

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, SEPTEMBER 26, 2022

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

The September 26, 2022, Board of Education meeting was called to order at 6:00 pm by Mr. Marvin Hamilton, Board President.

As required by the Open Public Meetings Act adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2022-2023 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on July 27, 2022.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Robert Davis (6:22 pm), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

Motion was made by Mrs. Scott and seconded by Mr. Lisa to go into Executive Session to discuss personnel and legal matters.

Informational

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed,

the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists

Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

PRESENTATIONS – None at this Time

RESOLUTIONS: - None at this time.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

The following members of the public addressed the Board.

- Maryanne Costa – Inquired about the reason why the minutes from several board meetings were listed as unapproved on the District’s website. Ms. Costa also asked why the minutes were not resubmitted.
- Jenn Hoffman – Ms. Hoffman asked if the Board would reconsider the termination of 2 employees listed on the September Agenda. She felt that termination was too severe of a punishment for the crime alleged (theft of district property). She stated that the employees in question are Paulsboro residents and have children who attend school in the district. She asked if the Board would consider a lighter punishment such as a letter to their personnel file.
- Tara Stahl – There are 6 District employees who are listed as resigning in the September agenda. What is the Board’s plan to retain current staff? Can the District/Board investigate the reasons for these resignations?
- Jennifer Bagley – What is the game plan for dealing with the fights that have been occurring at the high school. Ms. Bagley stated that she was told teachers were standing around during the fights. In addition, students were released early but parents were not notified. Ms. Bagley also inquired about the School Choice Program. She requested that someone contact her about her nephew who has been trying to get into the School Choice Program but was told all seats are filled until 2023.
- Paul Morina – As principal of the Paulsboro Junior & Senior High Schools, Mr. Morina addressed the fights that have occurred since the start of the school year. He stated that there had been only 4 fights and those fights involved the same students. The District has put several measures in place to quell the fighting including issuing a student handbook with updated code of conduct and progressive discipline measures. In addition, the District implemented early dismissal for 7th and 8th graders.
 - Board Member Markee Robinson recommended District press charges against the students who start the fights.
 - Board Member Danielle Scott requested that the District issue a structured response to the fighting to ensure the physical and emotional safety of students.

CORRESPONDENCE: – None at this Time

NEW BUSINESS:

ESTABLISHMENT OF MEETING DATES, TIMES, LOCATION AND PLACES OF NOTIFICATION

A. Recommend approval of the following actions relative to the meetings of the Board of Education:

Motion was made by Mrs. Cooper and seconded by Mrs. Scott to approve the updated 2022-2023 Meeting schedule.

Informational: Changed the October Meeting date from Monday, October 24, 2022, to October 17, 2022, due to the members attending the NJSBA 2022 Conference being held from Monday, October 24, 2022, to Wednesday, October 26, 2022.

1. Pursuant to Chapter 231, PAL (Open Public Meeting Act) public meetings of the Board of Education will be held on the dates, at the times and at the location as per the following schedule. (**Attachment**)

**PAULSBORO PUBLIC SCHOOLS
BOARD OF EDUCATION MEETINGS
2022 – 2023 School Year**

| BOE Meeting Date | Day of the Week | Time | Location | Type of Meeting |
|-------------------------|------------------------|-------------|----------------------------------|------------------------|
| July 27, 2022 | Wednesday | 7:00pm | Paulsboro High School Auditorium | Regular |
| August 24, 2022 | Wednesday | 7:00pm | Paulsboro High School Auditorium | Regular |
| September 26, 2022 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| October 17, 2022 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| November 28, 2022 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| December 19, 2022 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| January 3, 2023 | Tuesday | 7:00pm | Paulsboro High School Auditorium | Reorg |
| January 23, 2023 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| February 27, 2023 | Tuesday | 7:00pm | Paulsboro High School Auditorium | Regular |
| March 27, 2023 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| April 24, 2023 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| May 22, 2023 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |
| June 26, 2023 | Monday | 7:00pm | Paulsboro High School Auditorium | Regular |

2. Designate the South Jersey Times as the official newspaper and the Courier Post as the other newspaper to receive notices under the Open Public Meeting Act.
3. Adequate notice of meetings will be provided by mailing to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education, by posting the schedule of meetings in a public place and / or district website reserved for such announcements by the Board of Education.
4. The Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matter that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

OLD BUSINESS

A. SAVE THE DATE – NJSBA 2022 CONFERENCE

Monday, October 24, 2022, to Wednesday, October 26, 2022.

B. NOVEMBER 2022 ELECTION - OFFICES OPEN FOR GENERAL ELECTION

| | |
|----------------------------|--|
| <u>Term of Office</u> | <u>Incumbents</u> |
| Three (3) three-year terms | Theresa Cooper Kyana Evans Larry Haynes Sr. Tahje N. Thomas Jackie R. Henderson George Johnson II |

Unexpired Two (2) Year Frank Damminger
Unexpired One (1) Year Michelle Baylor

PENDING ITEMS: - None at this time.

BOARD BUSINESS: - None at this time.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, October 17, 2022, at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – D: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mrs. Cooper to approve the Report of the Board Secretary/Business Administrator Items A – D.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (Attachments**)**

| | |
|-------------------|-----------------|
| Regular Meeting | August 24, 2022 |
| Executive Meeting | August 24, 2022 |

B. Approval of the June 30, 2022, transfers. (Attachment**)**

C. Approval of the June 30, 2022, Board Secretary's Report. (Attachment**)**

Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, that we, the members of the Paulsboro Board of Education, certify that as of June 30, 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Approval for payment of bills that are duly signed and authorized. (Attachment**)**

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson (abstain – A, no -B), Danielle Scott (No – A), Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - W: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mr. Robinson and seconded by Mrs. Scott to table Personnel Items H-J.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PERSONNEL B-G AND K-W

Motion was made by Mrs. Scott and seconded by Mr. Robinson to approve Personnel Items B-G and K-W.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

C. Recommend approval to grant the Superintendent authority to use a Letter of Intent to hire staff, as needed, prior to the Monday, October 17, 2022, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval of Federal Family Leave of Absence, Staff #331 DOH 09/01/2004, with the following terms and conditions.

Dates of Leave

Tuesday, August 30, 2022 -
Friday, October 7, 2022

Terms and Conditions of Leave

By use of sick and personal leave (27 days)

E. Recommend approval to accept the resignation of Part Time Business Office Secretary Lisa Capasso effective January 26, 2023.

Informational: Mrs. Capasso has served the district in this position since April 28, 2020.

- F. Recommend approval of Federal Family Leave of Absence, Staff #194 DOH 02/26/1997, with the following terms and conditions.

Dates of Leave

Tuesday, September 6, 2022 -
Friday, November 30, 2022

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of Federal Family Leave (59 days)

- G. Recommend approval to accept the resignation of Supervisor of Curriculum & Instruction Kristen Reid effective date will be October 28, 2022, or when this position is filled.

Informational: Ms. Reid has served the Paulsboro Public Schools for 10 months. Per the contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- H. Recommend approval of the termination of Staff #1057, DOH 10/21/2016, Custodian.

- I. Recommend approval of the termination of Staff #2195, DOH 8/30/2021, Custodian.

- J. Recommend approval of the termination of Staff #2168, DOH 8/25/2020, Building & Grounds.

- K. Recommend approval to appoint Andrew Messinese Sr. to a Full Time 12 Month Custodian for the 2022-2023 school year. Mr. Messinese Sr. will earn Step 1- \$31,829.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- L. Recommend approval to appoint Harrison Eli to a Full Time 12 Month Custodian for the 2022-2023 school year. Mr. Eli will earn Step 1- \$31,829.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- M. Recommend approval to appoint Denise Holloway to a Substitute Custodian for the 2022-2023 school year. This position is on an "as needed" basis and will earn \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- N. Recommend approval to appoint Harry Evans to a Substitute Custodian for the 2022-2023 school year. This position is on an "as needed" basis and will earn \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- O. Recommend approval to appoint Amanda Riggle to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Ms. Riggle will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). Interviews were conducted and references checked by Paulsboro Junior/Senior High School Principal Paul Morina.

- P. Recommend approval to appoint Samantha Reklewski to a Full Time 12 Month Custodian for the 2022-2023 school year. Ms. Reklewski will earn Step 1- \$31,829.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- Q. Recommend approval of the voluntary transfer of Lauren Abbott from the position of Confidential Secretary to the Business Administrator to the position of 12-month Counseling Secretary to the Director of District Student Personnel. Effective start date will be when her current position has been filled and the replacement has been trained. As a member of the PEA, Ms. Abbott will remain at her current salary of \$54,211.00 until the grade and step within the Paulsboro Education Association Guide exceeds her current salary.
- R. Recommend appointment of the following staff to Education Club Advisor positions at Paulsboro High School for the 2022-2023 school year. Stipends are as per agreement with the Paulsboro Education Association.

| Position | Advisor | 2022-2023 Salary (in \$) |
|------------------------|----------------|---------------------------------|
| Education Club Advisor | Donna Backus | \$2,105.00 |
| Education Club Advisor | Holly Klein | \$2,105.00 |

Informational: After meeting with Professor Nadeen Herring from Rowan University in the spring, we continue to realize that the number of males of color in education is a major concern. The Education Club would help bridge the gap to the university setting, providing access to Rowan University and the profession of education for our students. The Education Club was approved at the August 24, 2022, Board Meeting.

- S. Recommend appointment of the following staff to Class Advisor positions at Paulsboro High School for the 2022-2023 school year. Stipends are as per agreement with the Paulsboro Education Association. Acct. #11-401-100-100-00-997

| Position | Advisor | 2022-2023 Salary (in \$) |
|--------------------------------|--------------------------------------|---------------------------------|
| 7 th Grade Advisor | Donna Backus | \$1,423.00 |
| 8 th Grade Advisor | Jenny Hunt | \$1,423.00 |
| 9 th Grade Advisor | Christine O'Malley | \$1,613.00 |
| 10 th Grade Advisor | Andrea Bish | \$1,613.00 |
| 11 th Grade Advisor | Rachel Wulk | \$2,577.00 |
| 12 th Grade Advisor | Brenda Caltabiano / Monica Garner | \$2,725.00 |

- T. Recommend approval to appoint Theodore Garrison to the position of Substitute Custodian to be used on an "as needed" basis. The pay rate for this position is \$13.00 per hour. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. This position that does not include benefits.

Informational: The recommendation rates are based on the Minimum Wages permitted in the State of New Jersey as of January 1, 2022.

- U. Recommend approval for Anne DiMarco to substitute for the Paulsboro Junior / Senior High School from August 30, 2022 – September 21, 2022, at a rate of \$32.66 per hour. This temporary position does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina and Paulsboro Senior High School Assistant Principal James Pandolfo.

- V. Recommend approval to appoint Paulsboro High School Principal Secretary Danielle Richardson to the position of Website Content Administrator for the 2022-2023 school year effective October 1, 2022, at a prorated salary of \$3,900.00.

Informational: The position of Website Content Administrator has ongoing duties to receive recommended content, rewrite/write content, edit content, etc. then upload the materials to the websites. The position of Website Content Administrator was approximately 8 years ago.

- W. Recommend approval for the following job descriptions:

1. Secretary to the Business Administrator / Board Secretary (**Attachment**)

Roll Call Vote:

Theresa Cooper, Robert Davis (no-O,V), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson (no -V), Danielle Scott (no-U, V), Tyesha Scott (no- O, U,V) and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PERSONNEL X - HH: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Davis to approve Personnel Items X – HH.

- X. Recommend approval to accept the resignation of Billingsport Early Childhood Center Grade 2 Teacher Brittany Bielski effective date will be October 14, 2022, or when this position is filled.

Informational: Ms. Bielski has served the Paulsboro Public Schools for 6 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- Y. Recommend approval to accept the resignation of Billingsport Early Childhood Center Technology Teacher Jennifer Henson effective date will be October 28, 2022, or when this position is filled.

Informational: Ms. Henson has served the Paulsboro Public Schools for 2 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- Z. Recommend approval to accept the resignation of Billingsport Early Childhood Center Preschool Teacher Kimberley Manual effective date will be November 7, 2022, or when this position is filled.

Informational: Ms. Manual has served the Paulsboro Public Schools for 7 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- AA. Recommend approval to accept the resignation of Loudenslager Elementary School Third Grade Special Education Teacher Jayna Costantino effective date will be October 31, 2022, or when this position is filled.

Informational: Ms. Costantino has served the Paulsboro Public Schools for 5 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- BB. Recommend approval to accept the resignation of Billingsport Early Childhood Center Instructional Aide Casey LaFrance effective October 20, 2022.

- CC. Recommend approval to appoint James Hasegawa to the position of Paulsboro Junior High School English Teacher for the 2022-2023 school year. Mr. Hasegawa will earn Step M – MA+30 - \$75,309.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Hasegawa has 13 years of experience. Interviews were conducted by Paulsboro Senior High School Principal Paul Morina, Paulsboro Junior High School Principal Monica Moore-Cook and Director of District Student Personnel Paul Sommers.

DD. Recommend approval to appoint Alfia Tomarchio to the position of Classroom Aide at Billingsport Early Childhood Center. Ms. Tomarchio will earn Step 3 - \$27,041.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Tomarchio has 7 years of experience. Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Mrs. Morris and Loudenslager Principal Matthew Browne.

EE. Recommend approval of New Jersey Family Leave of Absence, Staff #171 DOH 09/02/1997, with the following terms and conditions.

Dates of Leave

Tuesday, October 4, 2022 -
Monday, November 14, 2022

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of NJ Family Leave (29 days)

FF. Recommend approval of the following staff members to Extra-Curricular and Extra Duty positions at Loudenslager Elementary School for the 2022-2023 school year per the agreement with the Paulsboro Education Association:

| Position | Staff Member | 2022-2023 Salary | Account Number |
|---------------------------------|---------------------|-------------------------|-----------------------|
| School Store | Danielle Relation | \$894.00 | 11-401-100-100-00-997 |
| Student Council Advisor | Aprilanne Young | \$940.00 | 11-401-100-100-00-997 |
| Elementary Science Club Advisor | Rebecca Richardson | \$868.00 | 11-401-100-100-00-997 |

GG. Recommend approval to appoint Janet Sharper as a substitute for the Part-Time Hall Monitor position at Loudenslager Elementary School. Mrs. Sharper would be utilized on an as-needed basis in the case that one of the regular part-time monitors is absent and her hours would not exceed the 29 hours per week at \$20.00 per hour as stipulated by this grant-funded position.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). This position is part-time for 10 months and does not include benefits. Mrs. Sharper currently serves as a part-time playground aide at Loudenslager Elementary School.

HH. Recommend approval to appoint Letitia Hobgen to the position of Part-Time Hall Monitor at Billingsport Early Childhood Center. Ms. Hobgen will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Mrs. Morris and Loudenslager Principal Matthew Browne.

Roll Call Vote:

Theresa Cooper, Robert Davis (no – CC, GG, HH), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson (abstained – X-DD), Danielle Scott, Tyasha Scott (no-GG, HH, abstain CC)

MOTION CARRIED

INSTRUCTIONAL SERVICES A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mrs. Cooper to table Instructional Services Item A.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

Motion was made by Mrs. Scott and seconded by Mr. Robinson to approve Instructional Services Items B & C.

- A. Recommend approval for eleventh grade student Shea McFadden to enrollment in Paulsboro High School as a courtesy student for the 2022-2023 school year.

Informational: Shea is currently a student in grade 11 at Kingsway High School. Paulsboro Public School District participates in the New Jersey's Inter-district Public School Choice Program. Currently, all choice seats are filled for the 2022-2023 school year. Choice seats will be made available in the 2023-2024 school year as students graduate from our program. Application for a choice seat in the 2023-2024 school year will be made by the family by December 2022.

- B. Recommend approval to provide homebound for the following students Grades 9-12:

| Case # | Grade: | Hours of Instruction |
|--------|--------|---|
| 241289 | 11 | Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/6/2022 - End Date 11/6/2022. |
| 253101 | 10 | Student was placed on Medical Home Instruction for 5 weeks. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week at a rate of \$40 hr. Start date was 9/6/2022 - End Date 9/30/2022. |
| 302852 | 12 | Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week at a rate of \$40 hr. Start date was 9/6/2022 - End Date 11/6/2022. |
| 273377 | 09 | Student was placed on Medical Home Instruction for about 5/6 weeks. This student will receive Home Instruction from Brookfield Schools/Cherry Hill for a minimum of 10 hours a week at a rate of \$40 hr. Start Date 9/12/2022. |

- C. Recommend approval of the Title I Parent Compact Handbook and the District Parent Involvement Policy. (**Attachments**)

Informational: Title I programs must be evaluated annually and revised if necessary. Title I programs contain a family and community engagement component. The District Wide Title I Program Parent Compact Handbook as well as the Family Involvement Policy explain how the school staff works to engage families in school programs as well as reporting student progress. This handbook must be approved and distributed annually to all parents then posted on the district website.

Roll Call Vote:

Theresa Cooper (no – C), Robert Davis (no – C), Kyana Evans (no – C), Marvin E. Hamilton (no - C), Joseph Lisa, Markee Robinson (abstain – C), Danielle Scott (no -C), Tyesha Scott (no – C) and Greenwich Township Representative Roseanne Lombardo (no -C)

Item B –MOTION CARRIED

Item C – MOTION FAILED

INSTRUCTIONAL SERVICES D - E: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Lisa to approve Instructional Services Items D-E.

- D. Recommend approval to implement an After-School Tutoring program at Loudenslager Elementary School starting on Tuesday, November 1, 2022. This program will be offered to students in grades 3-6, two afternoons per week from 3:00 p.m. - 4:00 p.m., Monday through Thursday. This recommendation includes approval for all certified staff members at Loudenslager to serve as after school intervention tutors at their contractual rate of \$40.00 per hour.

Informational: This after-school intervention tutoring program will be offered to students who need additional academic support as identified by the teachers or school administration at Loudenslager Elementary School. The after-school intervention program will be coordinated by Loudenslager Principal Matthew Browne and will be funded through Elementary and Secondary School Emergency Relief Funds (ESSER II).

- E. Recommend approval to provide homebound for the following students Grades PK-8:

| Case # | Grade: | Hours of Instruction |
|--------|--------|--|
| 353039 | 01 | Student was placed on Medical Home Instruction for about 5/6 weeks. This student will receive Home Instruction from Brookfield Schools/Cherry Bridgeton CAMHU for a minimum of 10 hours a week at a rate of \$40 hr. Start Date 9/14/2022. |
| 271286 | 08 | Student was placed on Medical Home Instruction for 90 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/22/2022 End Date 12/22/2022. |

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT A - D: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Lombardo and seconded by Mr. Davis to approve Staff and Curriculum Development Items A-D.

- A. Recommend approval to adopt the District Professional Development Plan 2022-2023 School Year. This recommendation includes authorization to submit the plans to the New Jersey Department of Education. (**Attachment**)

Informational: In order to create the professional development plans, the administration reviews a wide variety of data including teacher observation reports, Single Quality Assurance Continuum (QSAC) data, School Improvement Plans, and student assessment data. The District Professional Development Plan serves as a guide when approving staff attendance at workshops, planning in-service programs and focusing the work of the School Improvement Panels (SciP).

- B. Recommend adoption of the Paulsboro Public Schools Emergency Remote Instruction Plan for the 2022-2023 School Year. (**Attachment**)

Informational: In April 2020, Governor Murphy issued signed P.L.2020, c.27. This law provides districts the ability to utilize virtual or remote instruction to satisfy the 180-day requirement in the event of a public-health related district closure. Each school district must annually submit its proposed program for virtual instruction to the Commissioner of Education with approvals from the local board of education and county office of education. This is a State of New Jersey Department of Education requirement.

- C. Recommend approval to participate in cooperation with The Southwest Council to implement a school based mental health program located at Paulsboro Senior High School during the 2022-2023 school year.

Informational: There is no cost to the Board of Education. This program will provide a series of in school programs that will focus on mental health education, substance abuse prevention activities and social skills/ life skills.
Advisory Committee (DEAC).

- D. Recommend approval of Intervention & Referral Services Team for Paulsboro Junior/Senior High School during the 2022-2023 school year.

| School | Intervention and Referral Services Team |
|---|---|
| Paulsboro Jr/Sr High School (Grades 7-9) | Trevon Brooks, Jean Brown, William Brown, Christopher Costenbader, Doug Foglein, Ashley Higginbotham, Melba Moore-Suggs, Mary Porter, Paul Sommers |
| Paulsboro Jr/Sr High School (Grades 10-12) | Andrea Bish, Jean Brown, William Brown, Chelsea Brown, Brenda Caltabiano, Christina Franchetti, Lisa Horton, Jessicarose Johnson, Melba Moore-Suggs, Mary Porter, Paul Sommers, Nicole Vitale |

Informational: The Intervention & Referral Services Team (I&RS) is an interdisciplinary team of professionals within the school environment who come together throughout the school year to formulate coordinated services and team delivery systems to address the full range of student learning, behavior, social, and health problems in the general education program as well as for students determined to be in need of special education programs and services. According to N.J.A.C 6A:16-8.1.,8.2 the goal of the committee is to see measurable student improvement in the identified targeted areas. Staff members refer students to the I&RS Team through the building principal, who then advises the parents of the referral. The I&RS Team develops an Action Plan containing goals, interventions, and a timeline for the plan's duration. (New Jersey Department of Education)

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT E - L: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mr. Davis and seconded by Mrs. Scott to approve Staff and Curriculum Development Items E – L.

- E. Recommended approval for the following people to serve on the School Improvement Panel (SciP) for Billingsport Early Childhood Center during the 2022 - 2023 School Year.

| | |
|------------------|----------------------|
| Tina Morris | Lisa Kuhnel-Morrison |
| Colleen Phifer | Noreen DeMarco |
| Yvonne Maddred | Rachel Kuser |
| Latisha Thomas | Judy Toscano |
| Christin Goss | Linda Coleman |
| Triana Hernandez | Jacqueline Marcucci |

Informational: The school improvement committee is mandated by the State of New Jersey (N.J.A.C 18A:6-120) and serves to ensure, oversee, and support the implementation of the district's evaluation, professional development, and mentoring policies at the school level.

- F. Recommend approval to participate in cooperation with The Southwest Council to implement a school based mental health program located at Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center (BECC) during the 2022-2023 school year.

Informational: There is no cost to the Board of Education. This program will provide a series of in school programs that will focus on mental health education, substance abuse prevention activities and social skills/ life skills.

- G. Recommend approval of the attached Student Affiliation Agreement with Rowan University for the 2022 - 2027 school year. (**Attachment**)

Informational: This agreement allows the Paulsboro Public Schools to accept student teachers, practicum students and other students completing field experiences from Rowan University. Prior to a given student working in the district, the administration will seek approval from the Board of Education.

- H. Recommend approval for Billingsport Early Childhood Education Center (BECC) staff members Jacqueline Marcucci, Kristen Shute, Kayla Kushner, Danielle Hertkorn, and Cynthia Moultrie to attend the Masonic Model Student Assistance Program (MMSAP) Interventions for students at risk (I&RS) training in Burlington, NJ on October 18, 19, & 20, 2022. There is not cost for this workshop. Cost to the Board of Education is \$70.14 for mileage reimbursement and substitute/coverage rates for one staff member per day.

Informational: The Masonic Model Student Assistance Program (MMSAP) is designed to train school personnel to work as a team to identify the students in their care who they believe are “at risk”. MMSAP is a research-based and effective response to the negative behaviors that interfere with the success of children. This model of prevention and intervention is a vital tool in increasing attendance, improve academic performance, increase graduation rates, and decrease behavioral challenges. The mileage fee is congruent with the State of New Jersey’s approved reimbursement rate of \$0.35/mile.

- I. Recommend approval for Paulsboro High School Nurse Mary Porter to attend Breathe for Change training. There is no cost for this workshop. Cost the Board of Education is \$11.55 for mileage reimbursement.

Informational: Breathe For Change offers a program that has been designed for people who work in education and want to help improve student well-being and mental health on a daily basis. This training provides its participants with tools to offer guidance and education for students and staff to help decrease the negative effects of stress and increase compassion and acceptance. The training is over 6 months on the following weekends: October 8-9, November 12-13, December 10-11, January 7-8, February 11-12, and March 11-12. There is no reimbursement cost for mileage. The workshop cost is \$1995.00 and will be paid for through ESSER II Mental Health funds.

- J. Recommend approval for Billingsport Early Childhood Center Speech-Language teacher, Kristen Shute, to attend the Speech Language Therapy: Promoting Rapid Change for Children with Sever Phonological Disorders workshop. This online workshop will be held on November 9, 2022, from 9:00 PM – 3:30 PM.

Informational: This workshop is designed specifically for Speech-Language Pathologists serving students in grades PreK-6. The instructional workshop will include effective ways to: accelerate progress toward intelligibility for children with severe phonological disorders, enhance early literacy skills, especially for at-risk children, and improve phonological processes during therapy time. The cost of this workshop is \$279.00 and will be funded through ESSER II Learning Acceleration funds.

- K. Recommend approval for Paulsboro High School guidance counselor, Melba Moore-Suggs to attend the Fall 2022 Secondary School Counselor Training Institute held on Thursday October 13, 2022, at Rowan University from 9:00 AM – 1:00 PM. There is no cost to the District.

Informational: The Higher Education Student Assistance Authority (HESAA) offers this workshop for all secondary school counselors to update information regarding Federal and State Aid, FAFSA completion, NJFAMS System and financial aid resources for New Jersey Dreamers.

- L. Recommend the following Mentor/Buddy Teachers at Loudenslager Elementary School for the 2022-2023 school year:

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott

MOTION CARRIED

| Subject | New Staff Member | Buddy | Mentor |
|-------------------------------|------------------|--------------------|--------|
| Multiple Disabilities Teacher | Cheryl Serpiello | Maria Phillips | NA |
| School Guidance Counselor | Marcelina Guzman | Charisse Generette | NA |

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

M. Informational - Enrollment and Class Size:

1. The following chart presents the enrollment data for Preschool -8:

| Grade | Enrollment - September 15, 2022 | | | | | | | |
|---|---------------------------------|------------|------------|------------|------------|------------|------------|------------|
| | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
| Pre- School Age 3 & 4 | 63 | 67 | 60 | 58 | 76 | 42 | 45 | 59 |
| K | 109 | 94 | 87 | 93 | 100 | 71 | 72 | 74 |
| 1 | 106 | 89 | 95 | 82 | 89 | 82 | 78 | 74 |
| 2 | 68 | 85 | 80 | 80 | 92 | 86 | 86 | 74 |
| 3 | 65 | 64 | 100 | 90 | 82 | 88 | 88 | 95 |
| 4 | 56 | 70 | 62 | 102 | 82 | 78 | 96 | 81 |
| 5 | 74 | 62 | 69 | 56 | 100 | 79 | 80 | 93 |
| 6 | 66 | 83 | 56 | 69 | 61 | 95 | 83 | 80 |
| 7 | 74 | 74 | 96 | 66 | 78 | 59 | 103 | 89 |
| 8 | 78 | 77 | 72 | 90 | 60 | 71 | 64 | 99 |
| Self-Contained Special Education Billingsport/Loudenslager* | 26 / 17 | 27 / 5 | 18/0* | 18 / 5 | 22/0* | 10/0 | 16/0 | 25 |
| Grand Totals | 802 | 797 | 795 | 809 | 842 | 761 | 811 | 843 |

* At Loudenslager School, students in self-contained classes are included with general education students for purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

| Grade | Enrollment – September 15, 2022 | | | | | | | |
|--------------|---------------------------------|------------|------------|------------|------------|------------|------------|------------|
| | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
| 9 | 75 | 79 | 92 | 91 | 107 | 96 | 110 | 97 |
| 10 | 94 | 80 | 84 | 85 | 85 | 99 | 95 | 102 |
| 11 | 90 | 84 | 65 | 81 | 71 | 75 | 82 | 88 |
| 12 | 83 | 93 | 83 | 69 | 82 | 82 | 76 | 96 |
| TOTAL | 342 | 336 | 324 | 326 | 345 | 352 | 363 | 383 |

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

| Grade | Number of Students per Class as of September 15, 2022 | | | | | | |
|------------|---|----|----|----|----|----|---|
| Pre-School | 10 | 10 | 10 | 10 | 10 | 10 | 9 |

| Grade | Number of Students per Class as of September 15, 2022 | | | | | |
|-------------------|---|----|----|----|----|--|
| | Kindergarten | 19 | 19 | 18 | 18 | |
| 1 | 19 | 19 | 18 | 18 | | |
| 2 | 19 | 19 | 18 | 18 | | |
| 3 | 24 | 24 | 24 | 23 | | |
| 4 | 20 | 22 | 21 | 18 | | |
| 5 | 23 | 22 | 22 | 21 | 5 | |
| 6 | 19 | 20 | 19 | 21 | 1 | |
| Special Education | 3 | 3 | 9 | 10 | 6 | |

STUDENT ACTIVITIES A - F: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Davis to approve Student Activities Items A-F.

- A. Recommend to approve D’Nita Hamilton as a guest speaker for Red Ribbon Week on October 26, 2022, during 4th period. Ms. Hamilton will speak to students in grades 10, 11 & 12. She is a graduate of PHS and former athlete whose message will be about making good choices in life.

Informational: This program, will be sponsored by P.E.A.

- B. Recommend approval for the following field trip list for Paulsboro Junior / Senior High School 2022 - 2023 school year:

| Month | Field Trip |
|-------------------------|---|
| Monthly Visit | A.B.L.E. to Loudenslager |
| October | Gallery Club - Doge Poetry Festival |
| | Temple Football Game |
| | College Visit to Rutgers University (New-Brunswick) |
| | College Visit to Neumann University |
| | Renaissance Gold Card Luncheon – Pat’s Pizzeria |
| November | Tech School Visit to PennCo Tech |
| | College Visit to Rowan University |
| | Key Club to Gloucester County Courthouse for Mock Trial |
| December | Junior High Students to the Walnut Street Theatre |
| | Renaissance Bowling Trip – Red and Gold Cards |
| January | St. Joe's University Basketball Game |
| | Annual NJ Association of Student Councils Convention - TCNJ |
| February | Medieval Times Lyndhurst, NJ |
| | Jazz band performance at Rowan University's Jazz Festival |
| | Renaissance Pasta w the Principal at Sportsman's Club |
| March | Women in STEM Faire - R.C.G.C. |
| | Franklin Institute Visit |
| | SURE Summit |
| April | Renaissance Bowling Trip |
| | Jazz Band performance at Greenwich Library |
| | Jazz Band performance at Boys and Girls Club |
| | Jr. High Trip to Baltimore Aquarium |
| | Philadelphia Museum of Art |
| April 17th – April 21st | Senior Trip - Walt Disney World |
| April or May | Annual Art Class Trip to the Philadelphia Art Museum |

| Month | Field Trip |
|-------|---|
| May | Marching Band Trip to Busch Gardens & Historic Jamestown/Williamsburg |
| | Renaissance Students to the Cape May Zoo |
| | Camden Aquarium Visit |
| | College Visit to Stockton University |
| | RCSJ "Roadrunner Registration" Day |
| | Tech School Visit to PB Cosmetology/Rizzieri |
| | Annual NJ Association of Student Councils - Six Flags Great Adventure |
| June | Senior Class – Gibbstown Pool |
| | Marching Band Performance at Loud for recruitment |
| | Senior Band to attend open rehearsal for Philadelphia Orchestra |
| | Seniors Bussed to both elementary schools for senior walk |
| | A.B.L.E. Students to Pat's Pizzeria |

- C. Recommend approval for the Paulsboro High School Marching Band to attend the Annual Elks Parade/Unity Day, Sunday October 2, 2022, from 2:00-6:00.

Informational: The Officers and Members of the Pride of Camden Lodge #83 and Fannie J. Coppin Temple #57, Improved Benevolent Protective Order of Elks invite the PHS Marching Band; and surrounding school Marching Bands, Drill Teams, from the Tri County area to participate in our yearly Marching Band and Parade celebration. As Community leaders our young people need to see the positive working relationships that should exist between the various community groups and fraternal organizations. Cost to the Board of Education includes school bus/van transportation is \$400.00. Band Director, Jenna Ouellette is in charge of the activity.

- D. Recommend approval for 30-40 members of the senior class to attend the Career Council College Fair at River Winds Community Center in West Deptford on October 20, 2022, from 9:30am-12:30pm. Over fifty (50) colleges/universities will be attending. This allows our students a wonderful opportunity to meet with numerous colleges from our region and gain a better understanding of the application requirements and deadlines. There is no cost to the students for this event.

There would be no cost to the Board of Education for this event. Career Council Inc. provides a free bus for each participating district. School Counselor Melba Moore-Suggs and Student Assistance Counselor Jean Brown would chaperone this event.

Informational: We try to assist our senior class with providing as many opportunities as possible for post-graduate success. This year, we are asking our students to complete all applications by Thanksgiving. The Career Council College Fair will help our students learn more information about the colleges/trade schools they're considering and apply long before the deadlines. This allows them to obtain the most amount of scholarships and financial aid.

- E. Recommend approval for the senior class to attend a visit to PennCo Tech and Rowan University on Wednesday, October 12, 2022. Grades 9-11 will be taking the PSAT test for the majority of the day. Because of this schedule, we are requesting for the senior class to go on a visit of both PennCo Tech and Rowan University that day. PennCo Tech will provide a one-hour tour of its facilities followed by a tour of Rowan University. Lunch will be provided by Rowan University free of cost in the dining hall. School Counselor Melba Moore-Suggs, School Counselor Nicole Vitale and Student Assistance Counselor Jean Brown will be their chaperones. There is no cost to the students.

Cost to the Board of Education would be for three (3) buses for the day. Because we need three buses for the trip, one would be supplied by Paulsboro (approximately \$200) and two would be contracted through Gateway (approximately \$400 each) for a total of \$1,000.00. No coverages would be needed for the counseling team.

Informational: Last year during the application season, we quickly realized that most of our students have never visited a college campus. To maximize the day for our seniors, we hope

to show them both a technical/trade school along with a four-year university. Seniors will also have an opportunity to visit Rowan College of South Jersey (our two-year community college) later in the school year.

- F. Recommend approval to have “Shrek the Musical Jr” as the Spring 2023 School Musical on Thursday, March 16, 2023, Friday, March 17, 2023, and Saturday, March 18, 2023.

Informational: These dates are the correct dates which are different than the school calendar. The musical runs on Thursday, Friday and Saturday.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton (abstain – A), Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STUDENT ACTIVITIES G - H: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Cooper and seconded by Mr. Lisa to approve Student Activities Items G-H.

- G. Recommend approval to utilize Virtua’s Pediatric Mobile Van. The fully equipped program on wheels offers a range of services, including dental and developmental screenings, blood lead level testing, lead poisoning education, flu shots, back-to-school physicals, vision and hearing screenings, health education, community resources, and referrals to specialized services. Exact dates for the Mobile Van will be scheduled through Loudenslager School Nurse Janice Esters and will be advertised to parents and the community.

Informational: Virtua's Pediatric Mobile Services provides children from infancy to age six in underserved communities throughout South Jersey with health services they need. These services are free. The van and services are completely powered by Virtua’s Philanthropic Partners.

- H. Recommend approval for the following field trip list for the 2022 - 2023 school year:

| Grade | Trip | Informational |
|-----------------------|--|---|
| Preschool | Duffield's Farm Conte’s Farm Gill Memorial Library Philadelphia, Please Touch Museum Cape May Zoo Pitman Theatre Lincoln Park | In the Fall and or Spring, Preschool students at Billingsport Early Childhood Center will be attending a field trip to one of the trips listed. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials. Teachers will select from the list of trips by availability and on a rotating basis. |
| Kindergarten | Duffield's Farm Conte's Farm Gill Memorial Library Cape May Zoo Creamy Acres Farm Philadelphia, Please Touch Museum Pitman Theatre Lincoln Park | In the Fall and or Spring, Kindergarten students at Billingsport Early Childhood Center will be attending a field trip to one of the trips listed. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials. Teachers will select from the list of trips by availability and on a rotating basis. |
| 1 st Grade | Gloucester County Library Greenwich Twp Philadelphia Zoo Cape May Zoo Linville Orchards New Jersey Aquarium Philadelphia, Please Touch Museum Pitman Theatre Lincoln Park | A Field trip to the aquarium, zoo or museum will offer students an incredible opportunity to discover the biodiversity of Planet Earth firsthand. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials. |

| Grade | Trip | Informational |
|-----------------------|--|--|
| | | Teachers will select from the list of trips by availability and on a rotating basis. |
| 2 nd Grade | Gloucester County Library Greenwich Twp Academy of Natural Sciences Franklin Institute, Philadelphia Philadelphia Zoo New Jersey Aquarium Philadelphia, Please Touch Museum Pitman Theatre Lincoln Park | A Field trip to the aquarium, zoo or museum will offer students an incredible opportunity to discover the biodiversity of Planet Earth firsthand. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials. Teachers will select from the list of trips by availability and on a rotating basis. |

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott

MOTION CARRIED

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

September 2022 Board Update

ROD Grant Program. The additional information requested by the School Development Authority has been received from the vendors and submitted to the State for review. The High School ROD grant is now fully encumbered. In laymen’s terms, we have entered into a contract to spend all of the money that was approved in the grant for the High School. This will allow the State to start closing out the Grant for the High School.

Summer Construction Update

The Loudenslager Multipurpose room did receive all of the needed HVAC equipment in time to be completed this summer and will be operational for the start of school.

All of the other projects are waiting for equipment and will be staged if possible on non-student attendance days.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Lombardo and seconded by Mrs. Cooper to approve Facilities Item A.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request, verification of insurance and does not conflict with District’s use of the facility for Paulsboro Public Schools events.

| ORGANIZATION/ PERSON | ACTIVITY | FACILITY | CONTACT |
|-------------------------|---|--|----------------|
| Mid Atlantic Athletic | Varsity and Junior Varsity Baseball September 27, 2022 – June 30, 2023 Monday – Friday 5:30pm – 7:00pm | Paulsboro High School Baseball and Softball Field | Thomas Johnson |

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

FINANCE A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mrs. Cooper to approve Finance Items A & B.

- A. Recommend approval to award a contract to Special Education Solutions of New Jersey, LLC located at 104 North Monroe Avenue, Wenonah, New Jersey 08090 to perform up to 55 Learning Disability evaluations on an as needed basis for the 2022 – 2023 school year at the rate of \$350.00 per evaluation. Total cost of the contract is \$19,250.00 to be paid with local funds.

Informational: A basic Child Study Team is composed of a School Social Worker, School Psychologist and a Learning Disability Teacher / Consultant (LDTC). The Paulsboro Public Schools does not have an LDTC on staff. As a result, it must contract with an agency in order to complete evaluations of student being studied for disabilities and those already classified but needing to be re-evaluated.

- B. Recommend retroactive approval of the submission of IDEA application on July 27, 2022, for Fiscal Year 2023 and acceptance of grant funds.

Informational: Grant submission and grant award requires Board approval of both the application and receipt of awarded funds.

Roll Call Vote:

Theresa Cooper (no – A), Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott (no – A), Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

FINANCE C - D: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mr. Robinson and seconded by Mrs. Scott to approve Finance Items C & D.

- C. Recommend approval to accept the donation of book bags and school supplies from the Bethel AME Church in Paulsboro, New Jersey. These items are valued at approximately \$500.00.

Informational: Bethel AME Church and SIMS Missionary Society collected school supply items and books bags from the community in August & September. These items will be distributed to students based on need during the month of September.

- D. Recommend approval to accept the donation of school and teacher supplies from the St. Paul's United Methodist Church in Paulsboro, New Jersey. These items are valued at approximately \$750.00.

Informational: St. Paul's United Methodist Church collected items during the month of August to be distributed to local schools in the Paulsboro Area. Teacher and staff supplies were distributed to each teacher and will be distributed to students based on need.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott

MOTION CARRIED

PUBLIC COMMENTS

At this time, the public came forth to address the Board of Education.

- Ms. R. Sharper – Why did the District stop the Promenade? She also questioned why the administrators were petitioning white (Caucasian) Board of Education candidates. She felt that there are some administrators who think that there are too many Black (African American) board members, and they are reaching out to Caucasian candidates to counter that.
- Cheryl Scott – Inquired if the District had an INRST Team to deal with fighting in the schools.
- Norman Scott – Questioned if Personnel Item HH had been approved by the Board.
- Tara Stahl and Krista Lange shared highlights on the positive things that are going on in the District classrooms.

BOARD MEMBER COMMENTS/QUESTIONS

- Mrs. Scott
 - Personnel Item U -Mrs. Scott asked why on was Anne DeMarco's board item retroactive. In addition, she questioned if Ms. DeMarco should be compensated for any days prior to the actual start of school since she is a substitute teacher. Is the District providing professional development to substitute teachers?
 - Requested that the Superintendent provide data at the October Executive Session on why staff members are resigning.
 - Requested information on the numbers of students with learning disabilities vs. physical disabilities.
 - Staff & Curriculum Development Item I - Inquired as to why only one nurse was attending the training.

- Student Activities Item B – Inquired about transportation and stated that she would like to see students attend more college fairs.
 - Facilities Item A – Requested to see more details about the organizations that will be utilizing district facilities.
 - Finance Item A – Inquired if the payments to Ms. Carolyn Adams were in addition to the evaluations that will be done by Special Education Solutions of New Jersey.
 - Finance Item B – Requested a synopsis of the grants when the District request approval to apply and receive grant funds.
 - Mr. Robinson
 - Personnel Item N – Inquired about the low hourly rate for substitute custodians (\$13/hour).
 - Personnel Item S – Inquired about the specific duties of the advisors
 - Personnel Item V – Asked why the Technology Department is not responsible for maintaining the District website.
 - Mr. Robinson also questioned whether Personnel Item V passed. He thought a majority vote of the quorum was required. However, Mr. Frank Cavallo, Board Solicitor said that a quorum majority is only required when voting on personnel items.
 - Ms. Evans asked for reasons why staff members' resignations.
 - Ms. T. Scott – Inquired if the District is looking for another LD staff member?
-

MOTION TO ADJOURN

A MOTION WAS MADE BY MRS. LOMBARDO AND SECONDED BY MRS. SCOTT TO ADJOURN THE MEETING.

THE MOTION UNANIMOUSLY CARRIED. THE MEETING ADJOURNED AT 8:37 PM.

RESPECTFULLY SUBMITTED,



BOARD SECRETARY