

# LAPTOPS & ZOOM FOR PARENTS & STUDENTS

KAJEET, ZOOM & TROUBLESHOOT

Download The PDF Version of this Presentation @ [kayenta.bie.edu/parents](http://kayenta.bie.edu/parents)

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OR OFFICE  
**RECEIPT FOR PROPERTY**

**ORIGINAL - RETAIN**  
**BY ISSUING OFFICE**  
**DUPLICATE - EMPLOYEE**  
**DUPLICATE - INTERNAL USE**

NUMBER		DESCRIPTION (INCLUDE SERIAL NUMBERS, MODEL, ETC.)	QUANTITY	UNIT OF ISSUE	COST
ITEM	PROPERTY				
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Issued By: (Name and Title)  	Date Issued:  
It is understood that I am personally responsible for the property listed hereon and that if any of the property is lost, stolen, damaged or destroyed through my simple or ordinary neglect or negligence or gross negligence I can be held financially liable as determined by a Board of Survey.	
Received By: (Name and Title)  	Signature and Date:  

RETURN ORIGINAL TO EMPLOYEE UPON TURN-IN OF PROPERTY

# DI-105 FORM

1. DI-105 Form is for DOI to keep file & inventory the student laptops.
2. Please understand that you had sign and agreed to be fully responsible for your child's device(s).
3. There was a total amount stated on the DI-105 form the time you had sign.
4. Lost, Stolen or Damaged device will be determined to DI-105 Signature.



# KAJEET SMARTSPOT

- SSID
- PASSCODE
- 4G SIGNAL
- # OF CONNECTIONS
- BATTERY





# IDENTIFYING SSID & PASSCODE

SSID ----->



ANY QUESTIONS ON KAJEET?



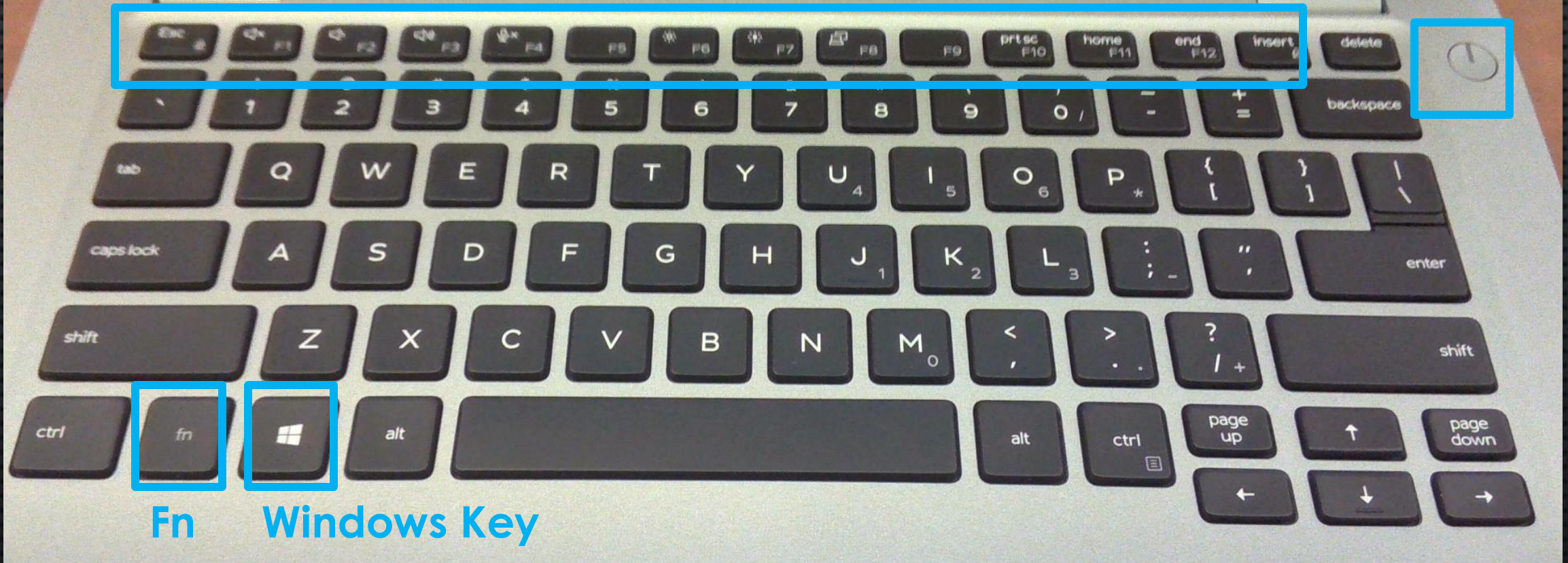
# DELL LATITUDE 5410





F - Keys

Power Button



# SHORT CUTS TO USING F-KEYS (FN)

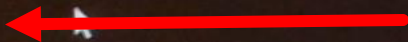
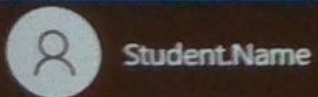
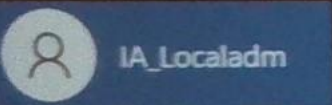
- **FN + F1 = VOLUME ON MUTE**
- **FN + F2 = VOLUME DOWN**
- **FN + F3 = VOLUME UP**
- **FN + F4 = MICROPHONE MUTE**
- **FN + F6 = SCREEN DIM DOWN**
- **FN + F7 = SCREEN BRIGHTEN UP**
- **FN + F10 = PRT SC (PRINT SCREEN)**



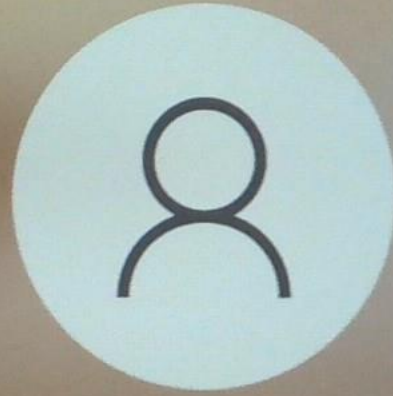


IA\_Localadm

Password







Student.Name

Sign in



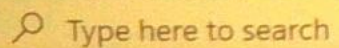
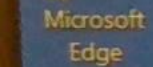
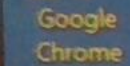
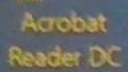
IA\_Localadm



Student.Name







9:03 AM  
1/6/2021



# APPS



Windows

Search

Task View

File Explorer

Microsoft Edge

ZOOM

ELL Test App

Google Chrome

Test Nav

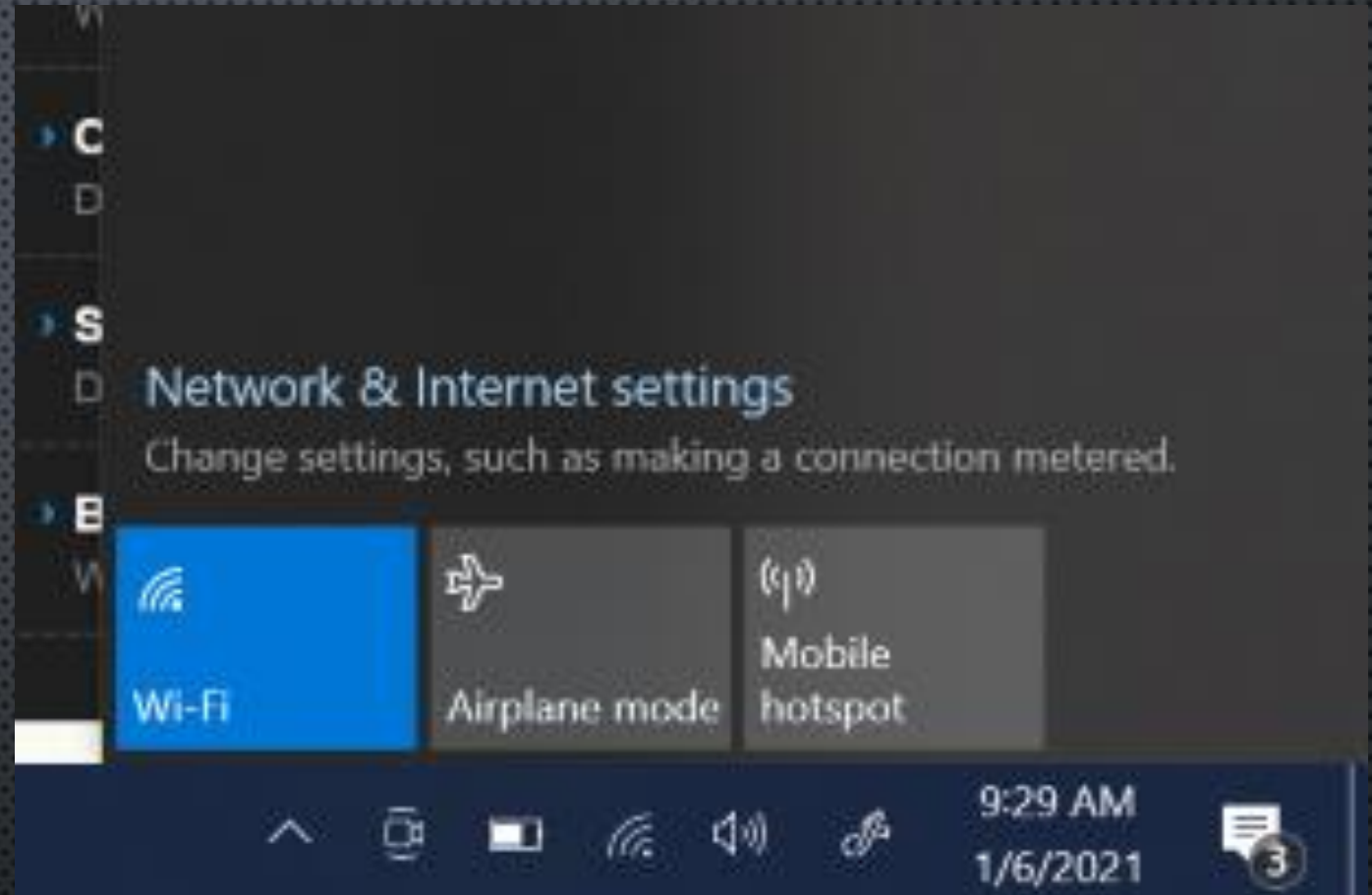




CONNECTING  
YOUR KAJEET



- 1) Up Arrow – Show Hidden Icons
- 2) App Connects to Skype by Default.
- 3) Battery Percentage Remaining Icon
- 4) WIFI Signal Showing Bars.
- 5) Speaker Icon for Volume Adjustment.
- 6) For Bluetooth Pen for Device.
- 7) Current Time and Date.
- 8) Notification Center for all New Notifications.



1

2

3

4

5

6

7

8



[ABOUT](#)[PARENTS](#)[STUDENTS](#)[WEBMAIL](#)[NASIS](#)

Y20-21 Enrollment is open. Please visit the Academic link below to access forms or stop by the school from M



**Eating  
Healthy**

During COVID-19 Presented by Kayenta Health Center. Wednesdays, December 23, 2020; 12:30pm-1pm. Join ZOOM Here: [Eating Healthy Zoom COVID-19](#)

## DEPARTMENTS

 Kajeet SmartSpot 9F68  
Connected, secured

[Properties](#)

Disconnect

 Kayenta-WIFI

 Choice Wireless BEC MX-210NP 518

 DIRECT-1B-HP OfficeJet Pro 9010

Network & Internet settings  
Change settings, such as making a connection metered.



Wi-Fi



Airplane mode



Mobile  
hotspot

9:29 AM  
1/6/2021



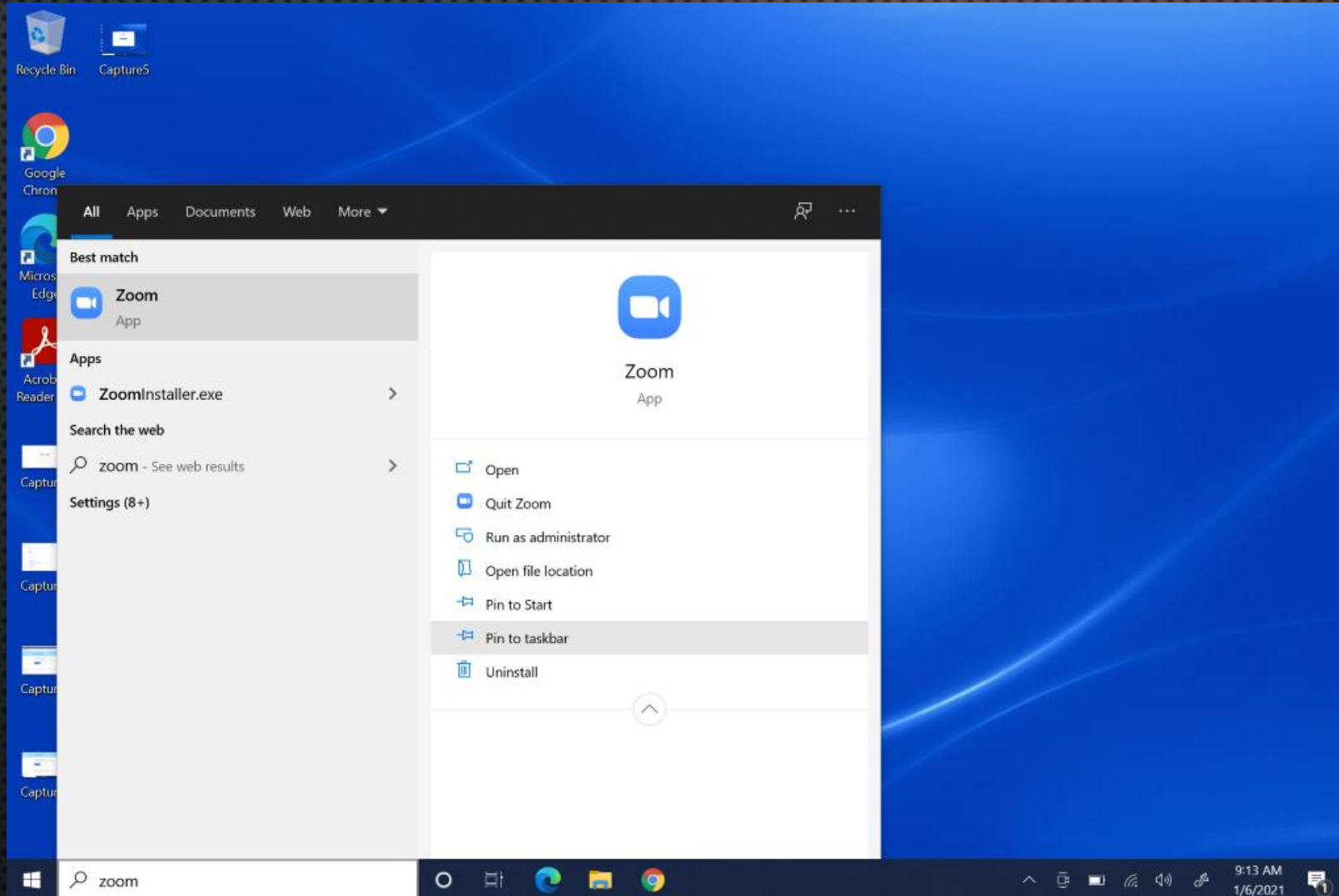
ANY QUESTIONS ON CONNECTING KAJEET?



[This Photo](#) by Unknown author is licensed under [CC BY-SA](#).



# DO YOU HAVE ZOOM?



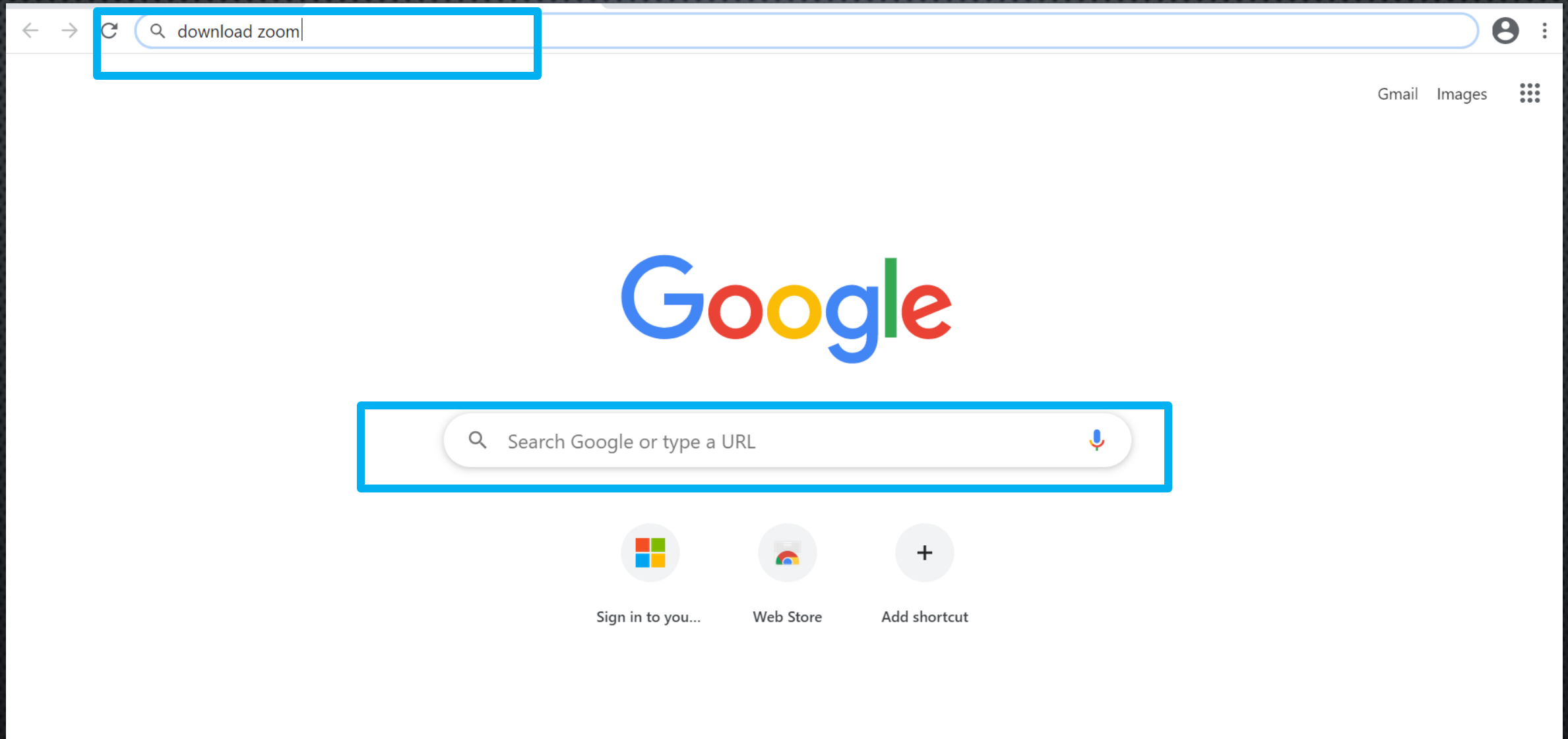
You can check by hitting the Windows Key and start typing Zoom. If you see the Zoom app Like shown in picture to the left.

You may PIN to Taskbar for faster access.

If you Do Not have Zoom, You will have to Download and Install.



# DOWNLOADING ZOOM





About 1,390,000,000 results (0.59 seconds)

# Zoom

Zoom Video Communications, Inc  
zoom.us



Go to download

*Feedback*

zoom.us › download ▼

## Download Center - Zoom

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# Download Center

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## Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.

[Download](#)

Version 5.4.7 (59784.1220)

To opt out of Zoom making certain portions of your information relating to cookies available to third parties or Zoom's use of your information in connection with similar advertising technologies or to opt out of retargeting activities which may be considered a "sale" of personal information under the California Consumer Privacy Act (CCPA) please click the "Opt-Out" button below.

[Privacy Policy](#)[Accept](#)[Opt-Out](#)[More Info](#)

# Download Center

Download for IT Admin ▾

## Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.


**Download**

Version 5.4.7 (59784.1220)

## Zoom Plugin for Microsoft Outlook

The Zoom Plugin for Outlook installs a button on the Microsoft Outlook tool bar to enable you to start or schedule a meeting with one-click.

 ZoomInstaller.exe ^

 Type here to search

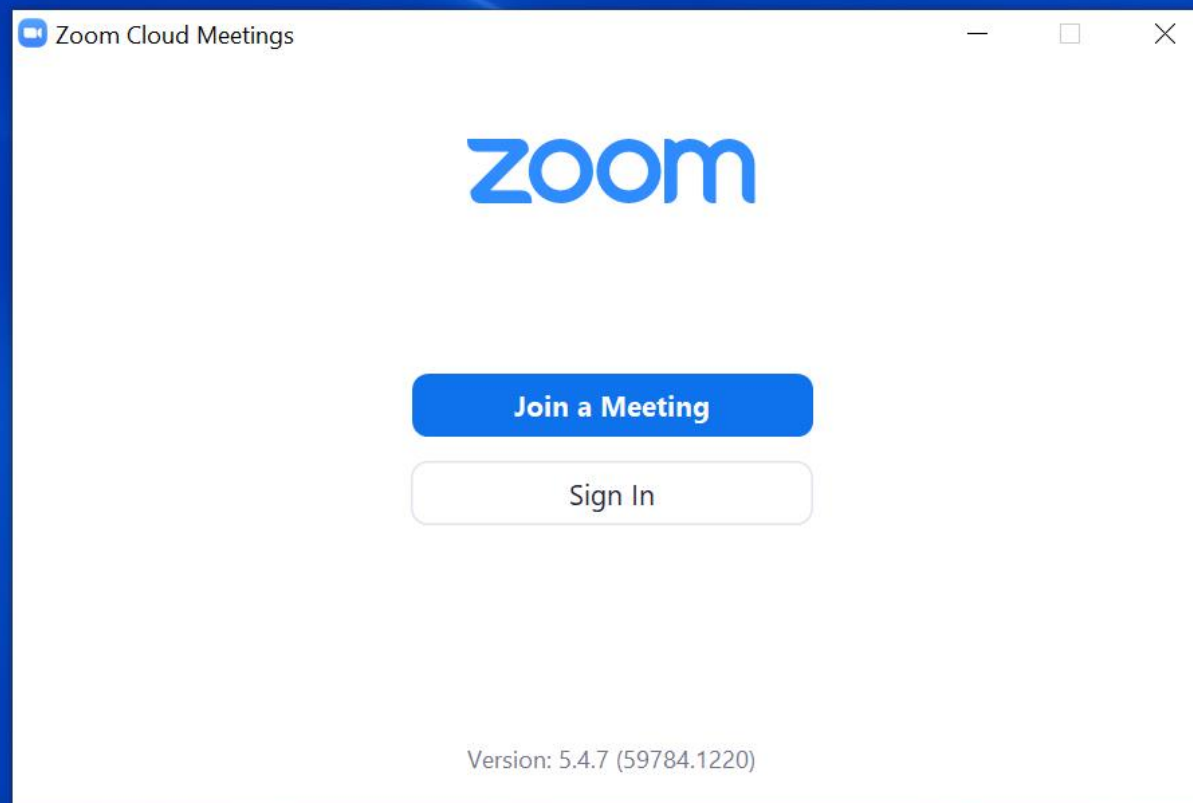


Show

9:11 AM  
1/6/2022



Recycle Bin

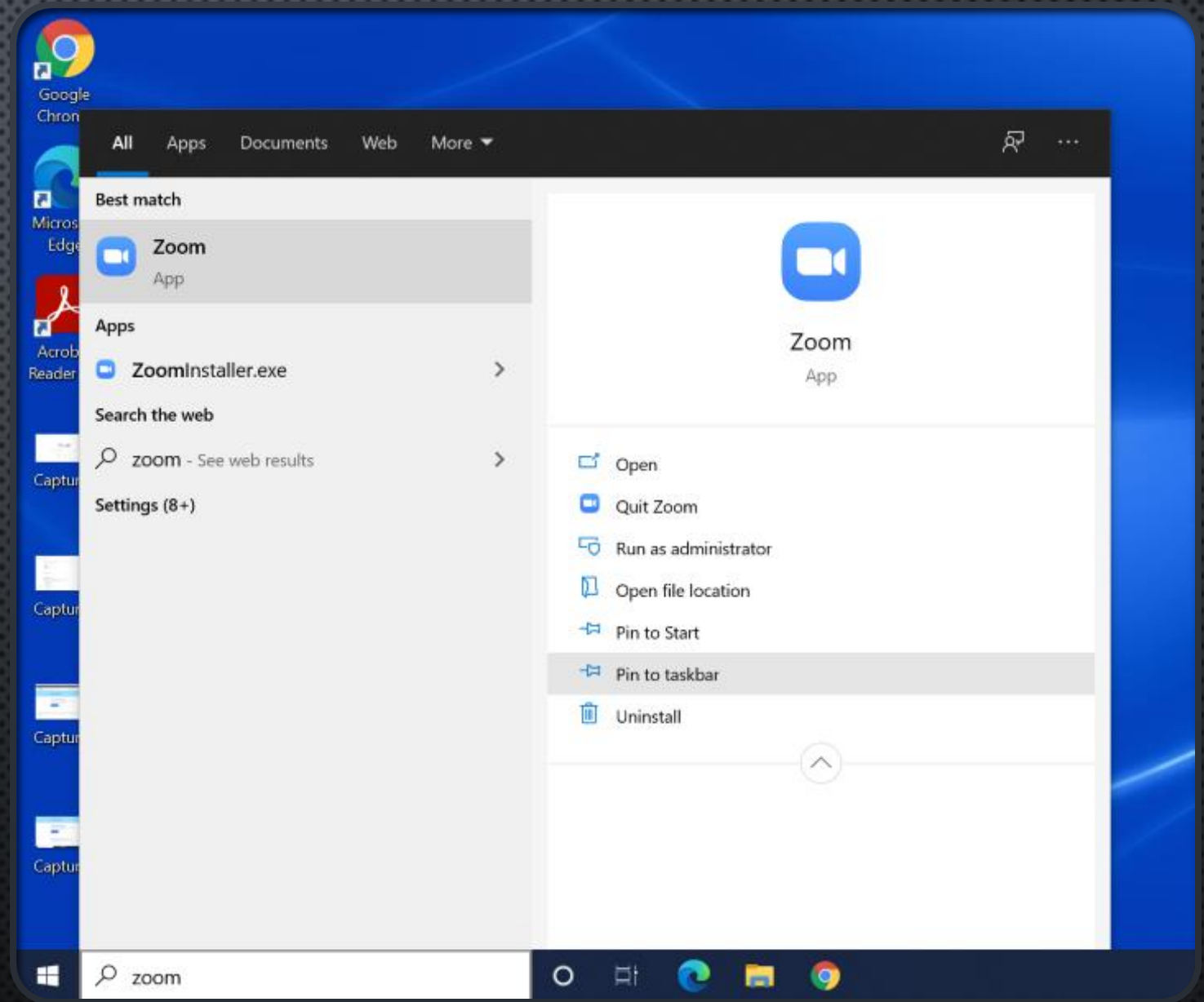


ANY QUESTIONS ON  
INSTALLING ZOOM?



# QUICKEST WAY TO ZOOM

- HIT WINDOWS KEY AND TYPE ZOOM
- FIND ZOOM APP ON THE TASK BAR
- FIND ZOOM APP UNDER THE WINDOWS MENU
- GO TO ZOOM.US
- FOLLOW [KAYENTA.BIE.EDU/STUDENTS](https://kayenta.bie.edu/students)
- GOOGLE KAYENTA EAGLES
- CAN ANYONE ELSE SHOW ANOTHER WAY OF GETTING TO ZOOM CLASS?





Recycle Bin



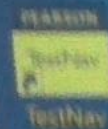
Acrobat  
Reader DC



DRC INSIGHT  
Online Asse...



Google  
Chrome



TestNav



Microsoft  
Edge



Type here to search



Zoom



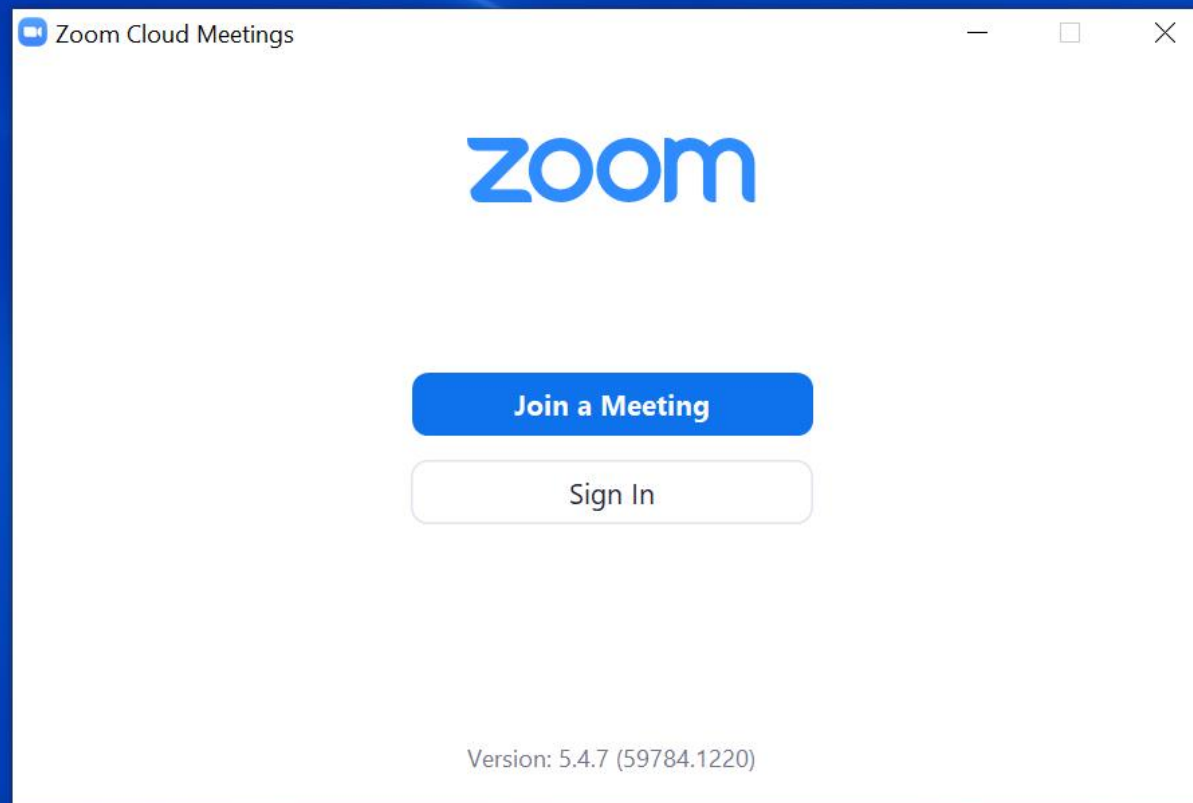
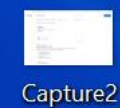
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1/6/2021





Recycle Bin



[All](#)[News](#)[Images](#)[Shopping](#)[Videos](#)[More](#)[Settings](#)[Tools](#)

About 3,770,000 results (0.77 seconds)

kayenta.bie.edu ▾

## Kayenta Boarding School

**Eagles** Enrollment. Here we are at KBS, where we strive to do our BEST. Teamwork, Teamwork, Teamwork. Joseph Hall Residential.

### About

About KBS. Our Mission Statement.  
It is our mission to ensure that ...

### Schedule

Nov 2019 | Posted by KBS. Fall  
Schedule Has Not Been ...

### KBS Cafeteria

KBS Cafeteria. Wellness Policy.  
Kayenta Boarding School is ...

[More results from bie.edu »](#)

### Students

ZOOM Classes & Educational  
Links. Clitso; Benally; Holmes ...

### Academic '20-'21

Academic '20-'21. Dear  
Parents/Guardians. Download  
2020 ...

### Parents

Dear Parents/Guardians. Please  
take some time to sign into our ...

kcs.bie.edu ▾

## Kayenta Community School Inc



[ABOUT](#)[PARENTS](#)[STUDENTS](#)[WEBMAIL](#)[NASIS](#)

Parents/Guardians - Kayenta Boarding School has been an online class session since September 16th, 2



# Eating Healthy

During COVID-19 Presented by Kayenta Health Center. Wednesdays, December 23, 2020; 12:30pm-1pm. Join ZOOM Here: [Eating Healthy During COVID-19](#)

 **DEPARTMENTS**

## EAGLE NEWS

› **Navajo Dept. of Health**  
IMMEDIATE RELEASE

› **FOR IMMEDIATE**  
RELEASE! New Cases

› **"Return to Learn!" PLAN**  
Download ReOpening Plan

› **Letter to Parents**  
Letter from KBS Principal

› **BIE Growing Readers**  
What is Unite?

› **Cafeteria News**  
Download Document

› **Stop Spread of Germs**  
Download Flyer

› **Blue TShirt Day**  
Wednesdays

[READ MORE](#)



## STUDENTS

# S

### Stay Safe

Don't give out your personal information to people / places you don't know.



# M

### Don't Meet Up

Meeting someone you have only been in touch with online can be dangerous. Always check with an adult you trust.



# A

### Accepting Files

Accepting emails, files, pictures or texts from people you don't know can cause problems.



# R

### Reliable?

Check information before you believe it. Is the person or website telling the truth?



# T

### Tell Someone

Tell an adult if someone or something makes you feel worried or uncomfortable.

Follow these SMART tips to keep yourself safe online!

© Teaching Ideas  
www.teachingideas.co.uk

SMART tips based on resources from www.thinkuknow.co.uk

**BE SMART & THINK BEFORE YOU CLICK**

## EAGLE NEWS

› Navajo Dept. of Health  
IMMEDIATE RELEASE

› FOR IMMEDIATE  
RELEASE! New Cases

› "Return to Learn!" PLAN  
Download ReOpening Plan

› Letter to Parents  
Letter from KBS Principal

› BIE Growing Readers  
What is Unite?

› Cafeteria News  
Download Document

› Stop Spread of Germs  
Download Flyer

› Blue TShirt Day  
Wednesdays

[READ MORE](#)

## SPECIAL DATES



## ZOOM CLASSES & EDUCATIONAL LINKS



**CLITSO**



**BENALLY**



**HOLMES**



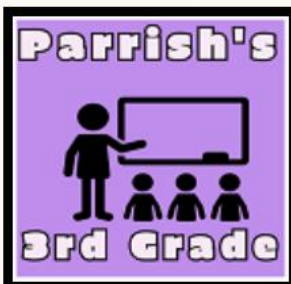
**SELLS**



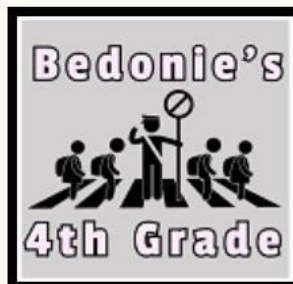
**CLY**



**TSINAJINNIE**



**PARRISH**



**BADONIE**



**MORENO**

2nd Thurs. Each Month  
School Board Meeting

2nd Thurs. Each Month  
PAC Meeting

Jan 18th, 2021  
MLK Day Holiday

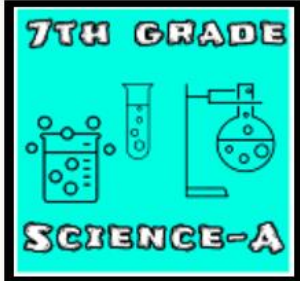
Jan 22nd, 2021  
Progress Report 2-2 Due

Feb 15th, 2021  
President's Day

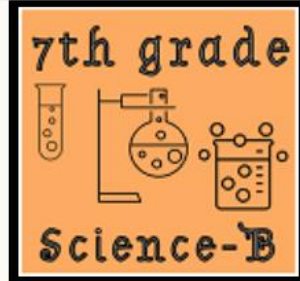
Feb 17th, 2021  
End of 2nd Qtr

### RESOURCES

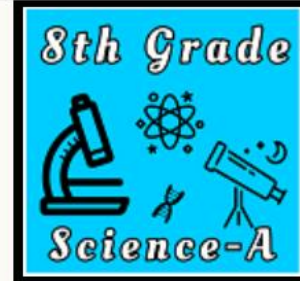
- ▶ DOI Talent
- ▶ DOI Credit Card Training
- ▶ Bureau of Indian Education
- ▶ Federal ID Online
- ▶ BIE Human Resource
- ▶ Thrift Savings Plan
- ▶ Employee Express.



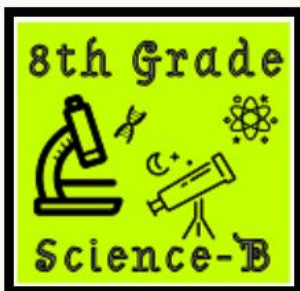
**7A-SCI**



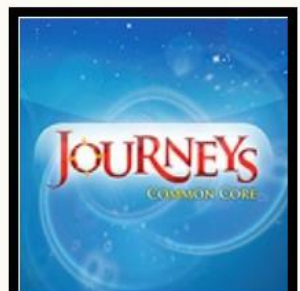
**7B-SCI**



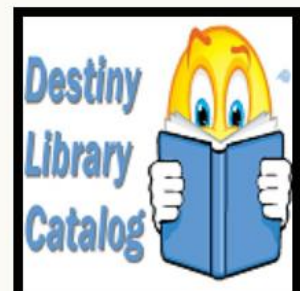
**8A-SCI**



**8B-SCI**



**JOURNEYS**



**LIBRARY**



**WATIKUH**



**IXL**

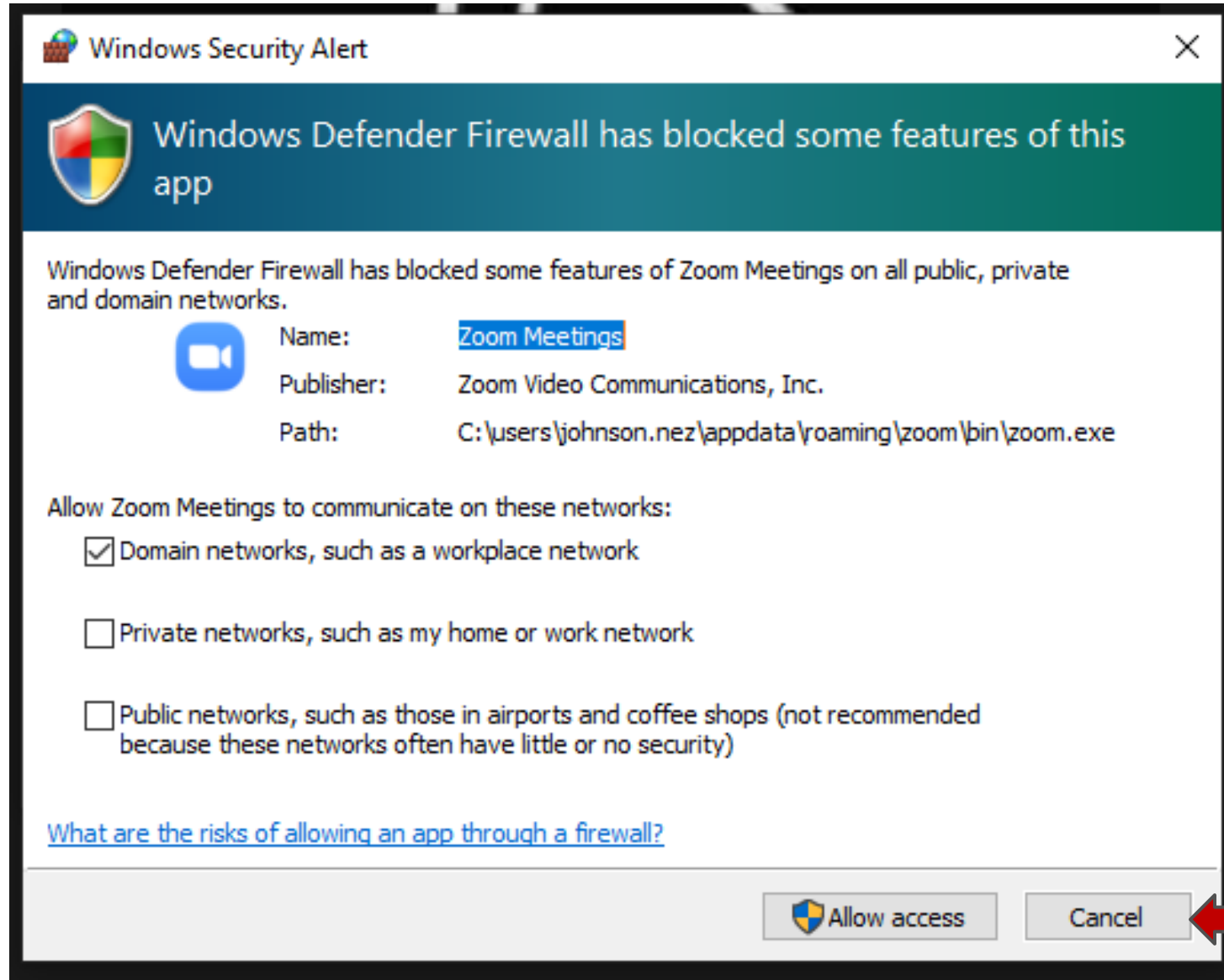


**STARFALL**





# SETTING VIDEO VIEW



Click on Cancel



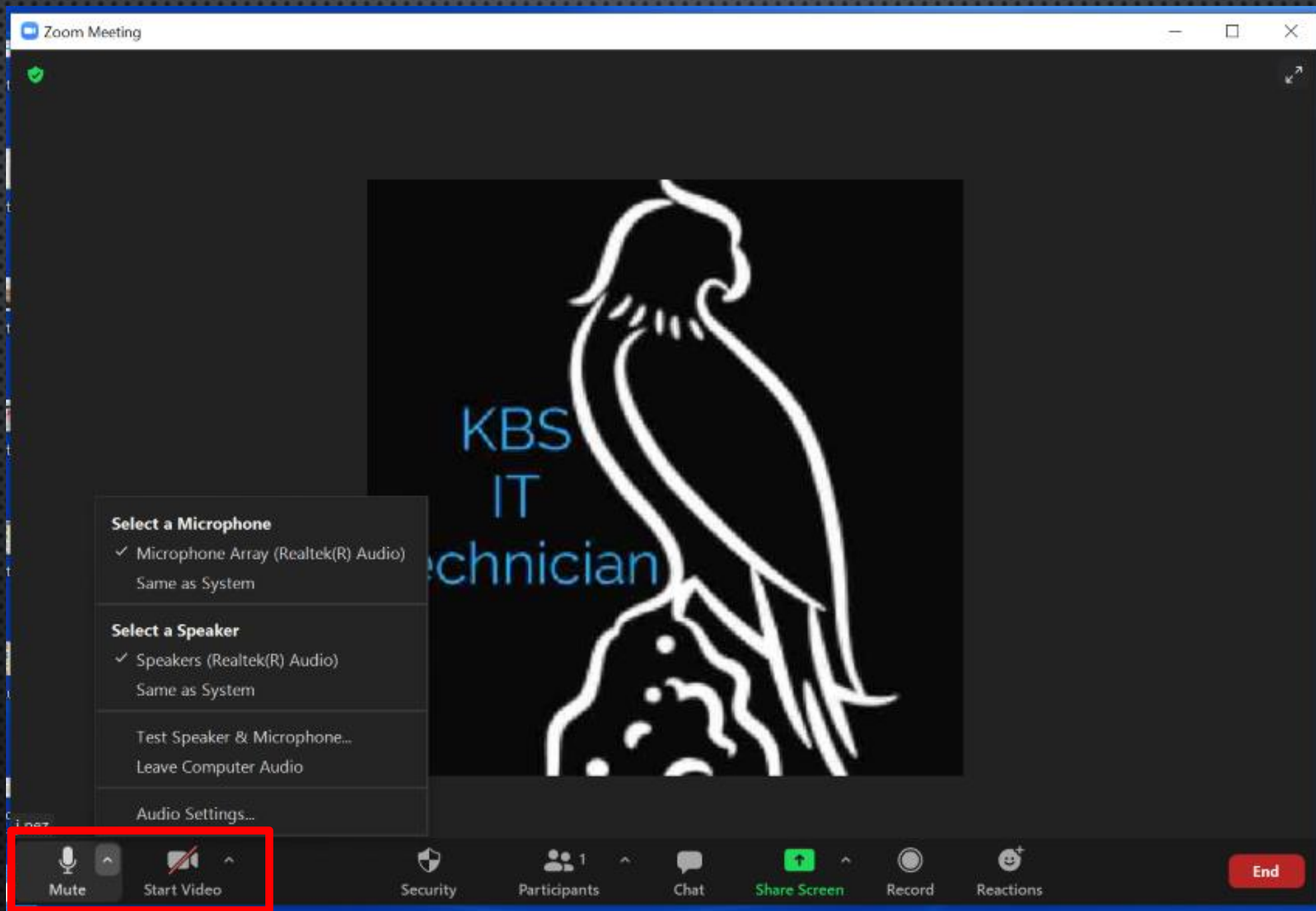
 Join Audio ✕

**Join with Computer Audio**

Test Speaker and Microphone

**Please Make sure you  
Join with Computer Audio**

☐ Automatically join audio by computer when joining a meeting





**Select a Camera (Alt+N to switch)**

- ✓ Integrated Webcam
- Rear Integrated Webcam

Choose Virtual Background...

Choose Video Filter...

Video Settings...

j nez



Mute



Start Video



Security



Participants 1



Chat



Share Screen



Record



Reactions

End

# GALLERY & SPEAKER VIEW





# SEEK HELP ON ZOOM.US



[ZOOM.us](https://zoom.us) for Extra Help

Any  
1.1

Questions



# **SELF HELP BEFORE HELPDESK**

- **1. RESTARTING YOUR LAPTOP OR KAJEET**
- **2. MAKE SURE KAJEET HAS 4G DATA WITH CONNECTIONS SHOWING; ALSO CHARGED.**
- **3. YOU CAN DISCONNECT YOUR KAJEET FROM YOUR LAPTOP THEN RECONNECT.**
- **4. WHEN YOU FIND GOOD CONNECTION ON YOUR KAJEET; TRY TO KEEP IN PLACE.**

STUDENTS/PARENTS/CAREGIVERS CAN NOW CONTACT THE K-12 STUDENT SUPPORT HELP DESK, MONDAY – FRIDAY, 9:00AM - 10:00PM ET.

THEY CAN EMAIL QUESTIONS AND CONCERNS TO [DLHELP@CUSTOMMS.COM](mailto:DLHELP@CUSTOMMS.COM) OR SUBMIT THEM TO [HTTPS://BIESUPPORT.CUSTOMMS.COM](https://biesupport.customms.com).

THE STUDENT SUPPORT HELP DESK CAN ALSO BE REACHED AT 1-866-552-0487