

# Mount Zion Middle School

## Parent/Student Guide

### 2024-2025



*Please refer to the Carroll County Schools Student Handbook for information on the Attendance Protocol, Dress Code, Discipline, Code of Conduct, and other important information.*

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## Welcome Message

We are excited to welcome you to the 2024-2025 school year at Mount Zion Middle School. We are one of six middle schools within the Carroll County School System. The tradition of Mt. Zion started in 1881. This strong community has the distinction of having the oldest continuous school in Carroll County. What began as a small, one-room Mt. Zion Seminary has become the sprawling, beautiful facilities we enjoy today.

The Mt. Zion Community has always been resilient. Past generations of Eagles have left a legacy of hard work and dedication to their family, school, and community. Our past has helped shape the current culture and climate of Mt. Zion Middle School. Throughout this school's history, its commitment to equipping students to rise and soar as Eagles have been a focus. It will continue as we embark on the 2024-2025 year. Rise up, Eagles!

At Mount Zion Middle, all students should be allowed to reach their highest potential in a safe, supportive environment that ensures students are prepared for success in high school and beyond. We aim to provide learning opportunities that motivate and challenge students while respecting individual differences. We will foster an environment where students are not afraid to take risks in their learning and recognize that a growth mindset will lead to tremendous success in the future.

The information in this guide is a summary of the policies and procedures of Mount Zion Middle School. *Please refer to the Carroll County Schools Student Handbook for information on the Attendance Protocol, Dress Code, Discipline, Code of Conduct, and other important information.* All students and parents should carefully read these policies and procedures. Every attempt has been made to provide you with the most accurate and up-to-date information; however, at times, some changes may need to be made. Any additions or changes to this handbook will be provided via written communication and posted on our school website and social media sites.

We encourage students and parents to utilize our social media and school webpage for the most current and accurate information. We also encourage you to keep the lines of communication open by contacting teachers via email, phone calls, and conferences. As parents and guardians, you play an integral part in your child's education, and we want you to be involved whenever possible. We look forward to an exciting school year. If we can be of service to you, please let us know. Thank you for your continued support.

Sincerely,

**David Rooks**

Principal

132 Eagle Drive  
Mt. Zion, Georgia 30150  
(770) 834-3389

[david.rooks@carrollcountyschools.com](mailto:david.rooks@carrollcountyschools.com)

**Mt. Zion Middle School  
2024-2025 Faculty and Staff**

Administrators

Mr. David Rooks, Principal  
Mrs. Tewanna Brown, Assistant Principal

<u>Name</u>	<u>Position</u>
Alex Ansaldo	Band
Afton Aultman	School Nutrition
Bryan Ballew	8th Grade U.S. History
Tyler Banister	7th Grade ELA/Physical Education
Brandon Bedford	Collaborative
Kelley Bennett	Counselor
Travis Branson	Collaborative/Physical Education
Sandy Bradley	Collaborative
Cody Braland	8th Grade ELA
Courtney Brock	8th Grade/HS Science
Candace Buchanan	Connections/Business & Drama
Vicki Carter	7th Grade Science
Wade Cohen	ISC/Collaborative
Renee Cole	Intervention Specialist
Amber Crumbley	6th Grade Math
Katelyn Dutton	Clinical Assistant
Tammy Eidson	Technology Specialist
Christie Ezzell	7th Grade Math
Eric Fussell	6th Grade Science
Vicki Garner	ECS Facilitator (SEW)
Emily Graffius	6th Grade Chorus

Brantley Grooms	8th Grade Math/HS Algebra
Gloria Henson	School Nutrition
Stephanie Hodges	ESOL
Dyericus Johnson	Weight Training
Trevor Kribbs	7th Grade Social Studies
Shandaria McClure	6th Grade ELA
Tammy McDaniel	Paraprofessional
Holly Maddox	6th Grade ELA
Tina Martin	In-School Suspension Clerk
Donna Miles	Secretary/Registrar
Sharon Morgan	6th Grade Social Studies
Stephen Page	Collaborative
Rhonda Reynolds	Media Specialist
April Shirey	School Nutrition Manager
Kelly Sluder	7th Grade Math
Charlotte Smith	7th Grade ELA
Allan Spells	Paraprofessional
Andrea Teal	8th Grade Math
Tammy Thompson	7th Grade Science
Tambra "Tammy" Thompson	6th Grade Math
Hope Velez	School Nurse
Melanie Williams	8th ELA/9th Grade Lit/Art
Kelly Wright	Bookkeeper

### **Mount Zion Middle School's Mission**

The mission of Mount Zion Middle School is to meet the needs of all students through the elevation of positive relationships and premier learning opportunities.

## Mount Zion Middle School's Vision

Mount Zion Middle School's vision is for all students to become productive members of society and make a positive difference in the world around them.

**We will be recognized as a premier school by sustaining the following commitments:**

**Focusing** on Learning  
**Creating** Future Focused Mindsets  
**Pursuing** Premier Experiences  
**Maximizing** Our Talent  
**Serving** Our Communities

## Arrival and Dismissal from School

Mount Zion Middle School begins at 8:10 am and ends each day at 3:20 pm. Please note this is different from other middle schools in Carroll County. Students may be dropped off as early as 7:45 am in the car-rider line by the side of the school. Car riders should be picked up no later than 3:45 pm from the car-rider line by the side of the school.

## Bell Schedule

Mount Zion Middle School's office hours are from 7:45 am until 4:00 pm. Instructional hours are from 8:10 am until 3:20 pm. There will be two bell schedules utilized for the 2024-25 school year. The regular daily bell schedule is as follows:

### *Monday through Friday Bell Schedule*

<u>Class Period</u>	<u>Time</u>
Breakfast in the cafeteria	7:45-8:10 (6th graders in holding rooms-7:45, dismissal to class-7:55; 7th & 8th dismissal to class-8:00).
1st	8:10 - 9:18 (Pledge of Allegiance, Moment of Silence, and Announcements)
2nd	9:18 - 10:26
3rd	10:26 - 11:34
4th	11:34 - 1:04
Lunch	6 <sup>th</sup> grade: 11:54 - 12:17 7 <sup>th</sup> grade : 12:17 - 12:40 8 <sup>th</sup> grade: 12:40 - 1:04
5th	1:04 - 2:12
6th	2:12 - 3:20

On designated days, MZMS will follow a modified schedule for Clubs, as follows:

***Alternative/Club Bell Schedule***

<u>Class Period</u>	<u>Time</u>
Breakfast in the cafeteria	7:45-8:10 (6th graders in holding rooms-7:45, dismissal to class-7:55; 7th & 8th dismissal to class-8:00).
1st	8:10 - 9:09 (Pledge of Allegiance, Moment of Silence, & Announcements)
2nd	9:09 - 10:08
3rd	10:08 - 11:07
4th	11:07 - 12:36
Lunch	6th grade: 11:27 -11:50 7th grade 11:50 - 12:13 8th grade 12:13 - 12:36
Clubs	12:40 - 1:20
5th	1:20 - 2:20
6th	2:20 - 3:20

\*Students may be in other clubs in addition to their alternate day Club that may meet before or after school. Students who choose not to join a club will go to the cafeteria for academic tutoring.

**Cell Phones and Other Electronic Devices**

Mount Zion Middle School is a one-to-one school. Every student will have access to a Chromebook in each classroom. These tools should be used as electronic notebooks and class resources. Below, you will find a copy of the Chromebook contract form. Once this form is completed, students will be able to utilize the Chromebooks in their classes. Chromebooks will also be available for checkout if students need to use one outside of school to complete assignments. Since students do have access to technology through their Chromebooks, there is no academic benefit for a student to utilize personal technology in the classroom.

Personal electronic devices, including cell phones, are prohibited from being utilized from the time students leave the cafeteria at breakfast until afternoon dismissal. All cell phones should be turned off and placed in lockers during the school day or turned in to specified locations. Students should not have their cell phones in their possession during the school day. If a situation arises where a student does need to contact someone, they can use the main office phone. If parents need to get a message to their student during the day, they may call the main office at (770) 834-3389, or send an email to our secretary, Donna

Miles ([donna.miles@carrollcountyschools.com](mailto:donna.miles@carrollcountyschools.com)).

Students are not allowed at any time to:

- 1) Video or take pictures of other students or teachers. Cameras may only be used with consent of the administration or staff.
- 2) Use a VPN or otherwise circumvent the district's firewall to access blocked sites.
- 3) Send inappropriate messages or content to other students.

\*Please note that if students engage in inappropriate use of technology outside of school and it impacts the orderly operations of the school day, administration has the right to determine appropriate consequences.

\*All devices are subject to search if there is reasonable suspicion that the student has done something to violate the code of conduct using the electronic device.

If a cell-phone is confiscated from a student during the school day, the following consequences will be given:

**1<sup>st</sup> offense:** Cell phone taken to the front office. The student may pick it up at the end of the day.

**2<sup>nd</sup> offense and all other offenses:** Cell phone taken to the front office, and must be picked up by the parent/guardian or students can pay a \$5.00 fee to get the phone back at the end of the day.

Students cannot use wireless earbuds/airpods. We will have class sets of headphones in all ELA classes. However, students should bring a set for other classes. All headphones/earbuds should be wired and able to be plugged into the chromebooks.

### **Chromebook Contract/Checkout Policies and Procedures**

A copy of this contract must be signed prior to the student using a Chromebook from the school. Mount Zion Middle School provides a one-to-one learning environment for students. All students will have access to Chromebooks for use at school and home (if needed to complete an assignment). Please take a moment to read over the following policies and make sure you understand the responsibilities in regards to acceptable Chromebook usage.

1. All use of the school Chromebooks must be for educational purposes. Students must abide by the acceptable use policy found in its entirety in the Carroll County School Student Handbook. Chromebook use will be monitored by teachers during class time. Inappropriate use will result in Chromebook use being suspended for a period of time or possibly permanently.
2. Students assume full responsibility for the device during the school day. Any intentional or unintentional damage will be the responsibility of the student and parents. Common damage and costs for repairs include:
  - A. Screen damage = \$65.00
  - B. Keyboard replacement (we cannot order keys anymore. Damage/missing keys results in the whole keyboard being replaced) = \$100.00
  - C. Total replacement of Chromebook = \$285.00
  - D. Replacement Charger=\$30.00



**Damage can be avoided by following these simple rules:**

- Do not loan your assigned Chromebook to another student during class.
  - Do not leave your assigned Chromebook unattended.
  - Do not eat or drink while using your Chromebook. A Chromebook should not be in close proximity to any food or drink.
  - Do not place the Chromebook on the floor or in sitting areas such as in desks or chairs.
  - Do not leave the Chromebook near the edges of a table or desk.
  - Do not carry your Chromebook by holding the screen.
3. Students assume full responsibility for reporting device problems, breakage, damage, loss, or theft immediately to their teacher.
  4. Students are not allowed to deface the Chromebook in any way with writing, stickers, etc.
  5. Students are not allowed to download or install any programs, files, images, etc. onto their Chromebooks.
  6. Students are not allowed to tamper with the settings on their Chromebook or destroy files downloaded by the school district.
  7. Students are not allowed to override, bypass, or change the CCS Internet filter settings.
  8. Students are not allowed to be on unauthorized sites. The Chromebook will be checked frequently for misuse.
  9. Students are not allowed to connect any personal devices to the Chromebook including, but not limited to: personal speakers, USB devices, headphones, etc. unless specifically authorized by the teacher.
  10. Students are not allowed to trade Chromebooks with other students, or loan Chromebooks to other students.
  11. Identifying stickers, serial numbers, or tags should not be removed from the Chromebook at any time.
  12. Failure to utilize Chromebooks properly will result in a loss of technology privileges. Students will not receive their Chromebooks each day and will have to complete assignments on paper.
  13. Students will have the opportunity to check out Chromebooks when needed. Chromebooks should be brought to school fully charged each day.

**Check in/Check Out Procedures**

After 8:10, students should report to the office to check in. Parents/Guardians do not have to accompany the student unless they choose to do so as students will be allowed to sign themselves in. Please make sure to bring a note stating the reason why the student was late.

Parents should come into the office to check a student out. Things to Remember: Students may only be checked out of school by those persons listed in Infinite Campus. Please make sure to bring a Picture ID when checking out a student. Please make sure we have updated information at all times in Infinite Campus. We cannot take check-out information over the phone. If there is an emergency, check out by other means may be allowed with approval by an administrator. Parents may email or fax notes to Mrs. Miles for emergencies at [donna.miles@carrollcountyschools.com](mailto:donna.miles@carrollcountyschools.com) or 770-291-7794 (Fax).

**Clubs**

Middle school clubs will meet on specified days of each month with outside school meetings as announced by sponsors. Some clubs will meet solely outside of school hours (see below). Students may sign up for clubs each semester but must follow the rules of club attendance that will be announced at the beginning of each semester. Student participation in school clubs and organizations is voluntary. Any students who do not wish to participate in a club on club day will be assigned to academic tutoring during club period. A listing of available clubs will be available on the school website within the first month of school.

## **Counseling and Support Services**

At Mount Zion Middle, student success is a top priority. Parents and students are provided with a variety of services to help meet a student's educational needs. Below are listed a few of these services:

- Exceptional Children's Services-Mount Zion Middle School offers a comprehensive program for students with disabilities. For more information, contact Mr. Wade Cohen.
- Guidance and School Counseling-Mount Zion Middle School has a full-time counselor who can assist students and parents with educational counseling, personal counseling, and career counseling. Students may request to see the counselor, a teacher may refer a student to the counselor, or a parent/guardian may request for a student to see the counselor. All information discussed with the school counselor is confidential unless it involves the harming of oneself or others (appropriate persons would be contacted in these cases). The school counselor will also help students with academic and career planning, as well as any scheduling issues. Schedules will be changed at the discretion of the school administration only.
- Gifted Services-The Carroll County School System offers gifted instruction for students in grades K-12. These services are provided through direct instruction, resource, consultation/collaborative, cluster, or other service models. Students must qualify by meeting the criteria outlined in the Gifted Administration Plan. For more information, contact Mrs. Charlotte Smith.
- School Nurse-A school nurse is available at Mount Zion Middle School on a part-time basis. The nurse is available to help with minor first aid treatments or emergencies. The nurse is not able to diagnose or prescribe medication. If you would like to speak to the nurse, please contact the front office at Mount Zion Middle.
- MTSS/Student Support Team-The Student Support Team is designed to offer students and parents support when the student is experiencing instructional, behavioral, or attendance difficulties. The Team meets and offers suggestions as well as possible strategies to help make the student more successful in the classroom. More information on this process is available through the school counselor.
- Tanner/Willowbrook-Mount Zion Middle has an in-house therapist that comes to the school at least once per week to see eligible students who need more support than the school counselor may be able to provide. Referrals to the program can be made by parents and teachers through Kelley Bennett. Students who do not qualify for in-house services may be given information on where to obtain services outside of the school.

## **Extracurricular Activities**

Mount Zion Middle is proud to offer a variety of extracurricular activities for students. Participation is voluntary; however, students are expected to meet all eligibility requirements. Parents and students should understand that participating in extracurricular activities is a privilege that can be denied due to academic or disciplinary concerns. We want our students who participate in extracurricular activities to also give back to our community, so it is the expectation that each club and team will complete a minimum of two community service projects each year. *\*\*\*Research shows that students who are involved in extracurricular activities of any type generally make higher grades, have higher GPAs, have better attendance, and have higher aspirations for post-secondary opportunities.*

## **Athletics**

Mount Zion Middle School offers extracurricular athletic opportunities for both males and females. It is our goal to provide our student-athletes with quality learning experiences on the field and courts.

Inevitably in athletic activities, there will be some disagreement and disappointment. Parents and students need to understand that at the middle school level, not everyone makes the team, and there is no guaranteed playing time. It is a coach's responsibility to help student-athletes grow into productive young men and women and to get them ready for participation at the high school level. If for some reason, a disagreement or an issue arises with a coach, we ask that you follow the chain of command. Please do not confront coaches on the sidelines before, during, or immediately after the game. After the heat of the battle, everyone may need a cooling down period so they can see things objectively. If there is no immediate threat to the safety or well-being of your student-athlete, please contact the coach and set up a meeting. The athletic director may be involved as well. If the parties cannot come to a satisfactory resolution, please contact Mr. Rooks to set up a meeting. Please help us by refraining from posting negative comments on social media and/or downgrading a coach in front of your student. Students will model the kind of respect that they see their parents practicing.

In order to participate in middle school athletics students must meet the following eligibility criteria:

- Pass 83% of classes for the semester (5 out of 6 classes) immediately preceding participation or try-outs.
- Students must have an up-to-date physical form, signed by a physician and a "permission to participate" form. Physicals are good for one year if they are completed after April 1. Free physicals are usually given at the beginning of each school year.
- Provide documentation of current health insurance, school insurance, or signed waiver. Mount Zion Middle is a member of the West Georgia Middle School Athletic Conference which follows Georgia High School Association Rules. Admission to events is set by the WGMSAC league. Admission to away and home events will be \$5.00. Carroll County School IDs will be honored at events as well as GHSA passes unless the event is a fundraising event such as an extra tournament or competition.

### **Band**

Mount Zion Middle offers a full band program for grades 6-8 in conjunction with the Mt. Zion High School Band. Students in grades 6-8 may elect to take Band class during one of their scheduled connections classes. Select band students may be asked to participate in the high school marching band activities during the school year. This is strictly at the discretion of the Middle School and High School Band Directors. Select band students may also be eligible to participate in band competitions including District Honor Band. While there is no eligibility criteria for participation in band, grades and behavior can affect a student's standing in band.

### **Field Trips**

Field trips can have a significant impact on student learning. We strongly encourage students to participate in field trips, which are designed to enhance their educational experiences. Field trips will be under the supervision of a Carroll County School Board employee. A permission note will be sent home with information concerning each trip. This signed permission note must be returned by the due date in order for your child to participate. Handwritten notes or phone calls cannot be accepted as permission for participation.

### **Food and Drink**

Water filling stations are available throughout the building for students. Students should bring a refillable, wide-mouthed water bottle to use daily. Bottled water is also available for sale in the front office for \$1.00. At no time should students be selling any outside food items. Food purchased from

outside vendors may not be eaten in the cafeteria during lunch. Food and drinks in the classroom are at the discretion of the teacher. No chewing gum is allowed in the following areas: Cafeteria, New Gym, Bandroom, and Media Center. If the correct disposal of gum becomes an issue, the school may choose to not allow gum in the building.

### **Honor Roll and Other Awards**

Mount Zion Middle School is committed to honoring students who have demonstrated excellence in the classroom, on the athletic field, in Fine Arts, in attendance, and good citizenship. Listed below are some of the Student Celebration/Recognition programs at MZMS.

### **Honor Roll**

Mount Zion Middle School recognizes superior academic achievement by students with a publicized honor roll at the end of the 1<sup>ST</sup>semester and the end of the school year. Students can qualify for the high honor roll by having a 4.0 GPA and honor roll with a 3.5 to 3.9 GPA. 1<sup>st</sup>semester will be based on the 1<sup>st</sup> semester averages while the end of the year will be based on grades through mid-term of the 4<sup>th</sup> nine weeks. Students are recognized with incentives during lunch time each 9 weeks. This is in accordance with honor graduate requirements at the high school level.

### **Student of the Week**

Each week, grade level teachers will nominate one student for Student of the Week. Students are nominated based on the following criteria: acts of kindness, good character, academic achievement/improvement, and exceptional performance or effort.

### **Lockers**

Lockers are available for students to rent for \$15.00 per year. All bookbags/large bags should be stored in lockers during the school day. Cell phones should also be placed in lockers during the school day. There will be specified locker breaks during the day so that students can access their belongings if needed. Lockers are school property and can be searched by school administration if it is considered necessary. Some helpful hints about lockers to protect students and their belongings:

- Use the locker assigned to you. Do not trade lockers with someone else. If there is a problem, let us help you by changing lockers if possible.
- Sharing your locker is not advised. Whoever rents the locker is responsible for the contents of the locker.
- Keep your locker combination a secret. Keep your locker closed and locked at all times. Do not “jam” the locker mechanism, so you have easy access because that means others do too.
- Keep your locker clean. Do not write on it or put permanent stickers on the inside or outside. Nothing is allowed to be glued or taped to the outside of the lockers unless permission is given by the administration.

### **School Advisory Council**

Stakeholder engagement and support is crucial to the overall efforts of schools in improving school culture/climate and performance. In an effort to support this, MZMS will work with the cluster schools to have a Cluster advisory council. The MZ Cluster Advisory Council will meet four times each year. Dates for meetings are published on the School Calendar located on the school’s website. Additional information may be obtained by contacting the school principal.

### **Parent Pick-Up and Drop-Off**

Students may be dropped off no earlier than 7:45 am and must be picked up no later than 3:45 pm. When dropped off, students should come to the cafeteria to get breakfast or wait until dismissal at 8:00. In the afternoons, students should wait in the pick up area until their ride comes. Drop off and pick up is not allowed at the front of the school between the hours of 7:30-8:10 and 3:20-3:45. That area is designated for buses only. Parents should not park their vehicles in the parking lot and have students come to their cars to avoid the pick up line unless permission has been granted by a school official. Students who arrive after 8:10 must come through the front office. A parent is not required to come in with them. Those students will check-in and then report to class.

### **Parent Booster Clubs/Parent Engagement**

Mount Zion Middle and Mount Zion High School have a joint athletic booster club and a joint band booster club. Parents/guardians and other stakeholders are strongly encouraged to join these groups and get involved. Both groups have Facebook pages where they share information about meeting dates and events.

Additionally, throughout the year, MZMS will have opportunities for parents to be involved in a variety of academic and extracurricular events. It is extremely beneficial to you, your student, and the school for you to get involved and attend as many events as you can. Announcements about these events will be published on the school website and social media sites.

### **School Pictures**

Mount Zion Middle contracts with Bill Miller to take school and extracurricular pictures. Dates will be announced throughout the school year for pictures.

### **Student Advisement**

Mount Zion Middle School students will participate in a series of middle school advisement lessons. The lessons cover a variety of topics including: Making it at Middle School, Internet Safety, Bullying, College and Career Exploration, Test-taking Skills, and other topics as determined by the needs of the students. For more information, you may contact the school counselor.

### **Title I**

Mount Zion Middle School is designated as a Title I school. Title I funds supplement local and state educational programs to ensure all students achieve in all academic areas. The Title I program offers a variety of services which may include additional teachers and support staff, extra time for instruction, a variety of teaching methods and materials, smaller classes, and additional training for staff.

### **Title I Annual Meeting, Title I Plan, and Parent Involvement Plan**

Each year Mount Zion Middle School will host an Annual Title I meeting and Parent/Stakeholder input meeting to discuss with parents and all stakeholders the progress that has been made in meeting the needs of all students at Mount Zion Middle School. The previous Title I plan will be reviewed, and a comprehensive Title I plan, and a Parent and Family Engagement Plan will be written using the input received at the meeting. Published plans will be made available to parents via the school's website, paper copies sent home, and in the Parent Resource Center/Title I Notebook.

### **School/Student/Parent Compact**

This compact will be developed outlining each stakeholder's responsibility in increasing student

achievement and overall school improvement and the means by which the school and parents will develop a partnership. All students and parents must sign a compact and have it on file at the school.

### **Parental Involvement Activities**

As a part of Title I, MZMS will host at least two academic nights for parents to review the curriculum in each of the major content areas. These activities will include ways for parents to help their students. Other Parental Involvement activities may be scheduled. For more information on parental involvement resources and parental involvement activities, please contact the front office.

### **Title I Surveys**

Title I surveys are given during the spring of each school. Results of these surveys are used to inform the Title I School Improvement Plan for the following year. Information about completing these surveys will be sent home in the spring. Your input is very important to us.

### **Parent Resource Center**

The Parent Resource Center is located in the Media Center of MZMS. In addition to school-wide data and information, parenting resources are available to help parents with a variety of issues. A computer and an internet connection are also provided for parents who need to use them. The room is open from 8:00 am until 4:00 pm daily.

### **Transportation**

For the safety of students, we do not allow students to make changes in transportation unless we have a written request from parents. In cases of emergency, a parent may email ([donna.miles@carrollcountyschools.com](mailto:donna.miles@carrollcountyschools.com)), or fax a transportation change request. Students who intend to ride home with one another by car should bring notes from both parents with phone numbers. We will verify requests with both parents. If we are unable to verify notes, students will not be allowed to ride with each other. Students are not allowed to ride home with each other on buses.

### **Tutoring/Enrichment**

Students who are struggling academically or who are missing work are encouraged to take advantage of the time between 7:45-8:10 each morning. Teachers are available to provide assistance during this time but they must be able to plan ahead. Students who need assistance during this time must make arrangements with their teachers beforehand.

### **Visitors**

Mount Zion Middle welcomes visitors into the school. Parents/guardians are encouraged to come volunteer, visit classrooms, and be a part of events. We strongly encourage parents who would like to visit classrooms to schedule appointments. All visitors to the school must sign in at the front office. Please refer to the Carroll County Schools Student Handbook for more information regarding visitors. Any change in the visitor policy will be announced via the school website and/or social media.