

PEL CHECKLIST FOR RECIPROCITY

1. Create an ELIS account.

- Click [here](#) to create an account.
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2. Send Official Transcripts

- You can request official transcripts to hdebernardi@roe35.org OR by mail to ROE#35, 119 W Madison St, Ottawa, IL 61350
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3. Send Out of State license

- You can email your OOS license to hdebernardi@roe35.org
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4. Apply for the PEL

- Login to you ELIS account and apply for the Professional Educators License

