

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustee Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting  
November 30, 2021

5:15 p.m. Closed Session/6:30 p.m. General Session

English: <https://www.youtube.com/channel/UCvPYs34lm9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFFbfq>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

*The Santa Maria Joint Union High School District mission is,  
“We prepare all learners to become productive citizens and college/career ready by  
providing challenging learning experiences and establishing high expectations for achievement.”*

*This meeting is being conducted pursuant to Assembly Bill (AB) 361 signed by California Governor Gavin Newsom on September 16, 2021. Consistent with AB 361 and Government Code section 54953, and subsequent SMJUHS Board action, this meeting will be held remotely. The Board room will not be open to the public for this meeting. Archives of meetings are available on the District’s website at [www.smjuhsd.k12.ca.us](http://www.smjuhsd.k12.ca.us).*

*The District is committed to swiftly resolving any requests for reasonable modification or accommodation for individuals with disabilities who wish to observe the meeting, please contact Arcy Pineda at (805) 922-4573, extension 4202 by 8:00 a.m. on November 30, 2021.*

**Public comment for a special board meeting is limited to items on the agenda.** Members of the public may submit their comments via a few options. If you would like to address the SMJUHS Board of Education at the November 30, 2021 meeting for either open or closed session items, see the options for participation below. Please note: The Board appreciates all public participation in the meeting but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

**1) To provide public comment prior to the meeting:**

- A. **In writing:** Submit your comment via email to [SMJUHS-Public-Comment@smjuhsd.org](mailto:SMJUHS-Public-Comment@smjuhsd.org) by 8:00 a.m. on November 30, 2021. Please include your name and contact information. Written public comment is limited to 250 words or less.
- B. **By phone:** If you would like to dictate your comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. A staff member will return your phone call so that you may dictate your public comment over the phone. Requests to use this mode must be received by 8:00 a.m. on November 30, 2021. Please note: The time limit to address the Board may not exceed two minutes.

**2) To provide public comment during the meeting** - Members of the public may also provide their comment during the live meeting. Your phone number will be required in case of a disconnection. The time limit to address the Board may not exceed two minutes. The

two options are:

- A. **Sign up *prior to the meeting*:** You may sign up prior to the meeting start time to be given a call back when public comment is opened. Please email [SMJUHSD-Public-Comment@smjuhsd.org](mailto:SMJUHSD-Public-Comment@smjuhsd.org) and include your name, phone number, and topic. It is important to provide a reliable phone number where you may be reached when it is your turn to speak. This request must be received by 12 p.m. on November 30, 2021. We appreciate the public signing up in advance if at all possible as this will help the District run an efficient meeting.
- B. **During the meeting:** Please call 805-922-4573 during the meeting; you must call prior to the close of public comment as listed on the agenda to speak during the meeting.
- English – Dial extension 4204
  - Spanish – Dial extension 4209
  - Mixteco – Dial extension 4208

Your name, phone number, and the topic will be noted. You may be placed on hold **or** given a call back. When it is your turn to speak, you will be transferred to the public comment phone line.

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**I. OPEN SESSION**

**A. Call to Order**

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**II. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Conference with Labor Negotiator –**  
Agency designated representatives: Antonio Garcia  
Unrepresented employees: Certificated and Classified Management
- B. Public Employee Performance Evaluation –** Government Code § 54957, subd. (b)(1) Title: Superintendent

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**III. RECONVENE IN OPEN SESSION**

**A. Call to Order/Flag Salute**

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**IV. ANNOUNCE CLOSED SESSION ACTIONS**

**V. OPEN SESSION PUBLIC COMMENTS**

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

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**VI. ITEMS SCHEDULED FOR ACTION**

**A. GENERAL**

**1. First Public Hearing Regarding Proposed Composition of By-Trustee Area Maps**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Chelsea Olson Murphy, Attorney – Lozano Smith

The Santa Maria Joint Union High School District Board of Education (“District”) is currently elected under an “at-large” election system, where trustees are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms. On April 10, 2018, the Board adopted Resolution No. 15-2017-2018, Intent to Initiate Transition from At-Large to By-Trustee Area Elections for the 2022 Governing Board Election. As provided in Resolution No. 15-2017-2018, the Board intended to wait until the release of the 2020 Census data then begin the transition process.

On September 14, 2021, the Board considered information on the process and potential criteria for drawing the trustee area boundary maps, and the Board held a statutorily required hearing to receive input from the community on the trustee area map creation process, pursuant to Elections Code section 10010(a)(1).

On Friday, November 19, 2021, the District timely published three (3) proposed trustee area maps on the District’s website for consideration by the Board and the community. On November 30, 2021, the proposed trustee maps will be presented to the Board. Following the presentation, the Board will hold the first of two statutorily required public hearings to receive community input on the proposed trustee-area maps, pursuant to Elections Code section 10010(a)(2).

A public hearing is required.

1. Open Public Hearing
2. Read Public Comments
3. Close Public Hearing

## **2. Educator Effectiveness Block Grant Plan – Information Only (No Action Needed)**

Resource Person: John Davis, Assistant Superintendent of Curriculum & Instruction

The Educator Effectiveness Block Grant is funding for county offices of education, school districts, charter schools, and state special schools for professional learning for teachers, administrators, paraprofessionals that work with pupils, and classified staff that interact with pupils.

As a condition of receiving Educator Effectiveness funds, Santa Maria Joint Union High School District (SMJUHS) is required to:

- On or before December 30, 2021, develop and adopt a plan delineating how the Educator Effectiveness funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.
- As a condition of apportionment, submit an annual data report and an annual expenditure report detailing information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, paraprofessional educators, or classified staff that received professional development on or before September 30 of each year. In addition, as a condition of apportionment, a final data and expenditure report is also required to be submitted to the CDE on or before September 30, 2026.

Funds may be expended for the purposes identified in Assembly Bill 130, Chapter 44, Section 22. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. SMJUHS may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals, and classified staff that interact with pupils in order to promote educator equity, quality, and effectiveness. Please refer to the draft on the next page for specific allocations. Funding apportioned for Educator Effectiveness is subject to the annual audits required by Section 41020 of the EC.

Per EC 41480, local educational agencies shall coordinate the use of Title II funds with the expenditure of Educator Effectiveness funds and to ensure professional development meets educator and pupil needs. Local educational agencies are encouraged to allow school site and content staff to identify the topic or topics of professional learning.

**EDUCATOR EFFECTIVENESS BLOCK GRANT 2021**

**TOTAL SMJUHSD ALLOCATION:                      \$1,959,672**

**ALLOWABLE EXPENDITURES OF GRANT FUNDS:**

- 1.0 Coaching and Mentoring Programs for teachers and administrators
- 2.0 Standards aligned instruction and literacy across all subject areas
- 3.0 Practices to re-engage students and accelerate learning
- 4.0 Social-emotional learning practices
- 5.0 School climate practices
- 6.0 Inclusion strategies for students with exceptional need
- 7.0 Effective language acquisition programs
- 8.0 Professional Learning Networks
- 9.0 Practices to incorporate ethnic studies
- 10.0 Early childhood education practices

**PLAN REQUIREMENTS:**

- A. Adopt a plan delineating expenditure of funds on or before December 30, 2021
- B. Must coordinate with Title II guidelines to support teachers and administrators
- C. Allow for community engagement

**TIMELINE:**

- November 2021: Present plan at a public meeting of the Board of Education and collect input.
- December 2021: Adopt plan prior to December 30, 2021
- 2021-2026: Implement and monitor plan. Annual data and expenditure reports submitted to CDE by September 30<sup>th</sup> each year. Final reports to CDE on or before September 30, 2026.
- June 2026: Deadline for expenditure of funds. Any funds not used by this time must be returned to the CDE.

Funds do not have to be spent equally across all allowable areas or equally across the five years of the grant. Of the ten allowable areas for expenditure, we will focus on the four areas listed below. These areas are critical to the post-pandemic environment and funds can be allocated for training and adoption of practices that impact students and align with other federal and state funding plans. Other areas may be addressed in future years as fund levels permit and needs arise.

1.0 Coaching and Mentoring Programs:	\$700,000/ 5 years = \$140,000
3.0 Practices to engage and accelerate:	\$400,000/ 5 years = \$ 80,000
4.0 Social-Emotional Learning practices:	\$350,000/ 5 years = \$ 70,000
5.0 School Climate	\$509,000/ 5 years = \$101,800

**3. Discussion and Possible Approval of Resolution 21-2021-22 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code section 54953.**

Resource Person: Chelsea Olson Murphy, Attorney – Lozano Smith

Consistent with Government code section 54953, on October 7, 2021, the Santa Maria Joint Union High School District adopted Resolution 16-2021-2022, finding that meeting in person would present imminent risks to the health or safety of attendees.

Since October 7, 2021, the Board has made findings at least every 30 days that the circumstances continue to meet the requirements of AB 361 and Government Code section 54953 for the District to continue conducting meetings remotely.

At the November 30, 2021 meeting, the Board will discuss and consider adopting Resolution 21-2021-22, to make a finding after reconsidering the state of emergency, that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Santa Maria Joint Union High School District to continue conducting meetings remotely.

**\*\*\* IT IS RECOMMENDED THAT** the Board of Education adopt Resolution 21-2021-2022, to make a finding that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the SMJUHS Board to continue conducting meetings remotely.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Dr. Garvin \_\_\_\_\_  
Dr. Karamitsos \_\_\_\_\_  
Ms. Perez \_\_\_\_\_  
Mr. Palera \_\_\_\_\_  
Ms. Lopez \_\_\_\_\_



**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NO. 21-2021-2022 AUTHORIZING THE CONTINUED USE OF REMOTE  
TELECONFERENCING PROVISIONS (AB 361)**

**WHEREAS**, the Governing Board of the Santa Maria Joint Union High School District (“Governing Board”) is committed to open and transparent government, and full compliance with the Ralph M. Brown Act (“Brown Act”); and

**WHEREAS**, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

**WHEREAS**, the Governing Board recognizes that a local emergency persists due to the worldwide COVID-19 pandemic; and

**WHEREAS**, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

**WHEREAS**, on September 16, 2021, the California legislature passed Assembly Bill (“AB”) 361, which amends Government Code, section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances: (A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; (B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, in order for the Governing Board to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the Governing Board to conduct teleconferenced meetings for a period of thirty (30) days; and

**WHEREAS**, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled “Proclamation of a State of Emergency,” signed March 4, 2020; and

**WHEREAS**, the Governing Board previously adopted Resolution Number 16-2021-2022 on October 7, 2021 and has since continued to find at least every thirty (30) days, that the requisite conditions exist to conduct remote teleconference meetings in accordance with Government Code section 54953(e); and

**WHEREAS**, the Governing Board is conducting its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment; and

**SPECIAL MEETING**  
**November 30, 2021**

**WHEREAS**, as a condition of the continued use of the provisions found in Government Code section 54953(e), the Governing Board must reconsider the circumstances of the state of emergency and find that either it continues to directly impact the ability of the members to meet safely in person, and/or state or local officials continue to impose or recommend measures to promote social distancing.

**NOW THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

**BE IT FURTHER RESOLVED**, that the Governing Board has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to directly impact the ability of members to meet safely in person.

**BE IT FURTHER RESOLVED**, that the actions taken by the Governing Board through this Resolution may be applied to all District committees governed by the Brown Act unless otherwise desired by that committee.

**BE IT FURTHER RESOLVED**, the Governing Board authorizes the Superintendent or their designee(s) to take all actions necessary to continue to conduct Governing Board meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution, after which the Governing Board will reconsider the circumstances of the state of emergency.

**PASSED AND ADOPTED** by the Santa Maria Joint Union High School District Governing Board on this 30 day of November 2021, by the following vote:

**ROLL CALL VOTE:**

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

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President/Secretary/Clerk of the Board of Education  
Santa Maria Joint Union High School District

**VII. NEXT MEETING DATE**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on December 14, 2021. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. Please refer to the December 14<sup>th</sup> agenda for further details on meeting location/access.

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**VIII. FUTURE REGULAR BOARD MEETINGS FOR 2022**

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Board meetings for 2022 will be scheduled at the December 14, 2021 meeting.

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**IX. ADJOURN**

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