

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting

Wednesday, January 29, 2025

6:30 p.m.

Board Recognition Month!

1. **Call to Order** – Chair Cullen Bangs

1.1 Flag Salute-6:30 p.m.

2. **Consent Agenda- (Motion for approval needed)**

2.1 Minutes from the December 19, 2024.

2.2 Personnel Update

2.3 Board/Superintendent Secretary/AP Job Description

2.4 CFO Job Description

2.5 OSBA Policy-see attached list and descriptions

3. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

4. Custody & Disbursement of School District Funds (ORS 328.441.)

The Superintendent recommends the following: Custodian of funds \$500,000;
Superintendent \$500,000; Blanket for all others handling money \$500,000.

Designate Officers and Agents of Record. The Superintendent recommends the following:

a. Jennifer Morgan as Custodian of Funds;

b. Jennifer Morgan as Budget Officer;

c. Jennifer Morgan as AHERA designated officer;

d. Authorize the facsimile signature of the custodian of funds

5. **Information Update**-Dr. Fritz

6. **Student Representative Reports**

Mylie Lempea-KHS

Kirk Rohne-KMS

7. **Superintendent/Bond Report**

8. **New Business**

- 8.1 Cell Phones-(Dr. Fritz and Tammy McMullen)
- 8.2 25-26 NWRESA Local Service Plan-(presentation and motion needed)
- 8.3 24-25 Fund Balance Transfer-(motion needed to pass resolution)

9. **District Reports**

9.1 **Financial Report**-Interim CFO Nancy Hall

9.2 **School Reports**

- Hilda Lahti Elementary/Middle School
- Knappa High School

10. **Board Member Reports and Future Agenda Items**

ORS 192.660(2)(i) Executive Session, the governing body of a public body may hold an executive session: (i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employed or staff member who does not request an open hearing.

Meetings •Wednesday, February 19, 2025 Board Meeting 6:30 pm, Knappa High School Library.