

Bid Specifications

McKenzie Special School District
Dr. Justin Barden, Superintendent

Ink and Toner

Present all bids to:

McKenzie Special School District

Attn: Dr. Dianne Anderson,
Technology Coordinator

114 Bell Ave.

McKenzie, Tennessee 38201 or

Emailed to andersond@mckenzieschools.org

Bids Must Be Received By:

June 27, 2024

12:00 Noon

For Information Regarding
Specifications Please Contact:

Dr. Dianne Anderson

Technology Coordinator

McKenzie Special School District

(731)352-2246

Terms for Contract Award

- [1] Delivery will be F.O.B. McKenzie Special School District, 114 Bell Avenue, McKenzie, TN 38201.
- [2] **Please note all cartridge bids are to be original manufactured (HP) cartridges (except where OEM is no longer available).**
- [3] All items must be delivered within 30 days of the date ordered.
- [4] Payment is subject to the satisfaction and approval of the McKenzie Special School District. Payment will be made within 30 days of complete installation and approval.
- [5] Quality as well as price will determine final selection. The school district in no way obligates itself to purchase any or all of these options.
- [6] Please include a disclaimer should you repudiate any items specified herein.
- [7] Bid for ink will be awarded to one vendor.

McKenzie Special School District reserves the right to waive any or all specifications and reject any or all bids and/or any portion of any or all bids.

I agree to all of the above terms and guarantee to meet all said terms, unless otherwise noted, to the satisfaction of the McKenzie Special School District.

Name _____ **Phone** _____

Title _____ **FAX** _____

Company _____

Signature _____

Date _____