

**WILLIAMSBURG COUNTY SCHOOL DISTRICT
BOARD'S BUDGET WORKSHOP MINUTES
Monday, January 23, 2017 – 4:00 P.M.
Board/Staff Development Meeting Room
423 School Street – Kingstree, SC 29556**

Members Present: Rev. Alfred Darby, Linwood Cooper, Mrs. Barbara McKenzie, and Dr. Kerry Singleton

Members Absent: Mrs. Gladys Dorsey, Rev. William C. Henryhand, Sr., and Mr. Joseph M. Lee

Others Present: Mrs. Carrie C. Brock, Mr. John Thames, Ms. Nicole Dixon, Mrs. Wendy Fulton, and Mrs. Bonnie Grimsley

The meeting was called to order by the Board Vice-Chair, Dr. Linwood Cooper.

MOMENT OF SILENCE

All persons were asked to observe a Moment of Silence and recite the Pledge of Allegiance.

ADOPTION OF THE AGENDA

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to adopt the agenda. The motion was carried unanimously, (4-0).

Budget Formulation and Adoption Schedule for FY 2017-2018

Ms. Carrie Brock, Superintendent, stated that Mr. John Thames, Financial Consultant, Mrs. Wendy Fulton, Assistant Director of Finance, and Ms. Nicole Dixon, Accountant/Office Manager were present to update the Board on the Budget Formulation and Adoption Schedule for 2017-2018.

Mr. Thames informed Board Members of funds that were transferred from the general fund during the 2016-2017 school year to cover accounts showing deficits, to include, nurses, and Medicaid billing programs. He also indicated that additional funds would be taken from the general funds in order to balance the budget for the 2017-2018 school year.

Mr. Thames provided some information on the audit findings. Ms. Brock assured the Board that all findings had been addressed by the district.

A motion was made by Rev. Alfred Darby and seconded by Mrs. Barbara McKenzie to adopt the Budget Formulation and Adoption Schedule for FY 2017-18. The motion was carried unanimously, (4-0).

Dr. Kerry Singleton asked that the record show that no discussion was rendered by him when discussing D. P. Cooper Charter School, due to a possible conflict of interest.

A motion was made by Mrs. Barbara McKenzie and seconded by Rev. Alfred Darby to recess the meeting until 5:00 p.m. The motion was carried unanimously, (4-0). The meeting recessed at 4:39 p.m.

A motion was made by Mrs. Barbara McKenzie and seconded by Rev. Alfred Darby to reconvene the meeting. The motion was carried unanimously, (3-0).

Members Present: Rev. Alfred Darby, Linwood Cooper, Mrs. Gladys Dorsey, and Mrs. Barbara McKenzie

Members Absent: Rev. William C. Henryhand, Sr., Mr. Joseph M. Lee, and Dr. Kerry Singleton

Others Present: Mrs. Carrie C. Brock, Mr. John Thames, Ms. Nicole Dixon, Mrs. Wendy Fulton, Attorney Vernie Williams, Mr. Mark Woods, and Mrs. Bonnie Grimsley

Overview of Williamsburg County School District's 2015-2016 Audit Report

Mr. Mark Wood, auditor from the district's auditing firm, Sheheen, Hancock and Godwin presented an overview of the 2015-2016 Audit Report. Mr. Woods answered questions and addressed concerns from Board Members. He also commended the Finance Department staff members for receiving an "Unqualified Audit" which is a complete audit that analyzes both the internal system of control, as well as all of the details in the finance department's books.

ADJOURNMENT

A motion was made by Rev. Alfred Darby and seconded by Mrs. Barbara McKenzie to adjourn the meeting. The motion was carried unanimously, (3-0). The meeting adjourned at 5:24 p.m.

Note: There is a difference in votes because Dr. Singleton left prior to reconvening of the meeting; and Mrs. Gladys Dorsey arrived after the reconvening.

Submitted by: Bonnie Grimsley Date: 2/27/17

Secretary: Gladys Dorsey Date: 2/27/17