

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL – ANNUAL MEETING**

**TUESDAY, MAY 17, 2022– 5:30 P.M.**

**Board Members Present:** Jean Melancon, Jess Goff, Julaine Roffers-Agarwal, Carolyn Ganz, Alyssa Schwartz, Sarah Stocco

**Board Members Absent:** Marcus Almon, Maisah Outlaw

**Other Attendees:** Chris Bewell, Tyler Bouwens

**Meeting Called to Order by Jean Melancon, Board Chair, at 5:32 pm**

**AGENDA**

**Public Comment Period:** No public comments were offered. There were no guests.

**Approval of Agenda & Declaration of Conflict of Interest**

Jean asked if there were any changes to the agenda. None were added.

**SARAH MADE A MOTION TO APPROVE THE EVENING’S AGENDA; CAROLYN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

Board Member	Aye	Nay
Almon ABSENT		
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw ABSENT		
Stocco Roy	x	

Based on the approved agenda, Jean asked if anyone had any conflicts of interest with the evening’s agenda. None were disclosed.

**Announcement of Election Results**

- Chris announced the election results. Thirty ballots were cast – which is a great turnout. New electronic voting process worked well.

**3-Year Terms**

- 1 parent or legal guardian  
TYLER BOUWENS received 30 votes.
- 1 teacher member seat  
JESS GOFF received 30 votes.

**CAROLYN MADE A MOTION TO ACCEPT THE FOLLOWING ELECTION RESULTS: TYLER BOUWENS AND JESS GOFF ARE ELECTED FOR THREE-YEAR TERMS, WHICH RUN FROM JULY 1, 2022 TO JUNE 30, 2025. JULAINE SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.**

Board Member	Aye	Nay
Almon ABSENT		

Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw ABSENT		
Stocco	x	

**HOS Report – Year in Review – Alyssa Schwartz**

- Coming into 2021-22, hope was for a year of stability
- COVID continued to be a major obstacle, because of absences and because of learning loss from previous years
- Strategic plan accomplishments: completed equity review, support staff diversity is robust and retention looks to be high for 22-23, building community relationships (COMPAS, reviving going outs)
- Other positives: school-based mental health program supported by Nora Springer and Jenn Miller, academic recovery looks strong, committed/engaged families

**State of the School Presentation – Jean Melancon**

- Strategic Plan - advancing on all four quadrants
- Updates from committees
- Finance Committee - *Jean*
  - Solid finances, meeting cash reserves goal, good indicators for any future loan applications
  - Longer range financial planting, various “what if” scenarios
- Governance Committee – *Julaine Roffers-Agarwal, Chair*
  - Continual review of all policies, continuous 3-year cycle
  - Board Education – various topics, including outside speakers.
- Development Committee - *Carolyn Ganz, Chair*
  - Employed grant writer
  - Continue ESABA connections including non profits such as Family Values for Life, MAICC, etc.
  - Periodic newsletters to Friends of the School
- HOS Evaluation Committee (*Jane Reilly, Chair, represented by Jean*)
  - Adjusted to accommodate acting HOS during Alyssa Schwartz's HOS leave of absence
  - 4<sup>th</sup> year administering end-of-year family surveys
- Equity Task Force - *Sarah*

- Represents cross-section of constituents
- Equity Alliance contracted to conduct audit and develop Equity Report
- Next step to review report and create action plans
- School Expansion Task Force - *Julaine*
  - Delay expansion application to UST by 1 year
  - Exploring church and other options for expansion
- Noteworthy
  - Head of School – Alyssa Schwartz, since 2018
  - Year 3 of 4-year contract with our authorizer, University of St Thomas
- Ongoing plans
  - Continue implementation of Strategic Plan with focus on
    - Review Equity Report and develop action plans.
    - Determine if proceeding with any expansion
    - Dedicated specialists for children
  - Create new Memo of Understanding with MCM
    - MCM lease expires 6/30/23
  - Renew contract with UST, expires 6/30/23

**Other Business**

None

**Adjourn**

**JULAINE MADE A MOTION TO ADJOURN THE MEETING AT 5:56 PM; SARAH SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE AS FOLLOWS:**

Board Member	Aye	Nay
Almon ABSENT		
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw ABSENT		
Stocco	x	

***Respectfully Submitted by Jess Goff, CMES Secretary.***

