

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

January 22, 2019

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Steve Scott, Chairman; Mrs. Audrey D. Lewis; and Mr. Leroy McMillan. Also present were Mr. Roger P. Milton, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Charlie D. Frost and Mr. Tyrone D. Smith were absent.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Steve Scott, at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Reverend Cyrus Mills of Blessed Hope Missionary Baptist Church.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

None.

ITEMS FOR CONSENT

Mr. Scott entertained a motion to approve the consent agenda. Mrs. Audrey D. Lewis made a motion to approve the consent agenda. The motion was seconded by Mr. Leroy McMillan and carried unanimously.

5. REVIEW OF MINUTES

- a. December 18, 2018, 4:30 p.m. – School Board Workshop
- b. December 18, 2018, 6:00 p.m. – Regular School Board Meeting
- c. January 15, 2019, 4:30 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
 - a. Personnel 2018 – 2019
ACTION REQUESTED: The Superintendent recommended approval.
7. BUDGET AND FINANCIAL TRANSACTIONS
 - a. Internal Funds Auditing Services for June 30, 2019
Fund Source: General Fund – 1100 Fund
Amount: \$26,000.00
ACTION REQUESTED: The Superintendent recommended approval.
 - b. Internal Funds Audit for Period Ending 6/30/18
Fund Source: Internal Funds
Amount: \$170,785.16 ending balances 6/30/18
ACTION REQUESTED: The Superintendent recommended approval.
 - c. Management Discussion and Analysis plus Notes
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS
 - a. Board Resolution Addressing Employee Compensation during Natural Disasters
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
 - b. Mortgage Modification Agreement for Open Word Worship Center, Inc.
Fund Source: General Fund – 1100 Fund
Amount: Zero Net Effect
ACTION REQUESTED: The Superintendent recommended approval.
 - c. Letter Purchase Order for Services Pursuant to Agreement No. DESF 030928-PAEC
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.

- d. Amendment/Renewal of FL DOE/Division of Vocational Rehabilitation Contract

Fund Source: FEFP Dollar
Amount: \$33,306.41 (Not to exceed)

ACTION REQUESTED: The Superintendent recommended approval.

- e. Head Start 2019 Cost-of-Living-Adjustment (COLA)

Fund Source: Head Start
Amount: \$38,130.00

ACTION REQUESTED: The Superintendent recommended approval.

9. SCHOOL FACILITY/PROPERTY

- a. Recommendation for a Continuing Service Contract for Metal Framing & Sheetrock Work

Fund Source: Varies
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

10. EDUCATIONAL ISSUES

- a. School Field Trip Request (Out-of-State) – Havana Magnet School

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- b. District Instructional Evaluation

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

11. FACILITIES UPDATE

Mr. Hunter stated that since January 1st the maintenance department has received 158 work orders. He stated that cross training was in progress. He stated that there was a slow elimination of bad doors in the schools. He stated that the maintenance department was continuing to catch up on grounds work. He welcomed his newest secretary Ms. Amy O'Donnell to the maintenance department.

In response to Mr. Scott's concern regarding the east gate at James A. Shanks Middle School being opened frequently, Mr. Hunter stated that the gate was frequently opened because contractors were working after hours and on weekends.

Mrs. Lewis commented on the Board's Resolution pertaining to the compensation for employees during natural disasters. She stated that she appreciated the employees for all their hard work.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. Milton thanked Mrs. Vicki Johnson for her hard work. He invited the Board to the acknowledgement of the Teacher-of-the-Year and the School Related Employee-of-the-Year winners on tomorrow (January 23rd) at 9:30 a.m. He recognized Mrs. Farlin for heading the 2019 – 2020 calendar committee. He stated that Mr. Scott would serve on the calendar committee as the Board’s representative. He stated that Mr. Bruce James was heading the Code of Student Conduct committee. He stated that Mr. Leroy McMillan would serve on the Code of Student Conduct committee as the Board’s representative. The Board agreed to schedule a workshop to further discuss the discipline comparison report following Mr. Milton’s overview of the discipline comparison report.

Mrs. Vicki Johnson recognized the students at James A. Shanks Middle School Student Council for their efforts in making and distributing 20 baskets of non-perishable items for less fortunate or needy families of the school and the three feeder schools (Gadsden Elementary School, George W. Munroe Elementary School, and Stewart Street Elementary School).

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mrs. Lewis commended the Elementary and Secondary Area Directors (Mrs. Tammy Farlin and Dr. Sylvia Jackson) for their work with literacy programs.

14. The meeting adjourned at 6:20 p.m.