

DEMAREST BOARD OF EDUCATION

COW AND REGULAR MEETING MINUTES

Demarest Middle School – Media Center
November 20, 2018
6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.
Absent: Woods
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
 - 1. Student matters
- B. It was moved by Governale, seconded by Verna and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to convene executive session at 6:31 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Kirtane, seconded by Verna to reopen the Regular Meeting to the public at 7:00 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. PLEDGE OF ALLEGIANCE

A. President Holzberg led the flag salute.

V. ROLL CALL

Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.

Absent: Woods

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to approve:

- October 16, 2018 Special Meeting Minutes
- October 16, 2018 COW and Regular Meeting Minutes

VII. CORRESPONDENCE

None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg reported on the following:

- Attended the Delegate Assembly where Lucille Davy, former Commissioner of Education, as well as a representative for Senator Sweeney, discussed the Path to Progress report. Regionalization will not be mandated.
- Best wishes for a Happy Thanksgiving

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- Five alumni received athletic scholarships to college
- DMS and LLE received Future Ready status
- Construction update; contractor is aware of our displeasure with the lengthy delay
- A report/presentation will be given at the next meeting for the 2019/2020 pre-k program
- Attended a Valley wide meeting to discuss establishment of math criteria
- Ms. O'Flynn from the Curriculum Center will give a presentation at the January board meeting regarding the Curriculum Center's functions.

- Best wishes for a Happy Thanksgiving

X. COMMITTEE REPORTS

None at this time.

XI. OTHER REPORTS AND PRESENTATIONS

A. Principal Regan reviewed the following:

- The Robotics team competed in the Bergen Brick Fest and received the Core Values trophy
- Fifth grade food waste reduction design
- DMS hosted approximately 200 students from throughout the Northern Valley for an interdisciplinary approach convocation
- Chorus visited NVD
- Math team competed in iLearn competition at Princeton University
- Fall sports concluded. Volleyball and soccer had a good year
- Breast cancer carnival raised approximately \$1,500.00
- Halloween at DMS
- Jon Miller of NBC Sports spoke to the Genius Hour II class
- 8th grade STEM project
- Brain Busters team
- 7th grade Bronx Zoo trip
- 5th grade team building trip to High Exposure
- Walk to school event was well attended
- Upcoming events

B. Principal Mazzini reviewed the following:

- LLE newscasting
- Walk to school event
- Yoga lessons with Ms. Mourao, district social worker, for pre-k students
- Mrs. Ruck's 4th grade class interviewed a father of a student stationed in Abu Dhabi via facetime
- American Education Week
- Food drive
- Mrs. Fallon's pre-k class made snow faces in reaction to the snowfall
- Mrs. Yoon's kindergarten class celebrated Diwali
- Mrs. Cohen's 4th grade class had a virtual author visit with Hallee Adelman
- Upcoming events

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

There was no motion for public discussion being no one from the public was present.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Melanie Fielder
- Mirlinda Rraci

2. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following stipend positions for the 2018/2019 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME(S)	INDIVIDUAL AMOUNT
Beginning Band	\$ 825	Heather Urban	\$ 825
Band	\$ 6,755	Heather Urban	\$ 6,755

3. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the extended sick leave of John Zemba from November 16, 2018 through January 1, 2019, as recommended by the Chief School Administrator.

4. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of Chris Astarita (per diem leave replacement for John Zemba, Demarest Middle School Music Teacher) from November 26, 2018 - December 21, 2018 at BA step 1, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Suzanne Calegari and Joseph Polvere to provide home instruction for student 3242994944, beginning November 26, 2018 and continuing as needed, not to exceed 10 hours per week (total shared hours), at a rate of \$33.00 per hour, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of Norma Wolfe, substitute nurse for the remainder of the 2018/2019 school year, at a rate of \$200.00 per day, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

2. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to accept the resignation of Sharry Paparazzo, 1:1 aide at CRS, as recommended by the Chief School Administrator.
3. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the appointment of the following classroom aide, not to exceed 29 hours per week, for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step
OOD HP 1:1 (5345952464)	Mirlinda Rraci	Step 1

D. Support Services – Board of Education

1. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to adopt the following District Goals for the 2018/2019 school year, as recommended by the Chief School Administrator:

1. The Demarest School District will increase safety and security by conducting a security audit in consultation with the Demarest Police Department.
2. A new drama and performing arts center will be created to support new curriculum standards.
3. The district will continue to build trust and engagement with the community outreach initiatives with the addition of the district Twitter account.
4. The district will continue to establish ways for students to use social media responsibly. Presentations will be given to parents to educate families on the pros and cons of social media and cell phone use.

2. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to adopt the following Board Goals for the 2018/2019 school year, as recommended by the Chief School Administrator:

1. Board members will explore the pathway to Demarest Schools becoming "Sustainable Jersey Certified".
2. Board members will select an area of professional development to explore and bring back learnings to the board for presentation and discussion.

3. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Brownies	11/28, 12/12, '1/2, 2/6, 3/6, 4/3, 5/1, 6/5	CRS gym
Demarest Recreation Committee	10/27 3:45-5:45	LLE APR and gym

4. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Admission Cost
Michelle Terzini-Hollar CST Supervisor/Psychologist	1/12/19 Proactive IEP Preparation	\$157.00

	Webinar	
Michelle Terzini-Hollar CST Supervisor/Psychologist	2/23/18 Research Interventions Webinar	Based \$157.00

5. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve an offer from the Roselle Board of Education to acquire tables/chairs no longer in service to the district for the amount of \$1.00, as recommended by the Chief School Administrator.

6. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following personnel to attend CPR/AED training with Englewood Hospital and Medical Center at a cost of \$65.00 per person, as recommended by the Chief School Administrator:

- Laura Noel
- Kathleen Forma
- Julia Verno
- Danielle Ruberto
- Gabby Torres
- Danielle Spence

7. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve disposal of, iMacs and miscellaneous technology equipment, as recommended by the Chief School Administrator.

8. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the in-district tuition rate for Demarest Early Learners preschool at \$10,000.00 for the 2019/2020 school year, as recommended by the Chief School Administrator.

9. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the Demarest School Safety and Security Plan Annual Review Statement of Assurance, and it's submission to the county, as recommended by the Chief School Administrator.

10. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Dr. Terzini-Hollar as McKinney-Vento Homeless Liaison for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm the October 31, 2018 payroll in the amount of \$406,964.91.

2. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm November 15, 2018 payroll in the amount of \$421,992.08.

3. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm the October 31, 2018 in office checks in the amount of \$313,268.03 and November 20, 2018 budget checks in the amount of \$132,381.82 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 400,706.12
12 Capital Outlay	\$ 44,943.73
Total Bills:	\$ 445,649.85

4. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of October 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to acknowledge receipt of the September 2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
7. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm the following budget transfer for month October 2018:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-890	Student Transportation Other Objects	\$ 164
12-000-400-450	Capital Outlay Construction Services	<u>44,944</u>
		\$45,108

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-513	Student transportation b/twn Home/School	\$ 164
12-000-400-721	Capital Outlay Lease Principal	<u>44,944</u>
		\$ 45,108

F. Other

1. It was moved by Governale, seconded by Kirtane and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 11, 2018, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIV. PUBLIC COMMENT

There was no motion for public discussion being no one from the public was present.

XV. NEW BUSINESS

The re-organization meeting will be held at 6:00 P.M. on Monday, January 7, 2019 in the County Road School Library.

XVI. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVII. ADJOURNMENT

A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote to adjourn the meeting at 7:51 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary