

**Brockton School  
Student Handbook**



**2024-2025**

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# Master Calendar

August 2024							September 2024							October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2			2	3	4	5	6				1	2	3	4	
	5	6	7	8	9			9	10	11	12	13			7	8	9	10	11	
	12	13	14	15	16			16	17	18	19	20			14	15	16	17	18	
	19	20	21	22	23			23	24	25	26	27			21	22	23	24	25	
	26	27	28	29	30			30							28	29	30	31		

  

November 2024							December 2024							January 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1			2	3	4	5	6					1	2	3	
	4	5	6	7	8			9	10	11	12	13			6	7	8	9	10	
	11	12	13	14	15			16	17	18	19	20			13	14	15	16	17	
	18	19	20	21	22			23	24	25	26	27			20	21	22	23	24	
	25	26	27	28	29			30	31						27	28	29	30	31	

  

February 2025							March 2025							April 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
																1	2	3	4	
	3	4	5	6	7			3	4	5	6	7			7	8	9	10	11	
	10	11	12	13	14			10	11	12	13	14			14	15	16	17	18	
	17	18	19	20	21			17	18	19	20	21			21	22	23	24	25	
	24	25	26	27	28			24	25	26	27	28			28	29	30			
								31												

  

May 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	

  

P/T Conferences 3-6pm - 2pm Student Release	
PIR - No Students	
Holiday - No School for Staff and Students	
End of Quarter	
140 M-Th Days = 403 minutes per day x 140 = 940.33 hrs	
34 Fridays = 350 minutes per day x 34 = 198.33 hrs	
1 Noon Release = 218 minutes per day x 1 = 3.63 hrs	
2 PT Conference Release = 310 minutes per day x 2 = 10.33 hrs	
940.33 + 192.5 + 3.63 + 10.33 = 1152.62 hrs - 1080 hrs =	
72.62 extra hrs / 7.5 hrs per full school day = 9.5 extra school days	

  

Extra Days
Seniors = 4.5 days
Grade 9th-11th = 9.5 days
Grade 7th-8th = 5.5 days
Grades 4th-6th = 8 days
Grades K-3rd = 41 days

- ★ Homecoming Week: Oct. 7th-12th
- ★ Thanksgiving: Nov. 27th-29th
- ★ Christmas: Dec. 23rd-Jan. 3rd
- ★ Spring Break: April 17th-21st
- ★ Prom: April 26th

- ★ 4-8th Grade Dance: April 27th
- ★ Cleanup Day: May 9th
- ★ Senior Graduation: May 16th
- ★ 8th Grade Promotion: May 19th
- ★ Elementary Field Day: May 22th

## Daily Bell Schedule M-TH

**Breakfast/Advisory 8:00-8:15**

**1st Hour 8:15-9:15**

**2nd Hour 9:19-10:19**

**3rd Hour 10:23-11:23**

**HS MTSS 11:27-12:10**

**4th Hour 12:35-1:35**

**5th Hour 1:39-2:39**

**6th Hour 2:43-3:37**

<u>Grade Level</u>	<u>Lunch times</u>
K-3	11:00-11:20
4-6	11:20:11:40
7-8	11:45-12:05
9-12	12:10-12:30

## FRIDAY Bell Schedule

**Breakfast/Advisory 8:00-8:15**

**1st Hour 8:15-9:15**

**2nd Hour 9:19-10:19**

**3rd Hour 10:23-11:23**

**HS MTSS 11:27-12:10**

**4th Hour 12:35-1:12**

**5th Hour 1:16-1:57**

**6th Hour 2:01-2:44**

<u>Grade Level</u>	<u>Lunch times</u>
K-3	11:00-11:20
4-6	11:20:11:40
7-8	11:45-12:05
9-12	12:10-12:30

### **READY FOR INSTRUCTION**

Punctuality, preparedness, and engagement are vital skills necessary to the success of all people. As such, students are expected to arrive on time to class with all necessary supplies ready to learn.

### **THE SCHOOL DAY**

The school day consists of six sixty-minute periods with a four minute passing time between each class. **Students may enter the building through the main entrance at 7:45 am.** All K-12 classes dismiss at 3:37 pm. Students must vacate the building at this time unless in a structured activity with adult supervision.

### **BUS AND PARENT DROP-OFF**

Students who ride the school bus will be dropped off and picked up at the rear entrance of the school building each day. Parents/guardians dropping off and picking up students should do so at the main entrance in the front parking lot.

### **FULL TIME ENROLLMENT**

All 7th-12th grade students will be enrolled as full-time students and will be assigned to six classes during the school day. If they are in good academic standing, Seniors may waive their first and second or fifth and sixth period class in order to participate in work study.

### **Graduation Requirements**

<b>English</b>	<b>4 Credits</b>
<b>Social Studies</b>	<b>2 Credits</b>
<b>Math</b>	<b>2 Credits</b>
<b>Science</b>	<b>2 Credits</b>
<b>Business/CTE</b>	<b>1 Credit</b>
<b>Dakota</b>	<b>1 Credit</b>
<b>Fine Arts</b>	<b>1 Credit</b>
<b>Health/PE</b>	<b>1 Credit</b>
<b>Additional Electives</b> (including .5 MTSS credits per year)	<b>6 Credits</b>
<b>Civics/Government (mandatory)</b>	<b>.5</b>
<b>Financial Literacy (mandatory)</b>	<b>.5</b>
<b>TOTAL</b>	<b>20 CREDITS</b>

## **LETTER GRADES, PERCENTAGES, AND POINTS**

Letter Grade	Percentage Range	Four-Point GPA
A	93.5-100	4.0
A-	89.5-93.4	3.67
B+	86.5-89.4	3.33
B	82.5-86.4	3.0
B-	79.5-82.4	2.67
C+	76.5-79.4	2.33
C	72.5-76.4	2.0
C-	69.5-72.4	1.67
D+	66.5-69.4	1.3
D	62.5-66.4	1.0
D-	59.5-62.4	1.0
F	59.4-0.00	-

### **DETERMINATION OF CLASS RANKINGS**

Class rankings for seniors will be determined based on grade point average (GPA), which will be calculated to the 0.001 place value using the 4.00 grading scale. Final determination of class rank will be at the discretion of school administration. The Spring semester of senior year will not be included when determining class rank.

### **PARTICIPATION IN THE GRADUATION CEREMONY**

In order to participate in the graduation ceremony, Seniors must have fulfilled all their academic and attendance requirements. Those with outstanding requirements will not be eligible to participate in the graduation ceremony but may complete their requirements during the preceding summer school sessions. Seniors who complete their outstanding requirements during the specified summer school sessions will earn their diploma and be allowed to participate in the following year's graduation ceremony.

### **STUDENT TECHNOLOGY USE**

Technologies such as the internet, computers, and other devices are available to students as a privilege. Parents must sign and return a permission form acknowledging consequences for misuse of technology. Misuse of technology will result in loss of privilege.

### **VENDING MACHINE**

A vending machine is available for student use before and after school. The vending machine will be turned off during school hours.

### **FOOD**

With the exception of teacher provided snacks and treats, all food products are to be consumed in the cafeteria. High School students may have a snack during passing time; these snacks must be stored in the student's locker during class time. Gum, candy, or other food items may not be brought into any classroom.

## **WATER BOTTLES**

Students may carry a water bottle with them during school hours. Misuse will result in loss of the privilege.

## **LOCKERS**

Each student will be assigned the use of a locker. The locker remains the property of the school and is subject to inspection by school personnel. For all students, locks are optional, but strongly encouraged. Students may provide their own lock or rent one from the Main Office for \$1.00.

## **STUDENT VALUABLES**

Students are encouraged to leave items of value at home. The school cannot be responsible for their safe-keeping and will not be liable for loss or damage to personal valuables. It is recommended that students who choose to bring these items to school place their name on them and make sure their locker is locked.

## **STUDENT ATTENDANCE**

All students are expected to attend school regularly and to be on time for classes. Student attendance is the most essential component of determining academic success at Brockton School. Automatic phone calls, text messages, and emails to the parents/guardians of absent students will occur daily at 9:30am.

## **TYPES OF ABSENCES**

All absences fall into one of two categories: excused or unexcused. An absence may only be excused if the student's parent/guardian calls the main office within 24 hours. Documentation for excused absences will be required once a student reaches 5 excused absences during a semester. Examples of excused absences include illness, bereavement, medical, court, and college visits. An absence is unexcused when the parent/guardian fails to call the main office within 24 hours, regardless of the reason for the student's absence.

## **ATTENDANCE PROBATION**

For each course, a student will lose credit if excused and unexcused absences together exceed ten per semester. Students who have surpassed the ten absence threshold will be placed on Attendance Probation. Students on Attendance Probation will be required to make up all time in excess of the ten absence semester limit. Students will make up time during summer school and/or after school tutoring. All makeup time must be completed by the end of the summer school session to avoid the loss of credit.

If a student records ten unexcused absences in a semester, Tribal Truancy Court will be contacted. The student will also be required to attend one of the two week summer school sessions to regain credit. Attendance for both summer school sessions will be required if ten unexcused absences are accrued during both semesters. Failure to attend summer school will result in the student repeating his/her class.

Written verification from parent/guardian *and* doctor, therapist, juvenile court, etc. of any extenuating circumstances that require a student to exceed the attendance policy must be presented to the Principal.

## **MAKE-UP ASSIGNMENTS**

It is the responsibility of students to check in with their teachers regarding make-up work after an absence. The student is allowed to make up work as follows: Two days for the first day absent and one day for each additional day of continuous absence. The teacher will monitor the



student's make-up work and enforce guidelines regarding when make-up assignments are due. Any make-up assignments not completed within the timeline will be subject to the teacher's late work policy.

### **HIGH SCHOOL PASSES**

High School student hall passes are authorized only by the front office. Students get one hall pass per day (bathroom, locker, etc.). A tardy for any class will count as that day's hall pass and no additional passes will be awarded to that student for that day. Students in the hall with no pass will forfeit their hall pass the following day. No passes are permitted during the first 15 minutes and last 15 minutes of each class period.

### **TARDIES**

Students who are late to class will be recorded as tardy and be required to retrieve a late slip from the main office. Students are allowed no more than three tardies per quarter. For every tardy above the limit, students will be given after school detention to be served on the next available school day. Tardies during the 1st Hour class will be marked as an absence after 8:25am.

### **CHECK-OUT/CLOSED CAMPUS**

Brockton School is a closed campus. When students check into or out of school, they must sign the check-in/out sheet at the office window. Students leaving campus during school hours must be signed out by custodial parents or authorized guardians by phone or in person. Any student failing to meet these requirements when leaving the school grounds will be subject to consequences as per the discipline policy.

### **WITHDRAWAL FROM SCHOOL**

Any parent or guardian wishing to withdraw their child from Brockton School must contact the school office to begin the process. If a student leaves school without properly withdrawing, his/her records will be held until a proper withdrawal is complete. All textbooks, library books, lunch payments, uniforms, and fines must be cleared before the student secures a transfer of records to another school.

### **SENIOR COLLEGE VISITS**

Seniors may be allowed three excused absences for visiting a college or military site. Documentation of the visit will be required by the main office in order to excuse the absence.

### **SCHOOL CLOSING**

In the event of severely inclement weather or mechanical breakdown, school may be closed or delayed from the normal starting time. School closing, delayed opening, or early dismissal will be announced via Facebook, phone call, and text message.

### **VISITORS**

Brockton School welcomes visitors. For the safety of those within the school, all visitors must first report to the main office. Visitors must use the main entry doors. Office personnel will provide visitor passes to guests. Visits to individual classrooms during school hours must be approved in advance by school administrations and the teacher. Visitors requesting access to classrooms should wait in the entry area to be escorted to the classroom by an administrator.

### **HOMELESS CHILDREN**

Every child of a homeless individual and each homeless child are entitled to equal access to the same free, appropriate public education as provided to other students. The District must assign and admit a child who is homeless to a District school regardless of residence and irrespective of

whether the homeless child is able to produce records normally required for enrollment. The District may not require an out-of-District attendance agreement and tuition for a homeless child. A "homeless individual" is defined as provided in the McKinney Homeless Assistance Act.

Should a child become homeless over the course of the school year, the child must be able to remain at the school of origin, or be eligible to attend another school in the district. Homeless Students will have access to services comparable to those offered to other students, including but not limited to:

- Educational services for which a student meets the eligibility criteria (e.g., Title I);
- Educational programs for children with disabilities and limited English proficiency;
- Programs in vocational and technical education;
- Programs for gifted and talented students; and
- School nutrition program.
- Transportation Services

### **CLASS TRIPS**

Students on field trips, class trips, or any other school sponsored trip must follow all school policies and rules the entire time they are on the trip. Students on field trips must also adhere to the directions set forth by teachers, chaperones, and advisors. Students who fail to follow school rules while on trips will be subject to the District Administrative Discipline Plan. All trips must be educational in nature and must conform to the educational goals of the district. Only students enrolled in Brockton School will be allowed to go on school sponsored trips. No senior trips may take place after graduation. If funds remain in the Senior Class account after graduation, they will be transferred to the Junior Class account. Meal costs for all trips, including athletic events, will be limited to predetermined amounts to be set by the building principal.

### **CLASSROOM DISCIPLINE (MINORS)**

Most minor disciplinary problems will be dealt with at the classroom level. Classroom teachers will have a classroom management plan that will be communicated to the students at the beginning of the year. These plans may include detentions and other reasonable measures. In pursuit of classroom management, the teacher will have the authority to:

- Assign lunch and after school detentions. Advance notice of one day will be given to parents and administration for after school detentions unless prior approval of the parent is obtained.
- Remove students by sending them to the principal. Teachers will submit, through Infinite Campus, a written referral to the principal explaining the circumstances leading up to the student being removed from class. Teachers may recommend that the student be suspended.
- Deny classroom privileges.
- Use other reasonable measures as necessary to maintain control.

## **ADMINISTRATIVE PROGRESSIVE DISCIPLINE (MIDDLES AND MAJORS)**

When classroom discipline measures have been exhausted, administrative discipline will go into effect. Types of administrative consequence include, but are not limited to the following:

### **Detention**

Students may be assigned lunch or after school detention as a disciplinary consequence. Lunch detentions will be served in the room where offense occurred during the lunch hour. After school detentions will be served in the Dakota room from 3:45pm-5:00pm. Students must participate in the detention and bring class work to complete, or else the detention will be repeated.

Non-activity students, those not participating in activities, will not be allowed to attend any extracurricular activities or school sponsored events (e.g., sport contests, dances/prom, school plays, music concerts, assemblies, school trips, etc.) until the detention has been served. Activity participants will not be allowed to compete in games/events until the detention is served but may continue to practice, dress, and travel with the team.

### **Suspension**

Suspensions may be administered as either in-school or out-of-school. Non- activity students, those not participating in activities, will not be allowed to attend any extracurricular activities or school sponsored events (e.g., sport contests, dances/prom, school plays, music concerts, assemblies, school trips, etc.) on the day(s) of a suspension. Activity participants will not be allowed to compete in games/events on the day(s) of a suspension but may continue to practice, dress, and travel with the team.

### **Permanent Removal from Class**

If it is necessary to permanently remove a student from class due to repeated disruptive behavior, the student may receive an "F" for the quarter, lose eligibility for the remainder of the quarter, and be subject to progressive disciplinary measures.

### **Expulsion**

The Board of Trustees may expel students when they deem the behavior warrants. In all cases involving expulsions, the board shall observe due process by scheduling a review hearing with all appropriate parties.

**Discipline Chart: Minors, Middles, and Majors**

<p><b>Minors</b>  <b>These behaviors are handled by the classroom teacher or the adult in charge.</b>  <b>The list is not comprehensive.</b></p>	
<ul style="list-style-type: none"> <li>● teasing and/or derogatory remarks</li> <li>● inappropriate hallway behavior</li> <li>● swearing (unintentional)</li> <li>● disrespect to other students</li> <li>● talking out of turn</li> <li>● wandering hallways during class time</li> </ul>	<ul style="list-style-type: none"> <li>● use of personal electronic devices</li> <li>● food theft</li> <li>● assembly behavior</li> <li>● inappropriate use of personal equipment</li> <li>● late for class</li> <li>● littering (inside and outside of school)</li> </ul>
<p><b>Middles</b>  <b>These behaviors are handled initially by the classroom teacher or the adult in charge, but are referred to administration if they become repeated.</b>  <b>The list is not comprehensive.</b></p>	
<ul style="list-style-type: none"> <li>● defacing school property</li> <li>● cheating</li> <li>● lying</li> <li>● dress code violation</li> <li>● non-compliance</li> <li>● community/cultural slurs</li> </ul>	<ul style="list-style-type: none"> <li>● abuse of school equipment</li> <li>● skipping class or school</li> <li>● unprepared for class</li> <li>● sexual teasing/name calling</li> <li>● chronic minor behaviors</li> </ul>
<p><b>Majors</b>  <b>These behaviors are immediately referred to the administration.</b>  <b>The list is not comprehensive.</b></p>	
<ul style="list-style-type: none"> <li>● fighting</li> <li>● physical aggression</li> <li>● defiance</li> <li>● vandalism</li> <li>● skipping school</li> <li>● drugs/alcohol</li> <li>● bullying</li> </ul>	<ul style="list-style-type: none"> <li>● theft (serious)</li> <li>● intimidation/threat</li> <li>● inappropriate internet sites (deliberate)</li> <li>● inappropriate representation of school</li> <li>● sexual harassment/behavior</li> <li>● weapons</li> <li>● chronic middle behaviors</li> </ul>

## **CELL PHONES**

Students in the 7-12th grades are able to bring cell phones to campus. Once on campus, however, they will be required to store their cell phones in a secure Yondr pouch. These pouches will be distributed in the cafeteria by the building principals during the Breakfast & Advisory period each morning. As soon as received, all 7-12th grade students must transition their cell phone to airplane mode and store it securely in their Yondr pouch. Any 7-12th grade student arriving late to school must check-in at the main office, at which time they will also be given a Yondr pouch to store their cell phone. At the conclusion of the school day, students may unlock their Yonder pouches at one of 3 locations: the 7-12th Library North Column, the 7-12th Library South Column, and the School Bus Entrance/Exit across from the main Junior High classroom. Receptacles will be placed at each location for Yondr pouch collection. Once a student has unlocked their pouch and removed their cell phone, they must place the unlocked Yondr pouch in the designated collection receptacle.

### **MORNING PROCESS**

As students arrive at school, they will:

1. Turn their cell phone on airplane mode.
2. Place their phone inside their pouch and secure it in the presence of school staff.
3. Store their pouch on their person, in their backpack, or in their locker for the day.

### **AFTERNOON PROCESS**

At the end of the day, students will:

1. Unlock their pouch.
2. Remove their cell phone.
3. Put their pouch in the designated collection receptacle.

The Yondr Pouch is considered school property. Any intentional damage to the pouch, beyond normal wear and tear, will result in enforcement of the consequences outlined below.

### **Cell Phone Consequence Chart**

<b>First Offense</b> <i>Failure to use Yondr pouch or intentional damage to Yondr pouch</i>	Cell phone is confiscated and returned a parent/guardian. A detention must also be served.
<b>Second Offense</b> <i>Failure to use Yondr pouch or intentional damage to Yondr pouch</i>	Cell phone is confiscated and returned to a parent/guardian. An In-School Suspension must also be served.
<b>Third Offense</b> <i>Failure to use Yondr pouch or intentional damage to Yondr pouch</i>	Cell phone is confiscated and returned to a parent/guardian. Student will no longer be allowed to bring their cell phone on campus for the remainder of the semester. An In-School Suspension must also be served.
<b>Refusal to hand over cell phone</b>	Student will no longer be allowed to bring their cell phone on campus for the remainder of the semester. An In-School Suspension must also be served. Extreme cases may result in an Out-of-School Suspension.

<b>Continued Offenses</b>	May result in student cell phone ban from campus for remainder of the school year and multiple days of In-School Suspension or Out-of-School Suspension.
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**STUDENT TRANSPORTATION DISCIPLINE**

Student conduct on the bus is the responsibility of each individual student and their parent/guardian. The driver is in complete charge of his/her bus at all times. Referrals of misconduct will be made in writing to the school Principal by the driver.

**First Referral by Bus Driver**

Student reports to the Principal. Parent notified/conference held/student warned.

**Second Referral by Bus Driver**

Student is suspended from riding the bus for three school days.

**Third Referral by Bus Driver**

Student is suspended from riding the bus for an indefinite period of time.

Insubordination, fighting, or any other behavior that is detrimental to the safety and well-being of passengers may result in an immediate suspension of riding privileges. Students will be charged restitution for any damages done to a bus.

**STUDENT PARKING ON CAMPUS**

In cases of improper student use of an automobile, administration reserves the right to notify local and/or tribal law enforcement, in addition to any other disciplinary procedure available. Students must have a valid driver license in order to park on school property.

**DRESS CODE**

The building principal is responsible for determining appropriate student attire throughout the school year. For co- and extracurricular activities, it is the responsibility of the advisor/coach and the principal to determine the appropriate attire of the participants. In order to promote a safe school environment, students are not allowed to wear headbands/bandannas/doo-rags, or any clothing representing gang affiliation through color or wear. This also includes the layering of clothing in the gang affiliated colors or wearing gang affiliated colors. (See Brockton School District Policy 3611)

**SUPERINTENDENT'S RULE**

There may be situations, not described in this handbook, that may occur during the school year. The Superintendent/or designee will rule on those situations as they occur and take appropriate action as per Board policy.

**CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES**

Brockton School offers a variety of extracurricular activities to students in good academic standing, including but not limited to the following: Cross Country/Track (5th-12th grade), Basketball (5th-12th grade), Football (5th-12th grade), Volleyball (5th-12th grade), and Track (5th-12th grade).

## **ACTIVITY PARTICIPANT ATTENDANCE**

Practices and meetings will be set by each individual coach and are mandatory for participants to attend. Absences from practices or meetings will be deemed either excused or unexcused by the coach/sponsor or Activities Director (AD) on a case-by-case basis, as long as prior notice of the absence is given. No activities will be permitted on days when school is canceled or dismissed early because of inclement weather without the approval of the AD and Principal.

### **Excused Absences**

Parents/guardians must communicate with both the main office and coaching staff in advance if the student is to miss school for an excused absence. Excused absences from practices or meetings will not be penalized. Examples of absences that may be excused include illness, doctor's appointment (with a doctor's note), funeral, or participation in another school activity.

### **Unexcused Absences**

An unexcused extracurricular absence will result in the following:

- First Offense:** Warning and conference with the Coach/es and parents/guardians. May continue to compete, travel to games/events, and practice with the team.
- Second Offense:** Warning, conference with the Coach/es and parents/guardians, and a make-up practice session with Coach/es. May continue to compete, travel to games/events, and practice with the team.
- Third Offense:** Able to participate in the game/event, but not start the game/event for the team.
- Fourth Offense:** Suspension from participation in the first half of the next game/event.

★ *Further Offenses will result in full game suspensions; one per offense. The participant may still dress and travel with the team.*

## **TARDY OR ABSENCE FROM SCHOOL THE DAY OF A GAME/EVENT**

A student is considered absent and unable to compete in extracurricular activities if they arrive at school after 8:25am, with the exception of a documented medical excuse or family emergency. If a student is not well enough to be in school, then he/she cannot participate in a game or practice. So long as he/she is not sick, an activity participant who is absent from school one or more periods of the day may travel and dress but not compete in the activity. Sick activity participants should stay home in order to prevent the spread of the illness. If the activity participant misses the Friday before a game/event on Saturday, then the student may attend the game/event, travel with the team, and dress but not participate in competition.

## **CO-CURRICULAR & EXTRACURRICULAR TRANSPORTATION**

Transportation to and from co- and extracurricular activities will be provided by the school district. For parents/guardians who would like to transport their child to an away event, a written request from the parent/guardian must be submitted to the coach at least two days prior to the event. The AD and Principal will grant or deny written requests on a case-by-case basis.

If a parent/guardian wishes to transport their child home from an away event, a release form must be signed and submitted to the supervising Coach who must submit it to the AD upon return. Parents/guardians may also allow their child to be transported by another adult at least 21 years of age if an Alternative Transportation Form is submitted to and approved by the Principal and coach at least two days in advance of the event.

## **BEHAVIOR OF ACTIVITY PARTICIPANTS**

As per board policies, the Brockton School District will strive to provide a positive and productive learning and working environment. To this end, all students and staff will be expected to practice sportsmanship and a respectful attitude toward coaches, event staff, teammates, spectators, and opponents at all times.

## **CO-CURRICULAR & EXTRACURRICULAR DISCIPLINE**

Extracurricular activities are a privilege extended to Brockton students. Students participating in extracurricular activities are expected to follow the guidelines of the student handbook at all times and may not use or possess alcohol, tobacco, vaping devices, or non-prescription drugs. In addition, students participating in extracurricular activities may not abuse prescription drugs. These rules are in effect both on and off campus, “24 hours a day” (see policy #3340).

Student athletes will be selected for participation in drug/alcohol testing based on both reasonable suspicion and at random a minimum of once during each activity season. Each student athlete will first be assigned a number by an outside drug/alcohol testing agency. Next, the dice method will be utilized for drug/alcohol test participant selection. In this method, dice are rolled to provide a number. The number rolled will then be matched to the participant who was assigned the same number. For example, the dice technique could be used 10 times to provide numbers that would be matched to participants’ assigned number and thus yield a 10 member participant group to be tested.

No school personnel (including Coaches, Activities Director, Principals, Counselors, Teachers, and Support Staff) will have prior notice of the student athletes selected for testing or the date and time of the test. For logistical purposes and to ensure privacy in compliance with HIPAA laws, only the School District Superintendent will be contacted on the day of the test. The drug/alcohol testing procedure used will be an instant urinary analysis. Results of drug/alcohol tests will not be turned over to law enforcement and all student athletes have the right to a second, immediate drug test.

Bullying, hazing, and harassment are also grounds for disciplinary action. As defined in District Policy #3226, “Bullying means any harassment, intimidation, hazing, or threatening, insulting, or demeaning gesture or physical contact, including any intentional written, verbal, or electronic communication (“cyberbullying”) or threat directed against a student that is persistent, severe, or repeated, and that substantially interferes with a student’s educational benefits, opportunities, or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation, at any official school bus stop, or anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a student or staff member.” Although not exhaustive, further definitions and examples of hazing, harassment, and intimidation can be found in District Policy #3226.

Students who violate these rules will be subject to the following disciplinary actions:

**For Drug and Alcohol Related Infractions:** *(See also Suspensions on page 10)*

### **1. First Offense**

- Warning issued and a conference with the student, parents/guardians, coach, sponsor, counselor, AD, Principal and other concerned staff will be held.
- Mandatory substance abuse counseling (provided by the school via HPDP) must be completed. All student athletes have the right to complete the mandatory substance abuse training through an outside vendor at their own expense.



- The student may continue to compete, travel to games/events, and practice with the team.

## **2. Second Offense**

- A four-week suspension from competitive participation in the activity(ies) will be incurred.
- A drug/alcohol urinary analysis test (provided by the school via outside vendor) must be passed before being granted permission to resume competitive participation in the activity(ies).
- Mandatory substance abuse counseling (provided by the school via HPDP) must be completed before gaining re-admittance to competitive participation. All student athletes have the right to complete the mandatory substance abuse training through an outside vendor at their own expense.
- The student may continue to dress out, travel to games/events, and practice with the team.

## **3. Third Offense**

- The student will be suspended from any further participation in the activity(ies), including practice and attending events/games with the team, for the remainder of the activity(ies) season.

★ *Drug and alcohol related infractions **DO NOT** compound across activity seasons. Student athletes start each activity season with a clean slate regardless of prior offenses.*

**For Behavior Related Infractions:** (See also Detentions and Suspensions on page 10)

## **1. First Offense**

- Warning issued and a conference with the student(s), both parties of parents/guardians (if appropriate), coach, sponsor, counselor, AD, Principal and other concerned staff will be held.
- The student may continue to compete, travel to games/events, and practice with the team.

## **2. Second Offense**

- A one game suspension from competitive participation in activities will be incurred.
- The student may continue to dress out, travel to games/events, and practice with the team.

## **3. Third Offense**

- A three game suspension from competitive participation in the activity(ies) will be incurred.
- The student may continue to dress out, travel to games/events, and practice with the team.

## **4. Fourth Offense**

- The student will be suspended from any further participation in the activity(ies), including practice and attending events/games with the team, for the remainder of the activity(ies) season

★ *Behavior related infractions **DO NOT** compound across activity seasons. Student athletes start each activity season with a clean slate regardless of prior offenses.*

## **CO-CURRICULAR & EXTRACURRICULAR ACADEMIC ELIGIBILITY**

Participation in co- and extracurricular activities requires that students adhere to the Brockton School Student Handbook and meet MHSAA requirements for attendance and academic

eligibility. All students wishing to begin participation in extracurricular activities must have passed a minimum of four classes in their most recent semester (MHSA Rule).

In order to maintain academic eligibility once beginning participation in co- and extracurricular activities, students must sustain passing grades in all their classes. Students who are found to be failing a class(es) will be placed on the academic eligibility probation list. The eligibility list will be determined by a weekly grade check. Teachers will report activity participants' grades to the AD. To ensure accuracy of the results, the AD will review the grade reports with school administration. If activity participants are found to be failing a class(es), he/she will be placed on the academic eligibility probation list.

If a student remains on the academic eligibility probation list for two consecutive weeks, they will be ineligible to compete but may practice, dress, and travel with the team. All students who are found to be academically ineligible will also be required to attend after-school academic tutoring until they achieve passing grades. Weekly grade checks will begin at the end of the first full week of school and continue for the remainder of the activity year.

On game or activity days that occur on a school day, students must be present for the entire school day unless excused for a documented medical or family emergency. An immediate family member (guardian, parent, sibling, grandparent) being hospitalized or a recent death in the family is considered a family emergency. Shopping, hunting, leaving on a trip, or similar activities are not considered family emergencies.

### **Eligibility Progression**

- Week 1:** Warning and required tutoring with focus on improving the grade in the course(s) in question. The student may continue to dress out for competition, travel to games/events, and practice with the team.
- Week 2:** Ineligible for competition but may practice, dress, and travel with the team. Again, tutoring will be mandatory with focus on improving the grade in the course(s) in question.
- Week 3:** Ineligible for competition but may practice, dress and travel with the team. Again, tutoring will be mandatory with focus on improving the grade in the course(s) in question.
- Week 4:** Ineligible for any further participation in the activity(ies) for the remainder of the activity(ies) season.

When beginning new semesters, eligibility will be based upon the final grades of classes taken in the previous semester. Although summer school is highly encouraged for the purpose of credit recovery, courses passed during summer school do not count toward eligibility (MHSA Rule). Only courses passed during the two semesters scheduled within the regular school year, fall and spring, count toward determination of eligibility.

### **LETTERING CRITERIA**

Letters are given in recognition of outstanding achievement. Students will receive, at the coaches/sponsors recommendations, a letter, a gold bar, a pin, and a certificate at the completion of the sport or activity season.

# Brockton Public School

## Activity Participant Drug/Alcohol Testing Consent Form

Participation in school sponsored co-curricular and extracurricular activities at Brockton Public School is a privilege. Activity Students carry a responsibility to themselves, their fellow students, their families, their school, and their community to set the highest possible examples of conduct, which includes avoiding the use or possession of illegal drugs or alcohol. Chemical use of any kind is incompatible with participation in co-and extra-curricular activities at Brockton Public School.

Brockton Public School has adopted this Student Drug/Alcohol Testing Consent for use by all Activity Students as defined in the Extra - and Co-Curricular Alcohol, Drug, and Tobacco Use Policy #3340.

**CONSENT BEFORE PARTICIPATION:** Each Activity Student shall be provided with a copy of the Extra - and Co-Curricular Alcohol, Drug, and Tobacco Use Policy #3340 and the Student Drug/Alcohol Testing consent form. This consent form must be read, signed, and dated by the activity student and the student's parent or custodial guardian. The activity student may be the sole signer of the consent form only if he/she has reached the age of 18 before the start of the activity season. These forms should be returned to the Activities Director (AD) for placement in the student's permanent file. Signed and dated consent forms must be returned to the AD *before* a student will be eligible to practice or participate in any activities. The consent allows Brockton Public Schools to obtain a urine sample from activity students for the purpose of testing by random selection during each activity season; and at any time based on a reasonable suspicion that a student athlete may be under the influence of illegal drugs or alcohol.

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(Please Print) Student's First and Last Name

I have been given, read, and understand the "Extra - and Co-Curricular Alcohol, Drug, and Tobacco Use Policy #3340" and this "Student Drug/Alcohol Testing Consent Form." I understand that Brockton Public school enforces the rules applying to the use or possession of illegal drugs and alcohol as defined in the policy. As a member of a co-and/or extra-curricular activity, I realize that the personal decisions I make daily in regard to the use or possession of illegal drugs and alcohol may affect my health and well-being, may endanger those around me, and may reflect negatively upon myself, my family, my activity, my school, and my community. If I choose to violate school policy regarding the use or possession of illegal drugs and alcohol, I understand I will be subject to discipline and restrictions on my participation as outlined in the student handbook. I consent to submit to drug and alcohol testing in accordance with the Extra - and Co-Curricular Alcohol, Drug, and Tobacco Use Policy #3340.

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Signature of Student

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Date

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Signature of Parent/Guardian

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Date

# Handbook Acknowledgement Form

We have read the document entitled, “Brockton School District Student Code of Conduct 2024-2025.” We understand the policies, expectations, and guidelines laid out in the document.

**Parent Name (Printed):** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Student Name (Printed):** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_