Andre Barnwell 2023 - 2024 Teacher of the Year















FEAGIN MILL WOLVES 2023-2024 STUDENT/PARENT GUIDE



FEAGIN MILL MIDDLE SCHOOL

A Georgia Lighthouse School

2023 - 2024 Student / Parent Guide

1200 Feagin Mill Road Warner Robins, GA 31088

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The following items are addressed in detail in the Houston County School District 2023-2024 Middle School Handbook.

ARRIVAL/DEPARTURE ATTENDANCE Compulsory Attendance Excused and Unexcused Absences Military Family Deployment Absences for Special Consideration Tardiness/Early Dismissal ATTENDANCE ZONES BALLOONS/GIFTS AT SCHOOL BEGINNING AND ENDING SCHOOL TIMES **BRIDGE BILL GA** Futures **BUS CONDUCT** Minor Offenses Major Offenses Consequences for Infractions of Bus Conduct **CENTRAL REGISTRATION** Change of Address COMMUNICATION SYSTEM/SCHOOL MESSENGER CONCUSSION MANAGEMENT DISCIPLINE Other Suspension/Expulsion Information Definitions of Disciplinary Actions Due Process for Students Suspension Expulsion or Long-Term Suspension In-School Suspension (ISS): General Regulations Student Rules for In-School Suspension DRESS CODE Dress Code Enforcement Dress Code Specifics DRILLS: FIRE/TORNADO/EMERGENCY/BUS EVACUATION DRILLS DRUG FREE SCHOOLS EARLY DISMISSAL ELECTRONIC DEVICES ENGLISH TO SPEAKERS OF OTHER LANGUAGES (ESOL) Grade Placement for English Language Learners (ELLs) ENROLLMENT REQUIREMENTS EXTRACURRICULAR ACTIVITIES Student Extracurricular Activities Notification Conduct Student Pick-Up Eligibility Home Study Students Suspension from Participation FIELD TRIPS GIFTED EDUCATION PROGRAM Referral Multiple-Criteria Assessment Process **Continued Participation** Reciprocity Curriculum

GRADES GUIDANCE AND COUNSELING ACCIDENTS, ILLNESS, AND HEALTH SERVICES When to Keep A Student Home Head Lice Hospital-Homebound Services Houston County WIN Academy (HCWA) Houston County WIN Academy Mandatory Uniform Dress Code Houston County WIN Academy Behavior and Attendance Requirements HONOR ROLL INSURANCE **INTERNET AND ELECTRONIC DEVICES – Houston County** School District Policy IFBG Internet Security and Damages Purpose Authorized User Terms and Conditions Encounter of Controversial Material Vandalism and Harassment Network Guidelines Social Networking School Responsibilities Penalties for Improper Internet Use LEAVING CAMPUS LOCKERS LUNCH/BREAKFAST PROGRAM MEDIA CENTER Challenged Materials PARENT PERMISSION TO DROP OUT PERFECT ATTENDANCE **PROMOTION and RETENTION RELEASE OF STUDENTS** SCHOOL DAY SECTION 504 - NOTICE OF RIGHTS OF STUDENTS AND PARENTS SECTION 504 PROCEDURAL SAFEGUARDS SECTION 504 PARENT/STUDENT GRIEVANCE PROCEDURES SELLING AT SCHOOL SEXUAL HARASSMENT SPECIAL EDUCATION STUDENT OR PARENT GRIEVANCE TEST SCHEDULE **TEXTBOOKS/LEARNING DEVICES** TITLE I/TITLE II PARENT/STUDENT GRIEVANCE PROCEDURES **TITLE IX - NON-DISCRIMINATION** TITLE IX SEXUAL HARASSMENT **VOLUNTEERS AT SCHOOL** VISITORS AT SCHOOL WEATHER RIGHT TO KNOW PROFESSIONAL QUALIFICATIONS OF TEACHERS AND PARAPROFESSIONALS

The following information provided is in addition to the Houston County School District 2023-2024 Middle School Handbook and is specific to the Feagin Mill Middle School campus.



School Mascot:

Wolf

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School Colors:

Black and Silver

Our Mission:

To ensure the success of ALL students so that they will excel in the future.

Our Vision:

To be an example of an efficient, high-functioning professional learning community that serves to set the highest standards for our students as well as our faculty and staff.

Our Beliefs:

We, as educators, consider our role to be the caretakers of society's future. Implicit within our duties is the expectation to make learning relevant and useful, enabling students to participate successfully in our society. We accept this expectation with a great sense of responsibility and dedication.

At Feagin Mill Middle School, we believe:

- The provision of a safe and orderly environment is fundamental to teaching and learning.
- The students' acceptance and demonstration of responsibility, including good citizenship and work ethic, are paramount.
- The development and application of problem-solving skills to real life are essential.
- The students' individual needs are best met by using a wide variety of pedagogies, including alternative strategies, on–going assessments, and instructional programs.
- The provision of opportunities designed to enhance self-esteem, to encourage selfmotivation, and to provide success for all is vital.
- That with high expectations comes high achievement.



Our school is participating in an important district initiative. Positive Behavior Interventions and Supports (PBIS) uses collaborative, evidence-based strategies, and systems to increase academic performance, increase safety, decrease problem behavior, and establish a positive school climate. The mission of FMMS PBIS is to promote and cultivate a safe and orderly school environment that encourages faculty allegiance and involvement, as well as student engagement and learning through teaching, modeling, and recognizing positive behavior. The Houston County School District Code of Conduct are standards for behavior that students are required to follow at all times in order to facilitate a positive learning environment for themselves and other students. At FMMS, Wolf **P.R.I.D.E.** is a school-wide commitment to embody these attributes. FMMS has adopted a unified set of rules to define our expectations for behavior in our school. You will see these expectations posted throughout the school and your child will be learning them during his or her first days at school and throughout the year.

THE AME AND A	P Prepared	R Respect	Integrity	D Dedication	E Excellence
Classroom	Bring required materials	Respect classroom environment	Produce authentic work	Do your best	Participate cooperatively in learning
Hallway	Carry hall pass	Interact respectfully	Use kind words	Move efficiently	Walk on the black line
Restroom	Use restroom in a timely manner	Respect the privacy of others	Report any misuse	Keep restrooms clean & wash hands	Use restroom for intended purpose only
Cafeteria	Collect everything before you sit down	Keep your area clean	Wait your turn in line	Place ALL trash in garbage cans	Use inside voices
School Bus	Be ready to load/unload the bus	Interact respectfully	Use appropriate language	Follow bus rules and instructions of driver	Set a positive example
Technology	Bring charged Chromebook	Use devices only when instructed *No Cell Phones	Only visit approved websites	Practice Internet safety	Treat property with care

ARRIVAL AND DISMISSAL

Arrival:

All car riders are to be dropped off and picked up on the gym side parking lot. No students may be dropped off in the front office prior to 7:30 a.m. Students are not to be dropped off or picked up in front of the school between the hours of 6:30 a.m. - 7:30 a.m. or after 2:15 p.m. Any student entering the front doors should be accompanied by a parent or guardian. No car rider should be dropped off at the bus ramp. The school opens at **7:00 a.m.** each morning. Students dropped off before 7:00 a.m. will have to wait outside of the gym lobby until the school opens. The front entrance of the school is designated for use by students with special needs, with prior authorization from an administrator.

Students may ride bikes to school and should park them in the designated area by the gym. STUDENTS are responsible for the security of their bikes. All bicycle riders must bring a bicycle lock for securing their bikes to the rack. Riding bicycles around and through the campus at any time is prohibited.

Late Arrivals:

After 7:30 a.m., students must use the front office entrance in order to be signed in by a parent and receive a tardy pass. Please see the Tardy Policy for more detailed information. Side entrances to the school will remain closed and locked at all times.

Dismissal:

Dismissal will begin at 2:30 p.m. each day. Only bus riders are allowed on the bus ramp. During bus arrival and departure times, cars are not allowed on the bus ramp side of our building.

Delayed Dismissal:

Weather may force us to delay dismissal for safety purposes. We will update our social media if we are in a delayed weather dismissal. Weather may force us to call students individually to the car rider pick up in the parking lot. Please be patient if dismissal is delayed due to weather.

ATTENDANCE

On each grade level hallway there is a designated box for excuses. Students should place their written excuse in the box as soon as they return to school. Excuses will be collected at the end of each school day.

Parents are encouraged to apply for a prearranged, unexcused absence when it is necessary for the family to be out of town. This must be done prior to the absence by sending written notice to the principal explaining the reason for the child's impending absence. In so doing, a student will be allowed to make up missed work.

Students and parents are encouraged to keep a documented copy of the absences in the event of an absence-related discrepancy. Students have three to five school days to make up all work, which will be given at the discretion of the teacher.

Unexcused Tardies/Early Dismissals:

We understand on occasion something may happen which causes a student to be late in arriving to school or the need to leave early. Tardiness and early dismissals can affect grades and establish bad habits and should be kept to a minimum. For the benefit of ALL students, we may implement progressive procedures with relation to tardies and early dismissals. For additional information, also see "Tardiness/Early Dismissal" in the Middle School Handbook.

BOOK BAGS

Students will be allowed to carry book bags from class to class. Students will not be issued a locker.

BREAKFAST/LUNCH PROGRAM

Breakfast costs \$2.00, and lunch costs \$3.00. The reduced price is \$0.30 for breakfast and \$0.40 for lunch. Additional information regarding free and reduced meals can be found at https://www.hcbe.net/snpmealapp. Parents are encouraged to pay for student meals by the week or month as meal charging is not encouraged. A monthly payment schedule may be found by visiting https://www.hcbe.net/snppayments. Money can be collected in the lunchroom by the lunchroom staff. All checks should be made payable to Houston County School Nutrition or HCSNP. Please write your child's assigned lunch number on the check or write it on the envelope if cash is sent. You can also pay online at www.myschoolbucks.com.

CONFISCATED ITEMS

The school will not be responsible for replacement of any lost, stolen, or confiscated items nor the redelivery or safekeeping of such items. Parents will be given a reasonable period of time to pick up confiscated items. Measures will be taken to secure such items until they are picked up. Items will only be released to an authorized adult. A signature for receipt will also be required.

CONFERENCES/COMMUNICATION

If parents would like to speak with a teacher, they should call the school's office at (478) 953-0430 to arrange a conference. Parents can also email teachers at https://fmms.hcbe.net/staff to make arrangements.

CONTACTING YOUR CHILD

Your child's cell phone/device will not be available to them during the school day for telephone or texting purposes. Students needing to contact a parent should ask for a pass to the front office to use the school telephone. Calling or texting a parent from their device is a violation of the cell phone policy and will result in appropriate disciplinary action. Please call the office in the event of an extenuating emergency situation. An administrator or counselor will provide assistance in locating the student. We will do our best to deliver messages that are not emergency situations to the student prior to 2:00 pm.

COUNSELING OFFICE

Our guidance/counseling program is designed to meet the needs of all our students. It is driven by data and follows the curriculum of the American School Counselor Association. Our mission is to provide all of our students direct counseling services that will facilitate their academic, personal/social, and career development so they will enjoy success both in the present and in the future. Our school counselors provide: SCHOOL L'L MIDDLE

- Classroom guidance
- Individual counseling •
- Student support team (SST)

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- Small group counseling •
- Crisis intervention •
- Teacher/parent consultations •

DELIVERIES

Delivery of restaurant food, flowers, and/or balloons to students at school is prohibited. The school will not accept these types of deliveries.

ELECTIONS AND OFFICES

Qualifications of Candidates/Elected Officers

- 1. Students must pass all subjects from the previous semester.
- 2. Students must have creditable behavior and attitude.
- 3. If during the school year, an elected student fails to meet the above academic criteria or is involved in any disciplinary misconduct resulting in suspension, the student will be removed from the office and will not be considered for any other student honor or privilege.
- 4. Elected officers must attend all meetings.

Class Officers/School-wide Elections

- 1. Nominations are to be made at class meetings by fellow classmates or by nominating self.
- 2. Voting is held by secret ballot.

3. All officers will be chosen by majority vote.

ELECTRONIC DEVICES

In compliance with local policy JCDAF, cell phones and other electronic devices may not be in use or visible at school during the school day. The school day is defined as the period between the time students are required to be present and their departure from campus. Infractions involving electronic devices, including cell phones, during the school day, shall be subject to the disciplinary policies of the school and shall, at a minimum, be subject to In-School Suspension.

FEAGIN MILL ATHLETIC RULES AND REGULATIONS

An athlete cannot participate in practice or in any games during his/her time of suspension. (This period begins from the moment the student is assigned ISS or OSS until 2:30 of the last day of their suspension.) Once a player returns from suspension, he/she must attend one scheduled practice or sit out one scheduled game on the bench before playing again. A player may not return from suspension and participate in a game on the same day. Any athlete that receives ISS twice during one season may be removed from the team. Players who receive ASD will receive conditioning after practice. If the detention falls on the day of a game or event, athletes must first attend detention and then obtain their own transportation to the event.

GRADE REPORTING

Houston County Schools have established a grading procedure so that schools maintain consistency. Teachers establish expectations for student achievement at the beginning of the course. Every 6 weeks, a progress report is prepared and given to students stating the general status of the child's progress.

Grading:

Feagin Mill Middle School expects all assignments to be completed in a timely manner. The rigor of the curriculum at the middle school level requires that students make every effort to remain up to date with assignments and instruction.

Final Exams:

- 6th grade students will take a final exam at the first semester on information covered in the final nineweeks prior to the administration. They will take a 2nd semester final over content covered the entire 2nd semester.
- 7th grade students will take a comprehensive test for each semester grading period beginning first semester which will count 10% of their semester grade.
- 8th grade students will take a comprehensive test for each semester grading period beginning first semester which will count 20% of their semester grade.

Academic Support:

Teachers will provide support for students experiencing difficulty in completing assignments. Appointments for help may also be arranged by contacting individual teachers. Teachers will offer multiple opportunities for students to demonstrate mastery after students have completed required remedial activities deemed appropriate by the teacher.

PROMOTION POLICY

According to the Houston County Board of Education's promotion and attendance policy, all students must pass five out of six classes including all four academic subjects in order to be promoted to the next grade and must be in attendance for 95% of the school term.

Infinite Campus:

In addition to receiving printed progress reports and report cards, parents can access their student's grades at any time via the Internet. You will be required to go through the parent registration in order to view information by going to the Houston County Board of Education website, <u>www.hcbe.net</u>. Please follow the directions to set up an account for your child. You may also download an app for Apple and Android devices.

If you have any questions or problems with Infinite Campus, please call the school's office for assistance.

HOMEWORK

Learning is important and should continue after school hours. Homework will be assigned daily and should not be viewed as punishment but as a way of encouraging and extending leaning. The following are several reasons for homework:

- To provide extra practice on learned skills.
- Further learning in areas covered in the classroom.
- Opportunity for students to learn good work habits.
- An opportunity for growth and responsibility.
- An opportunity for parents to see what children are studying and how well they are doing.

Helpful Hints: Low grades are often the product of poor study habits. Your subject teachers constitute a great resource from which you may gather advice relating to effective study skills and organization. Our counselors are also available to help with this problem.

Below are a few hints relating to effective study habits:

- 1. Develop an interest in what you are studying don't refuse to learn!
- 2. Set up a time and a place to study that has adequate lighting and is free from distractions.
- 3. Budget your time into short periods of deep concentration.
- 4. Don't procrastinate; use your time wisely.
- 5. Understand your assignment completely; if needed, you should always ask your teachers for help.
- 6. Take notes in class and do your homework daily.
- 7. Treat your brain and body with care.

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Test Taking:

- 1. Relax.
- 2. Read the directions carefully before you begin.
- 3. Look over the test first and then decide how to allocate your time.
- 4. Read each question twice before answering.
- 5. Think before you write.
- 6. If time allows, check your work!

Academic Dishonesty:

Cheating is never acceptable for any assignments or assessments. Students may face disciplinary actions for any occurrences.

LOCKERS

The students have access to their book bags throughout the day. Lockers will not be issued.

LOST AND FOUND

Teachers will provide a space in their rooms for unclaimed items. Students should be diligent in retrieving and attempting to find lost items. Items left unclaimed for a period longer than one week may be donated to local charities. Below are some helpful hints to avoid loss of personal items.

- 1. Do not bring any valuables or large amounts of money to school.
- 2. Mark all your possessions with your name.
- 3. When reporting a lost item, write down a description of the article, some clue as to where it was lost, your name, and take this information to the office.

LUNCH

Parents and other guests are not allowed to eat lunch with their child. Students will not be allowed to receive restaurant food from their families during the school day. Students will not be dismissed to leave campus for lunch.

MEDIA CENTER

Operating Hours:

Monday - Friday 7:30 a.m. - 2:30 p.m.

Student Check-Out:

General collection books – 2 weeks Reference books – overnight

Computer Use

The media center has 25 computers available for student use. All students must have signed Internet permission forms on file to use the Internet. Printouts are available for \$.10 per page for text only and \$.25 for images.

Online Catalog

Our online catalog, Destiny, is available on all media center computers.

Report Card Hold Procedure:

Second semester student report cards are held for the following reasons:

- The student has an overdue book or books that have not been returned
- The student owes a fine for a book or books that were returned after the due date

All teachers will receive a list of students on the report card hold list, as well as a letter to be sent home in place of the held report card. Students will not be eligible to attend special activities (should they take place) such as Wolf Wars and 8th Grade Day at the end of the year if they owe fines or have overdue books.

OFFICE SERVICES

All students entering the office must have a pass from their teacher. The office is available for the following services:

- 1. To request a conference with the principal, assistant principals, or counselors
- 2. To use the phone with teacher permission. The phone is for emergency use only, and is not to be used to call for forgotten assignments or items.
- 3. To visit with the nurse

SCHOOL DANCES

All school rules and dress code policies are strictly enforced at school dances. Only students currently enrolled at Feagin Mill are allowed to attend school dances. Students are to be picked up from the dance no later than 10 minutes after the scheduled ending time.

STUDENT EXPECTATIONS/ DISCIPLINE PROCEDURES

Behavior at the Beginning of School:

- 1. Upon entering the building, all students will go to their 1st period class.
- 2. 1st period classes will begin at 7:30 a.m.

Additional Instructions Once a Student Arrives on Campus:

- 1. Once on campus, students will not be permitted to leave without parental permission and signing out through the office.
- 2. Students will need a pass from their teacher to visit the media center in the mornings and/or during school.
- 3. Bicycle riders should not linger at the bike rack.
- 4. Loitering on street corners adjacent to campus before and after school is prohibited.

- 5. The gymnasium is off limits before and after school except for students who are participating in a supervised activity.
- 6. Students may arrive at school no earlier than 7:00 a.m. Between 7:00 7:30 a.m., parents providing transportation must drop-off students at the gym side of the building. Students should enter the building through the gym lobby each morning. Please follow the set traffic pattern for drop off; student safety is paramount.
- 7. Students may not be dropped off at the front entrance between 7:00 7:30 a.m.

Changing Classes:

- 1. Walk don't run.
- 2. Keep voices at a normal tone in order to observe a manageable level of noise in the hallway.
- 3. Walk on the right side of the hallway.
- 4. Remain only in the area designated by your teacher.
- 5. Keep hands, feet, and objects to yourself.
- 6. Wait for permission before entering a classroom.
- 7. Once permitted, enter the class and begin working on the assigned task without unnecessary delay.
- 8. Horseplay in classrooms, hallways, and restrooms will not be tolerated.
- 9. Always get permission from the teacher before going to the restroom or getting water.
- 10. Water fountains are available, however, students are encouraged to bring water bottles or other resealable containers. Water refilling stations are available within the school. Use the restroom nearest to vour class.
- 11. Remain on your designated hall.

Lunchroom Behavior:

- 1. Students will pick up lunches through the cafeteria lines.
- 2. When in the cafeteria, students should remain in their original place in line, single file. (No jumping from serving line to serving line)
- 3. After receiving food, sit in your assigned seat for your class or team.
- 4. No getting up once you sit down.
- 5. Maintain a clean eating area
- 6. Put waste in their proper places when finished.
- 7. Make sure your table is clean.
- 8. No glass containers are permitted.
- 9. Throwing food or other objects will not be permitted.

Afternoon Dismissal:

- SCHOO Students who walk home will be released first, followed by students who ride the bus, then by car riders.
- 2. Once students exit the building, they will not be allowed to re-enter.
- 3. Follow the exit directions given by the teachers, staff, or administrators.
- No running in the building!
- 5. Students who are staying for an activity are expected to report to the correct area when dismissed by their teacher.
- 6. Students are not permitted to exit the building through the front doors. Students should exit through doors on the gym side only.
- 7. No loitering in the hallways after school. You must be with a supervised group in order to stay in the building.
- 8. Students who are car riders or who have arrangements to be picked up late will report to the front lobby when directed by a teacher or administrator.

STUDENT DISCIPLINE POLICY

All students are expected to follow the rules and procedures of our school. As a proud PBIS school, our main objective is to recognize students who demonstrate their Feagin Mill P.R.I.D.E (Preparation, Respect, Integrity, Dedication, and Excellence). Our goal is to use positive feedback and acknowledgement when students adhere to the rules, and corrective feedback and consequences when they choose not to. Students may be rewarded via PBIS Celebrations and other events such as ice cream socials.

It is our belief that a structured and disciplined environment helps students develop self-control, character, orderliness, and efficiency, and that good discipline is inherently a cornerstone of a quality educational program. The Feagin Mill discipline policies provide for close communication with parents at the onset of discipline problems so that together, we can help students to have a positive experience and a successful school year. While the school will help students develop good decision-making skills, ultimately, the students must make choices for themselves and be responsible for their own behavior and actions. Proper student conduct in school, online, and at school-related activities is a joint responsibility of students, parents, and staff. Together we can make Feagin Mill an effective place for learning and also help our students to develop the habit of self-restraint, which will help develop individual character.

Our first priority shall always be given to the safety of our students and to the attainment of a quality education, free from disruption, for all students who seek it and accept the responsibility therein. You have our commitment that the administrative staff and teachers will administer discipline in a fair and consistent manner.

The Houston County Board of Education believes that all students should recognize the consequences of their conduct. This refers to their actions toward each other, their language, their dress, and their manners. All student behavior shall be based on respect and consideration for the rights of others. Students need to see that they benefit from an orderly school operation and that they, as members of the school community, have a responsibility and interest in promoting a positive learning environment.

Disobedience or open defiance of the teacher's authority shall constitute sufficient cause for disciplinary action and may result in suspension or expulsion from school. When in the judgment of a teacher, an individual or group effectively challenges his/her authority to conduct meaningful instruction in a classroom through disruptive acts, abusive language, or threats of bodily harm, the teacher shall report such activity at once to the principal who is empowered to institute appropriate corrective and/or disciplinary action.

Team Discipline:

"SpotLight" is a Positive Behavior Intervention and Support (PBIS) system within Infinite Campus. FMMS utilizes SpotLight to track minor classroom behavior incidents. Team discipline is progressive in nature. All teachers will make a point to contact parents frequently to discuss minor behaviors that progressively become more frequent. Major incidents and chronic minor behaviors will be referred to administrators.

Detention:

Detention may be applied as lunch detention or after-school detention. Please be aware of the general rules regarding detention:

- 1. Lunch Detention will take place during the lunch period, while students are eating, in a separate supervised location.
- 2. Detention is held after school Monday Thursday, until 3:45 p.m. Pick up is in the front of the school.
- 3. Detention will be monitored by a teacher or administrator.
- 4. Students exhibiting inappropriate conduct during detention could receive an office referral and further disciplinary actions can be taken.
- 5. It is the student's responsibility to be in detention on time. All students and parents are given a minimum 24-hour notice before serving after-school detention. However, if parents approve, students can be allowed to serve after-school detention without a 24-hour notice.
- 6. Students absent or having early dismissals on their day of detention will be required to fulfill their obligation on the day they return. Students must have a note available explaining the absence.
- 7. Failure to serve detention or tardiness to detention may result in additional days and/or assignment to In-School Suspension (ISS) in accordance with the following guidelines:

1st day missed - 1 extra day of detention

2nd day missed - office referral

8. A student who refuses to go to detention will receive an office referral.

Office Referrals:

Whenever a student is referred to the office, he or she will be afforded *due process* and allowed an opportunity to tell their side of the incident. If necessary, written statements will be taken. The student will be

informed of the school rules that were violated and the consequences. All referrals will result in a phone call home and/or written notification. In most circumstances, administrators and teachers will follow a progressive discipline process.

The following disciplinary actions or continuation thereof may be imposed for any violation of the Code of Conduct:

- Warning and/or counseling with a school administrator, counselor, or teacher •
- Loss of privileges
- Removal from class or activity
- Notification of parents
- Parent conference
- Detention
- In-School Suspension (ISS) •
- Placement in an alternative education program •
- Short-term home suspension (OSS)
- RETHER Referral to a Tribunal for long-term suspension or expulsion
- Suspension or expulsion from the school bus •
- Referral to Law Enforcement or Juvenile Court officials: Georgia law requires that certain acts of misconduct be referred to the appropriate law enforcement officials. The school will refer any act of misconduct to law enforcement officials when school officials determine such referral to be necessary or appropriate.

*Students who demonstrate chronic disciplinary problems or disciplinary infractions which are of an extreme nature may not retain eligibility to attend certain school functions in which the environment is less restrictive. Such events include, but are not limited to PBIS celebrations, school dances, Wolf Wars, Culture Day, Career Day, Field Trips, and Eighth Grade Day. In some instances, the cost of these activities may not be refunded.

DEFINITION OF TERMS

Feagin Mill Middle School will operate as a bully-free campus. FMMS is committed to educating our students about bullying and helping to remediate bullying-type behaviors should they occur. Persistent bullying behaviors will be met with serious consequences. ACTS OF BULLYING SHOULD BE **REPORTED IMMEDIATELY TO A SCHOOL STAFF MEMBER.** Students or parents in the school community can anonymously submit any suspicious activity, bullying, or other student related issues to a school administrator(s) utilizing Anonymous Alerts. You can access the reporting system under the parents and student tab on our website.

Gang Involvement (Gang Related Activities):

Students may not wear clothing, jewelry, accessories or grooming that indicates or implies that he/she is a member of a gang. This includes but is not limited to:

- Throwing gang signs •
- Wearing towels around the neck •
- Displaying gang symbols, drawing symbols or possessing drawings of gang involvement •
- Rolling up shirt sleeves or pants
- Wearing face/ neck coverings, sweatbands, headbands, bandanas, or rubber bands
- Wearing different color shoestrings or no shoestrings, etc.

DEFINITIONS OF DISCIPLINATRY ACTIONS

In-School Suspension (ISS):

Some instances of serious rule infractions may result in students being assigned to the In-School Suspension (ISS) program. The ISS program at Feagin Mill is an alternative to home suspension. The ISS program at Feagin Mill is staffed by a certified teacher. In addition, while in ISS, students have access to their instructors who monitor the progress of students daily. Teachers support instruction by visiting the students to make sure they understand the assignments. Students in ISS receive assignments that are the

same or equivalent to those being completed in their classes. Students serving ISS may not participate in any school extracurricular activities, sporting events, games, or practices until they have successfully completed his/her assignment.

*To ensure that students have and continue to have all the material they need to work in ISS, students are not allowed to take books home from ISS unless arrangements have been made through the office.

Student Rules for In-School Suspension

The following will apply to all students assigned to ISS. I understand that I must:

- 1. Remain in ISS until dismissed.
- 2. Attend ISS for the number of days assigned before being admitted to regular class.
- 3. Bring an excuse from my parent/guardian explaining reasons for any absence.
- 4. Complete to the best of my ability all assigned work.
- 5. Furnish or bring to class all required materials to complete the assignments.
- 6. Refrain from talking except as specifically authorized.
- 7. Refrain from chewing gum, eating, bringing book bags in class.
- 8. Refrain from all communications with other students.
- 9. Not participate in any extra-curricular activities while assigned to ISS.
- 10. Abide by all school rules as explained in this handbook.

Out of School Suspension (OSS):

For infractions of the rules, disruptions, disobedience, or failure to carry out previously assigned punishment, students may be suspended home up to 10 school days. While suspended home, the student will be counted as absent (unexcused) from school. Upon the student's return to school, he/she will be responsible for making up all missed assignments in order not to accrue any grades of zero for missed work.

Expulsion or Long-Term Suspension (Student Review Committee):

Students who have been recommended for long term suspension are given oral notice and opportunity to discuss the matter with the principal, written notice stating the reasons for the recommendation for expulsion/long-term suspension, and written notice of a right to a hearing before Student Review Committee. Parents have a right to a hearing within ten (10) school days by the Houston County School District Tribunal. Students with disabilities will be reviewed by the Special Education Educational Management/ Placement Committee hearing. Any student entering Feagin Mill Middle School from the alternative school will be placed on a behavior contract. Behavior contracts may be used with other students as deemed necessary by the administration.

STUDENT RECOGNITION

At Feagin Mill, we believe it is very important to celebrate the successes of our students. In order to do so, we have implemented various recognition programs to be held throughout the year. Teachers, administrators, and outside agencies select award recipients. It is our intent to recognize every deserving student. The following is a list of some of our school-wide recognition programs:

Wonderful Wolves - All teams select two outstanding students (a boy and a girl) who exhibit good citizenship, compassion for others, dedication, and an overall good attitude each month. The students receive a certificate.

Athletic Awards Program - At the end of each sports season, the athletic department honors all athletes for their participation and dedication. Athletes who have excelled in each sport will be recognized.

Band/Chorus Awards - All band and chorus members are recognized. Those members who have made excellent achievements throughout the year are honored.

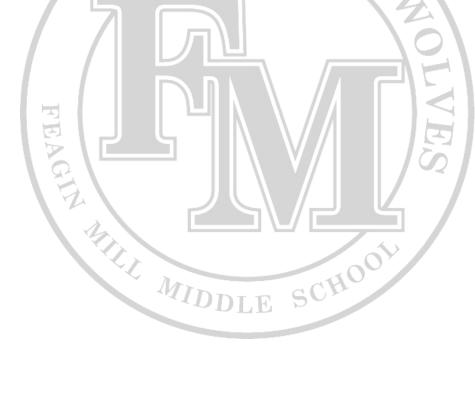
FMMS Awards Day - Students who have made outstanding achievements in academics, exhibited good citizenship and leadership, or have excelled in different aspects of school are honored in May.

SCHOOL RESOURCE OFFICER (SRO)

Feagin Mill's SRO is employed through the Houston County Sherriff's office and serves our school each day for the entire school year. Our SRO supports and facilitates the educational process by providing a safe and secure environment through building and establishing meaningful relationships with students, parents, and staff.

VISITORS

Parents are to contact the school at (478) 953-0430 or email their child's teacher to arrange conferences. All visitors must sign-in at the front office and must wear an identification badge while in the building. Upon departure, visitors should sign-out and badges should be returned to the main office. Individuals must be listed on the student's Summary sheet in Infinite Campus in order to visit or check-out the student from school.



Club Name	Sponsor(s)	Requirements	Mission	Activities
Academic Team	Ms. J. Ash	 Try-Outs (written test) Purchase a t-shirt 	To encourage academic excellence by strengthening knowledge.	Required meetings three days a week at 7:00 a.m.
Baseball	Coach B. Pearce Coach S. McCann	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/games. Times may vary.
Basketball	Coach B. Fleming Coach T. Kennedy Coach G. Harris Coach T. Hampton	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/games. Times may vary.
Chess Club	Ms. C. Hernandez	• Open to all FMMS students.	To promote increased knowledge and nurture critical thought in young minds while teaching students how to communicate and execute complex ideas.	Schedule will be sent out after interest meeting.
Chorus	Mrs. J. Brown	 Fully participate in chorus class, rehearsals, and performances \$10 T-shirt (uniform) 	To develop students who will be life-long singers and who will be musically literate.	Performance opportunities for school, community, festivals, and other events.
Competition Cheer	Coach B. Darnell	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/games. Times may vary.
FBLA	Mr. S. Farrell	 Annual dues of \$30 (covers national and state organizational dues, as well as club shirt) Competitions and trips that have varying costs. 	The mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs.	Monthly meetings, community service projects, competitions, field trips, and leadership conferences.
Fellowship of Christian Athletes	Mr. S. McCann	 Open to all FMMS students. Annual dues of \$25 (includes t-shirt) 	To teach Christian principles in sports and life and involve members in community service to help reach others in need.	Weekly huddle meetings/bible study, community service projects.

EXTRA-CURRICULAR ACTIVITIES/CLUB OFFERINGS:

Club Name	Sponsor(s)	Requirements	Mission	Activities
FCCLA	Mrs. L. Duke	Minimum of \$20	Leadership	Monthly meetings,
		dues	organization that	community service
			focuses on character	projects, volunteering,
			development, creative	special holiday projects,
			and critical thinking,	star events, contest,
			interpersonal	participation in FCCLA
			communication,	week activities and field
			practical knowledge, and vocational	trips to FCCLA day, the capitol, leadership basic
			preparation.	training and various
			preparation.	events the students enter.
FFA	Mr. J. Judson	Annual dues of \$30	Premiere leadership,	Monthly meetings,
I I I I	1111 01 0 445011		personal growth, and	showing livestock,
			career success	competitions, summer
			through agricultural	camp, field trips and
			education.	conventions.
Football	Coach R. McDuffie	 Physical required 	To promote	Daily practices/games.
	Coach G. Harris	• 7^{th} & 8^{th} grades only	sportsmanship,	Times may vary.
		Good academic	healthy competition,	5
		standing	and athletic	
0 0 1	Coach S. Wright	D1	endurance. To promote	Daily practices/games.
Game Squad	Coach J. Ash	 Physical required Tryouts (7th & 8th 	sportsmanship,	Times may vary.
Cheer	Coach 5. Ash	grades only)	healthy competition,	Thies may vary.
		Good academic	and athletic	
		standing	endurance.	
Girls of	Ms. K. Davey	Parent Permission	Create a positive	We will meet bi-weekly
Excellence	Ms. A. Scott	• Purchase a t-shirt	impact on the lives of	during Pack Time and
	Ms. R. Thomas		the mentees while	occasional activities
Mentoring	G T		exposing them to a	planned after school.
Program			variety of impactful	Advance notice will be
			activities.	given for after-school
T	Mrs. T. Kirk	Parent Permission	To loom worklow	activities. Monthly practices and
Lego	MIRS. 1. KIRK	 Parent Permission Annual dues of \$20 	To learn problem- solving skills through	various competitions
Robotics			the use of technology	throughout the year.
Team		L.	and gain insight into	unoughout the year.
		MIDDL	how technology works	
			in real-life	
		DD	applications.	
Men of the	Mr. J. Harrell	Parent Permission	Create a positive	We will meet bi-weekly
Mill	Mr. A. Barnwell	Purchase a t-shirt	impact on the lives of	during Pack Time and
Mentoring	Mr. T. Hampton		the mentees while	occasional activities
Program			exposing them to a	planned after school.
I Togram			variety of impactful activities.	Advance notice will be given for after-school
			activities.	activities.
National Jr.	Ms. S. Draper	Overall average of	We are a leadership-	Monthly meetings and
	Ms. T. Waller	90% or better	service organization	participate in many service
Beta Club		Teacher	that promotes the	projects with the
		Recommendations	ideals of character,	community and
		• \$25.00 Dues	service, and	elementary schools.
			leadership among	
			middle school	
			students and rewards	
			meritorious academic	
			achievement.	

Club Name	Sponsor(s)	Requirements	Mission	Activities
Positive on Purpose (POP) Club	Mrs. S. Wright	 Teacher referral Annual dues of \$20 (includes t-shirt) 	To empower girls of FMMS to become positive change agents in their school & community. The P.O.P. Club values PEACE: Promote Leadership Enhance Social Skills Academic Success Cultivate Positivity Embrace Uniqueness	Service projects for the school and community; Social and business meetings for members; Make new friends
Partners Club	Ms. J. LeDoux	 Parent Permission Students must be compassionate towards all people of diverse backgrounds and learning differences and are willing to attend events and activities 	To instill an appreciation and understanding for the learning/social differences and diversity of other people and to promotes a compassionate learning environment within the school.	Weekly Activities during PackTime. We also attend Special Olympics three times a year.
Soccer	Coach M. Pinto Coach S. Edwards	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/games. Times may vary.
Softball	Coach D. Rainey Coach S. McCann	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/games. Times may vary.
Track & Field	Coach M. Lesho Coach G. Harris	 Physical required Tryouts (7th & 8th grades only) Good academic standing 	To promote sportsmanship, healthy competition, and athletic endurance.	Daily practices/meets. Times may vary.
Yearbook Club	Ms. G. Suckow	 Teacher referral 8th grade student 20 students max 	To produce an accurate, professional, original publication that through pictures, poems, excerpts, quotes, and more, thoroughly reflects the school pride, represents the differing interests of the student body, and highlights activities of the year, being respectful of all members of the school community without bias, that the entire student body can feel proud to be included in.	Meets monthly to discuss yearbook ideas, schedule events, assign photographers, writers, and work on yearbook planning.

Club Name	Sponsor(s)	Requirements	Mission	Activities
Yoga Meditation Club	Mr. T. English	• Must own a yoga mat.	To develop mindfulness techniques that enhance life and learning as well as to engage in the physical practice of yoga.	Meditations and yoga classes throughout the year.

