

Tripoli Before & After School Child Care Program

Contact Information

Date _____

Name of Child/Children Enrolled:

Name _____	Grade _____
Name _____	Grade _____
Name _____	Grade _____

Parent/Guardian _____

Address _____

Phone Numbers:

Father's Cell _____

Mother's Cell _____

Father's Email _____

Mother's Email _____

In the event of an emergency and we are unable to reach you, who should be notified?

Name/Relation to student _____

Phone _____

Name/Relation to student _____

Phone _____

Family Doctor _____ **Doctor's Phone** _____

Street Address

City

State

Family Dentist _____ **Dentist's Phone** _____

Street Address

City

State

Allergies/Medical Concerns/Special Needs: _____

Tripoli Community Schools has permission to secure emergency care for my child(ren) in case of a medical/dental accident or illness? (Please circle) YES or NO

Normal schedule that your child/children will be attending child care:

(Approximate Times)

Drop Off Time

Pick Up Time

Monday

Tuesday

Wednesday

Thursday

Friday

Please list people and relation that are authorized to pick up your child/children from child care:

Tripoli Before & After School Child Care Program

General Program Information

Hours of Program: 6:00 – 8:15 a.m.
3:15 – 5:30 p.m.

Days Available: Days when school is in session, except scheduled early outs.
No child care during vacations and weather related delays or cancellations. Morning and afternoon.

Students Eligible: School-age students (Preschool-5th grade) (6th grade needs admin approval) who attend Tripoli Community School and the Tripoli Preschool Program.

Fees: \$75.00 registration fee per family – (non refundable)
\$3.25 per hour for the first child.
\$0.50 per hour discount per sibling (\$2.75, \$2.25...)
Half hour minimum charge.
Drop-in rate for unregistered families
\$3.75 per hour per child
\$0.50 snack fee per child per day.

Payment: Weekly billing following the first week of enrollment. One bill sent per fam
No split bills for parents per child(ren). **If CC bills are not paid we do reserve the right to remove the child from the program.**

\$25 late Fee for past due accounts per pay period/week. Must pay weekly or pay ahead.

Breakfast & Snack: Breakfast will be available through the school breakfast program.
Registration fee will include an after school snack.

Personnel: A.M. Director: Karen Ensign
P.M. Director: Allison Katzenburger
Program Director: Helen Milius
Principal: Sarah Figanbaum
An assistant will be added during higher enrollment hours when needed.

Policies & Procedures: A handbook will be available prior to the start of school and is found on the elementary website. **Behaviors will not be tolerated. If a student's behavior does not improve, a phone call will be made to the parent to pick up and the option of not being in the program indefinitely.**

Questions: Contact Sarah Figanbaum, Tripoli PK-5 Principal, 319-882-4203.

Please return completed registration form with your enrollment fee of \$75.00 to:
Tripoli Elementary Child Care Program
309 9th Ave. SW
Tripoli, Iowa 50676
(Please make checks payable to Tripoli Community School or on schoolpay.com.)