



Appropriate Use of Technology Agreement

The District may provide technology devices to students, teachers, and other personnel who attend or are employed by the District. Technology devices can include laptops, chromebooks, iPads, and/or tablets. The use of the devices shall be in support of education, research and the educational goals of the District. To assure that the device is used in an appropriate manner and for the educational purposes intended, the District will require all who use District technology/equipment to follow the guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the device guidelines and procedures may be subject to disciplinary and/or legal action.

Acknowledgement

I agree to the following:

- I will not download any software on any technology equipment 's hard drive (including games, music, video or etc) without permission from the IT Department.
- I understand this equipment is the property of the District and must be returned in the same condition it was issued to me.
- I will be financially responsible for equipment that is lost , stolen or damaged. I understand that there may be charges to my family if the laptop or technology provided is damaged, lost or stolen.
- I will not leave the technology equipment in an unsecured area.
- I will use the equipment for educational purposes only, will be responsible for the proper use of this equipment and will not allow any other students or person to use the equipment assigned to me.
- I will abide by all of the District's technology policies and guidelines.
- I understand that all information stored on equipment carries no expectation of privacy and is the property of the District. The District reserves the right to inspect and search any and all of the property for the purpose of determining whether any policy was violated or when an inspection and investigation is necessary for promoting safety compliance with state and federal laws.
- I will immediately report theft or damage of any kind to District IT staff.



Damaged and Lost Device Fines

The District will no longer charge the \$25 Annual Insurance Fee; however, the following fines will be assessed for damage or replacement costs.

Items	Approximate Cost
Total Device Loss	\$290
Screen	\$170
KeyBoard	\$85
Camera	\$70
USB Port	\$280
Headset Port	\$280
Charging Port	\$280

Fines will be assessed based on an assessment of damage by the SEDS#24 IT Director and reported to the School Office/Site.

The school site will inform parents/guardians of any fines incurred by their child as soon as it is determined. Invoices will be provided by the school to the parent/guardian.