

LSAT Committee Meeting – 2/05/25

Date: February 6th, 2025 (Date moved due to meeting time issues)

Scheduled Time: 5:30 via Teams

Meeting Start Time: 5:35 pm

Facilitator: Craig (Chair)

Member Attendance: Poblete, Cobb, Green, Crumlin, A. Jackson

Staff Attendance: Dr. Little, Coble, Dr. Riddick, D. White, Stuart, Wilhite, Davis, S. Robinson, Dr. Coleman, Holmes, Villatoro, Falquez,

Points of Discussion

I. Follow ups from Previous Meetings

- a. A time to discuss any necessary follow-ups from our meetings on virtual academy, childcare facility, CTE, School Improvement Plan, Comprehensive School Plan, etc.
 - b. CTE – major topics
 - i. Better onboarding process, including communication with teachers
 - ii. Better messaging to focus on work-study and program offerings (brochures, posters, how staff talks about CTE)
 - iii. Advocacy for micro-credentials
 - iv. Support for MLs
- Chair opens the floor for any LSAT member to add anything about the CTE. LSAT member asks if the lack of ML support arises from the lack of staff or budget?
 - CTE member states that the ML support is high needed in the evening. AP states that it was considered at the beginning of the year, however, ML teachers had to be reassigned due to personnel issues.
 - Chair shares that there are conversations about improving the communication about the CTE program and that there is more advocacy about micro credentials.
 - LSAT member asks about the funds used this year for advertising. Ms. Coble says that there is \$20,000 for radio advertising for CTE and \$20,000 for general items. This year the budget for student experiences, CTE staff development, and internal promotion.
 - Chair discusses the topic for micro credentialing. Dr. Little states that DCPS is working on it already and that is a matter of structure and partnership to connect students to, surveying student to determine level of interest and allocation of funds.
 - LSAT chair states that this information was not provided in the meeting with CTE and LSAT the day prior.

II. Overview of SY24-25 Budget to Prepare for SY25-26 Budget

- a. Dr. Little will walk LSAT through this year's budget to help us better understand where we are now.
 - b. Resources:
 - i. SY24-25 Budget: <https://dcpsbudget.com/datasets/roosevelt-stay-submitted-2025/>
 - ii. Budget process: <https://dcpsbudget.com/budget-process-timeline-2/>
- Dr. Little shares the breakdown of the budget and how it is allocated. He highlights that every position takes from the budget every year which decreasing purchasing power.
 - There are 3 levels. Level 1 (required position), level 2 (required position, some flexibility), and level 3 (not required position). Dr. Little provides examples of positions that are classified in the former levels.
 - There are add-ons to any adjustment of salary that differs from the original salary allocation in the budget
 - LSAT members asks about the new contract and how coverage will be covered. Currently, substitute coverage comes from central office, but for teachers covering classes, the funds are coming from the admin premium fund. Dr. Little would like to review this information as the new contract was recently ratified.
 - Ms. Coble goes over the current funds for the credit card and purchase orders (over \$5,000)
 - GPS has until May 1st to submit all requisitions and September 15th to spend the money in the credit card. Money can be moved from one account to another based on the need.
 - Union Rep asks for a copy of the excel sheet with the spending information
 - Given the uncertainty of the budget release, there will be tentative meeting dates.
 - LSAT team would like to hear from the SEL team. Dr. Little would like to have a presentation from the SEL team to be reviewed for budget purposes.
 - For the SpEd an ML department, Ms. Cobb and Dr. White are invited to collect information from those departments about budget needs.
 - Ms. Robinson adds that there are templates available to survey the school community about the budget.
 - DCPS would prefer students to complete the 1500 hours for the current certifications, CTE central office is aware of our need for micro credentials and that our students struggle to meet the hour requirement.

III. Next Meeting Agenda Items and Times/Format

- Feb 18th or 20th (depending on budget release) 5:30 pm via Teams

IV. Deliverables Before next Meeting

- ML, SPED, and SEL departmental needs for possible budget allocations

V. Closing

- Meeting adjourned 6:34 pm