



Attendance = Achievement!

- Communication with our schools regarding your student's attendance is key!
- We have multiple resources and supports to assist our students & families as needed.
- Academic success is directly tied to daily attendance.
- Success for each student is our goal!

Attendance Matters!

What happens if my student misses school?

- If a student is absent, parents will receive automated call-outs. You will receive a call-out even if you have pre-arranged the absence or called the school to make them aware.
- Parents may submit written excusal notes for up to 3 absences within a 90-day period; absences beyond 3 days require a doctor's note to be excused.
- Teachers may reach out if your student misses 3 consecutive days.
- Teachers keep attendance records in Focus.
- Families can get access to these attendance records in Focus via Parent Portal. Your student's school can provide the login information.

01

5 Unexcused in 30 Days

- Schools will send an email or USPS letter after 5 unexcused absences within a 30 day period.
- The teachers will monitor attendance and document any parent contact.
- School Office & Attendance Mangers may also reach out.
- Families can turn in any documentation throughout the year to excuse an absence.

02

10 Unexcused in 90 Days

- Schools will send a letter for 10 unexcused absences in a 90-calendar day period. This letter may be emailed or mailed.
- Families are responsible for contacting the school to schedule a meeting to discuss their student's attendance and unexcused absences.
- Families can turn in any documentation at this time as well.

03

15 Unexcused in 90 Days

- Schools will send a certified letter to a family once a student has 15 unexcused absences in 90 days.
- Your student's school will schedule an individualized intervention meeting with the family and student to discuss the absences.
- Meetings will occur at school, so that the attendance team and the family can work together on a plan for success.

04

10 Excused Absences

- Throughout the school year, a student may have up to 10 excused (parent note) absences.
- The teacher may reach out regarding attendance during this time.
- The school will mark any additional absence as unexcused unless appropriate documentation is provided by the parent/guardian.

05

Attendance Support, Community Resources, Systems Level Meetings & Truancy

- Schools will provide various supports and resources as part of our work to assist with a student's attendance. Some of these supports may come from a third party that LWCS works with. These referrals will be on a case-by-case basis.
- A school may begin the process of filing truancy when a student has 15 unexcused days in a 90-day window.
- Systems-level meetings will be held with various LWCS representatives as needed to discuss attendance concerns.

School Attendance and Driving Privileges

- In Florida, accumulating 15 unexcused absences within a 90-day period can lead to a suspension or denial of a driver's license.
- A minor is also ineligible for a license if they are not enrolled in school and meeting attendance requirements.

