



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd. • Canyon City, OR 97820-6111
Phone: (541) 575-1280 • Fax: (541) 575-3614

BOARD MEETING



ZOOM IN BY USING THE FOLLOWING INSTRUCTIONS:

<https://us02web.zoom.us/j/84282324813>

Meeting ID: 842 8232 4813

Passcode: d6v9zw

WEDNESDAY 03 MAY 2023 – 06:00PM

BOARD MEETING MINUTES – WORK SESSION

[* = supplement enclosed]

1.0 PRELIMINARY BUSINESS:

- 1.1 Call to order/ 6:07PM
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review / Approval – Approved: CR/BC; unanimous

2.0 WORK SESSION:

- 2.1 Co-op Update and Proposal/ **Louis Dix/ Lusco: Proposed girls soccer team, co-op with other schools 10/30 – 12/15/ (must meet Title 9 requirements)/ add to 05/17 Agenda**
- 2.2 Stipends – Custodial Staff/ **Louis Dix/ 12-month stipend divided out/ rate of pay may increase as “confidential empoloyee”/ custodian job should include licensing for insect/foilage pest spraying and placed on job announcement**
- 2.3 OSBA Board Member Training Sessions/ **Louis Dix/ 06/28 training session for newly established Board Member Team**
- 2.4 Additional Staffing for HR/Business Office/ **Louis Dix/ Feedback hiring 3rd person in District Office/ budget discussion for schools defining line items and organizing**
- 2.5 Board of Directors Goals for 2023/24 School Year/ **Louis Dix/ work on goals for 2023/24 school year for our 08/2023 board meeting**
- 2.6 **Capitol Improvements – Contracts/ Nick Green – ETA 7:00PM */ 7:00PM – 8:32PM – Video Viewed**
 - 2.6.1 Summary of Projects and Feasibility Study/ 8 pages/ **Buildings aging – mechanically, electrically and plumbing/ risky for natural disasters/ interviews with community**
 - 2.6.2 Calendar: tree removal; fencing/ 1 page/ **Video of staff and students at GUHS on building deterioration – samples of proof digitally recorded**
 - 2.6.3 Contract: Iron Triangle – boiler building/ 10 pages/ **Nicole Underwood with Eco NW presented: Capitol Investment Planning/ 35% (261 students) student decline between 2008 – 2022; potential decline by 2032/33 503 students**
 - 2.6.4 Contract: Ditroen/ GUHS – interior (library)/ 8 pages/ **presented new HS sites**
 - 2.6.5 Contract: Field’s Tree Service – tree removal/ 7 pages/ **reviewed; moved to SS**
 - 2.6.6 Contract: Timber Basin Contractors – fencing/ 8 pages/ **reviewed; moved to SS**
 - 2.6.7 Bid/Estimate: JB’s Roofing Inc – GUHS/ 15 pages/ **reviewed; moved to SS**
 - 2.6.8 **Award Letter: ZCS Engineering Architecture – JB’s Roofing/ 1 page/ Special Note: A 96-page specifications report has been posted to our website as: 05/03/2023 Board Meeting Addendum**
 - 2.6.9 **Bid/Estimate/Contract: Milburn, HVAC contractor to be presented next Work ▶ Special Session**

Board of Directors:

Louis Dix – Superintendent



3.0 GOOD OF THE ORDER: 8:32PM/

4.0 ADJOURNED: 8:58PM/ CR/BC; unanimous/ moved to SS

Board Packet posted on district web site at: <https://grantsd3.schoolinsites.com/>

Grant Union School District No.3 does not discriminate in employment, educational programs and activities, on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity or associational preference. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at: (541)575-1280, 401 N Canyon City Blvd, Canyon City, OR 97820 For telecommunications relay services for the deaf, hearing or speech impaired call 1(800)735-2900

2 | Posting by: 04/27/2023/ LD/jm
2023-0503 - Board Meeting Agenda Work Session (WS)

Board of Directors:

Jessi Brunson ● Brandon Culley ● Chair: Alicia Griffin ● Chris Labhart ● Dr. Colleen Robertson ● Kelly Stokes ● Jake Taylor



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Meeting ID: 842 8232 4813

Passcode: d6v9zw

WEDNESDAY 03 MAY 2023 – 07:00PM
(following 6:00PM Work Session)

BOARD MEETING MINUTES – SPECIAL SESSION

[* = supplement enclosed]

1.0 PRELIMINARY BUSINESS:

- 1.1 Call to order/ 9:03PM
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review / Approval/ motion: CR; second: BC; unanimous
- 1.4 Approval of Minutes for April 2023 *
 - 1.4.1 04/19/2023 Board Minutes; move to 05/17 for approval
- 1.5 Public Comment / 3-minute limit:
 - 1.5.1 1) 0
 - 1.5.2 2) 0
 - 1.5.3 3) 0

2.0 REPORTS:

- 2.1 Financial/Business Manager – Stacy Durych/ 0 ▶ next meeting 05/17
- 2.2 Current Enrollment/ 0 ▶ next meeting 05/17
- 2.3 Superintendent/ 0 ▶ next meeting 05/17
- 2.4 Administration X5/ 0 ▶ next meeting 05/17

3.0 NEW BUSINESS:

- 3.1 Co-op Update and Proposal; Stipends – Custodial Staff/ Louis Dix/ motion: CR; second: JB; 1 nay/ Chairman AG moved to vote: yay: 6; nay: 1 (CL) ▶ passed
- 3.2 OSBA Board Member Training Sessions/ Louis Dix/ ▶ Moved to 05/17
- 3.3 Additional Staffing for HR/Business Office/ Louis Dix/ Need budget discussion for schools, defining live items and organizing first/ more discussion at a later date
- 3.4 Board of Directors Goals for 2023/24 School Year/ Louis Dix/ Revisit 06/21 Board Meeting
- 3.5 Capitol Improvements – Contracts/ Nick Green */ During our Work Session presentation during the summary of approval required projects, we learned the GU JR/SR HS building is aging, including: structure (not earthquake/natural disaster proof), electrical, plumbing and mechanical/ we heard from our students and staff via video expressing and visually showing the severe areas of the school that require immediate attention/ two additional presenters (provided by: Nick Green) were virtually present for the “structure” presentation and for the video presentation.
 - 3.5.1 Summary of Projects/8 pages/ * *
 - 3.5.2 Calendar: tree removal; fencing/ 1 page/ * *
 - 3.5.3 Contract: Iron Triangle – boiler building/ 10 pages/ * *

Board of Directors:



- 3.5.4 Contract: Ditroen/ GUHS – interior (library)/ 8 pages/ * *
- 3.5.5 Contract: Field’s Tree Service – tree removal/ 7 pages/ * *
- 3.5.6 Contract: Timber Basin Contractors – fencing/ 8 pages/ * *
- 3.5.7 Bid/Estimate: JB’s Roofing Inc – GUHS/ 15 pages/ * *
- 3.5.8 *Award Letter: ZCS Engineering Architecture – JB’s Roofing/ 1 page/ **Special Note: A ~~96~~-page 92-page specifications report has been posted to our website as: 05/03/2023 Board Meeting Addendum***
- 3.5.9 *Bid/Estimate/Contract: Milburn, HVAC contractor to be presented next Work ▶ Special Session/ **Contract pending GSD3 legal review and approval to move forward/ * * All approved as follows: motion: CR; second: JB; 1 nay (BC)/ Chairman AG moved to vote: yay: 6; nay: 1 (BC) ▶ passed***

4.0 CONSENT AGENDA

- 4.1 **Accept Resignations: 4**
 - 4.1.1 Skyelar Evins – Last Day: 04/13/2023/ *Teacher’s Aid/Humbolt*
 - 4.1.2 Marcus Teague – Last Day: 06/16/2023/ *Language Arts/Spanish/GUHS*
 - 4.1.3 Sierra Elliott – Last Day: 06/22/2023/ *Secretary/Seneca*
 - 4.1.4 Kalli Wilson – Last Day: 06/30/2023/ *Business Instructor/GUHS*
- 4.2 **Accept New Hires: 2**
 - 4.2.1 Trina Fell – Start Date: 04/19/2023/ *Daycare/Preschool Director/GSD3*
 - 4.2.2 **Dennise Blevins – Start Date: 08/15/2023/ English Teacher/GUHS/ motion: JB; second: BC; unanimous**

5.0 FUTURE AGENDA AND CALENDAR ITEMS

- 5.1 May 16 Budget Meeting/ 6:00PM
- 5.2 May 17 Board Meeting
- 5.3 June 14 Budget Hearing/Board Meeting
- 5.4 June 21 Board Meeting
- 5.5 June 10 HS GRADUATION!
- 5.6 June 13 Last Day of School

6.0 GOOD OF THE ORDER: JB: Lot’s of big discussions made. CL: Early meeting end; wants open discussion. JT: 0; KS: Thanks; CR: Requested clarity on services cost to Nick Green; ESSR funds ~ \$15,000.00/month/ SD; BC: Awareness of where money is spent/ prioritizing; AG: 0; LD: inter district transfers to other districts they receive \$0.00 unless both district agree to 50/50 funding [with resident district].

7.0 ADJOURNED: 8:58PM/ motion: CR; second: BC; unanimous

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Board of Directors:

Grant Union School District No. 3

PLEASE SIGN IN

BOARD MEETING

District Office Board Room

DATE: 05/03/2023 TIME: 6:00pm (work); 7:00 (Special)

CHECK if you
wish to address
the Board during
Public Forum

NAME (please print)

TOWN REPRESENTING

3 min limit

- | | | |
|--------------------------|-------------------------------------|--------------------|
| <input type="checkbox"/> | <u>Shanna Notmway</u> | _____ |
| <input type="checkbox"/> | <u>Karen Shelton</u> | _____ |
| <input type="checkbox"/> | <u>Andy Lucas</u> | _____ |
| <input type="checkbox"/> | <u>Jennine [unclear]</u> | _____ |
| <input type="checkbox"/> | <u>Harry Dunch</u> | _____ |
| <input type="checkbox"/> | <u>Cindy [unclear] Spence</u> | <u>Canyon City</u> |
| <input type="checkbox"/> | <u>TAYSHA FRANK</u> | _____ |
| <input type="checkbox"/> | <u>Elych Hank</u> | _____ |
| <input type="checkbox"/> | _____ | _____ |
| <input type="checkbox"/> | _____ | _____ |

3/3
1.4.1