



MEETING MINUTES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Secretary at (530) 472-3241. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

(28CFR 35.012-34.104 ADA Title II)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: District Office, 27635 Oak Run to Fern Rd, Oak Run, CA 96069

A copy of the agenda can also be viewed at the District's website: www.oakrunschool.org. The Board meeting will be held in person. For those individuals not attending in person, all public comments will need to be submitted to Becky Carr at bcarr@oakrunschool.org by 12:00 p.m. on the day of the Board meeting.

1. CALL TO ORDER

2. COMMUNITY INPUT

A. Community Relations/Public Comment

3. CLOSED SESSION

4:30pm - 5:16pm

A. Conference with Legal Counsel regarding Existing or Potential Litigation:

B. Conference with District Labor Negotiator: 1. (Government Code Section 54957.6)

C. Student Discipline (Discussion / Deliberation) – Pursuant to Education Code §§ 35146, 48918 and Government Code § 54957

4. OPEN SESSION

A. Call to Order

5:24 pm

All Board Members Present

B. Pledge of Allegiance

5. REVIEW AND ACCEPTANCE OF AGENDA

Motion made: C. Maurer Second: K. Baugh

Unanimous vote

6. SUPERINTENDENT DISCUSSION ITEMS:

A. Superintendent Update

Moore reported that the Williams visit went very well, with all curriculum available for all students. The FIT report was not included this year but will be completed next year. The ERATE funding process is complex, but the district received funds, and Gigacom will be on-site next week, to update the internet network paid out of ERATE funds. A school cleanup day is scheduled for Saturday, October 18th, focusing on cleaning out the large shed. B. Carr attended the Attendance Conference held in Red Bluff where there were many new and current policies spoken about.

B. TAP/ Literacy Coach Staffing Revision Proposal UPDATE

The TAP Literacy Coach Grant will be implemented soon, and the district will hire a Literacy Teacher/Assistant-Principal, with interviews planned for November. Board Members Kandace and Shauna will serve on the interview committee. The long-term goal is to grow this individual into a superintendent role, starting as Assistant-Principal.

C. Shasta County Office of Education Business Oversight Expert Report

Rick Fauss shared that he is enjoying working with D. Moore. He noted that the County has approved non-fiscal hours as needed and emphasized that everyone benefits from mentoring. Mike Freeman is supportive of this arrangement. SCOE is providing \$3,000 in support for CALPADS, payroll, and Michelle Butcher's work. Rick expressed his appreciation for the support SCOE is providing to the school and commented on the importance of open communication when challenges arise.

7. COMMUNITY INPUT

G. Delarge spoke regarding receiving a formal letter about Oak Run's Home School program and her grandchildren. She stated that she was contacted about incomplete enrollment paperwork and felt she was rushed through the enrollment process. She also noted that, despite requesting school supplies at the last board meeting, she did not receive them. Due to these concerns, she plans to unenroll her four grandchildren effective October 17, 2025.

P. McConaughy spoke about potential community events that could bring people together, noting that the school has a great facility that could be used for such gatherings.

Staff member K. Patterson shared that she has been looking into this but explained that the school is currently short-staffed and lacks the funds and personnel to organize many events. She expressed hope that by spring, the school could host an event and mentioned that Halloween activities are planned for students.

K. Keeton commented that it is important for the community to understand that these events

serve as fundraisers for the school.

D. Moore stated that he is working with the Board to address these concerns and that the matter is included on the Board agenda. He added that hiring a new teacher/principal should help support future event planning and community engagement.

8. CONSENT AGENDA

A. SUPERINTENDENT (CONSENT)

1. Minutes of Previous Meeting(s) (CONSENT)

Motion by: K. Baugh Second: S. Kittrell

Unanimous vote

B. HUMAN RESOURCES (CONSENT)

1. Employee Resignation

2. Updated Job Descriptions

3. Personnel Appointments

C. BUSINESS AND FINANCE (CONSENT)

1. Check Resister for September 2025 (Consent)

2. Purchase Order resister for September 2025 (Consent)

3. Maintenance Agreement with Isaac Roberts

9. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES (CONSENT)

K. Patterson has been graciously driving the school van. The ELOP morning program will begin on Monday, October 20th, providing an eight-hour day to support community families and smaller schools.

The school will provide activities for students to engage in during the morning program. The ELOP program is funded separately and does not impact the school's general budget.

Motion: S. Kittrell Second: K. Baugh

Unanimously approved

10. ACTION - DISCUSSION ITEMS:

A. CHILD WELFARE AND ATTENDANCE (CWA)

1. Student Records Training Update

2. Update to the Extended Learning Opportunity Program (ELOP)

B. HUMAN RESOURCES

1. Approval of New Teaching Assistant Principal

Motion: K. Baugh Second: S. Kittrell

Unanimously approved

C. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES:

1. Public Hearing on Williams Sufficiency of Materials Resolution # 25/26-3

2. Williams sufficiency of Materials Resolution # 25/26-3

The school has sufficient supplies on hand. R. Fauss suggested making changes to the board calendars.

Motion: S. Kittrell Second: C. Maurer

Unanimous Vote

3. Williams Quarterly Report

Motion: S. Kittrell Second: C. Maurer

Unanimous vote

D. BUSINESS AND FINANCIAL SERVICES:

11. CONSTRUCTION, MAINTENANCE, TRANSPORTATION, SAFETY AND GROUNDS:

A. Facility Master Plan

The district is working with Fred Dickey Company, which identified items that need to be addressed for legal compliance. The current cost evaluation is \$1.7 million. Fred Dickey will create a priority list of necessary projects. The next step is to solicit proposals for an architect. This item may be placed on the next board agenda for further input.

B. Obsolete

Board members were referred to the provided list. D. Moore will create a generic list of obsolete items for the school's records, and K. Patterson will assist him in identifying items that are still usable.

Motion: K. Baugh Second: S. Kittrell

Unanimous Vote

12. BOARD POLICIES AND ADMINISTRATION:

A. Updated Board Meeting Date

Board Meeting Dates will be the third Thursday of each month.

13. BOARD DISCUSSION ITEMS:

A. Board Trainings

D. Moore signed all Board Members up for training in November. Nov. 17th @ 12:00.

B. Board Restructuring

The Board considered reducing the number of members to three. K. Baugh expressed a preference to maintain five members to allow for more community input. D. Moore will post the open position for one month and encourages the Board to participate in the interview process for this position.

14. ADVANCED AGENDA:

K. Baugh expressed a desire to discuss increasing community involvement. K. Patterson and B. Carr will post information regarding the open Board position and seek a volunteer to lead a Community Committee.

15. UPCOMING EVENTS:

- **Community Support Cleanup:** Scheduled for Saturday, October 18, 2025.
- **Open House:** Scheduled for Friday, October 24, 2025, and will include a Community Lunch.
- **Board Member Posting:** K. Baugh suggested posting information about the Board member opening at the local store, on the school website, and on Facebook. S. Hill agreed to handle these postings.
- **Field Trip:** Civil War reenactment field trip scheduled for Friday, October 17, 2025.
- **Halloween Activities:** K. Patterson, Community Schools Coordinator, will organize Halloween activities. Funding through the grant will provide paint for student bathrooms.
- **Public Comment:** K. Baugh addressed G. Delarge's decision to unenroll her grandchildren from the school.

16. ADJOURNMENT:

A. CLOSED SESSION (As needed)