

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Tuesday, September 12, 2023** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Susan Vernacchio at 6:30 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	CHAIRPERSON: Negotiations Budget & Finance Public Relations & Health and Safety Gloucester County/State Board Association-Alternate
<input checked="" type="checkbox"/> Mrs. Erin Herzberg	CHAIRPERSON: Policy Curriculum & Technology Negotiations Strategic Planning
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	CHAIRPERSON: Budget & Finance Buildings & Grounds Policy
<input type="checkbox"/> Mr. John Goetaski Absent	CHAIRPERSON: Strategic Planning Budget & Finance Buildings & Grounds
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Gloucester County/State Board Association Representative Paulsboro Board of Education Representative Curriculum & Technology Policy
<input checked="" type="checkbox"/> Mrs. Meghann Myers	CHAIRPERSON: Buildings & Grounds CHAIRPERSON: Public Relations & Health and Safety
<input checked="" type="checkbox"/> Mrs. Fiona Paterna	CHAIRPERSON: Curriculum & Technology Public Relations & Health and Safety Strategic Planning

9
10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley, Chief School Administrator and Mr. Scott
13 A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this
16 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also
17 posted in the Greenwich Township School Buildings. (Audiotaping Regulations -
18 "The proceedings of this meeting were not being audiotaped.")

19
20 **FLAG SALUTE**

21
22 **1. MINUTES**

23
24 Motion: (Chapkowski/Vernacchio) to approve the following minutes:
25

1 August 8, 2023 - Regular Meeting
2 August 8, 2023 - Executive Session
3 June 13, 2023 - Executive Session
4

5 Motion carried by unanimous voice vote.
6

7 **2. PRESENTATION**
8

9 **Dr. Jennifer Foley** updated the Board on the NJSLA Preliminary Test Scores
10 for ELA 2023, Math 2023 and Science.
11

12 **3. SUPERINTENDENT RECOMMENDATIONS**
13

14 Motion: (Chapkowski/Paterna) to approve the following:
15

- 16 A. The approval of salary adjustment for Miranda Coughlan, from BA,
17 \$54,306.00 to BA+15, \$55,056.00, Step C, for the 2023-2024 school year,
18 effective September 1, 2023.
19

20 Motion carried by unanimous roll call vote.
21

22 Motion: (Paterna/Vernacchio) to approve the following:
23

- 24 B. The acceptance of resignation from Alexa Wright, Elementary Teacher at
25 Broad Street School, with gratitude and appreciation, sixty (60) days from
26 her letter dated August 21, 2023, or sooner, should the Board or designee
27 grant permission. (Attachment)
28

29 ***Andrew Chapkowski*** asked about a replacement for Ms. Wright. ***Dr. Jennifer***
30 ***Foley*** explained that once we approve item D and she gets released from her
31 current position, we can release Ms. Wright.
32

33 Motion carried by unanimous roll call vote.
34

35 Motion: (Vernacchio/Chapkowski) to approve the following:
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- 37 C. The acceptance of resignation from Melissa Saggese, Cafeteria Aide, with
38 gratitude and appreciation, effective August 20, 2023. (Attachment)
39

40 Motion carried by unanimous roll call vote.
41

42 Motion: (Chapkowski/Vernacchio) to approve the following:
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- 44 D. The approval to hire Crystal Fried as Elementary Teacher at Broad Street
45 School, Step A, MA, prorated salary to be \$55,556.00, upon receipt of all

1 new hire documents including the Criminal History Review, in accordance
2 with the G.T.E.A. and Greenwich Township Board of Education policies
3 and regulations.
4

5 Motion carried by unanimous roll call vote.
6

7 Motion: (Chapkowski/Lombardo) to approve the following as one, E-I:
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9 E. The approval of request from Jennifer Walker, Special Education Teacher
10 at Nehaunsey Middle School, for F.M.L.A., effective September 1, 2023,
11 for medical reasons, in accordance with F.M.L.A., NJFLA, G.T.E.A.
12 agreement and Greenwich Township policies and regulations, utilizing sick
13 and/or personal days. (Attachment)
14

15 F. The approval to retain, for the 2023-2024 school year, the following
16 summer custodians and approved summer manager, as substitute
17 custodians, as needed:
18

19 Mark Vogeding - \$17.00 per hour
20 Dillion Ireland - \$15.00 per hour
21 Max Medica - \$15.00 per hour
22

23 G. The approval of request for Course Reimbursement from Lauren Ernst, for
24 continuing MA program, through Rutgers. *Course title, "#15:294:533,*
25 *Curriculum and Instruction for the Gifted & Talented"* is to be taken in the
26 Fall of 2023, as per the G.T.E.A. Article XII - Salaries, Reimbursements
27 and Benefits C., and Greenwich Township School District policies and
28 regulations.
29

30 H. The approval of Laurel Springs School, an accredited online private
31 school, as vendor for supplemental curricular programming for the 2023-
32 2024 school year.
33

34 I. The *retroactive* approval of the following staff for PreK Orientation stipend,
35 held on August 31, 2023, two hours at \$35.00 per hour:
36

37 Megan Ballinger Kiley Barker
38 Stephanie Beckett Susan Pipczynski
39 Tara Reale
40

41 Motion carried by unanimous roll call vote.
42
43
44
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2 **4. POLICY/REGULATION**
3

4 Motion: (Vernacchio/Lombardo) to approve the following:
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- 6 A. The approval of the move from the Board of Education to suspend Bylaw
7 #0131 and adopt new Policy 1642.01 and new Regulation 1642.01 and
8 Revised Policy 2419 and new Regulation 2419 with one reading based on
9 recently approved sick leave legislation, that is effective immediately, and
10 recent New Jersey Department of Education guidance provided to school
11 districts that is effective September 1, 2023.
12

13 Motion carried by unanimous voice vote.
14

15 **5. CURRICULUM & INSTRUCTION**
16

17 Motion: (Chapkowski/Herzberg) to approve the following:
18

19 A. Workshops
20

- 21 1. The approval for the following individuals to attend and out-of-
22 District workshops:
23

Name/Position	Workshop/Location/Time	Date	Cost
Alisa Whitcraft, Broad Street School Principal	NJPSA "Addressing Student Behavior at the Elementary School Level" 9:00 a.m. - 12:00 p.m. Virtual	10/23/23	\$100.00
Stacy Podolski, Guidance Counselor	NJPSA "Address Student Behavior at the Elementary School Level" 9:00 a.m. - 12:00 p.m. Virtual	10/23/23	\$0.00
Alisa Whitcraft, Broad Street School Principal	NJPSA Fall Conference "Leadership, Culture, Mentoring & Recruitment" Borgata Hotel/Casino Atlantic City, NJ	10/12/23	\$198.00 Plus Mileage & Tolls
Gerardo Batista, Supervisor of Buildings/Grounds	School IPM Coordinators, Rutgers "Integrated Pest Management" Riverwinds Community Center West Deptford, NJ	9/22/23	\$0.00 Plus Mileage

24 Motion carried by unanimous voice vote.
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2 **6. BUDGET & FINANCE**
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4 Motion: (Paterna/Vernacchio) to approve the following as one, A-E:
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- 6 A. The approval of the tuition contract agreement between Greenwich
7 Township Board of Education (sending district), and Paulsboro Board of
8 Education (receiving district), for the 2023-2024 school year. (Attachment)
9
- 10 B. The approval of the Agreement to Provide Chapter 226 Non-public
11 Nursing Services, for the 2023-2024 school year, between Gloucester
12 County Special Services School District and Greenwich Township Board
13 of Education.
14
- 15 C. The approval of the contract for 2023-2024 Joint Transportation
16 Agreement with Gateway Regional School District and Greenwich
17 Township School District, in the amount of \$185,500.00. (Attachment)
18
- 19 D. The *retroactive* approval of tuition contract with Logan Township Board of
20 Education and Greenwich Township Board of Education, providing special
21 education program for student# 7613648257, at the rate of \$15,867.00 for
22 the 2023-2024 school year.
23
- 24 E. The *retroactive* approval of Extended School Year (ESY) tuition contract
25 with Logan Township Board of Education and Greenwich Township Board
26 of Education, LLD Special Education program, from July 10, 2023 until
27 August 10, 2023, for student# 7613648257, at the rate of \$636.00.
28

29 Motion carried by unanimous voice vote.
30

31 Motion: (Myers/Herzberg) to approve the following as one, F & G:
32

- 33 F. The approval of the Strategic Planning 3D Model, "Dream, Determination
34 and Destiny by Design" contract between Greenwich Township Board of
35 Education and New Jersey School Boards Association. (Attachment)
36
- 37 G. The approval to increase the Building Based Substitute Teacher pay rate,
38 through ESS Northeast, LLC, from \$110.00 daily to \$125.00 daily, at a bill
39 rate of \$167.50 to stay competitive and in line with the pay rate for Full
40 Day Long Term Substitute Teacher. The 2023-2024 contract was
41 approved at the April 25, 2023 meeting; this would be an amendment.
42

43 Motion carried by unanimous voice vote.
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2 **7. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**
3

4 Motion: (Chapkowski/Herzberg) to approve the following as one, A-D:
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6 A. Bills Lists
7

- 8 1. The bills as presented by the Business Administrator in the
9 following amounts are ordered paid. (Attachment)
10

Number	Amount
#91-2023	\$33,072.78
#92-2023	\$12,158.14
#93-2023	\$7,923.07
#94-2023	\$24,607.36
#5-2024	\$6,192.74
#6-2024	\$144,313.69
#7-2024	\$297.70
#8-2024	\$147.70
#9-2024	\$58,117.45
#10-2024	\$87,638.03
#11-2024	\$5,015.32
#12-2024	\$10,176.59
#13-2024	\$147.70
#14-2024	\$149,325.05
#15-2024	\$105,137.21
Payroll #143-2024	\$83,989.94
Payroll #144-2024	\$68,598.50
	TOTAL: \$796,858.97

11 B. Voided Checks
12

- 13 1. The approval to void the following checks:
14
15

Check#	Vendor	Amount	Account
28162-28206	District-checks jammed in copier	\$0.00	Current

1
2 C. Student Activities Account

- 3
4 1. The approval of the Student Activities Account Monthly Bank
5 Reconciliation for the month of **June 2023**. (Attachment)

6
7 D. Revenue Certification

- 8
9 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
10 certifies that there are no changes in anticipated revenue amounts
11 or revenue sources.

12
13 Motion carried by unanimous voice vote.

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15 **8. OLD BUSINESS**

16
17 Motion: (Chapkowski/Lombardo) to approve the following:

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19 A. The approval for correction of previously approved services from Starlight
20 Nursing Services, RN rate is \$61.00 per hour, not \$60.00 and LPN rate is
21 \$51.00 per hour, not \$48.00, for student# 4712839826.

22
23 Motion carried by unanimous voice vote.

- 24
25 B. The correction to the student ID# for services with GCSSSD
26 for 1:1 paraprofessional support for ESY; correct student is ID#
27 2908160088.

- 28
29 C. John Tirico gave a presentation on Special Education in response to
30 questions from the Board of Education.

31
32 **9. NEW BUSINESS**

33
34 *Andrew Chapkowski thanked the Board for their response to his work session*
35 *days. He would like to make the date of that meeting September 18, 2023 but*
36 *one board member cannot make it. Mr. Chapkowski will look into other dates.*
37 *Scott Campbell also reminded him that it needs to be advertised.*

38
39 **10. CORRESPONDENCE**

- 40
41 A. A letter from the New Jersey Department of Education regarding the
42 NJQSAC Areas and Initial placement was received. (Attachment)

1 **11. PUBLIC - AGENDA/NON-AGENDA ITEMS**

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3 This is the time when anyone from the public who wishes to speak to the Board
4 may do so. Please state your name, address and phone number. The Board will
5 hear your concerns. The Board may or may not take action this evening. The
6 Board of Education recognizes the value of public comment on educational
7 issues and the importance of allowing members of the public to express
8 themselves on school matters of community interest. The Board will follow Policy
9 #0167 - Public Participation in Board Meetings.

10
11 **Bryan Nastase**, 45 East Vine Street, Gibbstown, NJ said in dealing with Special
12 Education, there are 27 kids at Nehaunsey School and 47 kids at Broad Street
13 School that are considered special education students. He wants to know how
14 many teachers are at Broad Street to teach Special Education? **John Tirico**
15 said there are 6 full time aides and 6 teachers. **Dr. Foley** said here at
16 Nehaunsey, we have 2 aides and 2 special education teachers. **Mr. Nastase**
17 asked how the district is meeting the needs of all of these students? **Dr. Foley**
18 responded by saying that we are meeting what is in the IEP of each student.
19 She also said there are differences with each child and each disability.

20
21 **Vanessa Keegan**, 27 North Repauno Avenue, Gibbstown, NJ spoke about the
22 PreSchool and Kindergarten graduation that parents put together in 2 weeks'
23 time at the end of the school year. They had 51 out of 64 students that
24 participated. Parents raised \$1,400.00 in which we were able to buy caps and
25 gowns and have diplomas made. She would like the school to make this an
26 actual event and she can help with that. **Susan Vernacchio** asked Ms. Keegan
27 to speak with the PTO first and go from there. **Erin Herzberg** then said the PTO
28 can reach out to the school to help with the communication. **Mrs. Vernacchio**
29 also said it is not a budgeted item and \$1,400.00 is an amount that we don't have
30 right now. **Dr. Foley** said we also have to be aware of the taxpayers as running
31 programs are very costly.

32
33 **Lisa Chew**, 66 Mellon Avenue, Gibbstown, NJ is asking for consideration of
34 transporting her grandchild who is in Kindergarten. She babysits him daily at her
35 home and there is an existing bus stop already there. Her daughter and
36 grandchild live on Repauno Avenue which is not a bussing area. She did speak
37 to the Transportation Office but was told that because the child lives in a non-
38 bussing area, he would not be able to utilize the bus from her house. **Dr. Foley**
39 said the Board will take that into consideration.

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41 **12. EXECUTIVE SESSION**

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43 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.A.C. 10:4-*
44 *6, et seq.*, which provides that an Executive Session, not open to the public, may
45 be held for certain specified purposes when authorized by Resolution. The

1 Board of Education for Greenwich Township, assembled in public session on
 2 **September 12, 2023**, hereby resolves that an Executive Session closed to the
 3 public shall be held on **September 12, 2023** at **7:32 p.m.** in the Nehaunsey
 4 Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey,
 5 for discussion of certain matters which relate to items authorized by *Open Public*
 6 *Meetings Act, (N.J.A.C. 10:4-12b)* to be discussed in closed session.

7
 8 Motion: (Chapkowski/Herzberg) to enter into Executive Session at 7:32
 9 p.m. to discuss the following:
 10

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input checked="" type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input checked="" type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically: Local community grant
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Terms and conditions of employment: roles & responsibilities
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

11
 12 It is anticipated that such matters may be disclosed to the public upon the
 13 determination of the Board that the applicable exception no longer applies and
 14 the public interest will no longer be served by such confidentiality.

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 16 Motion carried by unanimous voice vote.

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 18 Motion: (Chapkowski/Vernacchio) to adjourn the Executive Session and
 19 return to the Regular meeting at 8:06 p.m.

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 21 Motion carried by unanimous voice vote.
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13. ADJOURNMENT

Motion: (Chapkowski/Herzberg) to adjourn the meeting at 8:07 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary

The next Board of Education Regular Meeting is scheduled for Tuesday, October 10, 2023 at 6:30 p.m.