

MINUTES
EPIC Regional Council
August 24, 2023

A regular meeting of the EPIC Regional Council was held on August 24, 2023 at the EPIC Office in Martinsburg, WV and via TEAMS. Guests and Regional Council members present for the business meeting were: Jared Amtower, Heidi Bach-Arvin, Sherry Barnett, Jim Butts, Charles Hedrick, Sonny O'Neil, Mark Osbourn, Jeff Pancione, Terry Puffinberger, Melvin Shook, Brad Sponaugle, Ron Stephens, Kristen Tuttle, Sheena VanMeter, Mitch Webster, and Damon Wright.

1. The meeting was called to order by Mark Osbourn at 5:13 pm.
2. Mark Osbourn was nominated and approved as the EPIC Council President by Ron Stephens, seconded by Sonny O'Neil and passed unanimously.
3. Ron Stephens was nominated and approved as the EPIC Council Vice President by Charles Hedrick, seconded by Sonny O'Neil and passed unanimously.
4. Sheen Vanmeter was nominated and approved as the EPIC Council Secretary by Sonny O'Neil, seconded by Jeff Pancione and passed unanimously.
5. The Minutes from the May 25, 2023 meeting were approved on a motion by Jeff Pancione, seconded by Ron Stephens and passed unanimously.
6. The Budget Journal Entries for June, July, August 2023 were approved on a motion by Sonny O'Neil, seconded by Jeff Pancione and passed unanimously.
7. The Treasurer's Reports for May, June, July 2023 were approved on a motion by Kristen Tuttle, seconded by Sheena Vanmeter and passed unanimously.
8. The Personnel Actions for June, July, August 2023 were approved on a motion by Sheena Vanmeter, seconded by Sonny O'Neil and passed unanimously.
9. The Fund 14/64 Vendor Payments for June-August, 2023 were approved on a motion by Sheena Vanmeter, seconded by Ron Stephens and passed unanimously.
10. Heidi Bach-Arvin gave a program update for Head Start/Early Head Start.
11. The request for a 60-day extension on the review CAP as advised by Federal Head Start specialists was approved on a motion by Charles Hedrick, seconded by Sonny O'Neil and passed unanimously.
12. The request to retire Head Start Bus #7 was approved on a motion by Kristen Tuttle, seconded by Ron Stephens and passed unanimously.
13. The EPIC Administrator's Report included new EPIC member Tyler County, welcoming Dr. Bishop, Vendor booth at WVSBA in September, TSA Fingerprinting.
14. The meeting was adjourned at 5:14 pm and was approved on a motion by Jeff Pancione, seconded by Ron Stephens and passed unanimously.