

DEMAREST BOARD OF EDUCATION

MINUTES – COW/REGULAR MEETING

July 19th, 2011

I. OPENING

- A. The meeting was called to order at 8:00 p.m.
- B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Majeski, Molina, Woods and Holzberg were present. Geller was absent.
- E. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to accept the minutes of the Regular Public Meeting from June 21st, 2011
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg commented that the custodians are working hard and the buildings look great.

III. SUPERINTENDENT'S REPORT

Mr. Fox stated the interior of the buildings are nearing completion under the new leadership of Bob Armstrong. The DEA has announced the date of October 20th for the retirement dinner for M. Lumley and N. Ross. Mr. Fox reviewed the need for a Part-time Basic Skills Reading teacher at County Road School.

VIOLENCE AND VANDALISM ANNUAL REPORT: Mr. Chilson presented the 2010-2011 Annual Report of Violence and Vandalism. We had 16 incidents reported involving 18 students (16 Regular Education/2 Special Education). The students lost a total of 33 days of instruction. The incidents were classified as 6 assaults, 1 criminal threat and 9 harassment/intimidation/bullying. The report will be sent to the state, prior to July 29, 2011.

IV. REVIEW OF AGENDA

- A. The Board members reviewed the items.
- B. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Woods, seconded by Majeski and approved by unanimous roll call vote to approve the request of Christina Korines, World Language Teacher, for a paid maternity leave of absence from September 9th, 2011 through October 7th, 2011, and unpaid leave of absence from October 10th, 2011, (NJFLMA/FMLA and Child Rearing Leave), through June 30th, 2012, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve an Extended and Regular Year Tuition contract with Windsor Learning Center for Student ID #182045 for \$57,552.60 (\$274.06 per diem for 210 days) for the 2011-2012 school year, as recommended by the Child Study Team.

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the continuation of the previously negotiated settlement agreement with the legal guardians of Student ID #162083 to pay tuition to Little Keswick School at a cost not to exceed \$55,967 for the 2011-2012 school year, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the following lunch price schedule for the 2011-2012 school year, as recommended by the Chief School Administrator.

Lunch: CRS/LLE	\$3.20
Lunch: DMS	3.40
Adult Lunch	4.25
Soup/Fruit/Vegetable	.60
Milk/Juice	.60

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve an annual contract with Bergen County Special Services School District for the continuation of Hospital Instruction for the 2011-2012 school year, as recommended by the Chief School Administrator.

5. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve participation in the NJ Child Assault Prevention/Bergen County CAP Program for the 2011-2012 school year, as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to adopt the revised Mathematics Curriculum for the 2011-2012 school year, as recommended by the Chief School Administrator.

7. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to adopt the revised Science Curriculum for the 2011-2012 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)C. Support Services – Staffing

1. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to confirm the payment of accumulated sick leave (Article VIII-5) of the DEA/Demarest Board of Education Agreement for retiring staff, during the 2010/2011 school year as recommended by the Chief School Administrator.

<u>Employee</u>	<u>Days</u>		<u>Payment</u>
Mary Anne Lumley	150	\$	4,500.00
Nadine Ross	116.5		3,327.50

2. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to acknowledge perfect attendance for the following staff for the 2010/2011 school year as recommended by the Chief School Administrator.

Teresa Altman	Anthony Giaconia	Janet Guirguis
Arlene Hagendorf	Elaine Kass	Sally Marsich
Amanda Morris	Gerald Scandiffio	Toby Sorge
Cheryl Sullivan	Rochelle Weiss	

D. Support Services – Board of Education

1. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice roll call vote to approve the PTO Wish List for the 2011/2012 school year as recommended by the Chief School Administrator (as distributed).

2. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve a Shared Service Agreement with the Borough of Demarest for computer services in conjunction with our Northern Valley Regional High School contract, at an hourly rate of \$60.00 plus parts, as recommended by the Chief School Administrator.

3. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to accept a donation in the amount of \$100 from the Demarest Middle School Student Council toward the purchase of an additional AED unit for Demarest Middle School, as recommended by the Chief School Administrator.

4. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve Michelle Terzini-Hollar, School Psychologist, to attend workshops on Applying Neuropsychological Principles in Classrooms, Autism Spectrum Disorders in Children, and What's the Difference Between ADHD, NLD and Asperger's Syndrome at a cost of \$805, plus statutory mileage reimbursement on August 3rd, 4th and 6th in Washington, D.C., as recommended by the Chief School Administrator.

5. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to accept and submit the 2011 Annual Electronic Violence and Vandalism Report to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

6. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve all Board Members, the Chief School Administrator and the School Business Administrator to attend the NJSBA/NJASAS/NJASBO 2011 Workshop in Atlantic City, NJ on October 24-26, 2011. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

7. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call to approve Frank G. Chilson, School Business Administrator, to attend the ASBO Conference in Seattle, Washington, on September 16-19, 2011. Cost of registration, travel, lodging and food to be based on the state statutes and GSA rates, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to accept notification of the 2010-2011 Extraordinary Aid in the amount of \$181,830 as recommended by the Chief School Administrator.

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the June 16th – 30th, 2011 payroll in the amount of \$343,278.13.

3. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the June 30th, 2011 supplemental payroll in the amount of \$46,489.91.

4. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the July 1st -15th 2011 payroll in the amount of \$59,265.09.

5. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the June 2011 bills in the amount of \$531,147.71 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Expense Funds	\$ 521,834.78
20 Special Revenue Funds	<u>\$ 9,312.93</u>
Total	\$ 531,147.71

6. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the following budget transfers for June 2011:

<u>From:</u>	<u>Account Description:</u>	<u>Amount:</u>
11-000-100-562-0-0000-36	Tuition	\$ 3,000
11-000-291-270-0-0000-37	Employee Benefits	33,600
11-120-100-100-2-0000-38	Substitutes	<u>400</u>
	Total	\$37,000

<u>To:</u>	<u>Account Description:</u>	<u>Amount:</u>
11-000-217-106-2-0000-18	Extraordinary Services	\$ 25,100
11-000-262-621-0-0000-28	Operations	500
11-000-100-566-0-0000-36	Tuition	3,000
11-000-291-290-0-0000-37	Employee Benefits	7,000
11-110-100-110-1-0000-38	Substitutes	400
11-000-230-530-0-0000-25	Board of Education	<u>1,000</u>
	Total	\$ 37,000

7. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to acknowledge receipt of the May 31st, 2011 Report of the Board Secretary A-148 and Report of the Treasures A-149.

V. ACTIONS (Continued)E. Support Services – Fiscal Management (Continued)

8. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of June 30th, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

9. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30th, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Other

1. It was moved by Geisenheimer, seconded by Majeski and approved by voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 16th, 2011 immediately following the Regular Public Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

VI. REPORTS

Mrs. Holzberg commented on the status of the Board/DEA negotiations. Two meetings have been scheduled; July 26, 2011 and August 23, 2011.

VII. PUBLIC DISCUSSION

A. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion.

Debra Longest asked the board about the air conditioning system in the Luther Lee Elementary School gymnasium for the Demarest Recreation. The Board informed her that the gym and all-purpose room are not air conditioned. We installed a dehumidification system for the wood floor.

B. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

VIII. EXECUTIVE SESSION (Continuation as needed)

A. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to enter the Executive Session to discuss personnel/negotiations/legal matters.

B. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to close the Executive Session and reenter the public meeting.

IX. ADJOURNMENT

- A. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adjourn at 9:00 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary

FGC:dd