NORTH TIPPAH SCHOOL DISTRICT

Travel Expense Report
2024

Name: _____ **Date:** _____

Date	Meeting/Conference Title and Location	Miles	Meals	Lodging

I certify that the amounts listed are the actual expenses incurred.

Miles _____ X .67 = _____
Jan 2024

Total for miles _____
Meals (46.00) per night _____
Lodging _____
Fees _____
Total Expenses _____

_____ _____

Employee Signature Administrator Signature