

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 8/27/2015**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session Board meeting on August 27, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President

Ms. Susan Fry, Board Member

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member

Mr. Steven Auslander, Board Member

Tino Watson, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Mr. Ruiz seconded; the motion carried unanimously.

**3. CALL TO THE PUBLIC**

The Governing Board did not hold a call to the public during this session.

**4. CONSENT AGENDA**

Please see the attached.

**MOTION:** Mr. Neff made a motion to approve the Consent Agenda. Mr. Auslander seconded; the motion carried unanimously.

**5. INFORMATION AND DISCUSSION ITEMS**

A. TargetEd Demo – Ms. Sherri Rosalik

Ms. Rosalik demonstrated the online TargetEd curriculum product for board members. She provided each board member with instructions on logging into TargetEd. She reminded board members that TargetEd is a K-12 curriculum product – it was purchased for a nominal one time only fee of \$500 per campus. TargetEd is a database of curriculum resources that are fully vetted, standards-based, and include materials from a variety of vendors: PBS; National Archives; Khan Academy; K-12; Engage NY, and more.

Ms. Rosalik logged in and navigated through the TalentEd website, demonstrating for board members how comprehensive, flexible and easy it is to navigate. She said the system allows teachers to share curriculum folders, and access very specific resources. Teachers can access lesson plans, project based units centered on 21<sup>st</sup> Century skills, video lessons and even game based teaching resources. Teachers can submit their own resources which would be vetted and possibly added. Because the TargetEd curriculum product is web based, it is available for teachers to access at their convenience. Ms. Rosalik has completed teacher training for using this resource on the ACES and EGJH campuses; training is scheduled at TVES and TVHS.



Policy Advisory No. 524..... GBI— Staff Participation in Political Activities

Mr. Ruiz presented this policy. *The legislature amended A.R.S. 15-511 in House Bill 2613 which added language related to prohibitions on the use of public resources to influence elections while defining "routine school district communications."*

Governing board members considered and discussed the recommended changes and concluded, after thoughtful discussion, this policy return for a second reading and vote.

Policy Advisory No. 525..... GDQA— Support Staff Reduction in Force

Mr. Ruiz presented this policy. *Policy language has been modified for clarity in reference to reduction in force which may be necessitated during the school year in addition to the provision for reductions occurring prior to an up-coming school year.*

Language to be removed from policy:

**The number and type of support staff positions required to implement the District's educational program will be determined annually by the Board after recommendation from the Superintendent.**

Governing board members discussed the recommended changes, while they don't anticipate a situation which would necessitate such action, they think it's wise to consider such language should the case ever be necessary. Board members requested this policy return for a second reading and vote.

Policy Advisory No. 526..... IKE-RB — Promotion and Retention of Students

Mr. Ruiz presented this regulation. *Senate Bill 1461 adds A.R.S. 15-219 (Dyslexia and reading disability screening, intervention, accommodation and technology) and modifies A.R.S. 15-701 (Common School; promotions; requirements). The applicable language has been inserted into Regulation IKE-RB to provide a student who is in the process of a special education referral or evaluation for placement or a pupil who has been diagnosed as having a significant reading impairment, including dyslexia or another disability as defined in A.R.S. 15-761, with additional mandatory considerations prior to the determination of a promotion/retention decision.*

Governing board members discussed the recommended changes. They requested this regulation return for a second reading and vote.

Policy Advisory No. 527..... IKF— Graduation Requirements

Mr. Ruiz presented this policy. *Policy IKF is presented with several additions based on revisions to A.R.S. 15-763 (Plan for providing special education; definition) and A.R.S. 15-701.01 (High school; graduation; requirements) included in House Bill 2064 and Senate Bill 1093. The policy language addresses pupil transfer of credit from a charter school, school district, or Arizona online instruction; the designation of such credit as core credit; and examination if the core credit designation is denied. Another addition is the social studies graduation requirement which becomes effective in the 2016-2017 school year pertaining to students obtaining a minimum score of sixty (60) out of one hundred (100) on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The Governing Board determines the details of the method and manner in which to administer the test. Unlimited student re-testing is allowed.*

*Finally, IKF includes protections for special education students regarding passing scores on the Arizona Instrument to Measure Standards (AIMS) or the test that is identical to the civics portion of the naturalization test under section 15-701.01 with additional considerations as stated in the law and policy language.*

Governing board members discussed the recommended changes. They requested this policy return for a second reading and vote.

Policy Advisory No. 528..... JFAB — Tuition/Admission of Nonresident Students

Mr. Auslander presented this policy. *House Bill 2479 relating to student tuition added language referencing the eligibility of children who are residents of the United States but non-residents of Arizona for enrollment without payment of tuition if certain conditions are met. These conditions are detailed in the modified Policy JFAB.*

Board members discussed the recommended changes. They requested this policy return for a second reading and vote.

Policy Advisory No. 529..... JFABC — Admission of Transfer Students

Mr. Auslander presented this policy. *House Bill 2530 modifies A.R.S. 15 701.01, including language which prohibits requiring proof of payment as a condition of a school district or charter school accepting credits earned from an online course provider for online classes taken between May 1 and July 31.*

*Language added to Policy IKF in Senate Bill 1093, addressing pupil transfer of credit from a charter school, school district, or Arizona online instruction; the designation of such credit as core credit or elective credit; and examination if the core credit designation is denied, is duplicated in this policy.*

*Senate Bill 1093 modified A.R.S. 15-808 (Arizona online instruction) specifying that school districts or charter schools may not charge a fee to a pupil who takes an examination in a particular course to obtain academic credit, pursuant to section 15-701.01. The appropriate change has been made to policy.*

Board members discussed the recommended changes. They requested this policy return for a second reading and vote.

Policy Advisory No. 531..... JLF-EB — Reporting Child Abuse/Child Protection

Mr. Auslander presented this exhibit. This language was included in *POLICY SERVICES ADVISORY, Volume 26, Number 3, August 2014:*

***Child Protective Services***

*Child Protective Services (CPS) has changed its name to Department of Child Safety (DCS). The former name occurs throughout the Manual in policies, regulations, and exhibits, including the ones distributed in PA 503 (JLF-EB through JLF-ED), March 2014. The Manual will be altered; however, the forms distributed by the agency and the Department of Child Safety (DCS) website still include the older name. These will be updated as the agency releases new publications. The District may alter the name as it develops or changes policies or other documents or substitute the new name as deemed necessary.*

*Policy Services will not duplicate all pertinent DCS forms as exhibits in the Manual. Nevertheless, the JLF-EB exhibit pertaining to interviews at school has been replicated with new DCS language.*

*Exhibits JLF-EC and JLF-ED have been removed from the model. As they become available, updated forms related to information/records access, removal, custody and related issues should be available from DCS Representatives as they make local school contacts. The school district attorney should be contacted if legal questions or concerns arise. Various DCS forms may be accessed at the following address:*

Board members discussed the recommended changes. They requested this exhibit return for a second reading and vote.

Policy Advisory No. 532..... JLIA – Supervision of Students

Mr. Neff presented this policy. *Some optional language in Policy JLIA has been modified for clarity in response to input from The Arizona School Risk Retention Trust, Inc.*

Board members discussed and requested this policy return for a second reading and vote.

Policy Advisory No. 533 ..... JQ-R – Student Fees, Fines, and Charges  
JQ-EB – Student Fees, Fines, and Charges

Mr. Neff presented this regulation and exhibit. *Regulation JQ-R is updated and incorporates a modification of A.R.S. 43-1089.01 made by House Bill 2483. The deadline for tax credit donations moves from December 31 to April 15. Any donations made after December 31 and on or before April 15 may be applied to either the current or the preceding taxable year.*

*In addition a link to the AZDOR document GUIDELINES FOR THE PUBLIC SCHOOL EXTRACURRICULAR ACTIVITY (ECA) TAX CREDIT is provided at the bottom of the regulation. The document that contains the rubric is added as exhibit JQ-EB. Exhibit JQ-E should now be recoded as JQ-EA.*

Mr. Neff presented this regulation and exhibit – a significant change. The tax credit donation deadline is changing from Dec. 31 to April 15. Dr. Livingston asked that the student fees be reviewed thoroughly. All requested this return for a second reading and vote.

Policy Advisory No. 534 ..... JRCA-R – Request for Transfer of Records

Mr. Neff presented this regulation. *House Bill 2530 extended A.R.S. 15-701.01 by adding Section 2 temporarily until June 30, 2018 or as extended by the legislature. Thus, the changes in this regulation are temporary. The thrust is to make students’ records accessible to online course providers in the same manner as to districts and charter schools. Records must be released within ten (10) days after a valid request to release the pupil’s transcript is received.*

*Penalties may be attached for non-compliance; however, the Governor’s Letter of March 30, 2015, iterates his concerns pertaining to “ambiguities which should be addressed by the Arizona Department of Education – how and to whom the alleged violation would be reported, who investigates, from whom would a final ruling be made, and appeal.”*

Board members requested this regulation return for a second reading and vote.

Policy Advisory No. 535 ..... KDB-R – Public’s Right to Know/Freedom of Information

Mr. Neff presented this regulation. *Policy Services has received questions pertaining to the cost a district may charge for providing documents related to a request for public records found in Policy KDB and Regulation KDB-R titled Public Right to Know/Freedom of Information.*

*Regulation KDB-R provides districts the opportunity to specifically address the cost of materials requested related to board minutes, agendas, financial records, contracts, course of study and statistical summaries. Additionally the regulation provides opportunities to address the cost of other materials that are not referenced. The cost for providing these materials is to be determined by each district.*

There was discussion regarding the language in the regulation. Board members asked if we could research what other districts are doing, and if anything, consider using language such as: *A fee of up to \$\_\_\_\_\_ may be levied on each request to cover the cost of making copies.*  
All requested this return for a second reading and vote.

### **C. Policy Alerts - Volume 2015, Number 1 – July 2015 – Board Members**

The follow information Alert was received by Arizona School Boards Association:

#### **Temporary Moratorium - Standardized Tests for High School Graduation**

*Senate Bill 1191 provides for a temporary moratorium on the requirement of obtaining a passing score on a standardized test in order to graduate from high school. This has been enacted as an emergency measure and is effective for the 2014-2015, 2015-2016, 2016-2017, and 2017-2018 school years. The civics portion of the naturalization test under section 15-701.01, Arizona Revised Statutes, is not included in the moratorium. This has not been codified in Arizona Revised Statutes.*

The follow Alert was received by Arizona School Boards Association:

#### **Retroactive Effect - Pupil's Score on an Assessment and Letter Grades**

*Senate Bill 1289 prescribes a transition process to revise the school and school district accountability system. The bill states "Notwithstanding any other law, a pupil's score on an assessment selected pursuant to section 15-741, Arizona Revised Statutes, may not be used as a factor in determining a pupil's letter grade in any particular course in school years 2014-2015 and 2015-2016" and "is effective retroactively to from and after June 30, 2014." This has not been codified in Arizona Revised Statutes. The Governor's Letter of March 27, 2015, expresses among other concerns that "the Arizona Board of Education should look to best practices in other states . . . and replicate what works in these states." Further, the State Board of Education and Arizona Department of Education should encourage public engagement and input.*

Policies BDB, Meeting Procedures/Bylaws and BEDBA, Agenda Preparation and Dissemination  
Our policy language is in compliance.

Policy GCO, Evaluation of Professional Staff Members

Our policy language is in compliance.

## **6. ACTION ITEMS**

NONE

## **7. FUTURE AGENDA ITEMS**

Transportation – Dirt Roads and Bus Maintenance

Dr. Livingston asked for a report regarding the wear and tear on the bus fleet relating to dirt roads and what, if any, additional maintenance is needed because of this.

Policy JK and Regulation JK-RG – Student Discipline

Ms. Sharp advised board members this policy and regulation is currently under review. This will be up for board consideration once the review is complete.

**8. ANNOUNCEMENTS**

The new LED field lighting at the high school looks terrific

Community and student feedback has all been positive.

Ms. Sharp announced the After School Program transportation issue from ACES to TVES has been resolved; Ms. Lindflott now has a direct route from ACES to TVES.

A tutoring program partnership between Amity and the school district is being relocated from TVES to a Church in the area pending a successful transportation of students plan. Teachers from TVES and volunteers from the Church will be working together to help students with achievement.

Ms. Sharp announced there is a fundraiser at ACES and TVES: The Chalk Art Marathon on Sept. 9 From 12:30 to 5:30 – all students Kindergarten through 8<sup>th</sup> grade are invited to participate by creating their best chalk drawing of the *Art of Science* or the *Science of Art* – there is a \$5. entry free. The top 6 drawings from each campus will win prizes and be printed in a collaborative calendar celebrating Science and Art. The calendar will be sold to raise money for the Art program.

The monthly Produce on Wheels – With Out Waste (POW WOW) was cancelled last weekend due to lack of vegetables.

Ms. Place added that ACES Nurse DeRose distributes vegetables to all the campuses after this monthly event.

Welcome to new Governing Board member, Susan Fry. All may stay and enjoy cake.

**9. ADJOURNMENT**

Dr. Livingston adjourned the meeting at 8:21 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

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Peter Livingston, Board President

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Susan Fry, Board Member

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Carlos Ruiz, Board Clerk

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Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - August 27, 2015

| <b>Administrator Contracts</b> | Position                          | Reason  | Site      | FTE    | Salary           | Date      |
|--------------------------------|-----------------------------------|---|-----------|--------|------------------|-----------|
|                                |                                   |   |           |        |                  |           |
| <b>Certified Contracts</b>     | Position                          | Reason (Replace / New)                            | Site      | FTE    | Salary           | Date      |
|                                |                                   |   |           |        |                  |           |
| <b>Certified Resignations</b>  |                                   |   |           |        |                  |           |
| Judy Puiia                     | HS Counselor                      | Transfer to Teacher, Digital Learning Program     | TVHS      | 1.00   | \$37,093.00      | 8/3/2015  |
|                                |                                   |   |           |        |                  |           |
| <b>Classified Contracts</b>    | Position                          | Reason (Replace / New)                            | Site      | FTE    | Wage             | Date      |
|                                |                                   |   |           |        |                  |           |
| <b>Classified Agreements</b>   | Position                          | Reason (Replace / New)                            | Site      | FTE    | Wage             | Date      |
| Ashley Cruz                    | Paraprofessional II/III           | Replace Kelli Green                               | TVES      | 0.80   | \$10.13          | 8/24/2015 |
| Webb Eliscu                    | Food Service Assistant            | Transfer from TVES / Replace Debby Black          | EGJH      | 0.44   | \$9.29           | 8/24/2015 |
| Albert Jay Moore               | Bus Driver/Bus Monitor            | Replace Sandra Wolf                               | TRANS     | 0.88   | \$11.11 / \$8.85 | 8/24/2015 |
| <b>Other Continuations</b>     | Position                          | Reason (Replace / New)                            | Site      | FTE    | Wage             | Date      |
| Judy Puiia                     | Teacher, Digital Learning Program | Transfer from HS Counselor / Replace Wendy Conger | TVHS      | 1.00   | \$37,093.00      | 8/3/2015  |
|                                |                                   |   |           |        |                  |           |
| <b>Classified Resignations</b> | Position                          | Reason  | Site      | FTE    | Wage             | Date      |
| Sandra Wolf                    | Bus Monitor/Bus Driver            | Resignation                                       | TRANS     | 0.88   | \$11.33 / \$9.20 | 8/21/2015 |
|                                |                                   |   |           |        |                  |           |
| <b>Other Discontinuations</b>  | Position                          | Reason  | Site      | FTE    | Wage             | Date      |
| Cara Reynolds                  | Dance Consultant                  | Hired a Dance Instructor                          | TVHS      | Varies | \$1,320.00       | 8/3/2015  |
| Andrea Heck                    | Mock Trial                        | Resignation                                       | TVHS      | Varies | \$1,434.00       | 8/3/2015  |
| Jayne Adams                    | Sophomore Class Sponsor           | Moving into Junior Class Sponsor                  | TVHS      | Varies | \$500.00         | 8/3/2015  |
| Kelsey Poag                    | Assist Volleyball Coach           | Resignation                                       | EGJH      | Varies | \$717.00         | 8/18/2015 |
| <b>Other New Hires</b>         | Position                          | Reason  | Site      | FTE    | Wage             | Date      |
| Matt Panipinto                 | Head Girls Soccer Coach           | Replace Lindsay Ventola                           | EGJH      | Varies | \$1,434.00       | SY 15-16  |
| Joyce Kollasch                 | Certified Substitute              | Rehire  | Varies    | Varies | Sub Pay          | SY 15-16  |
| Marissa McIntyre               | Classified Sub                    | New   | Varies    | Varies | Sub Pay          | 8/13/2015 |
| Kari Lovering                  | Frosh Volleyball Coach            | Replace Kaileen Milligan                          | TVHS      | Varies | \$1,434.00       | SY 15-16  |
| Jennifer Strunk                | Varsity Assist Volleyball Coach   | Replace Emily Gregg                               | TVHS      | Varies | \$2,008.00       | SY 15-16  |
| Nicole Behmer                  | Volunteer Cross Country Coach     | New   | EGJH      | Varies | Volunteer        | 8/13/2015 |
| Jayne Adams                    | Junior Class Sponsor              | Replace Jennifer Snyder                           | TVHS      | Varies | \$500.00         | SY 15-16  |
| Michael Edwards                | Frosh Class Sponsor               | Replace Kalyca Spinler                            | TVHS      | Varies | \$500.00         | SY 15-16  |
| Sarah Jayne                    | Sophomore Class Sponsor           | Replace Jayme Adams                               | TVHS      | Varies | \$500.00         | SY 15-16  |
| Ben Schonewald                 | NHS Sponsor                       | Replace Sharon Akridge                            | TVHS      | Varies | \$1,434.00       | SY 15-16  |
| Ronda Nabours                  | Federal Programs                  | Replace Wendy Conger                              | All sites | Varies | \$1,000.00       | SY 15-16  |
| Rhonda Burnett                 | TOSA / HS Counselor               | Replace Judy Puiia                                | TVHS      | 1.000  | \$198.92 per day | 8/20/2015 |
| Danielle Auguilar              | Volunteer Color Guard Sponsor     | New   | TVHS      | Varies | N/A              | SY 15-16  |
| Jeremy Samoy                   | Mock Trial                        | Replace Andrea Heck                               | TVHS      | Varies | \$1,434.00       | SY 15-16  |