

DRAFT – Unofficial Until Approved
Meeting Minutes 11/10/2016

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board meeting on November 10, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 6:59 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, Board President (Absent)	Mr. Jeffrey Neff, Board Member
Mr. Steven Auslander, Board Member	Anisa Hermosillo, Student Board Member
Ms. Susan Fry, Board Member	

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent
Mr. Adam Hamm, Business Manager (Absent)

2. APPROVAL OF AGENDA

MOTION: Ms. Fry made a motion to approve the agenda, with exception; she requested Action Item A Professional Development Request TVHS – Teacher Ms. Lori Gahr – Out of the Country Trip to Munich Germany for Group Training with Explorica – Ms. Lori Gahr be heard prior to Reports. Mr. Neff seconded; the motion carried unanimously.

3. ACTION ITEMS

A. Professional Development Request TVHS – Teacher Ms. Lori Gahr – Out of the Country Trip to Munich Germany for Group Training with Explorica – Ms. Lori Gahr.

MOTION: Mr. Neff made a motion to approve Ms. Gahr’s request for PD Training out of the country trip to Munich Germany for Group training with Explorica. Ms. Fry seconded; the motion carried unanimously.

4. REPORTS

- Student Board Member Report – Anisa Hermosillo

Tanque Verde High School:

The counselors started a “tracking chart” of where all the seniors will be attending college. Included in the tracking chart are pictures of all the branches of the military, in-state schools, and out-of-state schools (where students have already committed to attending).

Both the girls’ volleyball team, girl’s swim team, and boy’s swim team qualified for state. The girls’ volleyball team, unfortunately, lost in the first round. However, the swim team placed sixth overall.

Emily Gray Junior High School:

In October, the Parent Teacher Conferences went well.

Congratulations to the volleyball and flag football teams at Emily Gray! They both are Southern Valley League Champions! For the girls’ volleyball team, they have been the champions for 2 years running!

In October, Make a Difference Day projects took place on the EGJHS campus. The volunteers

worked hard to improve the campus by painting restrooms and the conference room. Red Ribbon Week occurred in October. Students learned about making healthy choices, bullying awareness, tobacco/drugs/alcohol prevention/awareness. Rounding out the Red Ribbon theme, students enjoyed an energizing and powerful assembly featuring the H.O.P.E. Dealer.

At the start of November, the second quarter sports have begun- girls' soccer and boys' basketball.

On November 8th, one hundred and thirty (130) seventh graders are off to Catalina Island Marine Institute.

Seventh graders who are not going to CIMI will enjoy a day with 1st Responders (Sheriff's Dept., Rural Metro, Border Patrol, Search & Rescue, Highway Patrol, Air National Guard) and the following day at the U of A Flandrau Planetarium, a tour of the UofA campus and then a behind the scenes experience at the Reid Park Zoo.

On November 18th, there is an Honors Assembly for 1st Quarter Honor Roll students.

Tanque Verde Elementary School:

In October, Tanque Verde Elementary School had a very successful Fall Festival.

On November 8th, the elementary school had a vote on the name of the new bearded dragon they have.

The yearbook cover was decided on in October.

Author Chris Gaul visited the elementary school in the month of October. Students were able to meet with him and everyone had a blast!

Coming up in November, the third grade is having a vocal performance and the entire school is holding a concert.

SARSEF visited third through sixth graders to talk to them about science and get them ready for the science fair.

Agua Caliente Elementary School:

On October 6th, Agua Caliente Elementary School had a helicopter come to the school as a reward for the fitness fundraiser. Students were able to look in the helicopter and see it take off.

The book fair happened on October 17th through the 21st. It was \$1,000 more profitable than the previous year.

Each month, Agua Caliente Elementary School honors a different character quality. In October, the featured character quality was responsibility. Students received awards for displaying responsibility in school.

On October 20th, the elementary school held their annual Halloween Hallow; where students participate in trunk or treat, a movie viewing, and food for everyone.

On October 26th, the second grade participated in an arthropod zoo. Students invented an Insect and shared it with the elementary school.

On November 11th, the elementary school participated in the "Walk or Ride to School Day." Students are encouraged to either ride their bikes or walk to school. There will be two scooters raffled off to two students who participated.

Ms. Fry said she was at ACES when the helicopter landed, and it was pretty exciting! Mr. Auslander mentioned he saw the helicopter on the field at EGJH, which at first was startling, and then he realized it was part of the First Responders program for the students.

- Superintendent's Report – Ms. Kimberly Sharp

- Excellence in Financial Reporting –

Superintendent Sharp shared with Board Members an announcement that appeared in the Education News section of the newspaper. Mr. Hamm received an *Excellence In Financial Reporting* award which is the highest award in Government Accounting. Ms. Sharp also acknowledged the Business Office staff: Ms. Lori Stonum, Ms. Stephanie Silva and Ms. Kelly Yslas, for their contributions to the business office.

- Math Curriculum – Pathways

Ms. Sharp presented the Governing Board with the TVUSD Math Curriculum Pathways K-12 document prepared by Curriculum Consultant Ms. Barbara Drummond. This represents one portion of Ms. Drummond's work in our District, and Ms. Sharp expressed appreciation for her progress, and in particular, for this segment of her work. Ms. Sharp also expressed the need for Principal support in ensuring math curriculum offerings align with this outline, and she appreciates that all four Principals have expressed their support of this approach. District parents have requested a rigorous approach to math, and Ms. Drummond's work will also help to ensure all students and parents know the math options available through the Tanque Verde Unified School District. Ms. Barbara Drummond will provide a more detailed and complete report about TVUSD curriculum work to the Governing Board at a future date.

- Community Liaison Report – Ms. Claire Place

Community Outreach /Engagement

- Make a Difference Day provided an opportunity for community to come together on behalf of our district students and staff. We would like to thank the approximately 25 members of the Oasis Church and Rincon Mountain Presbyterian Church leadership and their congregations, who came out to volunteer on this day of service. There were many positive comments in a post-volunteer survey that was completed. Volunteers stated they enjoyed the fellowship; working shoulder to shoulder with other community members; and having the opportunity to give back in their community. Their support enabled annual maintenance and student safety projects at Agua Caliente Elementary School and Emily Gray Jr. High School.

- Ms. Kim Sharp will be retiring as the TVUSD Superintendent of Schools on June 30, 2017, after a very productive two years at the helm. Her leadership and dedication to our district, with eight years as Director of Human Resources and two years as District Superintendent, have greatly benefited the district's students, staff and schools.

The search for the next TVUSD Superintendent has now begun. Please see also the information item on this board meeting agenda.

The board has enlisted the consulting services of the Arizona School Boards Association to conduct an executive search process. In an effort to ensure all district constituent's voices have the opportunity to be heard in this process, Claire Place has coordinated a comprehensive district outreach effort. Meetings are planned with each school site council and communications are going out through all available communication channels to inform the community and district stakeholders of their opportunities to participate in the process. A **Community Conversation** will be held on November 19th from 2:00 - 3:30 p.m. at the Agua Caliente Elementary School MPR. A **Community Survey** will be open for a two week period, from November 19th to December 3rd. After the applicant screening, interviews will be held. A Candidates' Community Forum is planned with the final candidates for the position. The date will be announced when it has been determined.

Ms. Place added Site Council meetings are underway and committee members are gathering information. The meetings are generating very positive comments regarding the State of the District. Once all the comments are in they will be organized and presented in summary form for the Board.

Board members thanked Ms. Place for doing such a fabulous job organizing these efforts. (District Goal 4.0 Involve and engage the community in district pursuits)

Communications

- The News and Views –November 2016 edition is scheduled for a district –wide mailing on November 9/10. The mailing list has been updated for the new school year.
- Tax Credit Postcards were mailed to all district residents, parents/guardians, and prior tax credit donors on October 15th. Tax Credit signs were posted at all school sites.
- Communications regarding the November 19th “Community Conversation” (referenced above) has been posted on the district website and district social media sites, as well as the district and school’s Constant Contact. The invitation (included below) will be published in the News and Views, and has been posted at each school site for staff and parent/guardian notification.
- A flyer and banner were created to support the T.V. Art Fair & Market coming up on December 4th from 9:00 AM - 3:00 PM. The information has been posted on district social media and provided to Adult Community Programs Director Karen Reifschneider who is coordinating the event with district art teachers and community volunteers. This 2nd annual Art Fair promises to be another great community event! This event benefits the district art programs.

(District Goal 4.0 Involve and engage the community in district pursuits)

- **Enrollment Report – Mr. Adam Hamm**

Mr. Hamm submitted his report for Board consideration. Board Members asked how the enrollment compares to past years. Ms. Sharp indicated this request would be passed on to Mr. Hamm.

- **District Report Card – Mr. Adam Hamm**

Mr. Hamm submitted his report for Board consideration.

- **Legislative Update – Mr. Jeff Neff**

Mr. Neff provided a brief summary of the election. The TVUSD Governing Board election resulted in Mr. Jeffrey Neff, Mr. Carlos Ruiz, Ms. Susan Fry and Mr. Jeremy Schalk winning Governing Board seats.

Republicans hold the majority in both the State Senate and the House. For Legislative District 10 in the Senate, David Bradley (D) won his seat, and in the House Kirsten Engle (D) and Todd Clodfelter (R) defeated incumbent Stefanie Mach (D).

The leadership of each chamber for the next two years will be:

House:

Speaker – JD Mesnard

Majority – John Allen

Whip – Kelly Townsend

Senate:

President - Steve Yarbrough

Majority – Kimberly Yee

Whip – Gail Griffin

- **Facilities Update – Mr. Adam Hamm**

- Transportation Update

Mr. Hamm submitted the following report for Board consideration.

“As you are aware, transporting our students is a major priority for the District. Our transportation department is seeking additional fleet in order to help retire some of our older buses. With this need and many other fiscal needs vying for attention, purchase order requests are scrutinized by the administrative team.

I’m happy to report an opportunity presented itself to purchase two (2) buses for the District. The purchase of these two (2) buses was approved in the amount of \$44,233. This was possible because of the passing of Proposition 123 which brought financial resources to the District. We are fortunate to have the watchful eye of Ted Raimondi, who is always looking for ways to improve our fleet. A more thorough report of the current condition of our bus fleet will be presented to the Board in the coming months.”

Ms. Sharp asked Transportation Coordinator, Ms. Amy Lindflott and Bus Driver Carolyn Pferdeort, who were attending the meeting, if the new buses have arrived. Ms. Lindflott said no.

There was a brief exchange of questions and answers between Board Members and Ms. Lindflott relating to the needs of the Transportation Department.

Ms. Sharp reminded Board Members that Mr. Hamm will provide a detailed Transportation report in the very near future. Adding, noble efforts are being made to acquire buses in an effort to support the growing needs of the District.

- **Board Comments – Mr. Steven Auslander**

None

5. CALL TO THE PUBLIC

There were no comments from the public.

6. **CONSENT AGENDA** *(see attached)*

MOTION: Mr. Neff made a motion to approve the consent agenda. Ms. Fry seconded; the motion carried unanimously.

7. **INFORMATION AND DISCUSSION ITEMS**

A. Superintendent Search Update – Ms. Claire Place

Ms. Place asked Board members if they had any questions. She presented her update during her Community Liaison report earlier.

8. **ACTION ITEMS**

B. Policy Advisory Volume 28, Number 3 – July 2016

Ms. Sharp advised the Governing Board the following policies and regulations have been reviewed by the Administrative Team.

JLCD – Medicines/Administering Medicines to Students - Ms. Kimberly Sharp

Ms. Sharp shared with the Board that she consulted with the School Nurses, regarding the issue of inconvenience to parents when renewing prescription medications without a prescription bottle was clarified. Prescriptions prescribed to students that require dispensing at school are offered to parents in two (2) containers for this purpose - one prescription container for home use, and the other for school use.

MOTION: Mr. Neff made a motion to adopt policy JLCD – Medicines/Administering Medicines to Students as submitted. Ms. Fry seconded; the motion carried unanimously.

9. **ANNOUNCEMENTS**

Open Enrollment for Students has begun - November 1 - March 1 for the 2017-18 school year
Public Meeting at ACES (MPR) – Community Conversation November 19, 2:00 p.m. - 3:30 p.m.
Community /Employee Survey Begins November 19 – December 3 on the website
The TV Art Fair & Market - December 4 at the Lew Sorensen Center from 9:00 a.m. to 3:00 p.m.

10. **FUTURE BOARD AGENDA ITEMS**

Transportation Update
Facility Use Policy

11. **ADJOURNMENT**

Mr. Auslander adjourned the meeting at 8:02 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

ABSENT

Carlos Ruiz, Board President

Susan Fry, Board Member

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - November 10, 2016

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Jeanne Mayer	Food Services Assistant	Replace Jodi Thompson	TVES	0.5625	\$9.22	10/24/2016
Laurie Kaseler	Paraprofessional I	Replace Kelli Wilson	EGJH	0.80	\$9.56	10/26/2016
Webb Eliscu	Paraprofessional I	Replace Samantha Baires	EGJH	0.80	\$9.56	10/20/2016
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Other New Hires	Position	Reason	Site	FTE	Wage	Date