. Owen/J. Gray: Motion to adjourn the meeting at 7:55 pm.

VOTE: MOTION CARRIES

Respectfully Submitted,
Debra J. Taylor
Superintendent

Adopted 01/24/2022