

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

November 14, 2017
7:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

- DEA contract update
- Innisfree status

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

- October 17, 2017 Regular Session and Executive Session Meeting Minutes

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

- Principal Reports

X. REVIEW OF AGENDA

A. Board members review the items.

XI. PUBLIC DISCUSSION (AGENDA ITEMS ONLY)

A. Move to open the meeting to public discussion limited to agenda items.

B. Public discussion.

C. Move to close the meeting to public discussion.

XII. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, as substitute teachers, for the remainder of the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

- Regina Eftychiou
- Stephanie Zawislak Feehery
- Daniel Barzelatto
- Maureen Brennan
- Elizabeth Scales
- Arielle Mach
- Gary Hamm

2. Move to approve Kimberly Minarovich, (FMLA replacement for D. Dubois Spence, Guidance Counselor for K-4), at MA Step 1*, effective October 25, 2017 through March 2, 2018, based on the 2016-2017 Salary Guide, for the 2017/2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

3. Move to approve the extended sick leave of Melanie Fielder, 2nd grade teacher at Luther Lee Emerson School, from December 23, 2017 through January 31, 2018, as recommended by the Chief School Administrator.
4. Move to accept the notice of retirement of Melanie Fielder, 2nd grade teacher at Luther Lee Emerson School, effective February 1, 2018, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve a non-domiciled tuition agreement with Harrington Park Board of Education for student 8287260873 to attend the Demarest Early Learners classroom in County Road School as of November 1, 2017 for the remainder of the 2017/2018 school year at a cost of \$24,679.00 plus the cost of related services and one-to-one aide, as recommended by the Child Study Team. *tuition to be pro-rated
2. Move to approve a non-domiciled tuition agreement with Norwood Board of Education for student 6494369847 to attend the Demarest Early Learners classroom in County Road School as of November 13, 2017 for the remainder of the 2017/2018 school year at a cost of \$12,339.95* plus the cost of related services, as recommended by the Child Study Team. *tuition to be pro-rated
3. Move to approve a non-domiciled tuition agreement with the parents of student 6494369847 to attend the Demarest Early Learners classroom in County Road School as of November 13, 2017 for the remainder of the 2017/2018 school year at a cost of \$12,339.95*, as recommended by the Child Study Team. *tuition to be pro-rated
4. Move to approve the following out of district student placements and tuition, associated related services, transportation, for the remainder of the 2017/2018 school year, as recommended by the Child Study Team. *tuition to be pro-rated

Student ID	School/Program	Tuition	1:1 Aide	Transportation	Term
3132083547	TIP Program	\$46,227.00 annually*	No	Yes	11/6/17-6/30/17

5. Move to approve the purchase of Middlebury Interactive Language Program at an annual fee of \$9,000.00, as recommended by the Chief School Administrator.

C. Support Services – Staffing

None

D. Support Services – Board of Education

1. Move to approve the Demarest PTO’s request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)	Time(s)	Location
5 th & 6 th Grade Dance	12/1	3PM-12PM	DMS gym
Book Fair	1/16-1/18	8AM-3PM	Various classrooms/space
School Play	2/9-2/10	4PM-12PM	DMS gym
International Heritage Day	3/16 3/17	3:15 on all day	LLE gym and APR
Health Fair	5/18 5/18	9AM-1PM 1PM-3:PM	CRS gym and classrooms LLE gym and classrooms
5K	5/20	7AM-3PM	CRS gym and grounds

2. Move to adopt the following resolution to acknowledge the service of Melanie Fielder, as recommended by the Chief School Administrator:

WHEREAS, Melanie Fielder dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED that the Demarest Board of Education does hereby extend its appreciation and gratitude to Melanie Fielder in recognition of her 25 years of service dedicated to the Demarest Board of Education.

3. Move to approve Change Order #2 for the Luther Lee Emerson School Boiler Installation Project, NJDOE #03-1070-050-17-1000, to Pennetta Industrial Automation, in the amount of \$1,484.00, as recommended by the Chief School Administrator.

4. Move to approve the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2017-2018 school year, as recommended by the Chief School Administrator.

5. Move to accept a donation by parent Mika Hayashi for the purchase of Math Skills Plinko Interactive Game (4 licenses) for the 2nd grade classes at Luther Lee Emerson School

6. Move to approve payment application #4 in the amount of \$64,800.77 for the Luther Lee Emerson School Boiler Installation Project, NJDOE # 03-1070-050-17-1000, to Pennetta Industrial Automation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

7. Move to approve payment application #4 in the amount of \$10,735.00 for the County Road School Unit Ventilator and Casework Replacement Project, NJDOE #03-1070-030-16-1000, to Industrial Cooling Corporation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the October 31, 2017 payroll in the amount of \$379,901.29

2. Move to confirm November 15, 2017 payroll in the amount of \$410,522.03

3. Move to approve the October 2017 in office checks in the amount of \$278,820.44 and, 2017 budget checks in the amount of \$97,575.59 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$368,072.65
12 Capital Outlay	\$ 4,307.90
20 Special Revenue Fund	<u>\$ 4,015.48</u>
Total Bills:	\$376,364.22

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of October 31, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2017 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the September Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfer for October 2017:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-223-100	Instructional Staff Training Salaries	<u>25</u>
		\$ 25
<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-223-320	Instructional Staff Training Purch Prof Ed Svcs	<u>25</u>
		\$ 25

8. Move to approve acceptance of the 2016-2017 Comprehensive Annual Finance Report (CAFR) and the Auditors’ Management Report on Administrative Findings which contains no recommendations prepared by Nisivoccia, LLP, as recommended by the Chief School Administrator.

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday December 12, 2017, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. COMMITTEE REPORTS

- Buildings and Grounds
- Curriculum

XIV. NEW BUSINESS

XV. PUBLIC DISCUSSION

- A. Move to open the meeting to public discussion.
- B. Move to close the meeting to public discussion.

XVI. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVII. ADJOURNMENT

- A. Move to adjourn at _____ P.M.