

REGULAR MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on January 19, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Reece, Tognazzini, Walsh, Garvin and Karamitsos. Absent: None

Open Session

Mr. Tognazzini called the meeting to order at 6:35 p.m. Student representative Sensika Ni-yathapala led the flag salute.

Announce Closed Session Actions

Closed Session Actions - Dr. Kimberly, Superintendent, reported the following closed session actions: (1) Student Matters - The Board approved one proposed expulsion and four requests for reinstatement; (2) Certificated and Classified Personnel Actions - The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as presented; 3) Conference with labor negotiators. The Board was briefed on the Federal Jobs Bill and negotiations meetings scheduled for next week with CTA and CSEA .

Presentations

Geri Coats & Curt Greeley – Region 8 High School Educator of the Year Finalists

Dr. Frazier, Assistant Superintendent of Curriculum and Instruction, introduced Righetti High School teachers, Geri Coats, English Department Chairperson and Curt Greeley, social studies teacher. Ms. Coats and Mr. Greeley received top honors and were named as Region 8 High School Educator of the Year Finalists by the California League of Schools. They were recognized for demonstrating and supporting powerful teaching and learning, being leaders in the field of education, promoting and sharing of best instructional practices, and serving as role models to others. Dr. Frazier noted that Ms. Coats and Mr. Greeley were two of only six finalists and the only two high school educators honored from Santa Barbara County. She added that Region 8 includes all of Ventura, Santa Barbara, San Luis Obispo and a major portion of Los Angeles County.

President Tognazzini presented certificates of appreciation to Ms. Coats and Mr. Greeley for representing excellent teaching in our district. Mr. Tognazzini added that the Board is very proud of them and their accomplishments.

Stacy Newby – Recognition of Service as President of CSEA

President Tognazzini presented a certificate of appreciation to Stacy Newby in recognition of her service as president of CSEA Local Chapter 455. Ms. Newby has been an employee of the district since 1981. She has worked with students in her capacity as a bus driver and currently as an instructional aide in the special education department. Ms.

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Newby is very active in the community and is currently president of Santa Maria Babe Ruth and has served on that board for over 20 years. She has also been honored by the City of Santa Maria for her many years of volunteer and civic contributions to the community.

Ms. Newby served as vice president of CSEA for many years and was president from 2004 to 2010. She is respected among her peers and is a valuable asset to our district and the Santa Maria Community. Ms. Newby has stepped down from her role as CSEA president but will remain active in the classified union. She thanked the Board for their leadership of our district as not all districts operate as smoothly.

Items Scheduled for Information

Superintendent's Report

Santa Maria High School Pool Update

Dr. Kimberly reported that the district has received approval from the Division of State Architect (DSA) to begin the pool construction at Santa Maria High School. District and site personnel have met with the architect to finalize plans. Ms. Bennett said the plan is to award a bid in April, hold the groundbreaking in May, and begin the major construction as soon as school is out in June.

Righetti High School Closed Campus Planning Update

Dr. Kimberly stated that administration at Righetti High School is in the processing of instituting a closed campus. Mr. Molina will meet with students and communicate with parents about the upcoming change. Dr. Kimberly has already discussed this topic with a student advisory group (student leaders from each school site) and the news was well received.

Principal Reports – Leaping into Action

Dee Ringstead, PVHS Principal, said the goals for Pioneer Valley are to: 1) improve student achievement in ELA/Reading for all students groups; 2) improve student achievement in math for all students; 3) improve student achievement for all English Learners; and 4) get all students to graduate.

Ms. Ringstead provided a list of interventions in place to address the goals. One of the interventions includes the addition of an English and math TOSA (teacher on special assignment) to work with linguistic and math intervention teachers, progress monitoring, and testing of new students. In addition, an after-school writing/language lab is available to all students, AIMSWEB testing is taking place in intervention classes, and the English standards are determined by the English department. Ms. Ringstead noted that elective teachers are also helping students in math and English. Pioneer Valley is piloting Algebra Bridge to Geometry which has been successful and Ms. Ringstead hopes to offer the class again next year. Another pilot program, Delta Satellite, which has assisted students and increased the number of students who graduated.

Panther Forum is a good place to connect with students and it has been used to encourage students to do well on tests, review transcripts, review graduation requirements, and atten-

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dance checking. CELDT testing normally administered during summer was administered during the school year. Ms. Ringstead is in the process of gathering Pioneer Valley's data to check for any changes.

Steve Molina, RHS Principal, presented information on the progress made at Righetti. The goals at Righetti are: 1) All students will reach high standards, at a minimum attaining proficiency or better in reading and mathematics by 2013-2014; 2) All limited-English-proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics; and 3) All students will graduate.

Intervention programs in place to ensure student success include additional staffing for math and English intervention classes, Shadow classes in English, Intervention Specialists, CAHSEE pre-tests, CAHSEE classes in math and English, placement tests, six year plan, and individual academic plans.

Joe Domingues, SMHS Principal, said the goals are 1) Proficient in reading/language arts and mathematics; 2) School Reform Practices; 3) Increase Test Scores; 4) Increase Parent Involvement; 5) Student Individual Learning Plans; and 6) Increase Graduation Rates.

Mr. Domingues said getting students on a support system that works will result in improved test scores and student achievement. To address student test scores all teachers in core classes have copies of released items (California State Tests) and Blueprints (Standards) for all students. He also provided an overview of guidance and counseling services which includes ongoing communication and collaboration between counselors and guidance technicians and increased communication and involvement with parent and students. Mr. Domingues is working on identifying students that have tested from basic to proficient which will allow SMHS to be a "safe harbor" school. In order to qualify for safe harbor schools must reduce the number of low-performing students.

Parent involvement is increasing at SMHS. A parent meeting, "Un Cafecito" (coffee with the principal) has been very well attended, with 407 parents in attendance at the last meeting. The topic of that meeting focused on how to read and understand student transcripts. An English-only meeting to discuss the same topic will be held in February. Mr. Domingues said parents would like to address the school's dress code policy. To promote the importance of test taking, staff will visit classrooms and explain to students how test scores affect our schools.

Esther Prieto-Chavez, Delta High School Principal, said the Delta school plan goals are aligned with the LEAP and WASC. The Delta goals are to improve CAHSEE passage for English language arts and mathematics, increase average daily attendance, increase the graduation rate and provide all students an environment that is safe, drug free and conducive to learning.

Some of the activities to address language at Delta include: using advisement time to introduce, teach, and practice weekly academic words; displaying language words in designated places throughout the year; incorporate the academic language words into daily lessons, assignments, and activities; and encourage and elicit each student's use of the aca-

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demic language throughout the school day. Ms. Prieto-Chavez said Delta is now able to accommodate English learners, special education students and to offer more classes due to additional staffing which includes an English language teacher, special education teacher, a second math teacher, and a fine arts teacher. In addition, staff is working with advisors to ensure students are placed in appropriate classes.

Student Reports

Student Board Representatives provided highlights of the activities at their site:

Melissa Tinoco/PVHS: The senior class will order cap and gowns on January 19-20; February is Black history month; winter sports rally on February 3rd; Pennies for Patients begins on February 7th and ends February 26th; petitions for class office will be available beginning February 9th, a fashion show is scheduled for February 10th, and the Dating Game will be on February 11th.

Sensika Nayathapala/RHS: Campus Clean Up on January 22nd; the King of Hearts Rally on January 29th, the King of Hearts Karaoke Rally on February 2nd, and the King of Hearts dance on February 5th. Home games for February: Girls' water polo versus Pioneer on February 1st; Boys' soccer versus Pioneer on February 4th; girls' basketball versus Atascadero on February 7th, and Girls' soccer versus Atascadero on February 7th.

Lauren Gomes/SMHS: ASB is planning Friday theme rallies (such as Smarter than a 5th grader, Jeopardy, Family Feud, Deal or No Deal); 27 clubs participated in the winter faire; the senior class received information on ordering cap and gowns on January 14th; the Saints Drag Race Team is hosting their second annual barbeque and car show; and Gay Straight Alliances is working with the State GSA Network to host a leadership conference.

Eric Salazar/DHS: Daniel Torralba (12th) was nominated Youth of the Month sponsored by the Santa Maria Valley Chamber of Commerce and the Santa Maria Valley Industry Education Council. A Blood drive is scheduled for January 28th, leadership donated 268 pounds of food and \$250 for the local food bank for the holiday fundraiser; leadership is working on their academic language decathlon for the spring; and approximately 35 students graduated from Delta this school year. Delta is looking forward to the grand opening of the new field and basketball court scheduled to open the first week of February. A representative from Teen Court will speak to Career Exploration students on January 20th.

Mr. Tognazzini acknowledged the importance and value of the student representatives on the board. He asked that they share with the Board about happening and concerns at their school.

Reports from Employee Organizations

Krista Ballard, newly elected CSEA President, thanked Stacy Newby for her years of service as CSEA President. Ms. Ballard served as a CSEA Executive Board Member with Ms. Newby for the last four years. She hopes Ms. Newby will remain active in the union.

Lisa Walters, Faculty Association Representative, reported the job description for the Eng-

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lish Language Coach has been completed and the next negotiations meeting to continue discussion on the Federal Jobs Bill is scheduled for January 26. The Faculty Association had a proposal to bring back psychologist, CAHSEE counselors as well as a few classified positions. The Faculty Association along with Angela Boyle received school site council training (SMHS has already been through the training). Ms. Walters said QEIA schools are evaluated (in five different areas) on an annual basis and must meet certain criteria in order to keep its funding. She congratulated Santa Maria High School for receiving the highest rating available in the state. Ms. Walters added that 33 QEIA schools did not meet the required criteria.

Board Member Reports

Dr. Karamitsos was excited to hear of the use of technology for future planning for our students and that every student will have an individualized educational plan. She liked the idea that 9th grade students will be thinking of their future plans. The planning will get students to think beyond their freshman year, think about potential classes they can take, and about their future goals.

Dr. Garvin reported that he participated in the SMHS pool discussion. He asked about solar energy as it was not discussed. Ms. Bennett responded that the topic will be discussed once the project moves forward. Ms Bennett said a special meeting to discuss facilities will be scheduled and items such as solar energy and retrofitting will also be addressed.

Mr. Tognazzini said Santa Maria High School has been waiting for a swimming pool for more than 50 years. Years ago, SMHS students used an indoor pool (municipal plunge) that was located close to where the public library is currently located. Mr. Tognazzini's father who was on the swimming team and graduated in 1922 practiced at this pool. Mr. Tognazzini's brother, also on the swimming team attended SMHS in 1948 and graduated in 1952. He and one other student were the only students who made the Olympic tryouts and they also used this indoor pool as it was the only pool available to SMHS students.

Items Scheduled for Action

Instruction

Quarterly Report on Williams Uniform Complaints

Dr. Frazier, Assistant Superintendent of Curriculum and Instruction reported on the Williams Uniform Complaints. Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report on the Williams Uniform Complaint Report. Dr. Frazier stated that each school site has reported that there have been no complaints for the months of October – December 2010 in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to approve the Williams Uniform Complaints report as presented.

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New Supplemental Instructional Materials Approval

Dr. Frazier said the new supplemental instructional materials, Roadtrip Nation Experience presented for Board approval will be used with Freshman Prep students this semester as part of a career exploration class. These materials include a workbook and online access. Some of the workbook themes/activities include: goal setting, career exploration, hard work versus luck, exploring interests, communication skills, preparing for interview, storytelling, and reflection. Dr. Frazier said the materials were approved by the California Department of Education in 2008.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to approve the supplemental instructional materials as presented.

General

Early Notification Bonus

In order to help our district plan staffing needs as soon as possible, the administration would like to offer a cash bonus for early notification of any retirements that will take place prior to the start of the next school year. Dr. Kimberly explained that this offer provides the district an opportunity to plan staffing needs in a timely manner.

The district will offer a \$500 cash bonus to any classified or certificated employee who notifies the Personnel Department by February 18, 2011 of their retirement and meets the following criteria:

1. The employee must be of retirement age according to STRS or PERS
2. The employee must retire by June 30, 2011
3. The employee must submit an irrevocable letter of retirement by February 18, 2011
4. The employee must submit proof of PERS/STRS application for retirement by March 31, 2011
5. The \$500 cash bonus will be paid following receipt of items 3 and 4 on the April 29, 2011 payroll.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to approve the administration to offer an Early Notification Bonus to employees who meet the prescribed criteria.

Business

Fiscal Year 2009/2010 Audit Report and Plan of Corrective Actions

As required by Education Code §41010, the District retained the services of the auditing firm, Christy White Accountancy Corporation, to audit the books and accounts of the District. In accordance with Education Code §41020, the audit report for 2009/2010 was submitted to the Board of Education for review.

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Diane Bennett, Assistant Superintendent of Business reported the district received a clean audit report with a few findings to be addressed. She explained that all findings now have a corrective action plan in place. One of the findings related to ASB is due to the constant change of staff and how the paperwork is handled. Independent Study attendance reporting is also an issue due to changing of staff. Ms. Bennett said a requirement that all equipment purchased with a cost of \$500 to \$5,000 be inventoried is being followed. However, a process to conduct a physical inventory to reconcile the equipment needs to be addressed. Ms. Bennett will work with the Business Office staff to begin the inventory.

Dr. Karamitsos asked if the ASB audit was related to the paperwork system and/or the person in charge at the school site. Ms. Bennett explained that because there are many clubs and different teachers in charge of them, it is necessary to continually train teachers. She added that one of the issues is that money needs to be turned in on a daily basis. Dr. Garvin asked about fund balances of clubs that no longer exist. He recalled a previous report of large fund balances for clubs that no longer exist. Ms Bennett responded that the majority of the money is operating capital and there is always an ending balance.

A motion was made by Dr Reece, seconded by Dr. Karamitsos and carried with a 5-0 vote to approve the Board's review of the 2009/2010 annual audit report and approve the District's plan of corrective actions for the findings and recommendations identified in same and submit the plan to the County Superintendent of Schools as required by Education Code §41020.

Proposition 39/C2004 Bond Audit for Year Ended June 30, 2010

In accordance with Proposition 39 Bond Funding Requirements, an independent audit of the financial statements of the proceeds and expenditures from the issuance of the C2004 Bond was conducted for the year ended June 30, 2010. The audit was completed by the firm of Christy White Accountancy Corporation. The audit report was presented to the Board of Education for review and acceptance. The report states: "There are no findings or questioned costs related to the financial audit of the C2004 Bond Fund for the fiscal year ended June 30, 2010".

Ms. Bennett said the audit report will be forwarded to Citizens' Bond Oversight Committee upon Board approval and copies of the report are on file at the District Support Services Center for review by the public. Ms. Bennett explained that the district received a 100 percent clean report. She added that the Bond Oversight Committee is very diligent on checking the audit reports and reviewing the expenditure of bond dollars.

A motion was made by Dr. Walsh, seconded by Dr. Garvin and carried with a 5-0 vote to approve and accept the C2004 Bond Audit for the year ended June 30, 2010.

Governor's Budget Proposal for 2011/2012

Ms. Bennett said staff attended the School Services of California's Budget Conference of the Governor's Budget Proposal for the 2010/2011 fiscal year on January 14, 2011. She provided a summary of the Governor's Budget Proposal as it relates to our district. Ms.

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Bennett said the Governor proposes a lot of cuts with the acknowledgement that education has already taken more than its share. He also wants to restore control of service delivery to save the state money and continue the temporary taxes for another five years. The Governor has two plans: If the taxes are extended then the cuts will be as budgeted in January. If the taxes are not extended then an estimated additional \$9 billion in cuts would be needed, which includes large cuts to education.

Ms. Bennett said the budget information presented tonight would be emailed to all staff in an effort to keep employees informed. She provided the Governor's 2011-12 budget summary which shows the percentage change in dollars from 2007/08 to 2010/11. The summary shows that K-12 education has taken a much larger reduction than other programs such as Higher Education, Health and Human Services, Corrections and Rehabilitation and Natural Resources.

Ms. Bennett also provided a chart showing the district's budget should the taxes be extended five years which would result in the district having an unrestricted ending balance of \$2 million. If the tax extension fails the district would receive a \$330 reduction in ADA resulting in the district being in the negative and not being solvent in 2012/13. Ms. Bennett said it is important that the public know the importance of keeping the already in place taxes to protect education. Dr. Reece asked about the number of districts eligible to file a balanced budget. Ms. Bennett responded that if not for the Federal Jobs Bill, Stimulus and ARRA dollars received the last two years, more than fifty percent of districts would not be solvent.

A motion was made by Dr. Garvin, seconded by Dr. Walsh and carried with a 5-0 vote to approve the Board of Education receive a verbal report on the Governor's Budget Proposal for 2011/2012 State budget.

Authorization to Utilize WSCA for District-wide Purchases of Vertex Standard Handheld Radios for the length of the Contract through October 29, 2011

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, "school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules...established by the department [DGS] for the acquisition of information technology, goods, and services." Section 10299 further authorizes state and local agencies to "contract with suppliers awarded the contracts without further competitive bidding." The district administration recommended that district-wide purchases of Vertex standard handheld radios be made utilizing the provisions of the Public Contract Code that allow purchasing from a WSCA (Western States Contracting Alliance – State of California) Contract, effective October 30, 2009 through October 29, 2011.

A motion was made by Dr. Walsh, seconded by Dr. Garvin and carried with a 5-0 vote to approve the district-wide purchases of Vertex Standard Handheld Radios pursuant to WSCA Public Safety Communication Equipment and Services Contract Number 02702, utilizing Vertex Standard as the servicing vendor.

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Authorization to Piggyback on Palo Verde Unified School District for Flooring Materials and Installation District-Wide for the Length of the Contract through April 23, 2011

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the Public Contract Code, the governing Board of any school district without advertising for bids and if the Board of Education has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Palo Verde Unified School District has awarded their flooring materials and installation bid to Collins and Aikman Floorcoverings DBA Tandus, (Piggyback Bid #B-080901, expires April 23, 2011) and with Board approval the district may “piggyback” on their bid.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to approve to obtain flooring materials and installation pursuant to a “piggyback” clause in the Palo Verde Unified School District bid for which the originating district has complied with all competitive bidding requirements; pursuant to Piggyback Bid #B-080901, Term Dates: April 24, 2010 – April 23, 2011.

Consent Items

A motion was made by Dr. Walsh, seconded by Dr. Karamitsos and carried with a 5-0 vote to approve the consent items as presented:

A. Approval of Minutes

December 8, 2010 - Regular Meeting

B. Approval of Warrants for the Month of December 2010

Payroll	\$5,209,323.76
Warrants	<u>1,523,792.24</u>
TOTAL	\$6,733,116.00

C. Pupil Personnel Matters

ERHS student #325948, 11th grade.

For: Assaulted a school employee

Recommendation: Suspended expulsion through June 15, 2011 with preferred placement in Reach Program.

The following student has met the conditions of her suspended expulsion and is eligible to return to her home school January 2011.

Santa Maria High School Student No.: 326650

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The following students have NOT met the conditions of their suspended expulsions and will remain in the Reach Program extending their expulsion through June 2011.

Pioneer Valley High School Student Nos.: 330502

Ernest Righetti High School Student Nos.: 329780, 329603

D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
SPE Education Collaborative	PVHS Science	1,500.00
Cal Poly	Band (4 tubas/value)	<u>8,000.00</u>
TOTAL PIONEER VALLEY SCHOOL		\$9,500.00

Santa Maria High School

Donor	Recipient	Amount
Tim Tacy	Golf Program (value/clubs)	500.00
Ted Bowsfield	Golf Program (value/clubs)	<u>250.00</u>
TOTAL SANTA MARIA SCHOOL		\$750.00

E. Request for Travel

School	Instructor in Charge	Event/Location	Dates
SMHS	Nadia Ventura	University Outreach Program, University of California, Santa Barbara	1/27-28, 2011

Completed pre-arranged Absence and Release of Liability Forms with parent/guardian's signature are on file at each site. The names of students and chaperones are also on file and have been approved by the site principal.

F. Student Teaching Agreement/University of La Verne – 2011/2011

The University of La Verne has requested the district's participation and cooperation in their teacher training program whereby the district would provide teaching experience through practice teaching to their students. The District's participation in this program benefits both the new teachers that are training for the teacher credentialing program and also allows the District first-hand experience with prospective teaching candidates for future teaching vacancies.

G. Authorization for Sale of Obsolete Equipment (Appendix C)

Education Code §17545 allows the district to sell personal property that is no longer necessary or suitable for school use. The district administration is requesting au-

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thorization to conduct a public auction through the internet at *interschola.com* to sell equipment that is obsolete, surplus or damaged beyond repair to the highest responsible bidder.

The obsolete equipment is listed in Appendix C. Each school and program will have an opportunity to request surplus property from the list. Notices of items for sale are posted at all district sites, on the internet at www.interschola.com or www.publicsurplus.com and e-mailed to all staff.

- H. Second Quarter Progress Report for Santa Maria Joint Union High School District (Appendix D)

As part of our District's Corrective Action under Program Improvement, attached is the Second Quarterly Report submitted to the State Board of Education and the California Department of Education. As noted in the report, our District is making good progress in addressing the goals and objectives in our LEAP and Title III Improvement Plans.

- I. Attendance Reports

Ms. Diane Bennett, Assistant Superintendent of Business Services, was available to answer questions regarding the fourth month attendance report as presented.

- J. Facilities Report, Appendix B

Open Session Public Comments

In response to working with local businesses, Reese Thompson, Facilities Manager clarified that the repair of radios is through local businesses.

Items not on the Agenda

There were no items discussed which were not on the agenda.

Next Meeting Date

Unless announced, the next regular meeting will be held on February 9, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

A special meeting to discuss facilities will be held on Monday, March 7, 2011, with an open session at 5 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

Adjourn

The meeting was adjourned at 8:38 p.m.

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