

Sterling Board of Education
Minutes of the Regular Meeting
April 24, 2024
Community Room - 6:00pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

Meeting was called to order by Courtney Langlois, Board Chair at 6:00pm

Present at Meeting: Jennifer Mossner, Vice Chair; Victoria Robinson-Lewis, Vice Treasurer; Catherine Malo, Board Member

Absent: Dorothy Capobianco, Treasurer; John Brady, Board Member

Also present at the meeting: Theodore Friend, Superintendent; Courtney Brannon, Business Manager; Heather Nickerson, Principal; Laura Smith, Clinical Supervisor, Christine Chandler, Board Clerk

II. Pledge of Allegiance

III. Public Comment

P. Grillo had a question regarding how the Board was able to get the insurance cost down.

C. Brannon responded by stating that when an employee resigns and they had insurance coverage the cost that the Board contributes can be reduced.

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting March 20, 2024
2. Superintendent's Report
3. Special Education Director's Report
4. Principal's Report
5. Clinical Supervisor's Report
6. Monthly Check Register

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the Consent Agenda as presented.
 - Vote: All in favor
 - Motion Carried
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C. Budget and Expense Report

C. Brannon has been working getting requests from the different departments to make sure that we are all set for next year. She also made the Board aware that we will need to replace the main control board in our elevator; it is now obsolete. The cost to replace it is \$20,790.00. Our Facilities Director is getting all of the paperwork in order and this will be on the May agenda.

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the Budget and Expense Report as presented.
 - Vote: All in favor
 - Motion Carried

D. Plainfield Board of Education Liaison

No one from Sterling BOE was able to attend

E. Personnel - Resignation/Retirement

- **Resignations**

- Kaitlyn Brien
- Elizabeth Miller

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to accept the resignations of Kaitlyn Brien and Elizabeth Miller with regret.
 - Vote: All in favor
 - Motion Carried

V. Unfinished Business

- 2024-2025 Budget Update

C. Brannon gave an update on the proposed 24/25 budget that would be presented to the town at 7:00pm.

VI. New Business

A. Field Study Trips

- Grade 7 to Sturbridge Village, Sturbridge, MA - May 17, 2024

- A motion was made by C. Malo and seconded by J. Mossner to approve the Grade 7 Field Study trip to Sturbridge Village in Sturbridge, MA on May 17, 2024.

- Vote: All in favor
- Motion Carried

B. Graduation

- 8th Grade graduation date Thursday, June 13, 2024 at 6:00pm
- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the 8th grade graduation date for Thursday, June 13, 2024 at 6:00pm.
 - Vote: All in favor
 - Motion Carried

VII. Committee Updates

- A. Policy - will be setting up a meeting
- B. Budget - nothing to report at this time
- C. Negotiations - UPSEU contract to be voted on in May in open session

VIII. Recommendations, Questions and/or Comments

None at this time

IX. Public Comment

- P. Grillo asked if we had gotten an extension for the ARP ESSER grant?
- C. Brannon stated that we had until September 30, 2024 to use the funds.

X. Executive Session

XI. Adjournment

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to adjourn the meeting.
 - Vote: All in favor
 - Meeting adjourned at 6:13pm