

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
July 23, 2018, 6:30 p.m., CES Library

MINUTES

Board Members Present: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Kara Harris, Ian Wiggins
Board Members Absent: Chris Ouellette
Admin Team Present: Cathy Hurowitz-Superintendent, Tami Burgher-Board Secretary, Jim Helmen-CMHS Principal, Brad Thorud-CES Principal

- I. CALL TO ORDER: The meeting was called to order by Megan Evenson-Board Chair at 6:32 pm
 - A. Flag Salute
 - B. Agenda Review: This is a revised agenda. Megan Evenson would also like to clarify Cathy Hurowitz's Superintendent contract. In the 6/20/18 meeting, a motion was made to offer a one year contract to her, but it was negotiated into a two year contract with our interim superintendent, Jim Carlile, and the board agreed.

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

 - B. Student Body Report: None

- III. NEW BUSINESS
 - A. Elect 2018-19 Chair
 - B. Elect 2018-19 Vice Chair

A motion was made to keep the current Chair and Vice Chair in the 18-19 school year.

IW/KH - UNANIMOUS

- C. OSBA Board Training: 3 hrs @ \$475/Mileage/travel

A motion was made to approve the OSBA Board Training on August 15th at 1:30 pm for \$475 plus travel.

KE/IW - UNANIMOUS

- D. Department of Education Grants
 - a. Facilities Assessment
 - b. Seismic Assessment
 - c. Long Range Facilities Planning

C. Hurowitz-Superintendent, explained that Amy McNeil, previous CMHS Principal, applied for these grants and was awarded them in the Spring. They total \$75,000. If we accept these grants, then in the next four years, we will have the information needed to go out for a bond measure; if we do not accept, we cannot go out for a bond measure. We will have to do a "request for proposal" and hire a contractor to do the assessments of our buildings. One of the grants requires community involvement which could include a town hall or surveys. C. Hurowitz recommends we move forward in accepting these grants. The Department of Education is waiting for our response.

A motion was made to accept Department of Education Facilities Assessment, Seismic Assessment and Long Range Facilities Planning grants.

IW/KE - UNANIMOUS

- E. Board Retreat: C. Hurowitz discussed the possibility of having a board retreat. It could be one day or two ½ days. They will look at developing the board/superintendent relationship, setting up expectations, setting goals, discussing the superintendent evaluation process, etc. Cathy will e-mail the board with possible dates in August or September.

IV. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: See attached written report
- B. 7-12 Principal Report: See attached written report

C. Superintendent Report: C. Hurowitz discussed the COSA New Superintendent Conference she went to last week. She was assigned two mentors and is excited to get started. There was also discussion about the confidentiality issues in the current district office. Should we move to the vacant CMHS Counseling Offices? That would provide confidentiality and would have the district office staff all together. Can the current office at CES be adapted to make it more confidential? This will be discussed by the three administrators and Doug Aske, Facilities Director.

V. BOARD MEMBERS REPORTS: I. Wiggins asked Mr. Thorud about the new science/computer lab at CES and when it will be finished? Mr. Thorud thought it would be sometime this Fall.

A. Goal suggestions for the 2018-19 school year: This will be discussed at the Board Retreat after the August 15th OSBA Board Training.

VI. CONSENT AGENDA

A. Hire CES teachers Nicole Takalo (Life Skills) and Sarah Weedon (6th Grade); and, CMHS Teachers Denny Flatz (CTE Forestry Teacher), Carole Shockley (Language Arts), and Saul Tena (Life Skills).

B. Cafeteria Prices – Breakfast K-6 (Free), Breakfast 7-12 (\$1.75), Lunch K-6 (\$2.50), Lunch 7-12 (\$3.00), Adults (\$4.25) and Milk (\$.50)

C. Organization of the Clatskanie School District

1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525.) The Superintendent recommends the following: \$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public official bond requirements through Brown and Brown Northwest, covering all employees.
2. Designate officers and Agents of Record. The Superintendent recommends the following:
 - a. Cathy Hurowitz as Superintendent/Clerk
 - b. Tami Montague as Custodian of Funds
 - c. Tami Montague as Budget Officer
 - d. Paul Simmons as AHERA designated person
 - e. Authorize the facsimile signature of the Custodian of Funds
 - f. Official auditors for the school year (ORS 297.405, ORS 327.137, and ORS 328.465) – Pauly Rogers and CO PC
 - g. Depository for school funds – local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
 - h. The Clatskanie Chief as the Newspaper of Record
 - i. Brown & Brown Northwest as Insurance Agent of Record
 - j. Garret, Hemann, Robertson, P.C. as Legal Counsel
 - k. Attorney General Model Public Contract Rules as the adopted District Contract Regulations

D. Approve Minutes of 6/18/18 Regular Board Meeting and 6/20/18 Special Board Meeting.

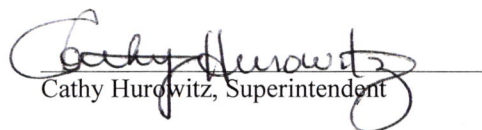
A motion was made to approve the consent agenda.

KE/KH - UNANIMOUS

ADJOURNMENT: 7:53 pm

NEXT BOARD MEETING: August 27, 2018


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

Clatskanie Elementary School



Monday, July 23rd, 2018

Dear Board of Directors,

I hope the summer treats you well, and you are able to find the time to enjoy loved ones and your favorite summer activities. As summer heads to fall and we begin to prepare for the coming school year, I feel optimistic that this year will bring many great changes and opportunities for CES to grow and improve.

Below is a summary of the plans CES has for the beginning of the coming school year.

- ***Kinder Kamp 2018:*** CES's fourth annual Kinder Kamp is scheduled to be held on Monday, August 20th through Friday, August 24th. CES will welcome all of our new kinders for a week of fun, learning, and relationship building. At the end of June we received a grant from the Northwest Early Learning Hub to cover the cost of this year's Kinder Kamp. We appreciate the collaboration and flexibility of the hub to provide the grant funds for our model for Kinder Kamp.
- ***Oregon Response to Intervention and Instruction Math Cadre 2*** - CES will be joining the Oregon RTIi project once again as a part of their Math Cadre 2 to implement RTI systems and practices in the area of mathematics at CES. This project offers CES three years of training and onsite coaching to implement RTI systems and practices focused on K-2 math instruction. The Clatskanie School District, through CES's involvement, is one of five districts to participate in Cadre 2, and will join only ten districts throughout the state receiving the training and support to implement these systems. We are excited to be on the cutting edge of change, and to have the opportunity to be a leader amongst other districts in the state of Oregon.
- ***MindUP*** - This year CES will be adopting this groundbreaking and important curriculum and framework that is built on the four foundations: neuroscience, mindful awareness, positive psychology, and social-emotional learning. MindUP is a program that aims to remedy the stress and anxiety children are experiencing throughout their lives to improve academic performance, interpersonal relationships, and to build resilience in children as they grow. CES is very fortunate to be able to offer this framework and program to our teachers, students, and families - we truly believe it will make a significant impact.
- ***No Staggered Start and Releasing of Class Placements*** - CES will not be operating on a staggered start schedule this year as we have done in years past. With the implementation of Kinder Kamp and the change in start of year practices, the staff at CES determined that it would be more beneficial to students and families to have all CES

Cougars attend school the first day and each day of the first week. CES will also be releasing class placements starting the week of August 13th. The method of how CES will notify families of class placements will be determined at the beginning of August.

I encourage you to make some time in August to visit CES and myself prior to the school year starting and to see how things are shaping up as we welcome staff and students back for another year. I once again thank you for your time and commitment to the children and families of the Clatskanie School District - we cannot do what we do without the support of you and the community.

Thank you.

Brad Thorud

Home of the "Tigers"



Building Report: 2018-19 Planning Outline

Staffing

With the departure of Mr. Jensen, Mr. Rininger, Mr. Skirvin, and Mrs. Arnst, we are excited to announce our new teachers to CMHS staff:

- Carole Shockley- Middle Levels Language Arts- Helping with MS Leadership
- Denev Flatz- CTE Woods and Forestry I & II
- Saul Tena- Special Education- Life Skills.
- John Hazapis-Teacher on Special Assignment (TOSA) focused on Attendance and minor discipline grades 7-12. He will also be teaching two 7- grade Math courses.
- David Crawford- Middle Level Math, Science, and Computer Applications.
- Rob Haulk (.7 FTE)-7th & 8th grade Social Studies courses.
- Mr. Tompkins will be taking a one year sabbatical from teaching but will remain on staff as CMHS Athletic Director.

Office Changes

All student body & activity fees, as well as nutrition services, will be supported by Mrs. Wilcoxon through Student Services Office (location remains the same as 2017-18 school year). The Main Office will be handling all student check in/out (attendance phone line), registration, graduation, medical, educational records, major discipline issues, all mental health needs, and teacher needs. All minor discipline issues (Level 1&2 in discipline matrix) will be addressed by Mr. Hazapis in Rm. 107.

Courses

- MS Cruise Classes will be changing this year and will now consist of STEM, Computer Applications, School Orientation, and Health courses for all middle school students.
- STEM is a curriculum based on the idea of educating students in four specific disciplines — science, technology, engineering and mathematics.
- School Orientation is a course designed around the MindUp program for grades 6-8 helping students' transition from adolescence to young adulthood. The focus of the MindUp program/classroom is to teach tolerance of differences, self-awareness, self-management, social awareness, improve relationship skills, and develop coping mechanism aimed at responsible decision making.

- Foreign Language- BYU Online. Through researching the best possible companies providing online curriculum options, we have decided to partner with BYU Independent Study to provide our online curriculum needs. BYU provides better course options and greater student support than previous companies we have used. All credit recovery, Foreign Language, and Advanced Placement courses will be completed through BYU IS.
- Alternative Education- Students qualifying for Alternative Education Course will be placed in a combination of online, packet based, and in class courses to meet academic graduation requirements. Academic plan is based on need
- College Prep- Mrs. Chris Boothe will be facilitating a SAT prep course using the Khan Academy. . Khan Academy has partnered with College Board to provide students, who have taken the PSAT or SAT, a tailored practice program based on their (P)SAT results. A study of 250,000 students from the class of 2017 showed regardless of gender, race, income, or high school GPA, 20 hours on Khan Academy (Tailored to student specific test results) was associated with an average 115-point increase from the PSAT/NMSQT to the SAT.
- MS/PE- All CMHS middle school students will be required to wear PE uniforms this year. There will be a \$10.00 Student Body Fee for two "CMHS PE" T-shirts (they will get to keep). Students will also be required to wear black basketball shorts or Sweat/Yoga pants.

State testing Focus

- All juniors will be required to take the SBAC for state testing purposes in meeting Essential Skills requirements this upcoming school year. The school will not be replacing the Smarter Balance Assessment (SBAC) with the SAT assessment but utilizing both to better gauge student academic progress. CMHS will continue to offer the PSAT 8/9 to all 8th and 9th graders in the spring and the PSAT/NMSQT to all the 10th graders in the fall. These two tests are directly aligned and help prepare students for the SAT in the spring when they are in 11th grade.

Chronic Absenteeism (ODE involvement)

As part of the Oregon Department of Education (ODE) Statewide Chronic Absenteeism Plan, a portion of \$7 Million funds will be directed to provide targeted assistance to school districts determined most in need. The Clatskanie School District is one of several school districts identified for this assistance during the 2017-19 biennium.

2016-17 SY Chronic Absenteeism Rate	State Average: 19.7%	Clatskanie SD: 28.6%
2016-17 (4) year Cohort Graduation Rate	State Average: 76.65%	Clatskanie SD: 77.78%
Population Density:	Urban, Suburban, Town, or Rural	Clatskanie SD: Rural

Meeting with ODE on Wednesday July 25 to review:

- Determine the local drivers of chronic absenteeism in Clatskanie Community
- Inventory district strengths and needs in the area of chronic absenteeism
- Develop a culturally responsive and data-driven plan for reducing chronic absenteeism during the 2018-19 School Year

Goal of project is to provide targeted technical assistance through evaluating your strengths and needs, you would select a best practice and we would then provide and fund an intervention.

Drivers Education

- Drivers Education course- 10 total students from Clatskanie and Rainier are in attendance - 15 of August 15, 2018 is the last day of course.

CMHS Landscape/ Interior

- Maintenance crew has put a lot of work into a Landscape facelift in front of CMHS. All previous greenery was removed and replaced with native grasses and accessories- A huge thank you to Doug Aske and his maintenance crews for all their efforts. We are in the process of negotiating for some boulders to also be put in place. All interior CMHS walls (which were a faded yellow) have been painted by Rocky Akin- Looks amazing.

Generator project-

- I have met with Dough Aske and Spoke with PUD representative regarding generator project start and completion. PUD is in the process of completing a MOU contract agreement in which the district rep will need to sign agreement to begin the installation of transformer to power the existing generator. The project will require a main power shut down for up to 10 days to complete. I provided PUD with Doug Aske contact info to support in identifying a subcontractor for project.
- The measure 98 – High School Success Plan for Clatskanie School District – was approved by ODE. This will fund for the College and Career Readiness Center; frosh/soph success

coordinator; and supplies for CTE. There are three areas that the funds can be used for: dropout prevention; college prep; and CTE. With the amount of funding CSD is receiving we have to meet two of the areas at minimum. However, all schools receiving funds have to have a plan to spend it on CTE. This also cannot supplant any current items that have been cut due to budget. It must create new programs or enhance existing ones. For example, it cannot pay for a school counselor because the general fund paid for it in the past. Click [here](#) for more information. Reports and plans must be approved by ODE in order to receive the funding. Only 65% of school district's plans were approved.

July Athletics Board Report

Varsity Football team has participated in a jamboree and 3 separate 7 on 7 competitions this summer. Team had huge success against all teams faced.