

# Franklin County Board of Education

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## Board of Education

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Sandy Schultz

## Director of Schools

Stanley K. Bean

Dear Family,

You child has recently taken the end of the school year state-wide assessments called the Tennessee Comprehensive Assessment Program (TCAP). This assessment gives us important information and data that gives us an idea of how your student is progressing towards mastering academic standards. Tennessee requires third grade students to demonstrate proficiency on TCAP in English Language Arts (ELA) to move into fourth grade.

Your child earned a score of “approaching” on the TCAP. Approaching is a performance category that demonstrates the student is working toward understanding and is able to apply some grade-level knowledge and skills defined by the Tennessee Academic Standards.

Students like yours who score “approaching” on the ELA section of their third grade TCAP must complete intervention options or be retained to complete third grade again.

We are ready to support you and your student as you decide which option you will select for your student to meet the requirements to be promoted to fourth grade. You may choose one of the following options:

- **Attend Summer Learning Camp** from June 5-June 29 and maintain a 90% attendance rate at the camp. Summer learning loss bridge camps provide four weeks of additional reading and math instruction as well as intervention and activity for students who may have incomplete learning. Contact the Franklin County Board of Education to register.

- **Participate in tutoring:** Your student will receive free tutoring support for the entirety of fourth grade. Sessions are provided by a qualified tutor in small groups to help all students accelerate their learning through individualized, intensive support.

- **Complete and submit an appeal:**

### **Appeals Eligibility**

A parent or legal guardian of an eligible student who achieved the performance level of “approaching” on the ELA portion of the 3rd grade TCAP test may submit an appeal. The following criteria outline eligibility for an appeal approval:

1. The student received a score at or above the 40th percentile on their spring universal reading screener, OR
2. A catastrophic situation occurred during the days leading up to the TCAP test that impacted the 3rd grade student’s ability to perform on the test. Catastrophic situations include, but are not limited to, a death in the immediate family, loss of a family home, significant medical diagnosis, abuse, physical or emotional neglect, or household dysfunction (e.g., substance abuse, incarcerated relative, mental illness).

### **Appeals Timeline**

A parent or legal guardian has 14 calendar days from the time of notification of a third grade student who scored “approaching” on the ELA section of TCAP to submit an appeal. The appeal window opens on May 30 and will close on June 30. Parents will need to access the link below in order to fill out the appeal submission form. The link will not work until May 30.

[Third Grade Retention Parent Appeal Submission Form](#)

Please contact Kim Tucker at 931-962-9055 to schedule an appointment if you have questions.

We encourage you to read every day with your child to reinforce your child’s interest in reading. We look forward to continuing to partner with you to support your child’s learning!