

POLICY

GREENWICH TOWNSHIP BOARD OF EDUCATION

PUPILS

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Late Arrival and Early Dismissal

5230 LATE ARRIVAL AND EARLY DISMISSAL

The Board of Education recognizes that from time to time compelling circumstances or extreme emergency will require lateness to school or dismissal of a student before the end of the school day. The parent shall notify the school in advance of such absences.

No student shall be permitted to leave before the end of the school day unless met in the school office by a parent or a person authorized by the parent. It will be the policy to call the parent to verify such authorization.

A record shall be kept indicating legal custodian of each child. Such custodian shall be responsible for informing the Principal of any change in the student's custodian. A parent who does not have legal custody of a child shall present a letter to the Principal authorizing him/her to accompany the child from school before the child may be released. The Principal may take such reasonable steps as necessary to verify the letter. It is the responsibility of the parent in custody to inform the school that such authorization will be required.

The Superintendent shall formulate regulations for late arrival and early dismissal which provide that no student who has a medical disability which may incapacitate him is released from school without a person to accompany him.

N.J.A.C. 6:20-1.3(1)

Adopted: 14 March 2005

