

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK



DATE: February 14, 2023
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School Library Media Center

2023 FEB 13 P 2:17
NEW MILFORD, CT

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

A. Monthly Reports

- 1. Budget Position dated January 31, 2023
- 2. Purchase Resolution D-767
- 3. Request for Budget Transfers
- 4. Bid Award for Student Care Workers

4. Items of Information

- A. Employment Report
- B. Enrollment Report: February 1, 2023
- C. 2023-2024 Calendar
- D. Town of New Milford Audit Report dated June 30, 2022

5. Public Comment

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accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson
Eric Hansell
Pete Helmus
Tom O'Brien

Alternates: Brian McCauley
Olga I. Rella



BUDGET POSITION DATED 1/31/23

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	0	30,920,462	15,323,430	14,934,808	662,224	97.86%
100'S	SALARIES - NON CERTIFIED	9,964,002	55,000	10,019,002	5,107,417	3,264,181	1,647,403	83.56%
200'S	BENEFITS	11,165,730	0	11,165,730	7,399,146	3,179,231	587,353	94.74%
300'S	PROFESSIONAL SERVICES	4,147,549	-55,000	4,092,549	2,234,663	1,248,796	609,090	85.12%
400'S	PROPERTY SERVICES	963,512	0	963,512	493,763	244,299	225,450	76.60%
500'S	OTHER SERVICES	9,535,698	0	9,535,698	5,097,634	4,264,452	173,612	98.18%
600'S	SUPPLIES	2,699,331	0	2,699,331	1,133,313	980,784	585,235	78.32%
700'S	CAPITAL	22,784	0	22,784	3,097	0	19,687	13.59%
800'S	DUES AND FEES	93,268	0	93,268	69,263	2,574	21,431	77.02%
900'S	REVENUE	-1,745,047	0	-1,745,047	-224,990	0	-1,520,057	12.89%
	GRAND TOTAL	67,767,289	0	67,767,289	36,636,736	28,119,125	3,011,428	95.56%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	225,675	0	309,715	42.15%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	1,083,359	1,017,279	88,019	95.98%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	602,891	0	368,846	62.04%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	55,000	2,148,451	1,082,615	740,746	325,090	84.87%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	30,180	0	230,515	11.58%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	1,075,987	758,035	137,137	93.04%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	489,153	340,065	121,395	87.23%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	273,414	213,985	21,304	95.81%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	244,144	194,071	45,382	90.62%
	TOTAL	9,964,002	55,000	10,019,002	5,107,417	3,264,181	1,647,403	83.56%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	317,407	0	305,158	50.98%
52201	BENEFITS - MEDICARE	531,498	0	531,498	290,808	0	240,690	54.71%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	3,690	8,310	21,000	36.36%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	5,477,865	2,919,735	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	46,678	78,322	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	44,193	76,807	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	288,813	96,056	15,505	96.13%
	TOTAL	11,165,730	0	11,165,730	7,399,146	3,179,231	587,353	94.74%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	0	30,920,462	15,323,430	14,934,808	662,224	97.86%
51200	NON-CERTIFIED SALARIES	9,964,002	55,000	10,019,002	5,107,417	3,264,181	1,647,403	83.56%
52000	BENEFITS	11,165,730	0	11,165,730	7,399,146	3,179,231	587,353	94.74%
53010	LEGAL SERVICES	238,553	0	238,553	199,015	39,538	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	7,424	0	67,576	9.90%
53200	PROFESSIONAL SERVICES	2,406,345	0	2,406,345	1,228,289	892,770	285,287	88.14%
53201	MEDICAL SERVICES - SPORTS	52,700	-50,000	2,700	0	2,260	440	83.70%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	5,464	0	5,036	52.04%
53220	IN SERVICE	114,450	0	114,450	37,859	2,870	73,721	35.59%
53230	PUPIL SERVICES	576,592	0	576,592	301,839	214,772	59,982	89.60%
53300	OTHER PROF/ TECH SERVICES	46,785	0	46,785	22,344	0	24,441	47.76%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	0	238,871	177,064	9,335	52,471	78.03%
53530	SECURITY SERVICES	228,503	0	228,503	141,252	87,251	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,000	-5,000	113,000	72,864	0	40,136	64.48%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	58,639	25,335	9,042	90.28%
54301	REPAIRS & MAINTENANCE	475,762	0	475,762	294,980	131,189	49,593	89.58%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	1,351	0	349	79.49%
54303	GROUNDS MAINTENANCE	12,700	0	12,700	8,620	0	4,080	67.88%
54310	GENERAL REPAIRS	43,170	0	43,170	7,224	6,964	28,982	32.87%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	14,494	6,469	20,674	50.35%
54411	WATER	68,195	0	68,195	25,590	42,605	0	100.00%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	67,305	31,737	112,731	46.77%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	97,132	34,186	44,472	74.70%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	4,203	2,848	15,699	30.99%
55110	STUDENT TRANSPORTATION	5,053,987	0	5,053,987	2,549,237	2,719,560	-214,810	104.25%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	15,164	24,276	0	100.00%
55301	POSTAGE	32,750	0	32,750	8,420	24,330	0	100.00%
55302	TELEPHONE	80,966	0	80,966	53,679	27,287	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	1,030	0	6,970	12.87%
55505	PRINTING	31,210	0	31,210	14,433	1,536	15,241	51.17%
55600	TUITION - TRAINING	30,000	0	30,000	-900	0	30,900	-3.00%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	0	1,129,164	701,078	246,720	181,366	83.94%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	1,338,828	1,183,684	55,889	97.83%
55800	TRAVEL	46,551	0	46,551	8,642	25	37,884	18.62%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	63,012	40,150	64,864	61.40%
56110	INSTRUCTIONAL SUPPLIES	397,899	0	397,899	221,318	30,534	146,231	63.30%
56120	ADMIN SUPPLIES	31,918	0	31,918	7,676	2,720	21,522	32.57%
56210	NATURAL GAS	219,960	0	219,960	79,494	140,466	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	410,124	512,435	98,613	90.34%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	119,801	95,639	23,063	90.33%
56260	GASOLINE	38,375	0	38,375	8,970	4,130	25,275	34.14%
56290	FACILITIES SUPPLIES	320,428	0	320,428	125,380	97,758	97,290	69.64%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	412	7,426	8,637	47.58%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	8,722	3,295	1,205	90.89%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	2,473	5,527	14,585	35.42%
56410	TEXTBOOKS	63,639	0	63,639	39,107	7,239	17,294	72.83%
56411	CONSUMABLE TEXTS	27,126	0	27,126	8,265	5,310	13,551	50.04%
56420	LIBRARY BOOKS	52,049	0	52,049	16,382	15,471	20,196	61.20%
56430	PERIODICALS	17,224	0	17,224	8,586	2,522	5,932	64.49%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	13,590	10,163	20,827	53.28%
57345	INSTRUCTIONAL EQUIPMENT	7,154	0	7,154	1,557	0	5,597	21.76%
57400	GENERAL EQUIPMENT	2,500	0	2,500	610	0	1,890	24.40%
57500	FURNITURE & FIXTURES	13,130	0	13,130	930	0	12,200	7.08%
58100	DUES & FEES	93,268	0	93,268	69,263	2,574	21,431	77.02%
EXPENDITURE TOTAL		69,512,336	0	69,512,336	36,861,726	28,119,125	4,531,485	93.48%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	0	0	-1,301,689	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-85,347	0	24,840	141.05%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-18,923	0	-36,077	34.41%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-13,813	0	-14,138	49.42%
44800	REGULAR ED TUITION	-116,000	0	-116,000	-40,000	0	-76,000	34.48%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	-10,907	0	-74,093	12.83%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-20,000	0	-5,400	78.74%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	-36,000	0	-5,700	86.33%
	REVENUE TOTAL	-1,745,047	0	-1,745,047	-224,990	0	-1,520,057	12.89%
	GRAND TOTAL	67,767,289	0	67,767,289	36,636,736	28,119,125	3,011,428	95.56%

BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS move	-100,000
TOTAL AS OF 1/31/23*	1,457,690

* before any fiscal year end 21/22 deposit from BOE

Turf Field Replacement Acct #43020000-10130	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
TOTAL AS OF 1/31/23*	365,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	CONNECT KIDS	22/23 YEARLY - ADDITIONAL TRANSPORTATION THROUGH END OF YEAR	\$ 214,810.00	55110
GENERAL	SPED	SPEECH EXPRESS	22/23 YEARLY - TUITION PER MEDIATION AGREEMENT (1 STUDENT)	\$ 67,000.00	55630
GENERAL	SPED	NEW DIRECTION SOLUTIONS	22/23 YEARLY - PROCARE THERAPY SUBSTITUTE NURSES	\$ 15,000.00	53230
GENERAL	FACILITIES	PEN MAR BOILER CLEANING	22/23 YEARLY - BOILER CLEANINGS & SERVICE CALLS	\$ 12,725.00	54301
GENERAL	FACILITIES	PEN MAR BOILER CLEANING	REPLACE FIRE EYE FLAME SAFEGUARD AT SMS	\$ 10,737.78	54301
GENERAL	NMHS	ALL STAR	22/23 YEARLY - ATHLETIC TRANSPORTATION THROUGH END OF YEAR	\$ 10,000.00	55100
5 YEAR CAPITAL	NMHS	VARSITY BRANDS/BSN SPORTS	WEIGHT ROOM UPGRADES	\$ 10,000.00	57345
GENERAL	NMHS	COLLEGE BOARD	PSAT FEE'S	\$ 9,273.60	53200
GRANT	DISTRICT	ROSETTA STONE	SOFTWARE FOR FRENCH AT SMS	\$ 10,995.00	53300
GRANT	DISTRICT	KEE ENTERPRISES	22/23 YEARLY - TRANSPORTATION SERVICES (1 STUDENT)	\$ 7,500.00	55500
GENERAL	DISTRICT	NAUGATUCK PUB SCHOOL	22/23 YEARLY - TUITION FOR DCF PLACEMENT (1 STUDENT)	\$ 6,968.00	55610
GRANT	SPED	KILDONAN SCHOOL	22/23 YEARLY - SPECIAL TUTORING AT NMHS	\$ 6,741.08	51115
GRANT	NMHS	EDADVANCE	REGIONAL HEALTHCARE SHADOWING PROGRAM	\$ 6,000.00	53220
GENERAL	DISTRICT	EDADVANCE	DECEMBER TUITION FOR EXPELLED STUDENTS (2 STUDENTS)	\$ 5,940.00	55105
GENERAL	NMHS	SANDY HOOK PROMISE FOUND	WINGMAN STUDENT LEADER TRAINING PROGRAM	\$ 5,400.00	53200
5 YEAR CAPITAL	FACILITIES	SILVER, PETRUCELLI & ASSOC	CONCEPTUAL STUDY AT SNIS FOR RELOCATION OF CENTRAL OFFICE	\$ 5,100.00	57500

Orders listed below are over \$5,000 threshold and have been processed by the Board of Education. These have been submitted to the Town to be part of the joint claim through CIRMA along with any orders below \$5,000 (not shown).

Funding	Location	Vendor Name	Description	Amount	Object Code
FIRE	FACILITIES	SIEMENS INDUSTRY	NMHS FIRE REPAIR INVOICE #BCT1FIS	\$ 8,320.00	53999



BUDGET TRANSFER REQUESTS

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval Across MOC

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Informational Within Major Object Code

NEW MILFORD PUBLIC SCHOOLS
Office for Student Affairs
50 East Street
New Milford, CT 06776
(860) 354-2654 Fax: (860) 210-2682



Laura M. Olson
 Director of Special Services and Pupil Personnel

To: JeanAnn Paddyfote, Interim Superintendent
 From: Laura M. Olson, Director of Pupil Personnel and Special Services
 Date: February, 8, 2023
 RE: Bid # E-2223-003 Student Care Workers

On December 6, 2022 at 10:00 a.m., the bids to provide the New Milford Public School District with Student Care Workers were opened. There were three (3) vendors that submitted pricing as follows:

RFPs SCW Proposals	2023-2024	2024-2025	2025-2026
Company Name	Hourly Rate	Hourly Rate	Hourly Rate
ALEE/CBS Therapy w/Fringe, Benefits and Admin fee	\$50.00	\$52.00	\$54.00
ESS w/Fringe, Benefits & Admin fee	\$29.76 to \$38.54	\$30.68 - \$39.46	\$31.74 to \$40.52
SCW Salary range each year	\$17.50 to \$24.00	\$17.50 to \$24.00	\$17.50 to \$24.00
EdAdvance w/ Fringe, Benefits & Admin fee	\$34.11 to \$45.58	\$36.16 to \$47.94	\$38.23- \$50.36
SCW Salary range each year	\$15.55 to \$23.79	\$15.86 to \$24.26	\$16.17 to \$24.75

Of the three (3) bids received we recommend that the bid be awarded to EdAdvance for the following reason(s):

1. EdAdvance has provided quality services to our school district for over 17+ years. They provide quality recruitment and staffing.
2. EdAdvances pay rate for the upcoming three years, (2023-24, 2024-25 2025-26) offer a competitive hourly rate while providing quality service and low staff turnover rates.
3. EdAdvance offers flexible options for our employees (medical, dental) as well as a pay range so that the NMPS district can set hourly rates based on experience and education annually.

I will be available to further discuss our selection at the Operations Subcommittee Meeting on 2/14/23 along with Mr. Anthony Giovannone, Director of Fiscal Services and Operations, to answer any questions you may have regarding this bid.

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
February, 2023

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Ms. Susan Comito**, Spanish Teacher, Schaghticoke Middle School effective June 30, 2023.
2. **Mrs. Joie Tauber**, Math Teacher, Schaghticoke Middle School effective June 30, 2023.

Retirement

Retirement

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. **None**

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **Mrs. Sherylann Barney**, Math Interventionist, Schaghticoke Middle School effective March 6, 2023.
2022-2023 Salary – \$99,625 (step 15 Masters+60), pro-rated to start date

Education History:

BS: WCSU

Major: Elementary Education

MA: University of New Hampshire

Major: Counseling

Work Experience:

7 yrs. New Milford

5 yrs. Harwinton

6 yrs. Naugatuck

Replacing: S. Mason

2. **Mr. Joseph Fusco**, Biology Teacher, New Milford High School effective February 6, 2023 (pending approval of Durational Shortage Area Permit).
2022-2023 Salary – \$52,673 (step 1 Bachelors), pro-rated to start date

Education History:

BS: UConn

Major: Natural Resources & Environmen

MS pending: Western Governors'

University

Major: Secondary Science Education

Work Experience:

Student Teaching Danbury Public School

Replacing: C. Taylor

4. **NON-CERTIFIED STAFF AND LICENSED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Glendaly Rosado**, Computer Scheduler, New Milford High School effective February 21, 2023.
2. **Mrs. Teresa Torre**, Paraeducator, Sarah Noble Intermediate School effective February 28, 2023

Took job elsewhere

Moving to new position

5. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mrs. Teresa Kavanagh**, Director of Human Resources, Central Office effective March 13, 2023.
2022-2023 Salary – \$123,000, pro-rated to start date

2. **Mrs. Teresa Torre**, Part time (.50) Library Clerk, Schaghticoke Middle School effective March 1, 2023.

7 yrs. Brookfield Public Schools
1.5 yrs. Weston Public Schools

Rep: R. Adams

\$18.95 per hour, Step 2, Class III
4 hours/day, School Year Secretary

Rep: H. Kopicki

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

8. BAND STAFF

a. RESIGNATIONS

1. None

9. BAND STAFF

b. APPOINTMENTS

1. None

10. THEATRE STAFF

a. RESIGNATIONS

1. None

11. THEATER STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

1. None

14. LEAVES OF ABSENCE

1. None

New Milford Enrollment Matrix By School

Date: 02/01/2023

NES	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
PK	67	53	57	4						
K	138	145	135	-10						
1	125	127	136	9						
2	137	123	126	3						
Totals	467	448	454	6						

HPS	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
PK	57	64	42	-22		
K	112	126	115	-11		
1	105	111	124	13		
2	104	101	105	4		
Totals	378	402	386	-16		

Actual 6/1/22	Tot Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
124	117	99	-18		
250	271	250	-21		
230	238	260	22		
241	224	231	7		
845	850	840	-10		

SNIS	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
3	247	224	255	31		
4	238	242	259	17		
5	279	236	245	9		
Totals	764	702	759	57		

SMS	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
6	249	285	281	-4		
7	285	253	253	0		
8	280	279	288	9		
Totals	814	817	822	5		

NMHS	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
9	365	292	305	13		
10	312	358	338	-20		
11	330	325	310	-15		
12	293	342	293	-49		
Totals	1300	1317	1246	-71		

	Actual 6/1/22	Proj 22-23	Actual 2/1/23	Proj 2/1/23	Actual 2/1/23	Proj 2/1/23
PK-2	845	850	835	-15	-10	
SNIS	764	702	761	59	-3	
SMS	814	817	816	-1	2	
NMHS	1300	1317	1246	-71	-54	
Totals	3723	3686	3658	-28	-65	

LHTC total = 18

NEW MILFORD PUBLIC SCHOOLS

August Days 6

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- 21 Teacher Work Day
- 22 Staff Meetings/Prof. Dev.
- 23 Convocation/K-5 Open House
- 24 Students Return-(Early Dismissal students only) Staff PD
- 25 Early Dismissal Students Only (staff PD)

September Days 19

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 4 Labor Day
 - 25 Yom Kippur
- Curriculum Night - date TBD by principal

October Days 21

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

- 9 Columbus Day
- 19 Early dismissal for students. Staff PD day

November Days 18

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
28	29	30		

- 2 Parent Conferences (see below) (snow date 11/9)
- 7 Parent Conferences (see below) (snow date 11/14)
- 10 Veterans Day Observed
- 22 Early Dismissal Staff/Students
- 23-24 Thanksgiving Recess

December Days 15

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 14 Early Dismissal for students/Staff PD
- 22-29 Holiday Recess

January Days 21

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 1 New Year's Day
- 15 Martin Luther King Day

February Days 19

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

- 1 Early Dismissal for students/PD for Staff
- 16-19 Presidents' Weekend

March Days 20

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 6 Parent Conferences (see below) (Snow date March 12)
- 7 Parent Conferences (see below) (Snow date March 13)
- 14 Staff PD - Early Dismissal Students
- 29 Good Friday

April Days 17

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

- 15-19 Spring Recess

May Days 22

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- 16 Staff PD/Early Dismissal for students
- 27 Memorial Day







TBD Spring evening event

June * Days 3

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

- 5 Last Day of School (early dismissal for students)
- 6 Teacher Work Day

* NMHS Graduation Date will be set by the Board of Education at its September 2023 Meeting.

-  First Day of School
-  Schools Closed
-  Schools Closed for PD or Parent confs.
-  Early Dismissal
-  Last Day of School
-  Contingency for snow days

181 Student Days Total
186 Teacher Days Total

June 7-13 Snow days to be added at end of year (if needed).

Any additional days required will be taken from the April Spring Recess, beginning with and working back.

Any additional days required in excess of those indicated will be taken from the remaining days in June.

Parent Conference Hours

Nov 2
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.
(Snow date 11/9)

Nov 7
K-12 12:30 p.m. to 7:30 p.m.
(Snow date 11/14)

March 6
K-5 1:30 p.m. to 5:30 p.m.
6-12 12:30 p.m. to 4:30 p.m.
(Snow date March 12)

March 7
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.
(Snow date March 13)



Office of Fiscal Services & Operations
25 Sunny Valley Rd., Suite A
New Milford, Connecticut 06776

Item of Information 4-D
Operations Sub-Committee
February 2023

TO: Dr. JeanAnn Paddyfote, Interim Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: February 1, 2023
RE: Town of New Milford Audit Report dated June 30, 2022

On Wednesday, January 25, 2023, the independent Auditor's report was presented by Mahoney Sabol during the Board of Finance meeting. The important highlights are:

Weakness / Deficiency:

- There were zero (0) material weaknesses or deficiencies identified.

Expenses:

- BOE expenses in Fiscal Year 21/22 account for 65% of the total expenditures for all New Milford Governmental Activities.

Fund Balance at 21/22 Fiscal Year End:

- The unspent operating fund balance at the end of 21/22 for the Board of Education was \$3,017,825 or 4.65% of the original budget which was \$65,846,024:
 - \$201,800 of this was approved and will be transferred into the Internal Service Fund (ISF)
 - \$50,000 of this was approved and will be transferred into the account for Turf Field Replacement.
 - \$2,766,025 of this, which is the remainder, was approved and will be transferred into Board of Education Capital Reserve Account.

The second page of this memo provides a copy of the minutes from the June 22, 2022 Board of Finance meeting where the motions concerning the above were approved.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Rd., Suite A
New Milford, Connecticut 06776

Item of Information 4-D
Operations Sub-Committee
February 2023

**NEW MILFORD BOARD OF FINANCE
REGULAR MEETING
MINUTES
June 22, 2022**

Present: Walter O'Connor, Chair
Barbara Wolf
Amy Photopoulos
Larry Tripp
Walter Bayer
Diane Klaiif

Also Present: Pete Bass, Mayor
Wendy Faulenbach, Chair, Board of Education

Mr. O'Connor called the hearing to order at 7:00 pm. Mr. Bayer was seated for the open seat.

Pledge of Allegiance

Public Comment

There was none.

Review of minutes of May 25, 2022

Ms. Wolf moved to approve the minutes of May 25, 2022, seconded by Ms. Klaiif.

Ms. Photopoulos made two corrections: the Police Department Overtime account number should have been 10420100 and she asked if the funds were needed for the overtime as there was a healthy balance of \$38,000 remaining. She was not opposed to the transfer.

The motion passed unanimously.

Discussion and possible action on the allocation of the Board of Education year end balance (subject to final audit) to the following: \$201,800 to the Internal Service Fund, \$50,000 to the Turf Replacement Fund, the remaining balance to the BOE Capital Reserve Account with the exception of items related to the energy saving projects

Mr. O'Connor moved to approve the allocation of the Board of Education year end balance (subject to final audit) to the following: \$201,800 to the Internal Service Fund, \$50,000 to the Turf Replacement Fund, the remaining balance to the BOE Capital Reserve Account with the exception of items related to the energy saving projects, seconded by Mr. Bayer.

Ms. Klaiif asked why the energy savings projects were being removed from the request and Ms. Faulenbach said those monies will come out of the operational budget and will not go to Capital Reserve.

The motion passed unanimously.

2022 JUN 24 P 4:25
[Handwritten signature]