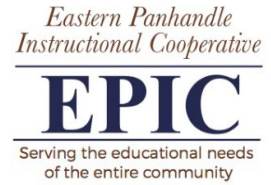


## **Notice of Job Vacancy #24-044**



Posting Date: September 19, 2023

Position: Social-Emotional Support Interventionist Associates to serve Jefferson County Schools

Number of Positions: Two (2)

Location: Blue Ridge Elementary

Employment Term: part-time / "as needed" – NTE 20 hours per week for the 2023-2024 school year.

Salary: \$45.00 per hour

### Qualifications:

1. Bachelor's degree in education, psychology, student services or a related field required.
2. Fluent familiarity with West Virginia Tiered System of Support (WVTSS) behavior and mental health supports.
3. Demonstrated understanding of positive behavior support programs.
4. Experience supporting children in school or other educational environment preferred.
5. Expertise related to technology devices and applications such as personal productivity and word processing software.
6. Strong organizational and communication skills employing tact, patience, and courtesy.

Position Summary: The Social-Emotional Support Interventionist Associate provides school-based interventions supporting positive behavior as part of the West Virginia Tiered System of Support (WVTSS). Services may include supportive interventions with students individually as well as in small-group settings. The Social-Emotional Support Interventionist Associate supplements services of school counselors and other educators by expanding the repertoire of social and emotional interventions to support positive behavior and academic achievement.

### Performance Responsibilities:

1. Establishes a student caseload in order to maintain accurate records documenting services.
2. Collaborates with school counselors and other professional educators to plan and implement appropriate interventions, transitional plans, and tools to support resiliency.
3. Facilitates collaboration among students and families to provide consultation, support problem solving, and identify resources to address students' personalized needs.
4. Creates lesson plans to implement with students in small-group or individualized settings to build on students' strengths and leadership skills.
5. Participates in ongoing monitoring with administrative team to review tools, techniques, and data to promote teaching and learning as well as student success.
6. Establishes positive rapport with students, parents, staff, and community members.
7. Respects diversity among all learners, their families, and communities.
8. Advocates for the potential of all learners while respecting strict confidentiality.
9. Maintains professionalism and positively communicates the mission of Jefferson County Schools and the SoMo team.
10. Performs other responsibilities assigned by the building principal.

Physical Demands: The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to reach, stand, walk, lift, grasp, write, talk, hear, see, use technology such as computers and multimedia equipment, and use repetitive motions.
- While performing the duties of this job, the employee may frequently lift and/or move at least 10 pounds of materials.
- Specific vision abilities required by this job include close vision such as to read handwritten or typed material, the ability to adjust focus.
- The position requires the individual to meet multiple demands from several people and interact with the public and other staff members.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Most commonly, the educational setting is indoors with outdoor settings for recess and field trip activities. The noise level in the work environment is low to moderate (20-60 dB). Exceptions include gymnasiums as well as vocational/technical laboratories where noise levels may be moderate to loud (60-90 dB).

*The information contained in the job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed by this position. Additional duties may be assigned by the Superintendent or his/her designee.*

Reports To: Building Principal; JCS Director of Social and Emotional Support; EPIC Administrator

Evaluation: Performance in this position will be evaluated by the building principal in accordance with WV State Code §18A-2-12, WV State Board Policy 5310, JCBOE Evaluation Policy, and EPIC Evaluation Policy.

The employee shall remain free of any alcohol or non-prescribed drugs while in the workplace. Alcohol and controlled substances which affect employee productivity, safety or judgment in the workplace will not be tolerated.

Conditions of Employment: Recommended by the EPIC Administrator; Confirmed by the EPIC Regional Council

Start Date: Immediately following the onboarding process.

Application Process:

**Online application** can be made via Teach-In West Virginia Application System by clicking on the link below:  
[Use this link to go to the online application system.](#)

**Hard copy EPIC application** can be found at [www.epicresa8.org](http://www.epicresa8.org)

Mail to 109 South College Street, Martinsburg, WV 25401 Attention: Human Resources  
Email to Shannon Johnson at [sdjohnson@wvesc.org](mailto:sjohnson@wvesc.org)  
Fax to 304-267-3599 Attention: Human Resources

**This posting will remain open until the positions are filled or no longer needed.**

The Eastern Panhandle Instructional Cooperative is an Equal Opportunity Employer.