

June 28, 2024
Date

Special
Kind of Meeting

District Office
Where held

Meilissa Maldonado
Presiding Officer

Members Present:

Melissa Maldonado
Drew Shuster
Jean Jaeger
Loni Koument-Holdridge
Heidi Schwarz
John Wiktoro, Superintendent of Schools
Michelle Mattice, Treasurer
Karen Van Valkenburgh, District Clerk

Absent

Others Present:

The special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to close the books for the fiscal year ending June 30, 2023, and to finalize other open items.

Call to Order

Melissa Maldonado called the meeting to order at 5:00 p.m.

Melissa Maldonado led those assembled in the Pledge of Allegiance.

Recommended Actions:

1. Routine Matters
 - i. **RESOLVED**, the Board approves the minutes from the Regular Meeting held on June 12, 2024.
 - ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the final Superintendent's Transfers for June 2024.
 - iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for June 2024, as presented:
General Fund – Ck#53558 – Ck#53591 in the amount of \$31,071.60
Capital Fund – Ck#10052 – Ck#10057 in the amount of \$100,844.36
School Lunch Fund – Ck#369 in the amount of \$11,872.81
2. New Business
 - a. Other
 - i. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract for the complete maintenance on vertical transportation (elevator) by Otis Elevator, effective July 1, 2023, as presented under separate cover.
 - ii. **RESOLVED**, upon the recommendation of the Superintendent, and per Board of Education Policy 5250, the Board approves the disposal of excess, damaged or outdated technology equipment, as presented under separate cover.
 - iii. **RESOLVED**, the Board accepts the \$100.00 donation from the Hunter Civic Association, Inc., to be used for the James Kowalski Achievement Award.
 - iv. **RESOLVED**, the Board accepts the \$300.00 donation from Susan Kowalski, to be used for the James Kowalski Achievement Award.
 - v. **RESOLVED**, the Board accepts the \$2,000.00 donation from Linda Van Etten, to be used for the Charlie Van Etten Memorial Scholarship.

RESOLVED, upon the recommendation of the Superintendent, the Board approves the contract extension with Chartwells School Dining Services, commencing July 1, 2024 and ending June 30, 2025, with the first day of food service being September 5, 2024,

following provision of Section 305, Subdivision 14 of Education Law and Section 114.2 of the Regulations of the Commissioner of Education and Section 210.16 Part 7 of the Consolidated Federal Regulations as presented under separate cover.

The consent agenda 1i–2avi was approved on motion by Loni Koument-Holdridge, second by Jean Jaeger. Yes: Loni Koument-Holdridge, Jean Jaeger, Melissa Maldonado, Drew Shuster, and Heidi Schwarz.

Absent: None

Superintendent's Report

Mr. Wiktorko gave a construction project update.

With no further business, the meeting was adjourned at 5:30 p.m., on a motion by Jean Jaeger, seconded by Loni Koument-Holdridge, and carried by those present.

John Wiktorko
Clerk Pro Tem